

The Corporation of the Town of



**REGULAR COUNCIL MEETING AGENDA**

Held on February 4, 2020 at 6:00 PM

At Town Hall – Council Chambers – 2<sup>nd</sup> Floor – 30 King Street East

<b>1</b>	<b>Call Meeting to Order</b>
<b>2</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof</b>
<b>3</b>	<b>Closed Meeting of Council – (Beginning at 5:00 PM)</b>
	<input checked="" type="checkbox"/> <b>Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees</b> <ul style="list-style-type: none"> <li>• One (1) Item</li> </ul>
	<input checked="" type="checkbox"/> <b>Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board</b> <ul style="list-style-type: none"> <li>• Two (2) Items</li> </ul>
	<input checked="" type="checkbox"/> <b>A Proposed or Pending Acquisition or Disposition of Land by the Municipality</b> <ul style="list-style-type: none"> <li>• One (1) Item</li> </ul>
<b>4</b>	<b>Move Out of Closed Session</b>
<b>5</b>	<b>Matters Arising from Closed Session</b>
<b>6</b>	<b>Additional Items</b>
<b>7</b>	<b>Presentations/Awards/Deputations – None</b>
<b>8</b>	<b>Mayor’s Declarations – None</b>
<b>9</b>	<b>Public Meetings – None</b>
<b>10</b>	<b>Unfinished Business</b>
	<b>Brenda Guy, Manager of Planning and Development</b>
	Council-PD-2020-01 – 1000 Islands Boat Museum – Amending Capital Facilities and Lease Agreement
<b>11</b>	<b>Consent Agenda</b>
<b>11a</b>	<b>Minutes of Council – Approval of Council Minutes – January 14<sup>th</sup>, 2020, and; January 17<sup>th</sup>, 2020</b>

<b>12</b>	<b>Motions</b> (Council Direction to Staff)
<b>13</b>	<b>Notice Required Under the Notice By-law</b> – None
<b>14</b>	<b>Committee Updates</b> (Council Reps)
<b>15</b>	<b>Discussion of Additional Items</b>
<b>16</b>	<b>Miscellaneous</b> – None
<b>17</b>	<b>Confirmation By-law</b>
	By-law No. 2020-013 – Confirm the proceedings of Council for the meeting held on Tuesday, February 4, 2020 (3 Readings)
<b>18</b>	<b>Next Meeting</b> – Tuesday, February 18, 2020
<b>19</b>	<b>Adjournment</b>



## Council Report – PD-2020-01

**Council Date:** February 4, 2020

**IN CAMERA**

**Subject:** 1000 Islands Boat Museum – Amending Capital Facilities and Lease Agreement

**Author:** Brenda Guy, Manager of Planning and Development

**OPEN SESSION**

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### **RECOMMENDATION:**

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-014, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AMENDING LEASE AGREEMENT AND CAPITAL FACILITIES AGREEMENT WITH THE 1000 ISLANDS BOAT MUSEUM TO REFLECT THE EXPANDED USE OF SALE OF CONCESSIONS, AS PRESENTED IN COUNCIL REPORT PD-2020-01.

### **STRATEGIC PLAN COMMENTS:**

Sector #6: Governance – Strategic Initiative #4 - Town Council will ensure openness and transparency in its operations.

### **BACKGROUND:**

Council passed Motion #19-252 on November 19, 2019 authorizing the use of an outdoor patio on the lands at 125 Water Street and the issuance of a Development Permit. The tenant's intent was to seek a clearance letter to obtain a liquor licence.

Additionally, the motion noted that the capital facilities agreement and lease agreement be amended to reflect the expanded use of the sale of concession and souvenirs to include a full liquor licence in the most easterly (beige) building

### **INFORMATION/DISCUSSION**

The Lease Agreement with the 1000 Islands Boat Museum section 5(1) states that "*during the term of the lease, the premises shall not be used for any purpose other than the exhibition of antique boats and related artifacts, facilities for education regarding boating and boat building, children's museum, facilities for the sale of concessions and souvenirs associated with the above approved uses*". The Capital Facilities Agreement is similar in its verbiage.

According to the Boat Museum, the intent is to utilize the easterly building (beige) as an exhibit gallery, café, ticket office and gift shop which encompasses the building and outdoor patio.

