



G NANOQUE

COMMITTEE OF THE WHOLE MEETING AGENDA

On February 19, 2019
In Town Hall Council Chambers, 2nd Floor – 30 King Street East

1	Call Meeting to Order (Immediately following the Regular Council Meeting)
2	Disclosure of Pecuniary Interest & General Nature Thereof
3	Approval of Minutes (Adoption) – February 5, 2019
4	Public Question/Comment (Only Addressing Reports On The Agenda)
5	Unfinished Business
	Brenda Guy, Director of Community Development
	COW-CD-2019-07 – Official Plan (OP) Review – Award of Contact
6	Notice of Motion
7	Disclosure of Additional Items
8	Delegations
	1. Frontenac Arch Biosphere Network – Julie Servant, Executive Director
	2. RMP Construction & Development Ltd. – Andrew Ball
9	Presentations by Staff (Others) – None
10	Correspondence – None
11	Staff Reports
	Accounts Payable – January 29, 2019 to February 13, 2019
	Melanie Kirkby, Treasurer
	COW-FIN-2019-02 – 2019 Water and Wastewater Rates – Operating and Capital Budget
	COW-FIN-2019-03 – 2019 Tax Rates and Ratios

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.

12	Discussion of Additional Items
13	Next Regular Meeting – March 5, 2019
14	Questions From the Media
15	Adjournment

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.



COMMITTEE OF THE WHOLE MEETING MINUTES

On Tuesday, February 5, 2019

At Town Hall Council Chambers, 2nd Floor, 30 King Street East

COMMITTEE MEMBER PRESENT		STAFF PRESENT
Chair:	Dave Anderson	Shellee Fournier, CAO
Members:	Ted Lojko	Penny Kelly, Clerk/CEMC
	Adrian Haird	Melanie Kirkby, Treasurer
	Matt Harper	Brenda Guy, Manager of Community Development
	Mike Kench	Adam McCluskey, Manager of Parks & Recreation
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	Steve Tiernan, Fire Chief
		Sherri Ogilvie, Supervisor of Utilities
Regrets:		

1.	Call Meeting to Order
	Councillor Anderson chaired the meeting. The meeting was called to order at 6:30 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Approval of Minutes – January 22, 2019
	<p>Moved by: Councillor O'Connor BE IT RESOLVED THAT THE COMMITTEE OF THE WHOLE ADOPTS THE MINUTES FROM TUESDAY, JANUARY 22, 2019 MEETING.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
4.	Public Question / Comment (Only addressing Reports on Agenda)
	Members of the public spoke to Reports listed on the Agenda.
5.	Unfinished Business
	<p>COW-T.Lojko-2019-01 – Mayor Portfolio</p> <p>Moved by: Councillor O'Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE MAYOR'S PORTFOLIO; PASS A BY-LAW TO ESTABLISH AN ENVIRONMENT ADVISORY PANEL AND ITS ASSOCIATED TERMS OF REFERENCE, AND; DIRECTS THE CLERK TO ADVERTISE TO FILL THE POSITIONS ON THE PANEL, AS PRESENTED IN COW REPORT T.LOJKO-2019-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

	<p>COW-A.Haird-2019-01 – Community and Social Services Portfolio</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE COMMUNITY AND SOCIAL SERVICES PORTFOLIO, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT A.HAIRD-2019-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-M.Harper-2019-01 – Waterfront Portfolio</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE GANANOQUE WATERFRONT PORTFOLIO, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT M.HARPER-2019-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-M.KENCH-2019-01 – Sports and Recreation Portfolio</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE SPORTS AND RECREATION PORTFOLIO; PASS A BY-LAW TO ESTABLISH A GORD BROWN MEMORIAL CANADA 150 OUTDOOR RINK ADVISORY PANEL AND ITS ASSOCIATED TERMS OF REFERENCE, AND; DIRECTS THE CLERK TO ADVERTISE TO FILL THE POSITIONS ON THE PANEL, AS PRESENTED IN COW REPORT M.KENCH-2019-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-D.O’Connor-2019-01 – Arts, Culture and Tourism Portfolio</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE GANANOQUE ARTS AND CULTURE PORTFOLIO, AS PRESENTED IN COW REPORT D.OCONNOR-2019-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-D.Osmond-2019-01 – Economic Development Portfolio</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE ECONOMIC DEVELOPMENT PORTFOLIO, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT D.OSMOND-2019-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
6.	<p>Notice of Motion</p>
	<p>Notice of Motion – Municipal Accommodation Tax (MAT) – Direction to Staff – Mayor Lojko Moved by: Councillor O’Connor</p>

	<p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE MAYOR, CAO, AND TREASURER TO EXPLORE THE CONCEPT OF THE MUNICIPAL ACCOMMODATION TAX (MAT) FOR THE TOWN OF GANANOQUE (TO INCLUDE PRELIMINARY CONSULTATION WITH THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP) AND BRING BACK A REPORT OF FINDINGS FOR COUNCIL’S CONSIDERATION.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
7.	Disclosure of Additional Items – None
8.	Delegations – None
9.	Presentations By Staff (Others) – None
10.	Correspondence
	<p>290 King Street East – Milano’s Pizzeria – Water Consumption (Ref. COW-UTIL-2019-01)</p> <ul style="list-style-type: none"> This item was addressed under Staff Report COW-UTIL-2019-01.
	<p>Police Services Board Motions – PSB Budget Reduction</p> <ul style="list-style-type: none"> Councillor Anderson provided information with respect to the Police Services Board Motions. This item was addressed under Staff Report COW-FIN-2019-01.
11.	Staff Reports
	<p>Accounts Payable – January 19, 2019 to January 28, 2019</p> <p>Moved by: Councillor O’Connor</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM JANUARY 19, 2019 TO JANUARY 28, 2019 TOTALLING \$251,750.48, AS PRESENTED.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-RECM-2019-01 – Amend General Fees & Rates By-law No. 2016-047 – Schedule ‘K’ – Municipal Marina Services Rates</p> <p>Moved by: Councillor O’Connor</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-017, BEING A BY-LAW TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2016-047 TO REMOVE AND REPLACE SCHEDULE “K” – (MUNICIPAL MARINA SERVICES), AS PRESENTED IN COW REPORT RECM-2019-01, AS AMENDED.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-UTIL-2019-01 – 290 King Street East – Milano’s Pizzeria (Ref. Correspondence)</p> <p>Moved by: Councillor O’Connor</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE UPHOLD PROVISIONS OF BY-LAW NO. 2008-20, BEING A BY-LAW TO REGULATE WATER WORKS, AS PRESENTED IN COW REPORT – UTIL-2019-01.</p> <p style="text-align: right;">CARRIED – 6 Ayes, 1 Nay</p>

	<p>COW-FIN-2019-01 – 2019 Operating and Capital Budget</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-015, BEING A BY-LAW TO ADOPT THE 2019 OPERATING AND CAPITAL BUDGET, AS PRESENTED IN REPORT COW-FIN-2019-01, AND AS AMENDED TO REFLECT A DECREASE OF \$25,000.00 TO THE 2019 GANANOQUE POLICE SERVICES LEVY, AS PER POLICE SERVICES BOARD MOTION #2019-003,</p> <p>AND FURTHER MAINTAIN A 1.5% INCREASE AND DIRECT THE ADDITIONAL \$25,000 TO CAPITAL RESERVES.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
12.	Discussion of Additional Items – None
13.	Next Meeting – February 19, 2019
14.	Questions from the Media – None
15.	Adjournment
	<p>Moved by: Councillor O’Connor Be it resolved that the Committee of the Whole hereby adjourns the February 5, 2019, meeting at 7:24 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>_____</p> <p>Dave Anderson, Chair</p>	<p>_____</p> <p>Penny Kelly, Clerk</p>



COW Report – CD-2019-07

Date: Tuesday February 19, 2019 **IN CAMERA**

Subject: Official Plan (OP) Review – Award of Contact

Author: Brenda Guy, Manager of Community Development **OPEN COUNCIL**

RECOMMENDATION:

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-016, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH J.L. RICHARDS. FOR (RFP) PROP-2018-02 FOR CONSULTING SERVICES FOR THE OFFICIAL PLAN (OP) REVIEW AND UPDATE IN THE AMOUNT OF \$47,234.00, EXCLUSIVE OF HST, AS PRESENTED IN COW REPORT – CD-2019-07.

STRATEGIC PLAN COMMENTS:

Sector 6 – Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operation. Action A) Review and update existing policies on an ongoing basis.

BACKGROUND:

The Official Plan (OP) was discussed under budget deliberation January 17 and 18, 2019 as there were additional funds being sought for the 2019 budget.

INFORMATION/DISCUSSION:

After the Council Report COW Report – CD-2019-07 and Council budget meetings in January, it was discovered that there was an additional submission which was not considered during reviews of the documents. An internal procedural issue was identified in the receiving of tenders. A Request for Proposal (RFP) was also submitted by J.L. Richards. Upon location of the RFP it was confirmed to be dated and stamped prior to the closing date and time. Note: This area has been rectified to ensure that the process of receiving documents is consistent.

The 2019 budget will receive three (3) readings on February 19, 2019. The firm of WSP, although aware of the recommendation and previous report, was verbally notified that the awarding of the Tender was being pulled. Therefore, no contracts have been issued or signed.

In order to be fair and transparent, the same individuals that read the initial four (4) documents undertook a review of the fifth submission from J.L. Richards. The following is the summary of all five (5) submissions:

	Evaluator #1	Evaluator #2	Evaluator #3	Price Score	Total
Planscape	57	56	52	22	187
RePublic	55	59	53	30	197
Stantec	59	56	48	24	187
WSP	62	63	50	26	201
J.L. Richards	63	67	68	28	226

Above is the chart identifying the evaluators' review. Staff also undertook reference background checks and the feedback received from Town of Smooth Rock Falls, City of Clarence-Rockland and Town of Smiths Falls indicated that J.L. Richards are more than capable of undertaking the study and bring a wide range of knowledge. Additionally, the firm has been utilized in other departments within the Town and therefore are familiar with Gananoque.

Staff recommend that the firm of J.L. Richards be awarded the Tender.

APPLICABLE POLICY/LEGISLATION:

Town of Gananoque Official Plan, 2010
Planning Act, R.S.O 1990, c.P.13
 Provincial Policy Statement, 2014

FINANCIAL CONSIDERATIONS:

\$47,234.00, plus of HST.

CONSULTATIONS:

None.

ATTACHMENTS:

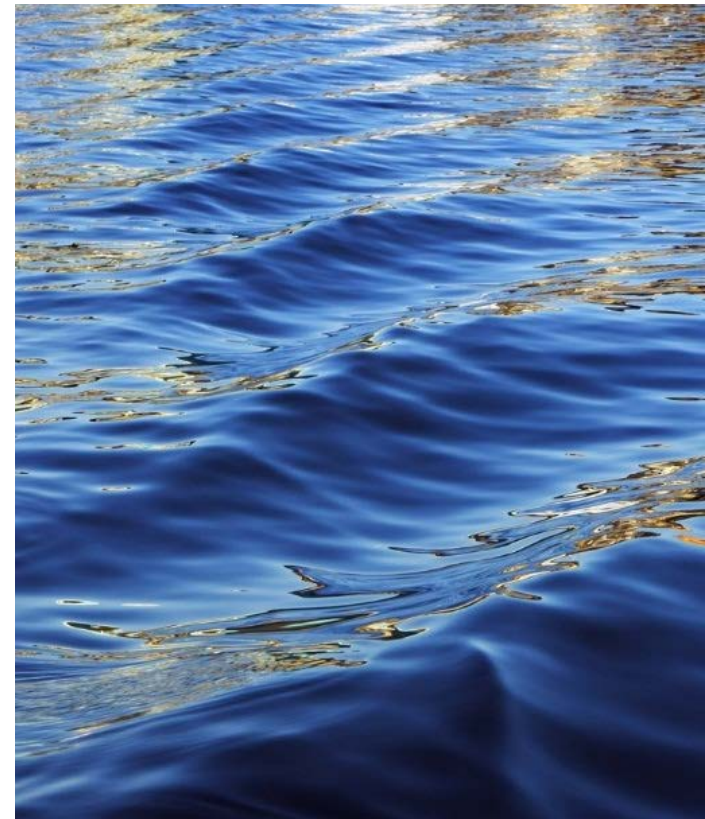
None.

APPROVAL	<hr/> Brenda Guy, Manager of Community Development <hr/> Melanie Kirkby, Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the Municipal Act and regulations.
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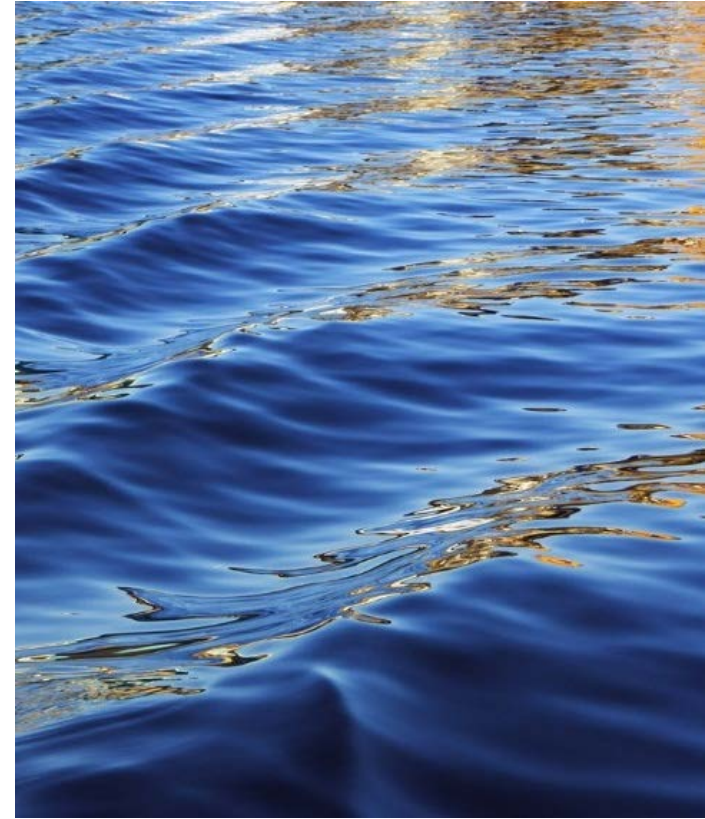
FABN

