



THE CORPORATION OF THE TOWN OF GANANOQUE

Charity and Legion Tax Rebate Program

**Application Form**

Request for Tax Rebate for taxation year \_\_\_\_\_

Name of Organization: \_\_\_\_\_

BN/Registration No.: \_\_\_\_\_ RR \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone No. \_\_\_\_\_

Contact Name: \_\_\_\_\_

Length of Time at that Address \_\_\_\_\_

Date of Occupancy if less than one year: \_\_\_\_\_

Previous Address if Occupancy is less than one year:  
\_\_\_\_\_  
\_\_\_\_\_

Mailing Address if different from above:  
\_\_\_\_\_

Name of Landlord: (if applicant is a tenant) \_\_\_\_\_

Telephone No. \_\_\_\_\_

**THE CORPORATION OF THE TOWN OF GANANOQUE  
TAX REBATES FOR CHARITABLE ORGANIZATIONS**

**Application Form**

**Please provide evidence of a), and b):**

Square footage of the building in which occupancy took place;

Property taxes included in lease payments for current year or property taxes paid:

**And, if a Charitable Organization please provide evidence of:**

- Current proof of status as an eligible organization, available from the Canada Revenue Agency web site at [www.cra-arc.gc.ca/tax/charities](http://www.cra-arc.gc.ca/tax/charities) must be attached.

**Applicant's Name:**

**Date:**

\_\_\_\_\_

\_\_\_\_\_

**Position:**

**Applicant's Signature:**

\_\_\_\_\_

\_\_\_\_\_

**APPLICATION PROCEDURE**

**Eligible organizations must apply for the tax rebate on an annual basis as follows:**

- Applications for tax rebates will be **accepted and processed by the Town of Gananoque;**
- Applications will be addressed to the Director of Financial Services Treasurer;
- Applications will be accepted between January 1<sup>st</sup> of the tax year and February 28<sup>th</sup> of the following year;
- Applications from eligible charities re-locating within the year will be accepted up until February 28<sup>th</sup> of the following year for rebates for the current taxation year;
- Applications must be made on the standard application form which will be available at the Town Administrative office at 30 King St E., Gananoque, ON or on their web site @ [www.townofgananoque.com](http://www.townofgananoque.com).

If further information is required please feel free to contact Town of Gananoque tax staff at 613.382.2149 Ext. 114.

Applications may be submitted by facsimile at 613-382.8587, or mail to Town of Gananoque, PO Box 100, 30 King St. E., Gananoque, ON K7G 2T6.

**FOR OFFICE USE ONLY:**

Taxes levied for year of Application \$ \_\_\_\_\_ Amount of Rebate \$ \_\_\_\_\_

Taxes Paid: 1) \$ \_\_\_\_\_ Date of Payment: \_\_\_\_\_;

2) \$ \_\_\_\_\_ Date of Payment: \_\_\_\_\_;

Treasurer's / Designate Approval: DATE: \_\_\_\_\_ Signature: \_\_\_\_\_