


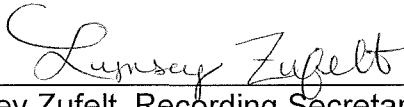


**Downtown Business Improvement Area (BIA) Board  
ADOPTED MINUTES - Special Meeting  
Held online via Webex - Wednesday June 1<sup>st</sup> 2022 at 6:30 PM**

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
<b>Members:</b>	Lisa Robichaud, Chair	Amanda Trafford, Business Coordinator
	Ray Stedman	Lynsey Zufelt, Recording Secretary
	Ted Lojko	Shellee Fournier, CAO
	Shawna Singers	
	Randall Smith	
<b>Regrets:</b>	Sarah Preston	
	Darren Towriess	
	Veronica Fitzgerald	
	Kathrine Christensen	

1.	<b>Call Meeting to Order</b> The Chair called the meeting to order at 6:34 PM.
2.	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>
3.	<b>Public Question / Comment</b> There being none, the Chair moved on to the next order of business.
4.	<b>New Business/Staff Reports</b> At this time, the agenda was amended to permit the Board meet In-Camera regarding the awarding of the Downtown Gananoque Mural Panel Project.
<b>Motion – BIA-2022-016 – Closed Session – Additional Item for Discussion</b>	
	<b>Moved By:</b> Ted Lojko <b>Seconded By:</b> Randall Smith  BE IT RESOLVED THAT THE BIA BOARD OF THE TOWN OF GANANOQUE EXERCISE ITS RIGHT UNDER THE PROCEDURE BY-LAW NO. 2016-094, SECTION 17.10, TO ADD AN ADDITIONAL ITEM TO THE CLOSED SESSION AGENDA WITH RESPECT TO ONE (1) ITEM UNDER A POSITION, PLAN, PROCEDURE, CRITERIA OR INSTRUCTION TO BE

	APPLIED TO ANY NEGOTIATIONS CARRIED ON OR TO BE CARRIED ON BY OR ON BEHALF OF THE MUNICIPALITY OR LOCAL BOARD, WITH RESPECT TO AWARDING OF THE DOWNTOWN GANANOQUE MURAL PANEL PROJECT.  - CARRIED
<b>5.</b>	<b>Closed Meeting of the Downtown BIA Board</b>
	<b>Move into Closed Session</b>
	Moved by Lisa Robichaud that the Downtown BIA Board in accordance with section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 6:42 PM for the purpose of discussing one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board.  - CARRIED
	<b>Move Out of Closed Session at 7:15 PM</b>
	<b>The BIA Board resumed the Open Session at 7:16 PM</b>
<b>6.</b>	<b>Matters Arising from Closed Session</b>
	A Closed Meeting was held. The BIA Board discussed one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board.  The Board considered the following recommendation.
<b>Motion – BIA-2022-019 Mural Panel Project Award – Mallory Bishop Brown</b>	
	<b>Moved By:</b> Lisa Robichaud <b>Seconded By:</b> Ray Stedman  BE IT RESOLVED THAT THE BUSINESS IMPROVEMENT AREA HEREBY AWARDS THE BIA MURAL PROJECT TO MALLORY BISHOP BROWN IN THE AMOUNT OF \$5,000 TO CREATE 2 MURAL PANELS TO BE PLACED AT THE VISITOR'S CENTRE, AND FURTHER AUTHORIZES THE SIGNING OF ALL NECESSARY CONTRACTS.  - CARRIED
<b>Motion – BIA-2022-020 Mural Panel Project Award – Shane Goudreau</b>	
	<b>Moved By:</b> Randall Smith <b>Seconded By:</b> Ray Stedman  BE IT RESOLVED THAT THE BUSINESS IMPROVEMENT AREA HEREBY AWARDS THE BIA MURAL PROJECT TO SHANE GOUDREAU IN THE AMOUNT OF \$16,000 TO CREATE 8 MURAL PANELS TO BE PLACED ALONG THE GARDEN STREET WALKWAY, AND FURTHER AUTHORIZES THE SIGNING OF ALL NECESSARY CONTRACTS.  - CARRIED

12.	<b>Next Meeting</b> – Wednesday, June 8, 2022 at 6:00PM
13.	<b>Questions from the Media</b> – None
14.	<b>Adjournment</b>
	<p><b>Moved by:</b>     Randall Smith</p> <p>Be it resolved that the Downtown BIA Board hereby adjourns the Special June 1<sup>st</sup>, 2022 meeting at 7:30 PM.</p> <p style="text-align: right;">- <b>CARRIED</b></p>
 <hr/> Lisa Robichaud, Chair	 <hr/> Lynsey Zufelt, Recording Secretary