A Case for Support





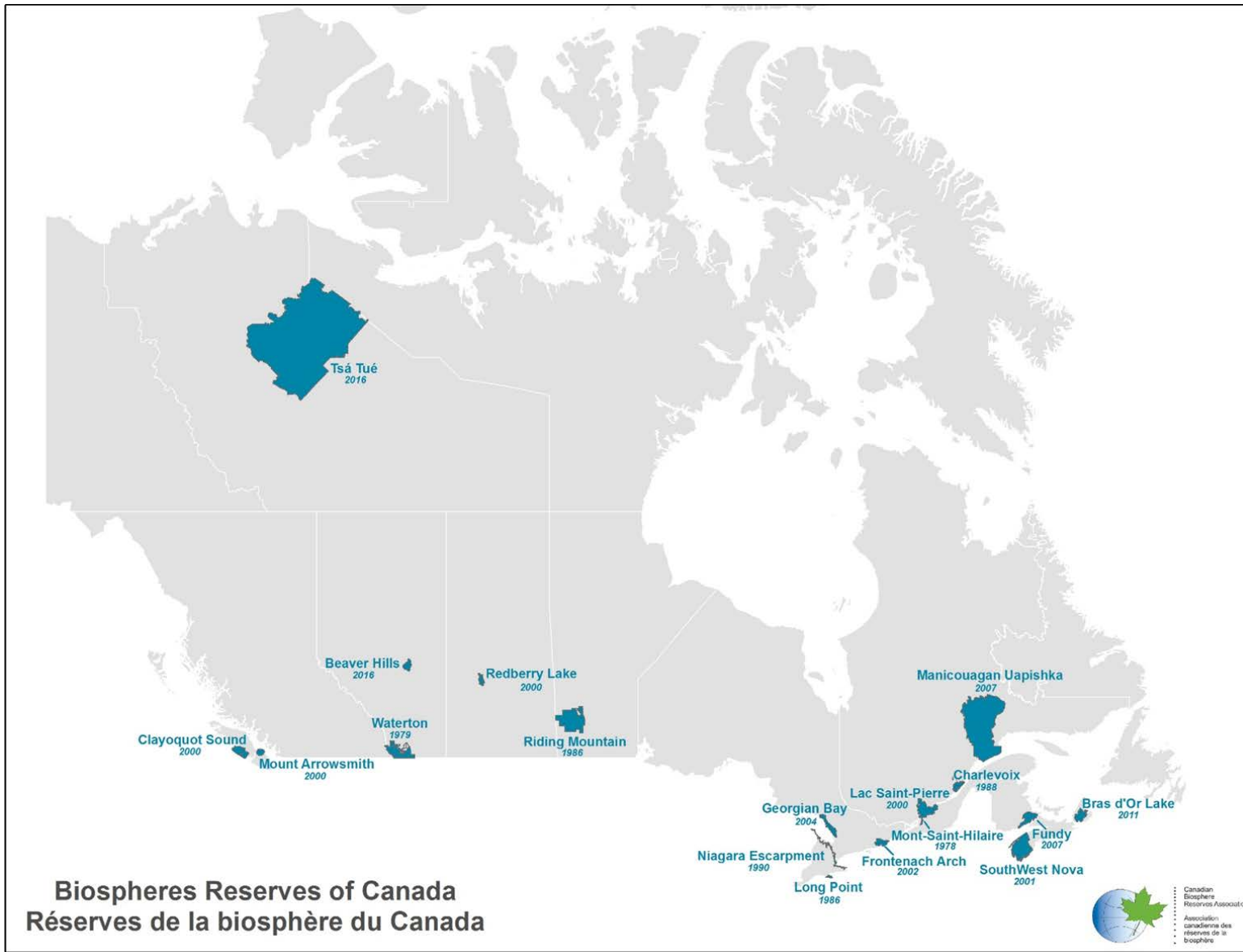
WHAT is the Biosphere



United Nations Educational, Scientific and Cultural Organization UNESCO

- UNESCO - International Recognition
- Community Nominated
- Unique Biogeography
- Sustainable Rural Economies and Vibrant Communities





**Frontenac Arch
 Biosphere**

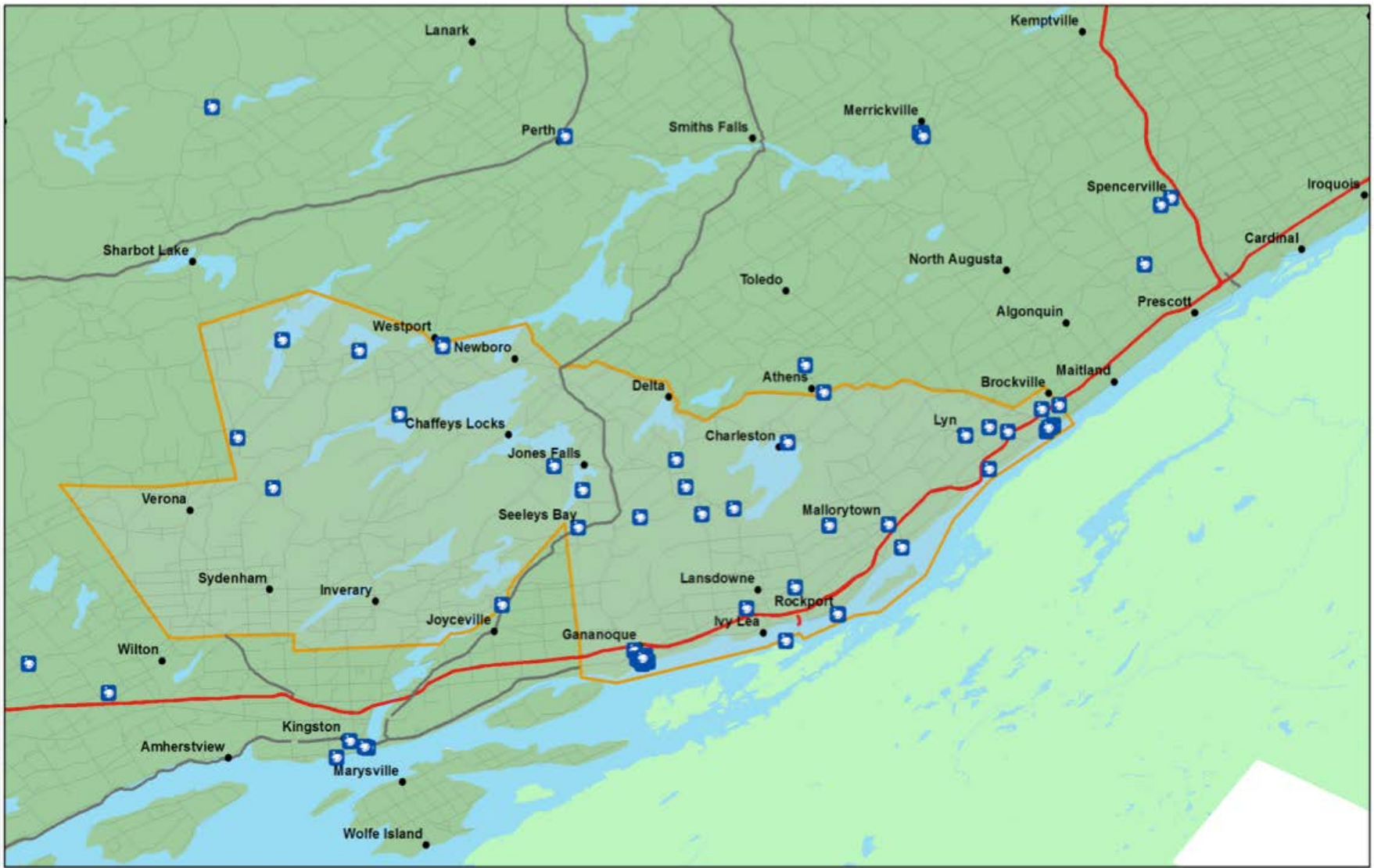
People and the Environment

The “Backbone of the Mother”

Kaniatararowanen:ne Tsitkawehno:ton



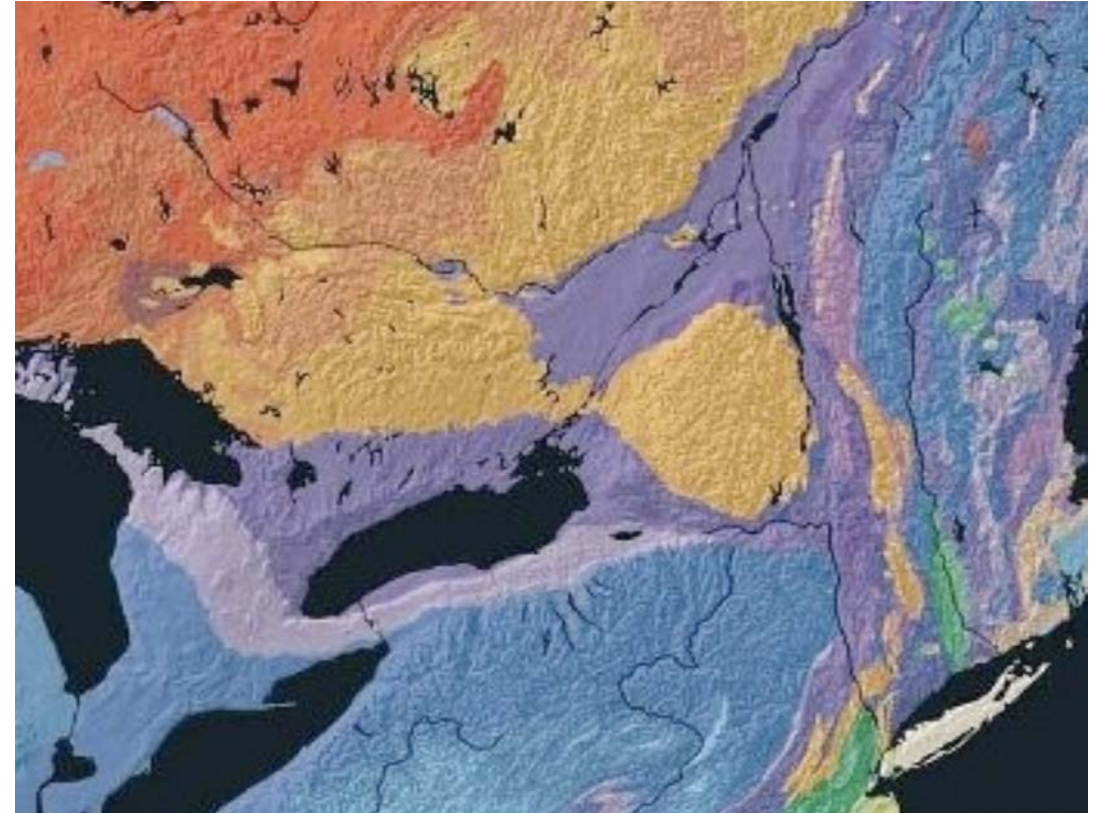
**Frontenac Arch
Biosphere**



Frontenac Arch Biosphere

Natural History of the Frontenac Arch

- The Frontenac Arch is an arch of granite from the Canadian Shield surrounded by limestone, sandstone and shale, that reaches past the St. Lawrence in to the Adirondacks.
- The biosphere region has influences from 3 out of 4 forest types in Ontario, hosting numerous species at risk, unique plant communities and is designated an Important Bird Area.



Frontenac Arch Biosphere Network

Vision

The Frontenac Arch Biosphere Network contributes to strengthening sustainable community development, celebrating the interconnectedness of nature, livelihood, wellbeing and culture, for this and future generations.

Mission

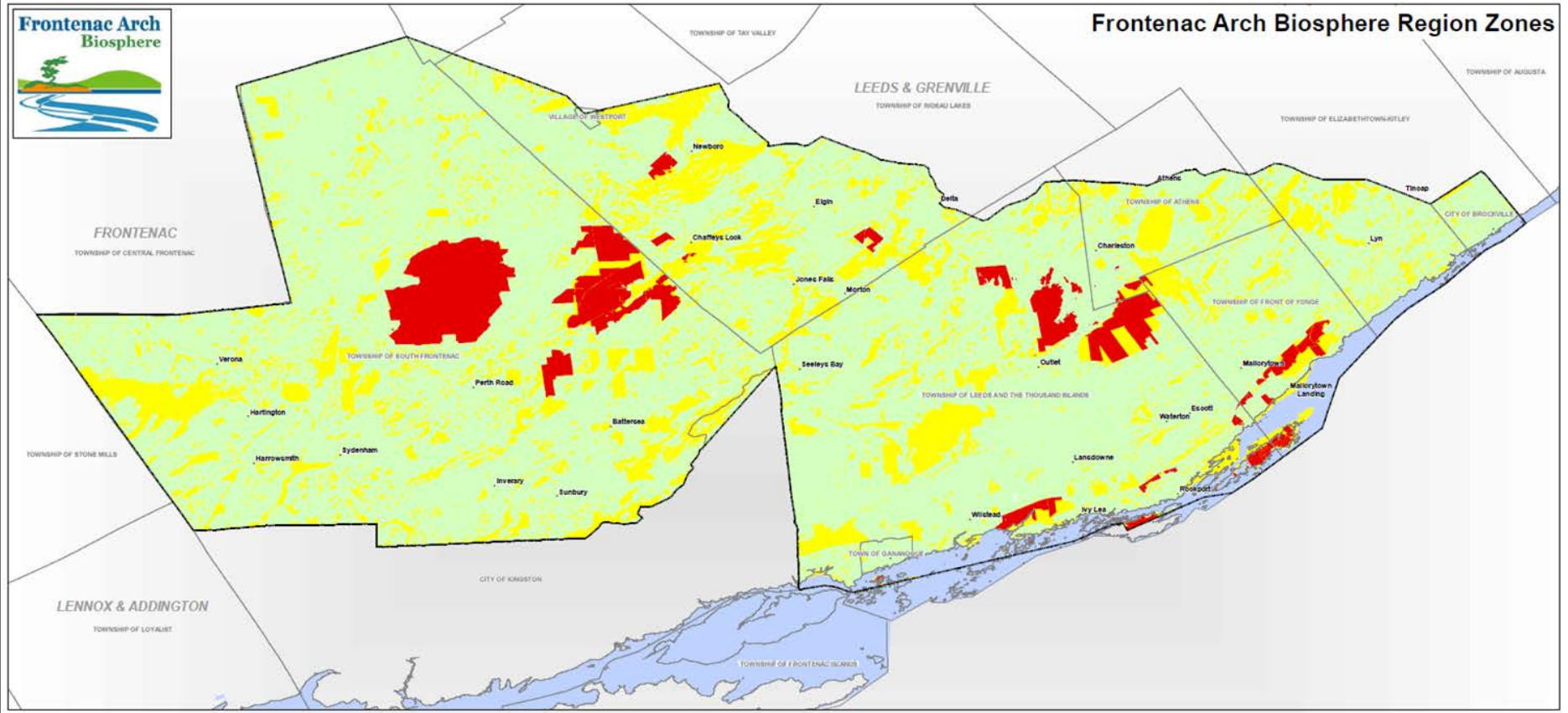
To implement the UNESCO Man and the Biosphere programme to improve relationships between people and their environments.



**Frontenac Arch
Biosphere**



Frontenac Arch Biosphere Region Zones



This map is for illustrative use only. It is not intended to be a precise delineation of the boundaries of the Biosphere. The map is not intended to be used for any other purpose. The map is not intended to be used for any other purpose. The map is not intended to be used for any other purpose.