For the purposes of the lease and capital facilities agreements and to satisfy the motion of Council the recommended amendments are being presented for Council approval.

Currently the terminology permits the “sale of concessions” which generally means snacks or a kiosk and “souvenirs” which is an item that is kept as a reminder of a person, place, or event.

The proposal as provided, is to use the entire building as a café and souvenir shop offering alcoholic beverages.

The proposed wording to be added is as follows:

Lease Agreement

Notwithstanding Section 5 (1), the most easterly building may additionally be used as a café, ticket office and souvenir shop offering alcoholic beverages.

Capital Facilities Agreement

Notwithstanding Section 4 c, the most easterly building may additionally be used as a café, ticket office and souvenir shop offering alcoholic beverages.

Section 2 (9) of the lease agreement states that the Landlord and Tenant shall review the Lease every five years on whether the terms of the lease are being complied with and to assess if any amendments to the lease, including without limitation the calculation of the Rent, are necessary.

Giving the expansion of use and noting the above, Staff wish to note that the current use as a museum is exempt from municipal and educational property tax, which is also reflected in the Capital Facilities Agreement. Should the Municipal Property Assessment Corporation deem the use of the one building (beige) to be that of a commercial use, it may impose a tax assessment by the Municipal Property Assessment Corporation.

According to the Lease Agreement (Section 9(1)), the landlord shall pay when due, all real property taxes attributable to the premises.

It is therefore, Staff's role to note this to Council that should property taxes be imposed, the Town as the landlord is responsible for payment.

Council may wish to consider amending the agreement to additionally state that should property taxes be imposed for the purposes of the café and gift shop; the tenant shall be responsible to pay real property taxes levied or assessed with respect to the building.

**APPLICABLE POLICY/LEGISLATION:**

Capital Facilities Agreement and Lease Agreement with 1000 Islands Boat Museum, Development Permit 2019-11

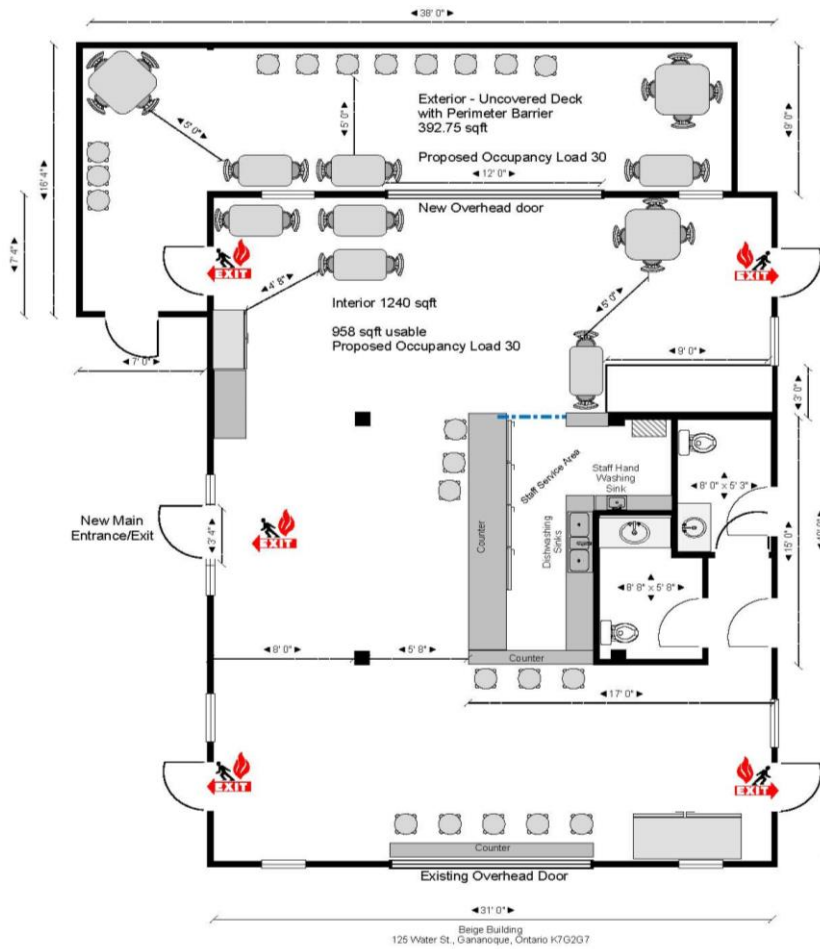
**FINANCIAL CONSIDERATIONS:**

None.