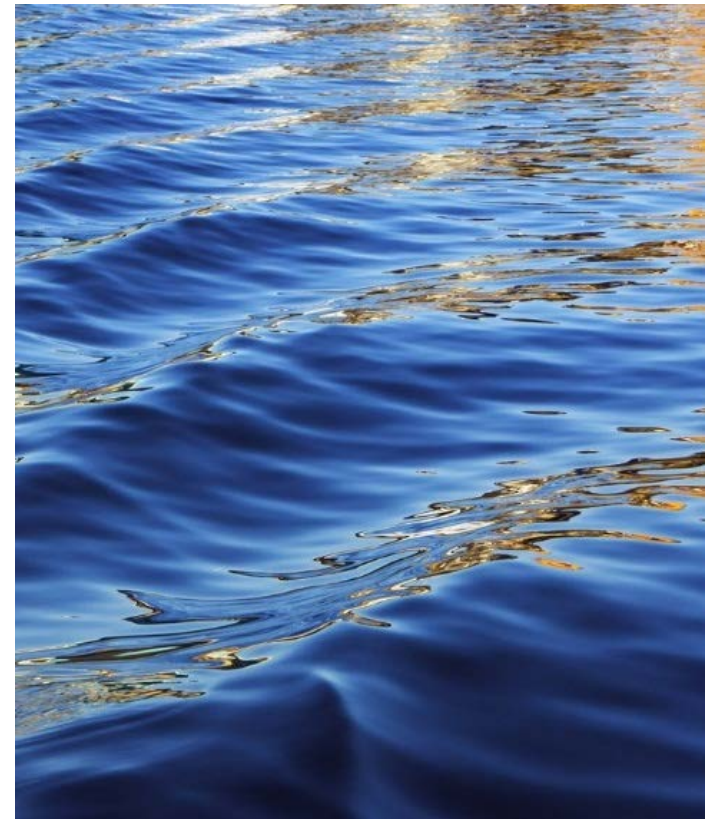
Legend	
	Biosphere Boundary
	Lower Tier Municipality
	Major Rivers and Lakes
Core Area	
	13,830 Hectares, 34,174 Acres - 5.3%
Buffer Zone	
	68,348 Hectares, 169,604 Acres - 26.4%
Transition Zone	
	176,651 Hectares, 435,803 Acres - 68.3%



Frontenac Arch Biosphere



BENEFITS of a Biosphere



Biosphere Reserves

- Commitment to live and work together for sustainable future
- Practical approaches
- Community based
- Economic development based on sustainable practices
- Improve ecological and economic sustainability
- National and International Resources



Public Profile



**Frontenac Arch
Biosphere**

Connection with Research at Queen's University

Every year the FABN partners with the School of Environmental Sciences at Queen's University.

The research produced by the students helps to inform the biosphere.



**Frontenac Arch
Biosphere**

Community Benefits

Amazing Places in Canada

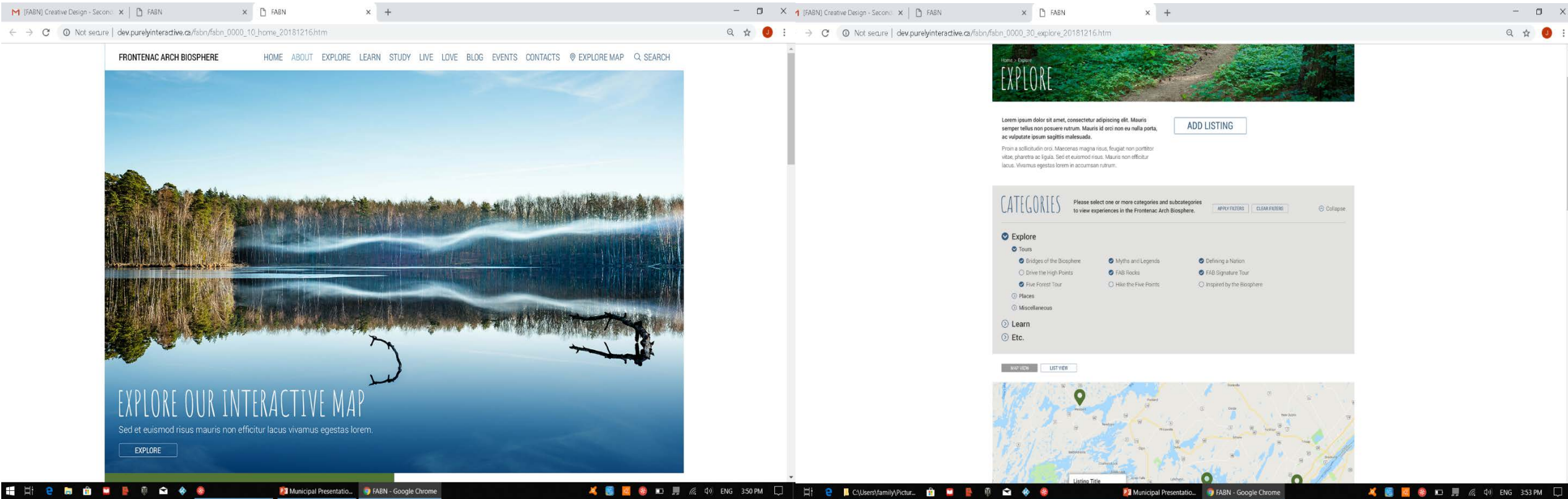


Family of Nature Camps



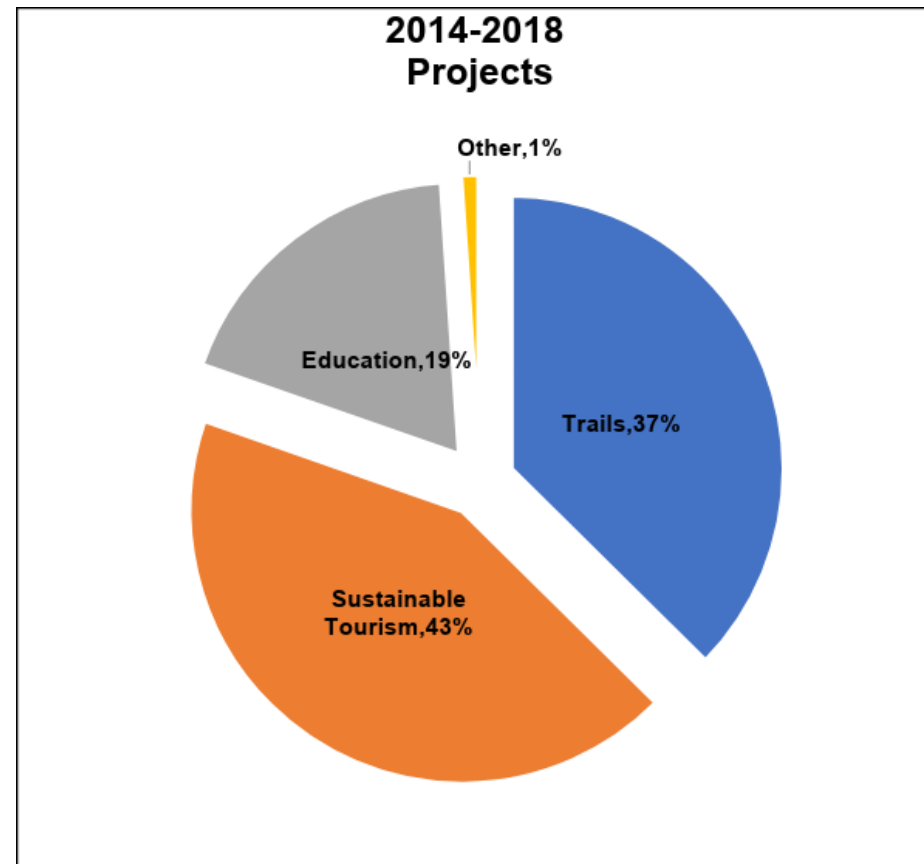
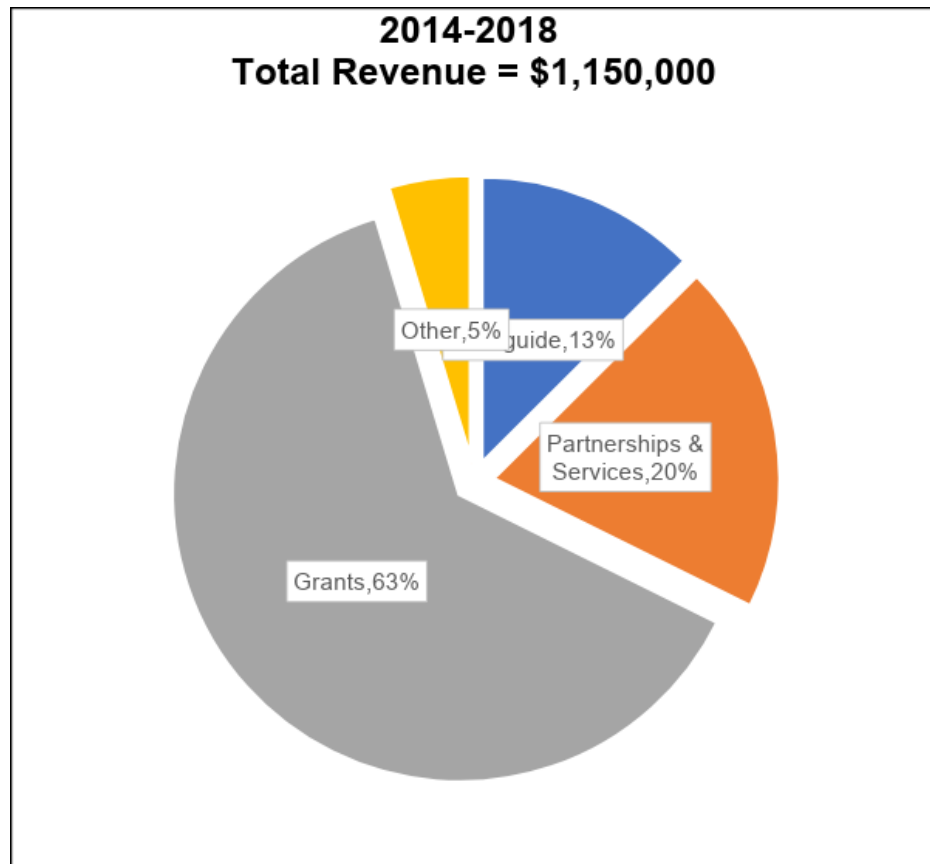
Frontenac Arch
Biosphere

New Website

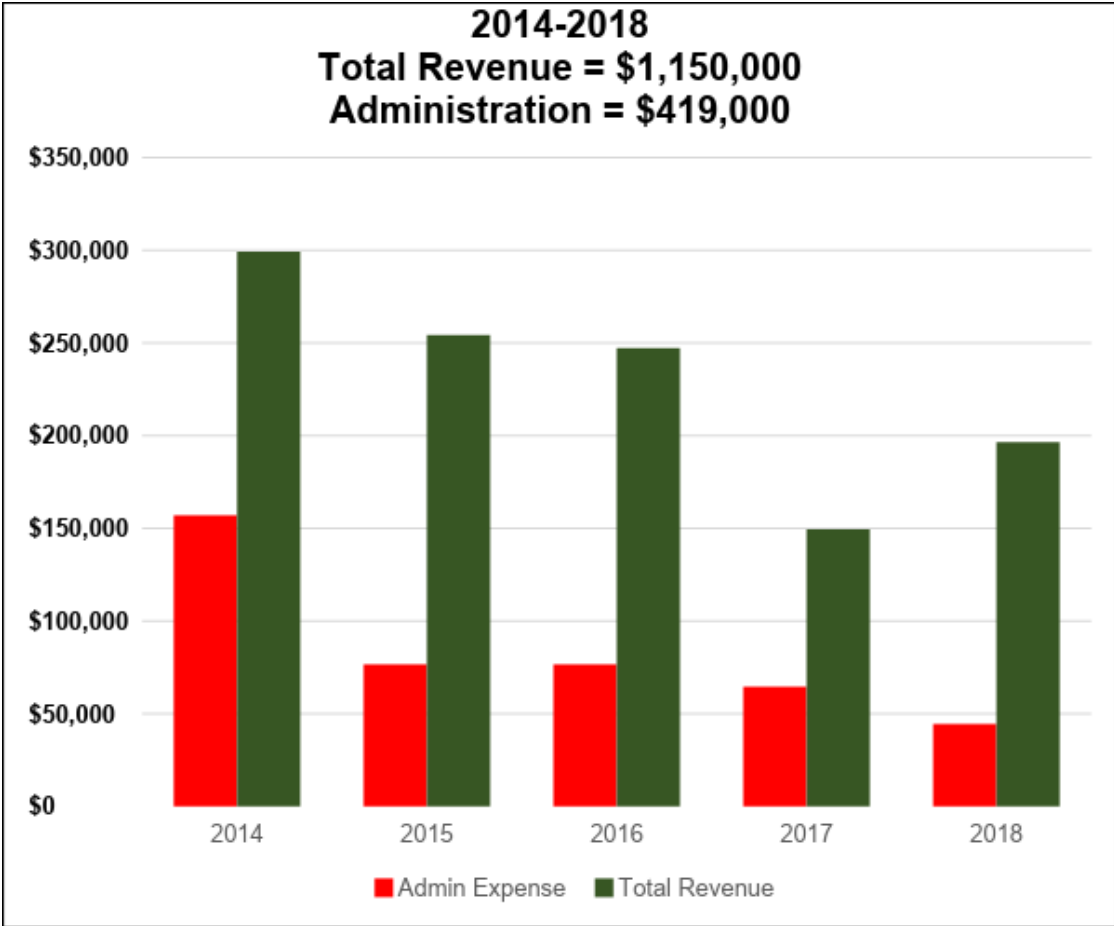



Frontenac Arch
Biosphere

Quantifiable Benefits – Adding Value



Quantifiable Benefits – Leveraging Funds





HOW you can help
the Biosphere

Frontenac Arch Biosphere – a not-for-profit

- Biospheres are nominated by communities.
- Carry no laws, power or authority.
- Non-government, community-led organizations.
- No ongoing financial support by Federal or provincial governments.



How Municipal Governments can help the Biosphere

- Partnering with the Biosphere
- Ongoing financial support for the biosphere
- Cross-committee participation
- Website linkages
- Project collaboration



Conclusion

- The UNESCO designation is **internationally** recognized and worth maintaining by all the communities that partake in the designation.
- We are asking the municipalities to consider how you can partner with the biosphere and help maintain the designation.



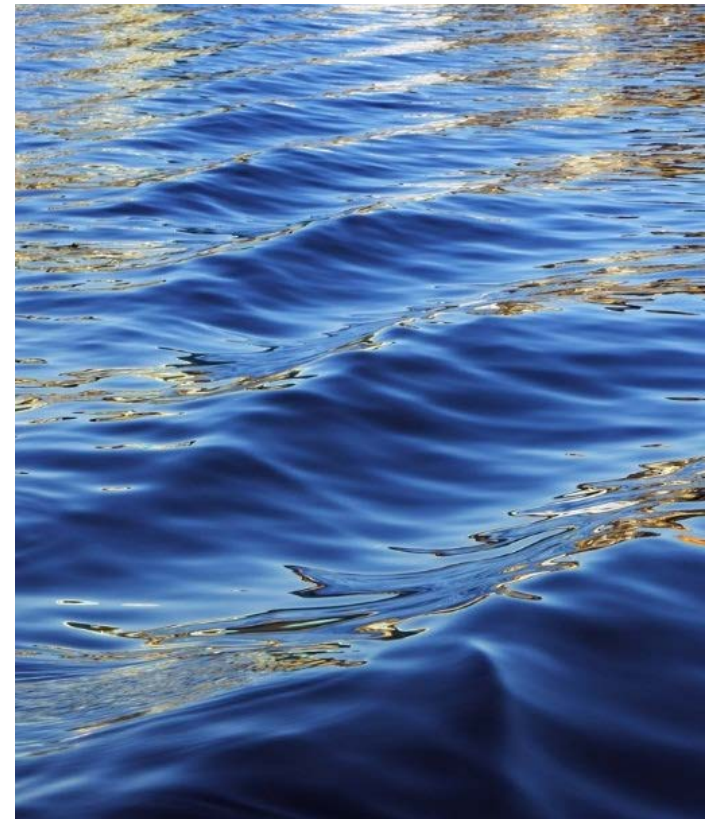
613-659-4824

info@fabn.ca

www.frontenacarchbiosphere.ca

<https://en.unesco.org/>

<https://www.canada.ca/en/services/environment/conservation/sustainability/federal-sustainable-development-strategy.html>



TOWN OF GANANOQUE
Council/Board Report-Smry (Computer)



AP5060

Date : Feb 13, 2019

Page : 1

Time : 4:01 pm

Vendor : 1000 To ZYCOM

Batch : \II

Cheque Dates : Jan 29, 2019 To Feb 13, 2019

Bank : 0099 To 07

Vendor Code	Vendor Name				Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description	Batch	Invoice Date	Due Date			
10030	1000 ISANDS FENCE CO.						
437751	SECURITY GATES PUBLIC WORKS YARD	1	19-Jan-2019	18-Feb-2019	5,989.00	5,989.00	0.00
437752	SECURITY GATES PUBLIC WORKS YARD	1	19-Jan-2019	18-Feb-2019	452.00	452.00	0.00
Supplier Totals :					6,441.00	6,441.00	0.00
1556022	1556022 ONTARIO INC.						
JAN 24, 2019	BUIDLING PERMIT 2015-043 REFUND DEPOSIT	1	24-Jan-2019	24-Jan-2019	750.00	750.00	0.00
JANUARY 24, 2019	REFUND OF SECURITY DEPOSIT DP2013-02	1	24-Jan-2019	24-Jan-2019	3,380.00	3,380.00	0.00
Supplier Totals :					4,130.00	4,130.00	0.00
ABE01	ABELL PEST CONTROL						
A1491108	10 KING PEST CONTRL JANUARY	1	16-Jan-2019	15-Feb-2019	135.60	135.60	0.00
Supplier Totals :					135.60	135.60	0.00
ALL04	ALLAN GRAPHICS LTD.						
65762	FIRE INCIDENT REPORTS	1	10-Jan-2019	09-Feb-2019	220.35	220.35	0.00
Supplier Totals :					220.35	220.35	0.00
AMC01	AMCTO						
ID#360 B GUY JAN B	GUY MEMBERSHIP 2019	1	01-Jan-2019	31-Jan-2019	447.48	447.48	0.00
Supplier Totals :					447.48	447.48	0.00
AQU04	AQUATIC INFORMATICS INC.						
4007 52465	ANNUAL WATERTRAX SUBSCRIPTION	1	29-Jan-2019	28-Feb-2019	6,967.30	6,967.30	0.00
Supplier Totals :					6,967.30	6,967.30	0.00
ART05	ARTHUR TROY						
JANUARY 22, 2019	PUC EMPLOYEE - CLOTHING ALLOWANCE	1	22-Jan-2019	22-Jan-2019	916.92	916.92	0.00
Supplier Totals :					916.92	916.92	0.00
BEL16	BELL MOBILITY INC. (RADIO DIVISION)						
1-248463	POLICE MONTHLY MAINTENANCE JANUARY	1	01-Jan-2019	31-Jan-2019	1,110.79	1,110.79	0.00
1-922501	FIRE BILLING FOR 2018 DODGE	1	04-Jan-2019	03-Feb-2019	1,743.44	1,743.44	0.00
Supplier Totals :					2,854.23	2,854.23	0.00
BEL17	BELL MOBILITY INC.						
POLICE JANUARY	POLICE BILLING JANUARY	1	28-Dec-2018	28-Jan-2019	509.47	509.47	0.00
Supplier Totals :					509.47	509.47	0.00
BEL18	BELL BARRHAVEN						
88110-5A	CELL PHONE PURCHASE	1	11-Jan-2019	10-Feb-2019	954.84	954.84	0.00
Supplier Totals :					954.84	954.84	0.00

TOWN OF GANANOQUE
Council/Board Report-Smry (Computer)



AP5060
 Date : Feb 13, 2019

Page : 2
 Time : 4:01 pm

Vendor : 1000 To ZYCOM
 Batch : All

Cheque Dates : Jan 29, 2019 To Feb 13, 2019
 Bank : 0099 To 07

Vendor Code	Vendor Name				Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description	Batch	Invoice Date	Due Date			
BRE07	BRENTAG CANADA INC						
40970235	WTP CHEMICALS	1	18-Jan-2019	17-Feb-2019	4,430.71	4,430.71	0.00
40970236	CYLINDERS RETURNED CREDIT	1	18-Jan-2019	17-Feb-2019	-2,712.00	-2,712.00	0.00
Supplier Totals :					1,718.71	1,718.71	0.00
BRO05	BRODART CANADA COMPANY						
028457	LIBRARY OFFICE SUPPLIES	1	15-Jan-2019	14-Feb-2019	36.16	36.16	0.00
Supplier Totals :					36.16	36.16	0.00
CHE03	CHEMAQUA						
583109	ARENA SERVICE CONTRACT	1	15-Jan-2019	25-Jan-2019	287.59	287.59	0.00
Supplier Totals :					287.59	287.59	0.00
COM01	COMMERCIAL DOOR SYSTEMS LTD						
37715	E.S. BUILDING DOOR RECIEVER AND REMOTES	661	22-Nov-2018	01-Jan-2019	768.40	768.40	0.00
Supplier Totals :					768.40	768.40	0.00
COM09	COMPUTER WORKS						
27847	MARINA OFFICE SUPPLIES	1	14-Jan-2019	13-Feb-2019	45.19	45.19	0.00
Supplier Totals :					45.19	45.19	0.00
COM13	COMMUNITY & PRIMARY HEALTH CARE						
2018 CHARITY REB	2018 CHARITY REBATE MUNICIPAL & SCHOOL SHARE	661	31-Dec-2018	30-Jan-2019	534.56	534.56	0.00
Supplier Totals :					534.56	534.56	0.00
CUP01	CANADIAN UNION OF PUBLIC EMPLOYEES						
JANUARY 2019	JANUARY DUES	1	31-Jan-2019	31-Jan-2019	895.01	895.01	0.00
Supplier Totals :					895.01	895.01	0.00
CUP02	DAVID J. CUPIDO CONSTRUCTION LTD.						
5008	TOWN HALL ADDITION PAYMENT #11	661	31-Dec-2018	31-Jan-2019	342,476.13	342,476.13	0.00
Supplier Totals :					342,476.13	342,476.13	0.00
DEK01	DEKRA-LITE						
DLIO2018248	SHIPPING ON CHRISTMAS LIGHTS	661	25-Oct-2018	31-Jan-2019	109.78	109.78	0.00
Supplier Totals :					109.78	109.78	0.00
DEN05	DENCHEM SURFACE SOLUTIONS						
INV0072503	DEICIER	661	21-Dec-2018	20-Jan-2019	5,755.00	5,755.00	0.00
INV0072600	DEICER	1	10-Jan-2019	09-Feb-2019	5,821.92	5,821.92	0.00
Supplier Totals :					11,576.92	11,576.92	0.00
DIC01	DICKSON ANDREW						
JANUARY 31, 2019	MILEAGE JANUARY 23 - FIRE	1	31-Jan-2019	31-Jan-2019	77.00	77.00	0.00

TOWN OF GANANOQUE
Council/Board Report-Smry (Computer)



AP5060

Date : Feb 13, 2019

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Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Supplier Totals :					77.00	77.00	0.00
DIS02	DIST. 8 ROAD SUPERVISORS' ASSOC. TREASURER						
2019 MEMBERSHI	2019 MEMBERSHIP M PRIOR	1	01-Jan-2019	18-Jan-2019	55.00	55.00	0.00
Supplier Totals :					55.00	55.00	0.00
DIX01	CECIL DIXON						
JANUARY 29, 201	MEDICAL FOR DZ LICENCE RENEWAL	1	29-Jan-2019	29-Jan-2019	100.00	100.00	0.00
Supplier Totals :					100.00	100.00	0.00
EVO02	EVOQUA WATER TECHNOLOGIES LTD.						
903844841	PUC MOTOR PURCHASE	1	08-Jan-2019	07-Feb-2019	1,236.02	1,236.02	0.00
Supplier Totals :					1,236.02	1,236.02	0.00
FAS02	FASTENAL CANADA LTD.						
ONBRC130572	WORKS SUPPLIES	1	14-Jan-2019	13-Feb-2019	21.66	21.66	0.00
ONBRC130712	WORKS SUPPLIES	1	17-Jan-2019	16-Feb-2019	429.39	429.39	0.00
Supplier Totals :					451.05	451.05	0.00
FRO08	FRONTLINE OUTFITTERS						
0000040076	POLICE CLOTHING	1	03-Jan-2019	02-Feb-2019	179.88	179.88	0.00
0000040282	POLICE CLOTHING	1	17-Jan-2019	17-Jan-2019	209.19	209.19	0.00
Supplier Totals :					389.07	389.07	0.00
GAN01	GANANOQUE AUTO SERVICE - UNIQUE TOWING						
28239	PUC VEHICLE SERVICE	1	10-Jan-2019	09-Feb-2019	1,724.24	1,724.24	0.00
28245	WORKS VEHICLE SERVICE	1	14-Jan-2019	13-Feb-2019	39.55	39.55	0.00
Supplier Totals :					1,763.79	1,763.79	0.00
GAN08	GANANOQUE CHEVROLET BUICK GMC CADILLAC						
274292	ARENA VEHICLE SERVICE	661	28-Nov-2018	27-Dec-2018	570.54	570.54	0.00
DECEMBER 12, 2	WORKS LICENCING	661	12-Dec-2018	11-Jan-2019	347.00	347.00	0.00
Supplier Totals :					917.54	917.54	0.00
GOL01	GOLDSMITH SAW TOOL & KNIFE						
59389	ice blades sharpened	1	08-Jan-2019	07-Feb-2019	118.66	118.66	0.00
Supplier Totals :					118.66	118.66	0.00
GRA01	GRAND AND TOY LTD						
N272090	TOWN HALL & FIRE OFFICE SUPPLIES	1	09-Jan-2019	08-Feb-2019	566.47	566.47	0.00
N290627	RETURNED OFFICE SUPPLIES TOWN HALL	1	14-Jan-2019	13-Feb-2019	-186.48	-186.48	0.00
Supplier Totals :					379.99	379.99	0.00
GREAT	GIGPRINT						
J07012019B	TOWN VHALL OFFICE SUPPLIES	1	15-Jan-2019	14-Feb-2019	1,717.95	1,717.95	0.00

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Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Supplier Totals :					1,717.95	1,717.95	0.00

HAL06	HALPENNY INSURANCE BROKERS LTD						
48353	TOWN HALL INCREASES BILLING 2019	1	08-Jan-2019	07-Feb-2019	1,433.16	1,433.16	0.00
Supplier Totals :					1,433.16	1,433.16	0.00

JET02	JET ELECTRICAL CONTRACTORS						
4101	ARENA - PROJECTOR SCREEN WIRING	661	23-Jan-2018	22-Feb-2018	301.00	301.00	0.00
4182	RINK FIRE ALARM BILLING	661	15-Mar-2018	31-Dec-2018	80.68	80.68	0.00
4261	TOWN PARK BASEBALL DIAMOND	661	19-Apr-2018	31-Dec-2018	106.61	106.61	0.00
4782	CHRISTMAS TREE LIGHTS MAINTENANCE	1	04-Jan-2019	03-Feb-2019	188.09	188.09	0.00
4783	WTP GENERATOR BILLING	1	04-Jan-2019	03-Feb-2019	95.94	95.94	0.00
4786	RINK SIGN SERVICE	1	05-Jan-2019	04-Feb-2019	83.94	83.94	0.00
4790	E.S. BUILDING SERVICE	1	08-Jan-2019	07-Feb-2019	83.94	83.94	0.00
4791	RINK BILLING	1	08-Jan-2019	07-Feb-2019	413.52	413.52	0.00
4795	STREET LIGHT REPAIRS MAPLECROFT COURT	1	08-Jan-2019	07-Feb-2019	53.96	53.96	0.00
4797	STREET LIGHT REPAIRS KING & OSBORNE	1	11-Jan-2019	10-Feb-2019	1,002.93	1,002.93	0.00
4799	E.S. BUILDING SCISSOR LIFT SERVICE	1	11-Jan-2019	10-Feb-2019	1,030.03	1,030.03	0.00
4808	WTP SERVICE	1	17-Jan-2019	16-Feb-2019	1,193.62	1,193.62	0.00
4810	library heater repairs	1	18-Jan-2019	17-Feb-2019	2,018.34	2,018.34	0.00
4811	E.S. BUILDING SERVICE	1	18-Jan-2019	17-Feb-2019	327.36	327.36	0.00
Supplier Totals :					6,979.96	6,979.96	0.00

JIO01	J I OFFORD PLUMBING						
13498	REPLACEMENT OF HOT WATER TANK @ WORKS GARAGE	1	18-Jan-2019	17-Feb-2019	10,032.15	10,032.15	0.00
Supplier Totals :					10,032.15	10,032.15	0.00

JLR01	J L RICHARDS & ASSOCIATES						
84950 NOV 16, 20	EAST END PUMP STN BILLING OCTOBER	661	16-Nov-2018	31-Jan-2019	5,268.06	5,268.06	0.00
85453	EAST END PUMP STN BILLING NOVEMBER	661	18-Dec-2018	17-Jan-2019	4,643.67	4,643.67	0.00
85842	EAST END PUMP STN BILLING DECEMBER	661	31-Dec-2018	15-Feb-2019	1,143.49	1,143.49	0.00
Supplier Totals :					11,055.22	11,055.22	0.00

JOE01	JOE JOHNSON EQUIPMENT						
P29898	WORKS VEHICLE PARTS	1	03-Jan-2019	02-Feb-2019	586.90	586.90	0.00
P29953	WORKS VEHICLE PARTS	1	08-Jan-2019	07-Feb-2019	312.93	312.93	0.00
P29954	WORKS VEHICLE PARTS	1	08-Jan-2019	07-Feb-2019	726.49	726.49	0.00
P29998	WORKS VEHICLE PARTS	1	14-Jan-2019	13-Feb-2019	2,283.87	2,283.87	0.00