**CONSULTATIONS:**

Council

**ATTACHMENTS:** None.



<b>APPROVAL</b>	<hr/> <p>Brenda Guy, Manager of Planning and Development</p> <hr/>
	<p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the Municipal Act and regulations.</p> <hr/>
	<p>Shellee Fournier, CAO</p>

The Corporation of the Town of  
  
**Consent Agenda Items**

**Moved by:**

**Seconded by:**

Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:

**BY-LAWS:**

**2020-010 – Rural Economic Development (RED) Grant Collaborative Agreement with the Township of Leeds and the Thousand Islands (TLTI)**

**MOTIONS:**

**#20-010 – Approval of Minutes – Tuesday, January 14 and Friday, January 17, 2020**  
 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, JANUARY 14<sup>TH</sup> AND THE SPECIAL MINUTES OF FRIDAY, JANUARY 17, 2020 MEETINGS.

**#20-011 – Request for Installation of Crossover on King Street East (439 to 440 King Street East) – Direction to Staff**  
 AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING FORWARD A REPORT REGARDING THE FEASIBILITY OF INSTALLING A CROSSOVER, OR ALTERNATIVE CROSSING MEASURE, ON KING STREET EAST, AS REQUESTED BY DALE SHEPPARD, GANANOQUE CHEVROLET BUICK GMC CADILLAC.

**#20-012 – Water Utility Billing Process – Notification to Property Owners**  
 AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROVIDE PROPERTY OWNERS WITH CORRESPONDENCE REMINDING THAT UTILITY BILLS IN THEIR TENANT’S NAME REMAINS THE RESPONSIBILITY OF THE PROPERTY OWNER TO PAY TENTANT UTILITY BILLS IN ARREARS, AND; ENCOURAGES THAT THEY TRANSFER ALL RESPONSIBILITY TO THE PROPERTY OWNER.

**#20-013 – Community Grants 2020 – Intake 1 – Kingston General Hospital Foundation**  
 AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE KINGSTON GENERAL HOSPITAL FOUNDATION, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF THE HOSPITAL REHAB PROGRAM, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

**#20-014 – Community Grants 2020 – Intake 1 – Wheels of Care**  
 AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE WHEELS OF CARE, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF 2020 PROGRAMMING, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

**#20-015 – Community Grants 2020 – Intake 1 – 1000 Islands Playhouse**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE 1000 ISLANDS PLAYHOUSE, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF THE SATURDAY KIDS SCENE PROGRAM, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

**#20-016 – Community Grants 2020 – Intake 1 – 1000 Islands Boat Museum**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE 1000 ISLANDS BOAT MUSEUM, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF THEIR 2020 MEDIA CAMPAIGN, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

**#20-017 – Community Grants 2020 – Intake 1 – Dreams in Motion**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO DREAMS IN MOTION, IN THE AMOUNT OF \$4,800 TOWARD 2020 PROGRAM COSTS, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

**#20-018 – Community Grants 2020 – Intake 1 – Gananoque Curling Club**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE CURLING CLUB, IN THE AMOUNT OF \$5,000 TOWARD 2020 PROGRAM COSTS, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

**#20-019 – Community Grants 2020 – Intake 1 – Gananoque Horticultural Society**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE HORTICULTURAL SOCIETY, IN THE AMOUNT OF \$2,500 TOWARD THE 2020 PROGRAM COSTS, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

**#20-020 – Community Grants 2020 – Intake 1 – Gananoque Literary Festival**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE LITERARY FESTIVAL, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF THE 2020 EVENT, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

**#20-021 – Community Grants 2020 – Intake 1 – Art of Courage**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE ART OF COURAGE, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF THE 2020 EVENT, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

**#20-022 – Community Grants 2020 – Intake 1 – Gananoque Welcome Wagon**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE WELCOME WAGON, OF 2 WASTE TAGS PER NEW RESIDENT BASKET, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

**#20-023 – AMO – Call for Action to Pass a Resolution about Transition of the Blue Box to Full Producer Responsibility**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE ADOPTS THE FOLLOWING:

**WHEREAS** THE AMOUNT OF SINGLE-USE PLASTICS LEAKING INTO OUR LAKES, RIVERS, WATERWAYS IS A GROWING AREA OF PUBLIC CONCERN;

**AND WHEREAS** REDUCING THE WASTE WE GENERATE AND REINCORPORATING VALUABLE RESOURCES FROM OUR WASTE STREAM INTO NEW GOODS CAN REDUCE GREEN HOUSE GASES (GHGS) SIGNIFICANTLY;

**AND WHEREAS** THE TRANSITION TO FULL PRODUCER RESPONSIBILITY FOR PACKAGING, PAPER AND PAPER PRODUCTS IS A CRITICAL TO REDUCING WASTE, IMPROVING RECYCLING AND DRIVING BETTER ECONOMIC AND ENVIRONMENTAL OUTCOMES;

**AND WHEREAS** THE MOVE TO A CIRCULAR ECONOMY IS A GLOBAL MOVEMENT, AND THAT THE TRANSITION OF BLUE BOX PROGRAMS WOULD GO A LONG WAY TOWARD THIS OUTCOME;

**AND WHEREAS** THE TOWN OF GANANOQUE IS SUPPORTIVE OF A TIMELY, SEAMLESS AND SUCCESSFUL TRANSITION OF BLUE BOX PROGRAMS TO FULL FINANCIAL AND OPERATIONAL RESPONSIBILITY BY PRODUCERS OF PACKAGING, PAPER AND PAPER PRODUCTS;

**AND WHEREAS** THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO (AMO) HAS REQUESTED MUNICIPAL GOVERNMENTS WITH BLUE BOX PROGRAMS TO PROVIDE AN INDICATION OF THE BEST DATE TO TRANSITION OUR BLUE BOX PROGRAM TO FULL PRODUCER RESPONSIBILITY.

**NOW THEREFORE BE IT RESOLVED** THAT THE COUNCIL OF THE TOWN OF GANANOQUE WOULD LIKE TO TRANSITION THEIR BLUE BOX PROGRAM TO FULL PRODUCER RESPONSIBILITY BEGINNING JANUARY 1, 2023;

**AND FURTHER THAT** ANY QUESTIONS REGARDING THIS RESOLUTION CAN BE DIRECTED TO PAUL MCMUNN, MANAGER OF PUBLIC WORKS AT 613-382-2149 OR VIA EMAIL AT [PWMANAGER@GANANOQUE.CA](mailto:PWMANAGER@GANANOQUE.CA);

**AND FURTHER THAT** THIS RESOLUTION BE FORWARDED TO THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO (AMO) AND THE ONTARIO MINISTRY OF THE ENVIRONMENT, CONSERVATION AND PARKS.

**SAVE AND EXCEPT**

**By-law No. 2020-011 – Ice Resurfacer Advertising – Award of Tender**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AWARD THE ICE RESURFACER ADVERTISING OPPORTUNITY TO HYBRID CONSTRUCTION GROUP LTD. FOR \$2,500 PER YEAR FOR 2020, 2021, 2022, 2023 AND 2024;

AND FURTHER THAT A BY-LAW BE PASSED TO AUTHORIZE THE MAYOR AND CLERK TO SIGN ALL NECESSARY AGREEMENTS, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT CS-2020-01.

**By-law No. 2020-012 – Gord Brown Memorial (GBM) Canada 150 Facility Phase 2 – Agreements**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAWS TO AUTHORIZE THE MAYOR AND CLERK TO SIGN ALL NECESSARY DOCUMENTATION WITH CIMCO AND/OR CONTRACTORS FOR PHASE II OF THE GORD BROWN MEMORIAL CANADA 150 FACILITY, AS PRESENTED IN COW REPORT CS-2020-02.

**#20-024 – Gord Brown Memorial (GBM) Canada 150 Facility Phase 2 Funding**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE FUNDING OF PHASE II OF THE GORD BROWN MEMORIAL CANADA 150 FACILITY INCLUDING 50% OF THE ESTIMATED COSTS EQUALLING \$275,000 BE FUNDED BY THE FUNDRAISING COMMITTEE AND 50% OF THE ESTIMATED COSTS EQUALLING \$275,000 BE FUNDED FROM TOWN RESERVES, AS PRESENTED IN COW REPORT CS-2020-02.



**#20-025 – Gananoque Boat Line (GBL) Docks – Direction to Staff**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING FORWARD A REPORT REGARDING SHORT TERM / LONG TERM SOLUTIONS REGARDING THE GANANOQUE BOAT LINE (GBL) DOCKS FOR COUNCIL'S CONSIDERATION, AS SOON AS POSSIBLE.

**#20-026 – Tenant Utility Bill – 351A Garden Street**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE UPHOLDS THE PROVISIONS OF BY-LAW NO. 2008-20, BEING A BY-LAW TO REGULATE WATER WORKS, AS PRESENTED IN COW REPORT–FIN-2020-01.

**#20-027 – Welcome Duke and Duchess of Sussex**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE WELCOME THE DUKE AND DUCHESS OF SUSSEX (PRINCE HARRY AND HIS WIFE) TO EXPLORE GANANOQUE AND THE 1000 ISLANDS AS A FUTURE HOME FOR THEIR FAMILY.

As presented at the regular Council Meeting held this 4<sup>th</sup> day of February, 2020.

Approved: February 4, 2020

\_\_\_\_\_  
Ted Lojko, Mayor

Unanimous  Carried

Ayes \_\_\_\_\_ Nays \_\_\_\_\_

## REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, January 14, 2020

At Town Hall – Council Chambers – 2<sup>nd</sup> Floor – 30 King Street East

COUNCIL MEMBERS PRESENT		STAFF PRESENT
<b>Mayor:</b>	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk
<b>Councillors:</b>	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Melanie Kirkby, Treasurer
	Matt Harper	Kari Lambe, Manager of Community Services
	Mike Kench	Paul McMunn, Manager of Public Works
	Dennis O'Connor	
	David Osmond	
<b>Regrets:</b>		Brenda Guy, Manager of Planning and Development
		Steve Tiernan, Fire Chief

<b>1.</b>	<b>Call Meeting to Order</b>
	Mayor Lojko called the meeting to order at 5:00 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>
<b>3.</b>	<b>Closed Meeting of Council</b>
	<p><b>Move Into Closed Session</b></p> <ul style="list-style-type: none"> <li>Moved by Councillor O'Connor that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, move into Closed Session at 5:01 PM for the purpose of discussing one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality, and; one (1) under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board.</li> </ul> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>4.</b>	<b>Move Out of Closed Session at 5:58 PM</b>
	The Open Session of Council began at 6:00 PM.
<b>5.</b>	<b>Matters Arising Out of Closed Session</b>
	<ul style="list-style-type: none"> <li>Mayor Lojko reported that a Closed Meeting was held. Council considered one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality, and; one (1) under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board. There was nothing to report out.</li> </ul>
<b>6.</b>	<b>Disclosure of Additional Items</b>
	<ol style="list-style-type: none"> <li>Island Harbour Club – Request to Use South Street Parking Lot</li> <li>Celebrate Ontario – Submit Grant Application for 2020 Winterlude Town Event – Mayor Lojko</li> </ol>
<b>7.</b>	<b>Presentations / Awards / Deputations – None</b>
<b>8.</b>	<b>Mayor's Declaration – None</b>
<b>9.</b>	<b>Public Meetings – None</b>