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Supplier Totals :					3,910.19	3,910.19	0.00
JWATKINS	J. WATKINS AND ASSOCIATES (INC)						
TOG-P-1-2019-02-1	INJURY & ILLNESS PREVENTION TRAINING	1	25-Jan-2019	31-Jan-2019	898.35	898.35	0.00
Supplier Totals :					898.35	898.35	0.00
LAC01	LACKEY-RUWALD LANDON BARRY						
DECEMBER 2018	TUTION FEES 2018 UNIFORM COLLECTIVE AGREEMENT	661	31-Dec-2018	31-Jan-2019	2,928.87	2,928.87	0.00
Supplier Totals :					2,928.87	2,928.87	0.00
LEE02	LEEDS GRENVILLE & LANARK DISTRICT HEALTH UNIT						
FEBRUARY 2019	LEVY FEBRUARY	69	11-Feb-2019	15-Feb-2019	7,876.25	7,876.25	0.00
Supplier Totals :					7,876.25	7,876.25	0.00
LIN02	LINDE CANADA LIMITED 15687						
2100081879	FIRE - OXYGEN	661	29-Nov-2018	28-Dec-2018	10.05	10.05	0.00
2100201022	FIRE - OXYGEN	661	28-Dec-2018	27-Jan-2019	10.05	10.05	0.00
55359623	FIRE OXYGEN	661	29-Nov-2018	28-Dec-2018	65.70	65.70	0.00
Supplier Totals :					85.80	85.80	0.00
LIN08	LINKEDIN IRELAND UNLIMITED CO.						
78110406873	LIBRARY BILLING JAN 4/19 - MAR 1/2020	1	04-Jan-2019	03-Feb-2019	2,640.00	2,640.00	0.00
Supplier Totals :					2,640.00	2,640.00	0.00
M&L01	M & L SUPPLY FIRE & SAFETY						
0000153465	FIRE SUPPLIES	1	11-Jan-2019	10-Feb-2019	1,130.00	1,130.00	0.00
0000153521	FIRE MATERIALS	1	16-Jan-2019	15-Feb-2019	4,350.50	4,350.50	0.00
0000153547	FIRE SUPPLIES	1	17-Jan-2019	16-Feb-2019	1,231.64	1,231.64	0.00
Supplier Totals :					6,712.14	6,712.14	0.00
MEAO2	MEARS COLIN						
JANUARY 28, 2019	SECURITY DEPOIT RETURN CPPS2017-09	1	28-Jan-2019	28-Jan-2019	500.00	500.00	0.00
Supplier Totals :					500.00	500.00	0.00
MIN02	MINISTER OF FINANCE						
111801191309058	FIRE PROGRAM REGISTRATION	1	18-Jan-2019	17-Feb-2019	370.00	370.00	0.00
Supplier Totals :					370.00	370.00	0.00
MUL03	K. MULROONEY TRUCKING LTD						
2018-24486	BYLAW ORDER TO COMPLY	1	14-Jan-2019	13-Feb-2019	531.33	531.33	0.00

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Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Supplier Totals :					531.33	531.33	0.00
MYFM01	MYFM						
18123142	POLICE SERVICE COUPON BOOK BILLING	612	30-Dec-2018	29-Jan-2019	315.27	315.27	0.00
Supplier Totals :					315.27	315.27	0.00
OGG01	OGG GORDON E						
2018 OIT LICENCE	REIMBURSEMENT FOR OIT LICENCE & CERTIFICATES	661	31-Dec-2018	30-Jan-2019	160.00	160.00	0.00
Supplier Totals :					160.00	160.00	0.00
OME01	OMERS						
JANUARY 2019	JANUARY REMITTANCE	1	31-Jan-2019	15-Feb-2019	70,622.24	70,622.24	0.00
Supplier Totals :					70,622.24	70,622.24	0.00
PAT09	PATTERSON CONSTRUCTION INC.						
1153	new eaves trough visitors centre	661	15-Dec-2018	14-Jan-2019	791.00	791.00	0.00
Supplier Totals :					791.00	791.00	0.00
PRO13	PRO-TECH TRAINING SERVICES INC.						
431	WINTER MAINTENANCE WORKS TRAINING	1	16-Jan-2019	15-Feb-2019	1,356.00	1,356.00	0.00
Supplier Totals :					1,356.00	1,356.00	0.00
REA01	REALTAX INC.						
69387	TAX SALE FILE #LGGE18-01	1	16-Jan-2019	15-Feb-2019	785.35	785.35	0.00
69393	TAX SALE FILE #LGGE19-01	1	16-Jan-2019	16-Jan-2019	508.50	508.50	0.00
69394	TAX SALE FILE #LGGE19-02	1	16-Jan-2019	15-Feb-2019	565.00	565.00	0.00
69395	TAX SALE FILE #LGGE19-03	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69397	TAX SALE FILE #LGGE19-04	1	16-Jan-2019	15-Feb-2019	565.00	565.00	0.00
69399	TAX SALE FILE #LGGE19-05	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69400	TAX SALE FILE #LGGE19-06	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69401	TAX SALE FILE #LGGE19-07	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69402	TAX SALE FILE #LGG19-08	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69403	TAX SALE FILE #LGGE19-09	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69404	TAX SALE FILE #LGGE19-10	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69405	TAX SALE FILE #LGGE19-11	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69406	TAX SALE FILE #LGGE19-12	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69407	TAX SALE FILE #LGGE19-13	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69408	TAX SALE FILE #LGGE19-14	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69410	TAX SALE FILE #LGGE19-15	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69411	TAX SALE FILE #LGGE19-16	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69412	TAX SALE FILE #LGGE19-17	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69413	TAX SALE FILE #LGGE19-18	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69414	TAX SALE FILE #LGGE19-19	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69415	TAX SALE FILE #LGGE19-20	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69416	TAX SALE FILE #LGGE19-21	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69417	TAX SALE FILE 3LGGE19-22	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69418	TAX SALE FILE #LGGE19-23	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69419	TAX SALE FILE #LGGE19-24	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69420	TAX SALE FILE #LGGE19-25	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69421	TAX SALE FILE #LGGE19-26	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00

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Vendor Code	Vendor Name				Invoice Amount	Paid Amount	Discount Amount
Invoice No.	Description	Batch	Invoice Date	Due Date			
69422	TAX SALE FILE #LGGE19-27	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69423	TAX SALE FILE #LGGE19-28	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69424	TAX SALE FILE 3LGGE19-29	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69425	TAX SALE FILE #LGGE19-30	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
69426	TAX SALE FILE #LGGE19-31	1	16-Jan-2019	15-Feb-2019	508.50	508.50	0.00
Supplier Totals :					16,661.85	16,661.85	0.00
RIV14	RIVERSTONE JANITORIAL						
2315	cleaning january	1	31-Jan-2019	15-Feb-2019	2,532.33	2,532.33	0.00
Supplier Totals :					2,532.33	2,532.33	0.00
ROB09	ROBERT NASH EXCAVATING INC.						
3686	SNOWPLOWING	661	01-Nov-2018	31-Jan-2019	762.75	762.75	0.00
Supplier Totals :					762.75	762.75	0.00
SAM01	SAM CHEMICAL SPECIALTIES						
105571	WORKS SUPPLIES	661	28-Dec-2018	27-Jan-2019	254.25	254.25	0.00
Supplier Totals :					254.25	254.25	0.00
SAN02	SANIGEAR INC.						
1569	FIREFIGHTER SUIT CLEANING	1	17-Jan-2019	16-Feb-2019	200.13	200.13	0.00
Supplier Totals :					200.13	200.13	0.00
SOU03	SOUTHEASTERN TELECOMMUNICATION						
34728	TELEPHONE HOOKUP NEW ADDITION	1	11-Jan-2019	10-Feb-2019	249.73	249.73	0.00
34732	TOWN HALL PHONE SERVICE	1	11-Jan-2019	10-Feb-2019	124.87	124.87	0.00
Supplier Totals :					374.60	374.60	0.00
SOU07	SOUTHERN ONTARIO LIBRARY SERVICE						
15382	LIBRARY BILLING	1	08-Jan-2019	07-Feb-2019	1,815.35	1,815.35	0.00
15546	2019 PROVINCIAL LICENSING	1	10-Jan-2019	09-Feb-2019	628.83	628.83	0.00
Supplier Totals :					2,444.18	2,444.18	0.00
STMP000506	RKJL FOODS LTD O/A MCDONALD'S RESTAURANT						
UBREFJAN2819	Refund on account 009-00302210-000.	39	28-Jan-2019	28-Jan-2019	3,553.09	3,553.09	0.00
Supplier Totals :					3,553.09	3,553.09	0.00
STMP000507	RKJL FOODS LTD O/A MCDONALD'S RESTAURANT						
UBREFJAN2919	Refund on account 009-00302210-000.	41	29-Jan-2019	29-Jan-2019	708.75	708.75	0.00
Supplier Totals :					708.75	708.75	0.00
SUP01	SUPERIOR PROPANE						
22990463	ARENA PROPANE	1	02-Jan-2019	31-Jan-2019	336.81	336.81	0.00
23220982	ARENA - PROPANE	1	15-Jan-2019	14-Feb-2019	546.44	546.44	0.00

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Vendor Code	Vendor Name	Batch	Invoice Date	Due Date	Invoice Amount	Paid Amount	Discount Amount
Supplier Totals :					883.25	883.25	0.00
SUP03	SUPREME CLEANING						
341990	CLEANING JANUARY	1	31-Jan-2019	31-Jan-2019	767.28	767.28	0.00
Supplier Totals :					767.28	767.28	0.00
SWI01	SWISH MAINTENANCE LIMITED						
604160	ARENA CLEANING SUPPLIES	1	14-Jan-2019	13-Feb-2019	179.58	179.58	0.00
K603938	ARENA CLEANING SUPPLIES	1	09-Jan-2019	08-Feb-2019	40.09	40.09	0.00
Supplier Totals :					219.67	219.67	0.00
TAI02	TAILLON FIRE PROTECTION INC.						
99515	WORKS - FIRE EXTINGUISHER INSPECTION	661	27-Jun-2018	31-Jan-2019	96.95	96.95	0.00
Supplier Totals :					96.95	96.95	0.00
TIM02	TIMBER TREE SERVICE						
2018-240	TREE REMOVALS	661	31-Dec-2018	30-Jan-2019	11,923.76	11,923.76	0.00
2018-241	TREE SPADE	661	31-Dec-2018	30-Jan-2019	3,729.00	3,729.00	0.00
Supplier Totals :					15,652.76	15,652.76	0.00
TRI06	TRICELL SALES & MARKETING LTD.						
76661	POLICE SUPPLIES	1	17-Jan-2019	16-Feb-2019	163.17	163.17	0.00
Supplier Totals :					163.17	163.17	0.00
UNI03	UNITED COUNTIES OF LEEDS AND GRENVILLE						
INV000000000184	LEVY FEBRUARY	1	11-Jan-2019	10-Feb-2019	57,850.06	57,850.06	0.00
Supplier Totals :					57,850.06	57,850.06	0.00
VWR01	VWR INTERNATIONAL CO						
8653044827	WTP CHEMICALS	1	04-Jan-2019	03-Feb-2019	383.37	383.37	0.00
Supplier Totals :					383.37	383.37	0.00
WAL03	WALKERTON CLEAN WATER CENTRE						
3043939	SAFE DRINKING WATER TRAINING JUNE 6	1	14-Jan-2019	31-Jan-2019	859.15	859.15	0.00
3044328	TRAINING FEBRUARY 21	1	28-Jan-2019	28-Jan-2019	1,152.60	1,152.60	0.00
Supplier Totals :					2,011.75	2,011.75	0.00
WRB01	W. R. BRIGHTMAN & SONS LTD						
18066	E.S. BUILDING BILLING	1	09-Jan-2019	08-Feb-2019	566.16	566.16	0.00
Supplier Totals :					566.16	566.16	0.00
YOU03	YOUNG SIGNS						
4030	FIRE SUPPLIES	1	10-Jan-2019	09-Feb-2019	59.66	59.66	0.00
Supplier Totals :					59.66	59.66	0.00

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Vendor Code	Vendor Name				Invoice Amount	Paid Amount	Discount Amount
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Computer Paid Total :

624,922.74

624,922.74

0.00

Total Unpaid for Approval :	0.00
Total Discount :	0.00
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	624,922.74
Total EFT Paid for Approval :	0.00
Grand Total ITEMS for Approval :	<u><u>624,922.74</u></u>

COW Report – FIN-2019-02

Date: February 19, 2019

IN CAMERA

Subject: 2019 Water and Wastewater Operating and Capital Budget

Author: Melanie Kirkby, Treasurer

OPEN SESSION

RECOMMENDATION:

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-020, BEING A BY-LAW TO ADOPT THE 2019 WATER AND WASTEWATER RATES, OPERATING AND CAPITAL BUDGETS, AS PRESENTED IN REPORT COW-FIN-2019-02.

STRATEGIC PLAN COMMENTS:

Sector 2 – Infrastructure / Environment – Strategic Initiative #1 – Assess the Town’s current infrastructure to ensure sufficient capacity exists to support future growth.

Sector 3 – Financial Sustainability – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family.

BACKGROUND:

The draft 2019 water and wastewater operating and capital budgets were reviewed by the Committee of the Whole at the January 18th, 2019 meeting.

In 2016, the Town of Gananoque applied to the Province to renew its drinking water license. As part of the renewal process, the Town had to submit to the Province a 10 year financial plan which demonstrates that the system is financially sustainable. This plan forms the basis of the annual Water Wastewater Budgets for those 10 years, being 2016 through 2025.

INFORMATION/DISCUSSION:

The 2019 water and wastewater budgets are funded through the water and wastewater consumption fees and flat rate quarterly fees.

In order to calculate the rates necessary to fund the revenue requirements, the revenues were divided by the 2018 consumption volumes.

To calculate the flat rate operating fees, the required revenue is divided by the weighted number of customer accounts.

The 2019 water and wastewater capital replacement fees are calculated by dividing the capital revenue requirement by the weighted number of customer accounts. Sprinkler fees and hydrant charges were increased by the 5%.

The 2018 average monthly residential consumption has decreased from the 2017 level of 11.34 cubic metres to 11.2 cubic metres. The average monthly residential bill has increased, based on average consumption from \$96.34 in 2018 to \$98.88 in 2019. This is an increase of \$2.54 per month or a 2.6% increase.

APPLICABLE POLICY/LEGISLATION:

Bill 175 Sustainable Water and Sewage Act, 2002

2016 Town of Gananoque Water License Renewal 10 Year Financial Plan 156-301

FINANCIAL CONSIDERATIONS:

2019 Water and Wastewater Rates;

2019 Water and Wastewater Operating and Capital Budgets.

CONSULTATIONS:

Paul McMunn, Director of Public Works

Sherry Ogilvie, Supervisor of Public Utilities

ATTACHMENTS:

Average Residential Water Bill

By-law No. 2019-020

APPROVAL	<hr/> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the Municipal Act and regulations.</p> <hr/> <p>Shellee Fournier, CAO</p>
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Town of Gananoque Average Residential Water Bill:						
				Monthly	Quarterly	
2018 residential bill						
				monthly		
Metered Costs		consumption	rate			
metred water		11.34	\$ 1.45	\$16.44	\$ 49.33	
metred wastewater		11.34	\$ 1.78	\$20.19	\$ 60.56	
consumption charges				\$36.63	\$109.88	
Flat Rate Costs		quarterly				
water		\$ 16.80		\$ 5.60	\$ 16.80	
wastewater		\$ 6.10		\$ 2.03	\$ 6.10	
capital investment		\$ 156.25		\$52.08	\$156.25	
Subtotal Flat Rate Charges				\$59.72	\$179.15	
Total				\$96.34	\$289.03	
2019 residential bill				Monthly	Quarterly	
				monthly		
Metered Costs		consumption	rate			
metred water		11.20	\$ 1.60	\$17.92	\$ 53.77	
metred wastewater		11.20	\$ 1.70	\$19.04	\$ 57.13	
consumption charges				\$36.96	\$110.89	
Flat Rate Costs		quarterly				
water		\$ 4.00		\$ 1.33	\$ 4.00	
wastewater		\$ 4.25		\$ 1.42	\$ 4.25	
capital investment		\$ 177.50		\$59.17	\$177.50	
Subtotal Flat Rate Charges				\$61.92	\$185.75	
Total				\$98.88	\$296.64	
Quarterly Increase				\$ 2.54	2.6%	
Monthly Increase				\$ 7.61	2.6%	

**CORPORATION OF THE TOWN OF GANANOQUE
BY-LAW NO. 2019-020**

**A BY-LAW TO ADOPT THE 2019 WATER AND WASTEWATER OPERATING AND
CAPITAL BUDGET AND ESTABLISH FEES AND RATES FOR WATER AND WASTEWATER
SERVICES PROVIDED BY THE MUNICIPALITY**

WHEREAS pursuant to Section 391(1) of the *Municipal Act, 2001*, a municipality may impose fees and charges on any class of persons for services or activities provided or done by or on behalf of it;

AND WHEREAS Section 398 of the *Municipal Act, 2001* allows the municipality to add unpaid fees and charges to the collector's roll for the property and collect in the same manner as taxes;

AND WHEREAS pursuant to Bill 175, the *Sustainable Water and Sewage Systems Act, 2002*, each municipality must provide full cost recovery financial plans to pay the full cost of providing water services or waste water services to Minister for approval;

AND WHEREAS the Committee of the Whole reviewed COW Report-FIN-2019-02, and concurs with the staff recommendation to adopt the 2019 Water and Wastewater Operating and Capital Budget and, establish fees and rates for Water and Wastewater Services provided by the municipality.

NOW THEREFORE the Council of the Corporation of the Town of Gananoque enacts as follows:

1. That the Water/ Wastewater Operating Budget attached hereto as Schedule 'B' and Water/Wastewater Capital Budget attached hereto as Schedule 'C' and forming part of this By-law is here by adopted.
2. That quarterly billing Water and Wastewater Rates as set out in Schedule 'A', attached hereto and forming part of this By-law are hereby established.
3. That Other Charges and Fees shall be established as:

Occupancy Charges	\$25.00
Collection Charge	\$25.00
Late payment charges	5% of current charges
Turning water off/on for summer services	\$75/meter
Turning water off/on for non-payment	\$75

Services connected to the municipal water system but not connected to the municipal sewer system, commonly referred to as 'Water Only Accounts', shall be charged the Water Basic Charge plus the Water Rate per Cubic Meter charge times the water consumption.

4. That the fees established by this By-law shall come into full force and effect on the First Quarterly Billing Cycle of 2019.
5. That any By-law or Motion inconsistent with this By-law is hereby amended.

Read a first, second and third time and finally passed this 5th day of March, 2019.

Ted Lojko, Mayor

Penny Kelly, Clerk

(Seal)

Water Rates:	2019
Fixed Quarterly Charge by Metre Size:	
5/8 inch	\$ 4.00
3/4 inch	\$ 4.40
1 inch	\$ 6.40
1 1/2 inch	\$ 11.20
2 inch	\$ 18.40
3 inch	\$ 19.20
4 inch	\$ 52.80
rural	\$ 35.28
additonal unmetred units	\$ 2.00
outside area consumer charge	\$291.06
Water Consumption per Cubic Metre	\$ 1.60

Wastewater Rates:	
Fixed Quarterly Charge by Metre Size:	
5/8 inch	\$ 4.25
3/4 inch	\$ 4.68
1 inch	\$ 6.80
1 1/2 inch	\$ 11.90
2 inch	\$ 19.55
3 inch	\$ 20.40
4 inch	\$ 56.10
rural	\$ 10.24
additonal unmetred units	\$ 2.13
outside area consumer charge	\$ 84.53
Wastewater Consumption per Cubic Metre	\$ 1.70

Capital Replacement Fixed Quarterly Charge

Users of Annual Consumption less than 1,000 m ³	\$177.50
Users of Annual Consumption greater than 1,000 m ³	\$355.00
additional unmetred units	\$ 88.75

Sprinkler Charges - Fixed Quarterly Charge

2" Unmetred Sprinkler	\$ 89.30
4" Unmetred Sprinkler	\$213.36
6" Unmetred Sprinkler	\$342.35
8" Unmetred Sprinkler	\$466.36
Rural Hydrant Charge	\$789.34

TOWN OF GANANOQUE
General Ledger Trial Balance



GL5030 (T) Page : 1
 Date : Feb 05, 2019 Time : 8:23 am

Fiscal Year : 2019
 Account : 1-4-08???-??? To 1-5-08???-???
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			REVENUE		
CATEGORY	8100			SANITARY SEWER		
1-4-08100-4081				SEWER - BANK INTEREST EARNI	0.00	-7,500
1-4-08100-4098				WORK RECOVERABLE REVENUE	0.00	-1,000
1-4-08100-4936				OCCUPANCY CHARGE	0.00	-1,500
Category Total					0.00	-10,000
CATEGORY	8140			User Fees - Sanitary Sewer		
1-4-08140-4116				RESIDENTIAL SEWER BASE FEE:	-4,430.02	-42,294
1-4-08140-4119				RESIDENTIAL SEWER METERED	-41,708.95	-757,530
1-4-08140-4316				COMMERCIAL SEWER BASE FEE	-367.02	0
1-4-08140-4319				COMMERCIAL SEWER METERED	-36,222.03	0
1-4-08140-4416				INDUSTRIAL SEWER BASE FEES	-28.05	0
1-4-08140-4419				INDUSTRIAL SEWER METERED F	-176.52	0
1-4-08140-4918				Multi Unit Rate	-76.25	0
1-4-08140-4935				CONNECTION FEES	0.00	-11,000
1-4-08140-4980				SEWER PENALTY	-3,160.90	-12,500
1-4-08140-4982				Capital Replacement	-121,832.86	-1,275,628
Category Total					-208,002.60	-2,098,952
CATEGORY	8149			Water/Sewer Clearing		
1-4-08149-9998				WATER/SEWER CLEARING	300.00	0
Category Total					300.00	0
CATEGORY	8300			Water Works		
1-4-08300-4000				MISCELLANEOUS REVENUE	-30.00	-1,000
1-4-08300-4081				INTEREST REVENUE EARNED	0.00	-7,500
1-4-08300-4098				WORK RECOVERABLE REVENUE	0.00	-500
1-4-08300-4102				HYDRANT CHARGES	0.00	-27,562
1-4-08300-4936				OCCUPANCY CHARGE	-250.00	-3,000
Category Total					-280.00	-39,562
CATEGORY	8340			User Fees - Water		
1-4-08340-4131				RESIDENTIAL WATER BASE FEE:	-12,350.32	-33,831
1-4-08340-4134				RESIDENTIAL WATER METERED	-34,343.25	-716,814
1-4-08340-4331				COMMERCIAL WATER BASE FEE:	-1,311.53	0
1-4-08340-4334				COMMERCIAL WATER METERED	-31,288.66	0
1-4-08340-4431				INDUSTRIAL WATER BASE FEES	-95.75	0
1-4-08340-4434				INDUSTRIAL WATER METERED R	-143.80	0
1-4-08340-4918				Multi Unit Rate	-210.00	0
1-4-08340-4935				CONNECTION FEES	0.00	-9,500
1-4-08340-4980				LATE PENALTY	0.00	-12,500
1-4-08340-4982				Capital Replacement	0.00	-420,897
Category Total					-79,743.31	-1,193,542

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2019
Account : 1-4-08???-???? To 1-5-08???-????
Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			REVENUE		
CATEGORY	8380			Water Capital		
		REVENUE Total			-287,725.91	-3,342,056
CLASS	5			EXPENDITURE		
CATEGORY	8100			Sanitary Sewer		
1-5-08100-5101				FT SALARIES	14,433.53	189,235
1-5-08100-5103				OT SALARIES	71.80	0
1-5-08100-5105				STANDBY	2,383.60	18,668
1-5-08100-5112				CLOTHING	458.46	2,500
1-5-08100-5115				EHT - EMPLOYER PORTION	351.62	0
1-5-08100-5116				SOURCE DEDUCTIONS	1,250.62	0
1-5-08100-5118				WSIB	281.39	0
1-5-08100-5119				MANULIFE BENEFITS	2,111.94	31,080
1-5-08100-5121				OMERS	1,899.42	29,233
1-5-08100-5301				ADS/PUBLICATIONS/SUBSCRIPTI	0.00	680
1-5-08100-5302				MEMBERSHIPS	-225.13	3,400
1-5-08100-5303				TRAINING	0.00	3,850
1-5-08100-5304				CONVENTIONS/KM/TRAVEL	0.00	700
1-5-08100-5306				POSTAGE / COURIER	0.00	7,500
1-5-08100-5310				COMPUTER PURCHASES	0.00	2,000
1-5-08100-5320				RADIO/PAGER	94.96	1,344
1-5-08100-5400				CONTRACT COSTS	0.00	6,000
1-5-08100-5401				AUDIT SERVICES	0.00	3,000
1-5-08100-5405				INSURANCE	5,845.92	12,940
1-5-08100-5800				PRINCIPAL REPAYMENTS ON LOI	0.00	43,334
1-5-08100-5903				TRANSFER TO RESERVE FUND	0.00	1,366,550
		Category Total			28,958.13	1,722,014
CATEGORY	8101			Sanitary Sewer Pumping Stations		
1-5-08101-5101				FT SALARIES-SEWER PUMPING	1,848.04	47,514
1-5-08101-5103				OT SALARIES-SEWER PUMPING	734.75	14,000
1-5-08101-5115				SANITARY SEWER PUMP STN- EI	46.21	0
1-5-08101-5116				SANITARY SEWER PUMP STN-SC	162.50	0
1-5-08101-5118				SANITARY SEWER PUMP STN - V	25.81	0
1-5-08101-5121				SEWER PUMPING STN - OMERS	175.59	0
1-5-08101-5317				EQUIPMENT R& M & SUPPLIES	0.00	8,000
1-5-08101-5318				MATERIALS & SUPPLIES	303.23	2,000
1-5-08101-5330				Internet	0.00	1,800
1-5-08101-5331				UTILITIES-ELECTRICITY	0.00	61,400
1-5-08101-5400				CONTRACT COSTS	0.00	21,000
1-5-08101-5411				CONTRACT SERVICES - ELECTRI	0.00	3,000
1-5-08101-5501				PROPERTY TAXES - PUMPING ST	0.00	4,130
		Category Total			3,296.13	162,844

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2019
 Account : 1-4-08???-???? To 1-5-08???-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8102			Lagoon		
CATEGORY	8102			Lagoon		
1-5-08102-5101				FT SALARIES-LAGOON	723.54	20,485
1-5-08102-5103				OT SALARIES-LAGOON	20.49	0
1-5-08102-5115				LAGOON - EHT	14.60	0
1-5-08102-5116				LAGOON - SOURCE DEDUCTION:	51.31	0
1-5-08102-5118				LAGOON - WSIB	8.15	0
1-5-08102-5121				LAGOON - OMERS	70.37	0
1-5-08102-5317				REPAIRS & MAINTENANCE	0.00	4,000
1-5-08102-5318				MATERIALS & SUPPLIES	0.00	500
1-5-08102-5325				LAB ANALYSIS - SEWAGE	0.00	6,600
1-5-08102-5326				CHEMICAL TREATMENT	0.00	42,000
1-5-08102-5400				CONTRACT COSTS	0.00	7,200
1-5-08102-5501				PROPERTY TAXES - LAGOON	0.00	16,400
1-5-08102-5800				PRINCIPAL REPAYMENTS	0.00	50,065
1-5-08102-5850				INTEREST ON LONG TERM DEBT	0.00	6,625
Category Total					888.46	153,875
CATEGORY	8103			Sewer Collections		
1-5-08103-5101				FT SALARIES-SEWER COLLECTI	549.79	13,632
1-5-08103-5103				OT SALARIES-SEWER COLLECTI	27.80	0
1-5-08103-5115				SEWER COLLECTIONS - EHT	11.28	0
1-5-08103-5116				SEWER COLLECTIONS - SOURCE	39.42	0
1-5-08103-5118				SEWER COLLECTIONS - WSIB	6.31	0
1-5-08103-5121				SEWER COLLECTIONS - OMERS	50.37	0
1-5-08103-5318				MATERIALS & SUPPLIES	0.00	5,100
1-5-08103-5319				SMALL EQUIPMENT PURCHASES	0.00	4,500
1-5-08103-5400				CONTRACT COSTS	0.00	15,000
Category Total					684.97	38,232
CATEGORY	8104			Sewer Service Lateral		
1-5-08104-5101				FT SALARIES-SEWER SERVICE L	143.61	10,387
1-5-08104-5103				OT SALARIES-SEWER SERVICE I	45.86	0
1-5-08104-5115				SEWER SERVICE LATERAL - EHT	3.73	0
1-5-08104-5116				SEWER SERVICE LATERAL - SOL	13.20	0
1-5-08104-5118				SEWER SERVICE LATERAL - WSI	2.09	0
1-5-08104-5121				SEWER SERVICE LATERAL - OME	13.85	0
1-5-08104-5318				MATERIALS & SUPPLIES	0.00	4,000
1-5-08104-5319				SMALL EQUIPMENT	0.00	1,500
1-5-08104-5400				CONTRACT COSTS	0.00	4,000
Category Total					222.34	19,887
CATEGORY	8151			2009 Chev Van - V0309		
1-5-08151-5321				operating exp	0.00	1,000

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2019
 Account : 1-4-08???-???? To 1-5-08???-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8151			2009 Chev Van - V0309		
1-5-08151-5322				repair & maintenance	0.00	1,000
				Category Total	0.00	2,000
CATEGORY	8152			Cargo Trailer		
1-5-08152-5321				operating exp	0.00	500
				Category Total	0.00	500
CATEGORY	8154			2011 CHEV SILVERADO		
1-5-08154-5321				operating exp	0.00	1,500
1-5-08154-5322				repairs & Maintenance	0.00	2,100
				Category Total	0.00	3,600
CATEGORY	8155			2017 Transit Cargo Van		
1-5-08155-5321				operating exp	776.37	1,500
1-5-08155-5322				VEHICLE REPAIR	0.00	1,500
				Category Total	776.37	3,000
CATEGORY	8156			2014 CHEV SILVERADO		
1-5-08156-5321				operating exp	0.00	1,500
1-5-08156-5322				repairs & Maintenance	0.00	1,500
				Category Total	0.00	3,000
CATEGORY	8300			Water Works		
1-5-08300-5101				FT SALARIES-WATER WORKS	8,365.07	122,227
1-5-08300-5105				STANDBY	0.00	18,665
1-5-08300-5112				CLOTHING	458.46	2,500
1-5-08300-5115				EHT - EMPLOYER PORTION	166.65	0
1-5-08300-5116				SOURCE DEDUCTIONS	591.05	0
1-5-08300-5118				WSIB	177.42	0
1-5-08300-5119				BENEFITS - MANULIFE	1,813.35	31,080
1-5-08300-5121				OMERS	926.00	29,233
1-5-08300-5301				ADS/PUBLICATIONS/SUBSCRIPTI	0.00	680
1-5-08300-5302				MEMBERSHIPS	-225.13	9,050
1-5-08300-5303				TRAINING	0.00	8,800
1-5-08300-5304				CONVENTIONS/KM/TRAVEL	0.00	2,700
1-5-08300-5306				POSTAGE / COURIER	0.00	7,500
1-5-08300-5310				COMPUTER PURCHASES	0.00	2,000
1-5-08300-5318				MATERIALS & SUPPLIES	0.00	2,000
1-5-08300-5320				RADIO/PAGER	95.97	1,344
1-5-08300-5327				CELL PHONE	0.00	3,510
1-5-08300-5400				CONTRACT COSTS	0.00	9,500
1-5-08300-5401				AUDIT SERVICES	0.00	3,000
1-5-08300-5404				Source water protection	0.00	11,000

TOWN OF GANANOQUE
General Ledger Trial Balance



GL5030 (T)

Page : 5

Date : Feb 05, 2019

Time : 8:23 am

Fiscal Year : 2019
 Account : 1-4-08????-???? To 1-5-08????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8300			Water Works		
1-5-08300-5405				INSURANCE	5,845.92	12,940
1-5-08300-5800				PRINCIPLE ON LONG TERM DEB	0.00	55,107
1-5-08300-5850				INTEREST ON LONG TERM DEBT	0.00	17,573
1-5-08300-5903				TRANSFER TO RESERVE FUND	0.00	262,385
Category Total					18,214.76	612,794
CATEGORY	8301			Water Treatment Plant		
1-5-08301-5101				FT SALARIES-WATER TREATMEN	7,109.58	130,324
1-5-08301-5103				OT SALARIES-WATER TREATMEN	1,756.67	36,000
1-5-08301-5115				WATER TREATMENT PLANT - EHT	170.32	0
1-5-08301-5116				WATER TREATMENT PLANT - SOI	601.97	0
1-5-08301-5118				WATER TREATMENT PLANT - WS	95.25	0
1-5-08301-5121				WATER TREATMENT PLANT - OM	706.21	0
1-5-08301-5317				REPAIRS & MAINTENANCE	0.00	30,250
1-5-08301-5318				MATERIALS & SUPPLIES	537.55	11,000
1-5-08301-5319				SMALL EQUIPMENT PURCHASES	0.00	1,500
1-5-08301-5324				BUILDING MAINTENANCE	0.00	2,700
1-5-08301-5325				LAB ANALYSIS - WATER	0.00	13,000
1-5-08301-5326				CHEMICAL TREATMENT	1,547.75	15,000
1-5-08301-5330				INTERNET	55.92	3,337
1-5-08301-5331				UTILITIES-ELECTRICITY	0.00	70,225
1-5-08301-5332				UTILITIES - GAS	0.00	10,600
1-5-08301-5335				TELEPHONE	0.00	5,748
1-5-08301-5400				CONTRACT COSTS	83.95	49,600
1-5-08301-5404				OTHER PROFESSIONAL SERVICE	0.00	1,800
1-5-08301-5409				WTP - IT CONTRACT COSTS	0.00	4,500
1-5-08301-5411				CONTRACT SERVICES-ELECTRIC	86.39	6,000
1-5-08301-5501				PROPERTY TAXES - WTP	0.00	41,050
1-5-08301-5502				LEASE PAYMENTS	92.84	900
Category Total					12,844.40	433,534
CATEGORY	8302			Water Storage Tower		
1-5-08302-5101				FT SALARIES-WATER STORAGE	47.86	0
1-5-08302-5103				OT SALARIES-WATER STORAGE	111.20	0
1-5-08302-5115				WATER TOWER - EHT	3.13	0
1-5-08302-5116				WATER TOWER - SOURCE DEDU	11.03	0
1-5-08302-5118				WATER TOWER - WSIB	1.74	0
1-5-08302-5121				WATER TOWER - OMERS	4.30	0
1-5-08302-5318				MATERIALS AND SUPPLIES	0.00	500
1-5-08302-5331				UTILITIES-ELECTRICITY	0.00	2,330
Category Total					179.26	2,830
CATEGORY	8303			Water Service Lateral		

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2019
Account : 1-4-08????-???? To 1-5-08????-????
Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8303			Water Service Lateral		
1-5-08303-5101				FT SALARIES-WATER HOUSE/SPI	264.68	12,675
1-5-08303-5103				OT SALARIES-WATER HOUSE/SP	21.26	0
1-5-08303-5115				WATER SERVICE LATERAL - EHT	5.16	0
1-5-08303-5116				WATER SERVICE LATERAL - SOU	18.00	0
1-5-08303-5118				WATER SERVICE LATERAL - WSII	2.88	0
1-5-08303-5121				WATER SERVICE LATERAL - OME	23.82	0
1-5-08303-5318				MATERIALS & SUPPLIES	0.00	5,500
1-5-08303-5400				CONTRACT COSTS	0.00	1,500
Category Total					335.80	19,675
CATEGORY	8304			Water Meter Maintenance		
1-5-08304-5101				FT SALARIES-METER MAINTENAI	185.16	1,810
1-5-08304-5115				WATER METER MAINTENANCE -	3.63	0
1-5-08304-5116				WATER METER MAINTENANCE-S	12.74	0
1-5-08304-5118				WATER METER MAINTENANCE - '	2.03	0
1-5-08304-5121				WATER METER MAINT - OMERS	17.13	0
1-5-08304-5318				MATERIALS & SUPPLIES	0.00	500
Category Total					220.69	2,310
CATEGORY	8305			Water Hydrants		
1-5-08305-5101				FT SALARIES-WATER HYDRANTS	1,357.03	11,136
1-5-08305-5102				PT SALARIES-WATER HYDRANTS	212.58	0
1-5-08305-5115				WATER HYDRANTS - EHT	30.77	0
1-5-08305-5116				WATER HYDRANTS - SOURCE DE	107.87	0
1-5-08305-5118				WATER HYDRANTS - WSIB	21.58	0
1-5-08305-5121				WATER HYDRANTS - OMERS	127.84	0
1-5-08305-5318				MATERIALS & SUPPLIES	0.00	12,600
1-5-08305-5400				CONTRACT COSTS	0.00	2,200
Category Total					1,857.67	25,936
CATEGORY	8306			Watermains		
1-5-08306-5101				FT SALARIES-WATER MAINS	1,743.39	64,452
1-5-08306-5103				OT SALARIES-WATERMAINS	248.31	0
1-5-08306-5115				WATERMAINS - EHT	37.33	0
1-5-08306-5116				WATERMAINS - SOURCE DEDUC'	131.08	0
1-5-08306-5118				WATEMAINS - WSIB	20.86	0
1-5-08306-5121				WATERMAINS - OMERS	164.67	0
1-5-08306-5318				MATERIALS & SUPPLIES	0.00	7,500
1-5-08306-5319				WATER - SMALL EQUIPMENT	0.00	5,500
1-5-08306-5400				CONTRACT COSTS	0.00	3,000
Category Total					2,345.64	80,452
CATEGORY	8307			Water Meter Reading		

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2019
 Account : 1-4-08???-???? To 1-5-08???-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8307			Water Meter Reading		
1-5-08307-5101				FT SALARIES-WATER METER RE	748.71	28,236
1-5-08307-5115				WATER METER READING -EHT	14.65	0
1-5-08307-5116				WATER METER READING - SOUR	51.12	0
1-5-08307-5118				WATER METER READING - WSIB	8.18	0
1-5-08307-5121				WATER METER READING - OMEF	68.82	0
Category Total					891.48	28,236
CATEGORY	8308			Water Lead Testing		
1-5-08308-5101				WATER LEAD TESTING - FT SALA	0.00	687
1-5-08308-5325				WATER LEAD TESTING - LAB ANA	0.00	350
Category Total					0.00	1,037
CATEGORY	8351			2009 CHEV VAN - V0309		
1-5-08351-5101				'09 RED CHEV VAN - FT SALARIE	28.97	0
1-5-08351-5115				09 RED CHEV VAN - EHT	0.57	0
1-5-08351-5116				09 RED CHEV VAN - SOURCE DEI	2.02	0
1-5-08351-5118				09 RED CHEV VAN - WSIB	0.32	0
1-5-08351-5121				09 RED CHEV VAN - OMERS	2.74	0
1-5-08351-5321				09 RED CHEV VAN - OPERATING	39.84	1,500
1-5-08351-5322				09 RED CHEV VAN - REPAIRS & M	0.00	1,500
Category Total					74.46	3,000
CATEGORY	8352			Cargo Trailer		
1-5-08352-5321				OPERATING EXPENSES	0.00	800
Category Total					0.00	800
CATEGORY	8354			2011 CHEV SILVERADO		
1-5-08354-5321				2011 CHEV SILVERADO	39.84	4,075
1-5-08354-5322				2011 CHEV SILVERADO	0.00	2,100
Category Total					39.84	6,175
CATEGORY	8355			2017 Transit Cargo Van V0117		
1-5-08355-5101				FT SALARIES	0.00	825
1-5-08355-5321				OPERATING EXPENSES	776.37	4,000
Category Total					776.37	4,825
CATEGORY	8356			2014 CHEV SILVERADO		
1-5-08356-5321				Vehicle Operating Expenses	39.84	3,000
1-5-08356-5322				VEHICLE REPAIR & MAINTENANC	0.00	8,000
Category Total					39.84	11,000
CATEGORY	8357			Trailer		
1-5-08357-5321				operating exp	0.00	250
1-5-08357-5322				repair & Maintenance	0.00	250

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2019
 Account : 1-4-08???-???? To 1-5-08???-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8357			Trailer		
Category Total					0.00	500
EXPENDITURE Total					72,646.61	3,342,056
OPERATING Total					-215,079.30	0
REPORT TOTAL					-215,079.30	0

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2019
 Account : 2-4-08???-???? To 2-5-08???-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	4			REVENUE		
CATEGORY	8101			Wastewater		
2-4-08101-5901				Trans from reserves	0.00	-480,559
				Category Total	0.00	-480,559
CATEGORY	8125			Sewage Pumping Station Study		
2-4-08125-4021				Gas Tax	0.00	-330,867
2-4-08125-4034				Clean Water Wastewater Fund Grar	0.00	-392,514
				Category Total	0.00	-723,381
CATEGORY	8142			Maple & Osbourne		
2-4-08142-4029				OCIF	0.00	-206,844
				Category Total	0.00	-206,844
CATEGORY	8302			Water		
2-4-08302-5901				Trans from reserves	0.00	-1,553,725
				Category Total	0.00	-1,553,725
				REVENUE Total	0.00	-2,964,509
CLASS	5			EXPENDITURE		
CATEGORY	8103			Sewer - Lagoon Upgrades		
2-5-08103-5400				Contracted Services	0.00	246,989
				Category Total	0.00	246,989
CATEGORY	8104			Sewer - Pumping Station Upgrades		
2-5-08104-5400				Contracted Services	0.00	353,470
				Category Total	0.00	353,470
CATEGORY	8105			Sewer - Lagoon Cleaning		
2-5-08105-5400				Sewage Lagoon Cleaning	0.00	530,232
				Category Total	0.00	530,232
CATEGORY	8106			Manhole 18 Pribusin Upgrade		
2-5-08106-5400				CONTRACTED SERVICES	0.00	30,000
				Category Total	0.00	30,000
CATEGORY	8120			Sewer Lateral Camera		
2-5-08120-5415				EQUIPMENT	0.00	15,000
				Category Total	0.00	15,000
CATEGORY	8121			Sewer - Water & Wastewater Rate Study		
2-5-08121-5403				ARCHITECT, ENGINEERING, CON	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8125			Sewage Pumping Station Study		
2-5-08125-5400				Contracted Services	0.00	750,000

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2019
 Account : 2-4-08????-???? To 2-5-08????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	8125			Sewage Pumping Station Study		
				Category Total	0.00	750,000
CATEGORY	8142			Maple & Osbourne		
2-5-08142-5400				Contracted Services	0.00	300,819
				Category Total	0.00	300,819
CATEGORY	8145			Metres		
2-5-08145-5318				Metres	0.00	32,440
				Category Total	0.00	32,440
CATEGORY	8147			Force Main Upgrades		
2-5-08147-5400				Contracted Services	0.00	200,000
				Category Total	0.00	200,000
CATEGORY	8311			Water - Tower Inspection		
2-5-08311-5400				Contracted Services	0.00	15,000
				Category Total	0.00	15,000
CATEGORY	8314			WTP Generator		
2-5-08314-5400				Contracted Services	0.00	200,000
				Category Total	0.00	200,000
CATEGORY	8319			Actuators		
2-5-08319-5415				EQUIPMENT	0.00	14,000
				Category Total	0.00	14,000
CATEGORY	8321			Water - Water & Wastewater Rate Study		
2-5-08321-5403				ARCHITECT, ENGINEERING, CON	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8327			Flow Metres		
2-5-08327-5318				Materials & Supplies	0.00	31,504
				Category Total	0.00	31,504
CATEGORY	8342			Maple & Osbourne		
2-5-08342-5400				Contracted Services	0.00	162,615
				Category Total	0.00	162,615
CATEGORY	8345			Metres		
2-5-08345-5318				Metres	0.00	32,440
				Category Total	0.00	32,440
				EXPENDITURE Total	0.00	2,964,509
				CAPITAL FUND Total	0.00	0

TOWN OF GANANOQUE
General Ledger Trial Balance



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Date : Feb 05, 2019

Page : 3
Time : 10:58 am

Fiscal Year : 2019
Account : 2-4-08???-???? To 2-5-08???-????
Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	8350			Vehicle		
REPORT TOTAL					0.00	0



GANANOQUE

COW Report – FIN-2019-03

Date: February 19, 2019

IN CAMERA

Subject: 2019 Tax Rates and Ratios

Author: Melanie Kirkby, Treasurer

OPEN SESSION

RECOMMENDATION:

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-025, BEING A BY-LAW TO APPROVE THE 2019 TAX RATES AND RATIOS, AS PRESENTED IN COW REPORT FIN-2019-03.

STRATEGIC PLAN COMMENTS:

Sector 3 – Financial Sustainability - Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family.

BACKGROUND:

Section 308 of the *Municipal Act*, 2001, requires that municipal councils establish tax ratios by passing a By-law each year. Tax ratios distribute the tax burden among property classes and therefore, must be set to establish the corresponding tax rates. Once set, the tax ratio for a class is multiplied by the residential tax rate, to determine the tax rate for that class.

The *Municipal Act*, 2001 sets the maximum ratio for farm and managed forests property classes at 0.25. The remaining property classes (commercial, industrial, multi-residential and pipeline) have a maximum ratio, which is the transition ratio set in the provincial regulation and a minimum ratio, which is the described as the “range of fairness” in the *Municipal Act*.

INFORMATION/DISCUSSION:

Tax Ratios

Each year since 2017 the finance working group met to discuss the Town of Gananoque tax ratios. The consensus, again this year, was to leave the ratios at the same that have been in effect since 2013. Prior to 2013, the ratios were higher, gradually decreasing to the 2013 level. As the ratios are decreased, the tax burden is shifted from the commercial, industrial, multi-residential and pipeline to the residential tax base. That means that in order to lower the taxes on the capped classes, the tax decrease must become an increase to the residential class. Conversely, raising the ratios would lower the taxes for the residential class.

Below is a table comparing various 2018 Tax Ratios with the draft Town of Gananoque 2019 tax ratios.

Class	2019 Gananoque Proposed	2018 Town of Smiths Falls	2018 Town of Prescott	2018 Township of LTI	2018 City of Brockville	2018 City of Kingston	2018 Town of Napanee
RT	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
MT	1.8475	2.0000	1.6270	1.0000	1.7700	1.9000	2.000
CT	1.8475	1.9661	1.9278	1.3464	1.9482	1.9800	1.4175
IT	1.8940	2.5492	2.6300	1.8114	2.6131	2.6300	2.17
PT	1.5789	1.4956	1.4111	1.6551	1.8132	1.1728	1.2972
FT	0.2500	0.2500	.02500	.2500	.02500	.02250	0.2367
TT	0.2500	0.2500	.02500	.2500	.02500	.02500	0.2500

Tax Capping Parameters

The *Municipal Act, 2001*, includes mandatory tax “capping” calculations, which limit tax increases as a result of reassessment and provides a number of optional capping provisions which can accelerate the movement of capped properties to their current value assessment (CVA). Commercial, industrial, and multi-residential properties are the classes which are included in the Ontario tax capping program.

To fund the tax adjustments as a result of the tax capping program, which would have been otherwise funded mainly through the residential tax base due to the majority of the assessment base being residential, legislation was put in place to limit or “claw back” the tax decreases on other properties within that same tax class. This results in the capping program being “self funded”.

The province introduced legislation in 2016, Ontario Regulation 102/16 which allowed Municipalities increased freedom to move out of the capping program. This included increasing the threshold to move properties out of capping from \$250 to \$500. Also, the CVA limit may be increased from 5% to 10%.

Further, Municipalities are allowed to exit classes from the program altogether if all of the properties in the class are beyond 50% of CVA taxes. The Town was able to exclude multi-residential and industrial classes in 2016 from the capping program. In 2017 the province has allowed that classes which do not have any properties capped by more than 50% may opt for a 4 year phase out of the capping program. This was enacted in 2017 for the commercial class, so the last year will be 2020.

Section 8.0.2 (1) of the provincial legislation speaks to exemptions for certain properties from the capping parameters. Municipalities are able to exclude properties that “Stay at CVA Tax” due to the fact that those properties were at CVA tax in the previous year and/or “Cross CVA Tax” which are those properties that crossed over during the current year between the clawed back and capped categories. If a property meets either of these criteria for Stay or Cross, they can be excluded from the capping program. Most Municipalities are using this parameter to work toward excluding all properties from capping. Currently the Town has 2 properties still in the capping program.

In keeping with the capping exit strategy, staff are recommending the following capping parameters for 2019;

- a) Capping percentage for all properties in the capped tax classes, over the immediate previous year's CVA taxes, is ten percent (10%), for all properties in the capped tax classes.
- b) The threshold for, all properties in the capped tax classes, capping protected properties (increases) be set at \$500.00, for all properties in the capped tax classes.
- c) The threshold for claw back properties (decreases), for all properties in the capped tax classes be set at \$500.00, for all properties in the capped tax classes.
- d) Any property which exits the program may not re-enter.
- e) The Commercial classes continues a 4 year phase out of the tax capping program in which began in 2017.

2019 is the third year of the 4 year phased in assessment cycle. In 2016, MPAC reassessed all of the properties in Ontario, to be applied to the 2017 – 2020 taxation years. On average, residential properties in Gananoque have increased in value by .98%. Commercial properties have increased by .82% and industrial by .49%. Multi-residential properties have increased their value by 8.26%. These valuations are based on market values, i.e. property sales of comparable properties. The average Gananoque single-family dwelling, which was assessed at \$192,461 in 2018, is now assessed at \$194,347 in 2019. The Municipal share property taxes for this property in 2018 were \$2,501.58 and will now be \$2,533.29 in 2019. This is a \$31.71 or 1.3% increase in municipal taxes for the year. The Province has not yet released the 2019 education tax rates.

In 2017, Council voted to begin a phase out of vacancy rebates. In 2018, property owners received 50% of the previous vacancy rebates. In 2019, property owners will no longer receive a vacancy rebate for vacant units.

APPLICABLE POLICY/LEGISLATION:

Municipal Act 2001, Section 308
Ontario Regulation 102/16

FINANCIAL CONSIDERATIONS:

The approval of the tax ratios, and the resulting tax rates, does not change the amount of the tax levy. The taxation revenue requirement was established as part of the 2019 Budget approval.

CONSULTATIONS:

Finance Working Group

ATTACHMENTS:

By-law No. 2019-025 – 2019 Tax Rates and Ratios

APPROVAL	<hr/> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the Municipal Act and regulations.</p> <hr/> <p>Shellee Fournier, CAO</p>
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CORPORATION OF THE TOWN OF GANANOQUE

BY-LAW NO. 2019-025

A BY-LAW TO SET THE:

- 1) 2019 TAX RATES;**
 - 2) 2019 TAX RATIOS, AND;**
 - 3) 2019 CAPPING PARAMETERS.**
-

WHEREAS the Council of The Town of Gananoque has prepared a budget including estimates of all sums it requires during the year 2019 for the purposes of the Town pursuant to Section 290 of the *Municipal Act*, 2001, S.O. 2001, c. 25 as amended;

AND WHEREAS the Town of Gananoque 2019 Capital and Operating Budgets requirements were adopted by By-law No. 2019-015 providing that the following amounts be raised through taxation:

General Municipal Levy	\$5,337,305
Police Services Levy	<u>\$2,577,490</u>
Total Municipal Levy	\$7,914,795

AND WHEREAS the 2018 Returned Assessment Roll for The Town of Gananoque, for taxation in 2019, the amount of taxable assessment thereon is \$522,999,378;

AND WHEREAS it is necessary for the Council of The Town of Gananoque, pursuant to the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, Section 308 (4), and Regulations thereto, to establish the tax ratios for The Town of Gananoque;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each Property Class;

AND WHEREAS the Property Classes have been prescribed by the Minister of Finance under the *Assessment Act* R.S.O. 1990, as amended, Section 7, and Regulations related thereto;

AND WHEREAS pursuant to Section 313 (1) of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, the Council of The Town of Gananoque may establish tax reductions for prescribed property subclasses for The Town of Gananoque;

AND WHEREAS the *Municipal Act*, 2001, amended by Ontario Regulation 102/16, allows the municipality to calculate the capping, at ten percent (10%) over the immediate previous year's annualized taxes on all properties in the Multi-Residential, Commercial, Shopping Centre, and Industrial Tax Classes;

AND WHEREAS in accordance with Section 329.1 of the *Municipal Act*, 2001, S.O. 2001, c. 25 as amended, Council has certain options with respect to the calculations of the amount of taxes for municipal and school purposes payable in respect of property in the Commercial, Industrial, or Multi-Residential Property Tax Classes for 2019 or a subsequent taxation year;

AND WHEREAS the *Municipal Act*, 2001, S.O. 2001, as amended by Ontario Regulation 102/16, authorizes a municipality to pass a bylaw which specifies the amount of the cap on the CVA tax, from 0% to a maximum of 10%;

AND WHEREAS the *Municipal Act*, 2001 S.O. 2001 c. 25, as amended by Ontario Regulation 102/16, authorizes a municipality to pass a By-law to establish a threshold for capping protected properties (increases) of up to \$500.00;

AND WHEREAS the *Municipal Act*, 2001 S.O. 2001 c. 25, as amended by Ontario Regulation 102/16, authorizes a municipality to pass a by-law to establish a threshold for claw-back properties (decreases) of up to \$500.00;

AND WHEREAS Section 8.0.2 (1) of O.Reg 73/03, as amended by Ontario Regulation 102/16, allows a municipality to exit certain classes from the tax capping program if no capped properties in the class are beyond 50% of Current Value Assessment (CVA) level taxes;

AND WHEREAS the Council has reviewed the provision of the *Municipal Act* and hereby deems it necessary and appropriate to adopt optional tools for the purpose of administering limits for the Commercial, Industrial and Multi-Residential Property Tax Classes;

AND WHEREAS it is necessary for the Council of The Town of Gananoque pursuant to the *Municipal Act*, as amended, Section 312 and Regulations related thereto, to establish the Tax Rates for Town of Gananoque;

AND WHEREAS Sections 307 and 208 of the said Act require tax rates to be established in the same proportion to tax ratio;

AND WHEREAS the Committee of the Whole reviewed Report COW-FIN-2019-03, and concurs with the staff recommendation;

AND WHEREAS the Council of The Corporation of the Town of Gananoque deems it appropriate to pass such a By-law to approve the 2019 Tax Rates and Ratios.

NOW THEREFORE THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ENACTS AS FOLLOWS:

1. That the sum of \$5,337,305 shall be raised, for general municipal purposes, in the year 2019 by taxation on the whole of taxable assessment by means of a tax rate imposed on the respective assessments in accordance with the statutes in that behalf, and as set forth in Schedule 'A' which is attached hereto and is declared to be included and form part of this By-law.
2. That the sum of \$2,577,490 shall be raised, for general Police Services purposes, in the year 2019 by taxation on the whole of taxable assessment by means of a tax rate imposed on the respective assessments in accordance with the statutes in that behalf, and as set forth in Schedule 'A' which is attached hereto and declared to be included and form part of this By-law.
3. Further that the Police Services levy be indicated on the 2019 final tax bill separate from the general municipal levy.
4. That the 2019 tax ratio for property in:
 - The residential property class is 1.0000;
 - The multi-residential property class is 1.8475;
 - The commercial property class is 1.8475;
 - The industrial property class is 1.89400;
 - The pipeline property class is 1.5789;
 - The farmland property class is 0.2500;
 - The managed forest property class is 0.2500.
5. That for the purposes of this By-law the Commercial Property Class includes all Commercial, and Shopping Centre Property Tax Classes as per Ontario Regulation 282/98.

6. That the Town of Gananoque continue in 2019 the four (4) year phase out of the Tax Capping Program, which commenced in 2017 for the Commercial Class and that the Industrial and Multi-Residential Classes continue to be excluded from the capping program.
7. The 2019 capping percentage for all properties in the Capped Tax Classes, over the immediate previous year's Current Value Assessment (CVA) taxes, is percent (10%), for all properties in the Capped Tax Classes.
8. The 2019 threshold for all properties in the Capped Tax Classes, capping protected properties (increases) be set at \$500.00, for all properties in the Capped Tax Classes.
9. The 2019 threshold for claw back properties (decreases), for all properties in the Capped Tax Classes be set at \$500.00, for all properties in the Capped Tax Classes.
10. A minimum Current Value Assessment (CVA) tax of 100% of Current Value Assessment for, newly constructed properties, and new-to-the-class property is hereby created.
11. A property is excluded from application of Part IX of The Act in 2019 and the taxes for municipal and school purposes shall be the amount of the uncapped taxes for the property for 2019 if:
 - A) The taxes for the property in 2018 were equal to its uncapped taxes for that year;
 - B) As a result of Part IX of The Act, the taxes for the property in 2018 were lower than the property's uncapped taxes for that year, but in 2018, if Part IX of The Act applied, the property's taxes would be equal to its uncapped taxes, or a tax decrease for the property would be limited; or
 - C) A tax decrease for the property in 2018 was limited under Part IX of The Act but in 2018, if Part IX of The Act applied, the property's taxes would be equal to its uncapped taxes, or a tax increase for the property would be limited.
12. The Town of Gananoque, calculate, bill and collect the education levy using education tax rates as set by the Province of Ontario.
13. The said taxes imposed by the By-law together with any Local Improvement amounts and special charges and rents and rates payable, and reduced by the amount of the interim levy of taxes authorized by By-law No. 2019-008 of The Town of Gananoque passed on the 22nd day of January, 2019, shall be payable in two (2) installments as follows:

August 30, 2019,	October 31, 2019.
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14. In the event of non-payment of these installments of taxes by the due dates, a penalty of 1.25% shall be added on the first day of each calendar month thereafter in which default continues but not after the 31st day of December, 2019.
15. All taxes unpaid and overdue as of December 31, 2019, shall be entered into the tax arrears ledger and the Treasurer shall add to the amount of all such unpaid taxes, interest at the rate of 1.25% on the first day of each calendar month thereafter in which default continues.
16. The Tax Administrator shall not accept payment for the current year taxes until all arrears, including penalty and interest, of former years applicable to such property have been paid in full.

17. A statement of the time and manner of payment and different rates imposed shall be printed on or be forwarded with the tax bills.
18. The Tax Administrator, not later than twenty-one (21) days prior to the date that the first installment is due, shall mail the tax notice or cause it to be mailed to the last known address or the residence, or the place of business, for all persons in respect to which taxes are payable.
19. That the following payment alternatives be provided to the property owners of The Town of Gananoque:
 - Preauthorized Payment Plans
 - Telephone Payments through most financial institutions
 - On-line computer Payments
 - ATM Payments at most financial institutions in Canada
 - Debit Card payments
 - In Person at the Town's administrative office located at 30 King St E., Gananoque, Ontario
 - After office drop box at the Town's administrative office located at 30 King St. E., Gananoque, Ontario
20. Except as provided in the By-law, all rates imposed for the year 2019 are deemed to have been imposed and to be due on and from the 1st day of January, 2019.
21. If any Section or portion of this By-law or of Schedule 'A' is found by a court of competent jurisdiction to be invalid, it is the intent of the Council of The Town of Gananoque that all remaining sections and portions of the By-law and Schedule 'A' continue in force and effect.
22. That the effective date of this By-law shall be the date of final passage thereof.

READ A FIRST, SECOND and THIRD TIME, and finally passed, this 5th day of March, 2019.

Ted Lojko, Mayor

Penny Kelly, Clerk