10.	<b>Unfinished / New Business</b>
<b>Council-CS-2020-01 – Lease – 10 King Street East Office Space #3 – Tenant Agreement</b>	
<b>By-law No. 2020-006 – Lease – 10 King Street East Office Space #3 – Tenant Agreement</b>	
<p><b>Moved by:</b> Councillor O'Connor                      <b>Seconded by:</b> Deputy Mayor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-006, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-120, TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A LEASE AGREEMENT WITH THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP) FOR 10 KING STREET EAST TO INCLUDE AN ADDITIONAL 100 SQUARE FEET, KNOWN AS OFFICE #3, AT A COST OF \$12.00 PER SQUARE FOOT PLUS APPLICABLE TAXES, AS PRESENTED IN COUNCIL REPORT CS-2020-01.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>	
11.	<b>Consent Agenda</b>
<p><b>Moved by:</b> Councillor O'Connor                      <b>Seconded by:</b> Deputy Mayor Harper</p> <p><b>**Mayor Lojko requested that Motion #2020-003, be removed from the Consent Agenda and placed under Save and Except.</b></p> <p>Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:</p>	
<b>BY-LAWS:</b>	
<b>2020-001 – 2020 Operating and Capital Budget</b>	
<b>2020-002 – Artefact Oversight Agreement</b>	
<b>2020-003 – Amend By-law No. 2019-026 – Remove Environment Advisory Panel and Replace with Trees and Trails Advisory Panel</b>	
<b>MOTIONS:</b>	
<p><b>#20-001 – Approval of Minutes – Tuesday, December 17, 2019</b>  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, DECEMBER 17<sup>TH</sup>, 2019 MEETING.</p>	
<p><b>#20-002 – Utility Bill – 351A Garden Street</b>  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONES REPORT COW-FIN-2019-44 ENTITLED “UTILITY BILL – 351A GARDEN STREET”.</p>	
<p><b>#20-004 – Marina Dock Assessment Results</b>  AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE ATTACHED DOCK ASSESSMENT REPORT;</p> <p>AND FURTHER THAT STAFF BE DIRECTED TO INCORPORATE THE RECOMMENDATIONS WITHIN THE PLAN INTO THE GANANOQUE MUNICIPAL MARINA CAPITAL ASSET MANAGEMENT PLAN;</p> <p>AND FURTHER THAT THE ANNUAL RECOMMENDATIONS AS OUTLINED IN THE REPORT BE PRESENTED TO COUNCIL ANNUALLY FOR BUDGET CONSIDERATION, AS PRESENTED IN COW REPORT RECM-2019-24.</p>	

**#20-005 – Joint Recreation Master Plan Final Report**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE JOINT RECREATION MASTER PLAN FINAL REPORT;

AND FURTHER THAT COUNCIL REFERS THE REPORT TO THE JOINT RECREATION COMMITTEE TO REVIEW AND ASSESS THE RECOMMENDATIONS AND REPORT BACK TO THE JOINT COUNCILS FOR CONSIDERATION, AS PRESENTED IN COW REPORT RECM -2019-25.

**CARRIED – UNANIMOUS**

**SAVE AND EXCEPT:**

**Motion #20-003 – Environment Advisory Panel – Request to Change Structure – Amend**

**\*\*Moved by Councillor O’Connor and Seconded by Deputy Mayor Harper to amend Motion #20-003, to remove the following words “THAT THE CURRENT MEMBERS OF THE ENVIRONMENT ADVISORY PANEL, AS APPOINTED BY MOTION #19-075, BECOME THE MEMBERS OF THE TREES AND TRAILS ADVISORY PANEL.),” AND REPLACE WITH:**

**“THAT THE FOLLOWING MEMBERS BE APPOINTED TO THE TREES AND TRAILS ADVISORY PANEL:**

- 1. MAYOR TED LOJKO;**
- 2. DOUG BICKERTON;**
- 3. PETER MURRAY, AND;**
- 4. CARL WOODMAN.”**

**CARRIED – UNANIMOUS**

**Motion #20-003 – Environment Advisory Panel – Request to Change Structure – As Amended**

**Moved by:** Councillor O’Connor **Seconded by:** Deputy Mayor Harper  
AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #2 (APPROVE THE ENVIRONMENT ADVISORY PANEL MOTION NOS. 2019-010 AND 2019-011, AND, DIRECT THE CLERK TO BRING BACK A BY-LAW TO COUNCIL ON JANUARY 14, 2020, AMENDING THE EXISTING BY-LAW NO. 2019-026, TO REMOVE “ENVIRONMENT ADVISORY PANEL” AND REPLACE WITH “TREES AND TRAILS ADVISORY PANEL” AND AMEND THE ASSOCIATED TERMS OF REFERENCE TO REFLECT THE CHANGE, AS PRESENTED IN COW REPORT CSC-2019-07;

AND FURTHER, THAT THE FOLLOWING MEMBERS BE APPOINTED TO THE TREES AND TRAILS ADVISORY PANEL:

1. MAYOR TED LOJKO;
2. DOUG BICKERTON;
3. PETER MURRAY, AND;
4. CARL WOODMAN.

**CARRIED – UNANIMOUS, as amended**

<b>12.</b>	<b>Motions (Council Direction to Staff)</b>
	<p><b>Motion #20-006 – Notice of Motion – Eliminate Paid Parking – Request Staff Report</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING FORWARD A REPORT ON FEBRUARY 4<sup>TH</sup>, 2020 REGARDING:</p> <ul style="list-style-type: none"> <li>• THE ELIMINATION OF PAID PARKING AT THE GARDEN STREET PARKING LOT AND ALLOW TWO (2) HOURS FREE PARKING;</li> <li>• THE ELIMINATION OF PAID PARKING AT THE PINE STREET PARKING LOT AND ALLOW TWO (2) HOURS FREE PARKING (THE PARKING METER AT THE PINE STREET PARKING LOT NOT BE RE-INSTALLED), AND;</li> <li>• THAT BUS PARKING ON STONE AND CHARLES STREETS BE MOVED TO THE PINE STREET PARKING LOT.</li> </ul> <p style="text-align: right;"><b>CARRIED – 4 Ayes, 3 Nays</b></p>
<b>13.</b>	<b>Notice Required Under the Notice By-law – None</b>
<b>14.</b>	<b>Committee Updates (Council Reps)</b>
	<ul style="list-style-type: none"> <li>• Councillors reported on activities / meetings that took place over the last two (2) week period.</li> </ul>
<b>15.</b>	<b>Discussion of Additional Items</b>
	<b>1. Island Harbour Club – Request to Use South Street Parking Lot</b>
	<p><b>Motion #20-007 – Island Harbour Club – Request to Use South Street Parking Lot</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE GRANTS TWENTY-FOUR (24) HOUR ACCESS TO THE RESIDENTS OF 130 WATER STREET TO UTILIZE THE SOUTH STREET PARKING LOT (ADJACENT TO THE PARK) UNTIL FEBRUARY 15, 2020, TO FACILITATE THE FINAL APPROVAL OF THE UNDERGROUND PARKING GARAGE, AS REQUESTED BY THE ISLAND HARBOUR CLUB'S CORRESPONDENCE DATED JANUARY 9, 2020.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<b>2. Celebrate Ontario – Submit Grant Application for 2020 Winterlude Town Event – Mayor Lojko</b>
	<p><b>Motion #20-007 – Celebrate Ontario – Submit Grant Application for 2020 Winterlude Town Event</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES MAYOR LOJKO TO SUBMIT A GRANT APPLICATION TO CELEBRATE ONTARIO FOR THE 2020 WINTERLUDE TOWN EVENT.</p> <p style="text-align: right;"><b>CARRIED – 6 Ayes, 1 Nay</b></p>
<b>16.</b>	<b>Miscellaneous</b>
	<b>Council-CS-2020-02 – Eastern Ontario Development Fund (EODF) – Herbert Street Extension</b>
	<p><b>Motion #20-008 – Eastern Ontario Development Fund (EODF) – Herbert Street Extension</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO APPLY TO THE EASTERN ONTARIO DEVELOPMENT FUND FOR THE HERBERT STREET EXTENSION IN THE AMOUNT OF \$1,500,000, AS PRESENTED IN COUNCIL REPORT CS-2020-02.</p> <p style="text-align: right;"><b>CARRIED – 4 Ayes, 3 Nays</b></p>

<b>Council-FIN-2020-01 – Short-Term Borrowing By-law</b>			
	<p><b>By-law No. 2020-005 – Short-Term Borrowing By-law</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-005, BEING A BY-LAW TO AUTHORIZE SHORT-TERM BORROWING, AS PRESENTED IN COUNCIL REPORT FIN-2020-01.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<b>Council-FIN-2020-02 – Interim Tax Levy By-law</b>			
	<p><b>By-law No. 2020-007 – Interim Tax Levy By-law</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-007, BEING A BY-LAW TO AUTHORIZE STAFF TO ISSUE BILLS FOR THE 2020 INTERIM TAX LEVY, AS PRESENTED IN COUNCIL REPORT FIN-2020-02.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<b>Council-UTIL-2020-01 – Amend By-law No. 2008-20 – Regulate Water Works – Section 15.8</b>			
	<p><b>By-law No. 2020-008 – Amend By-law No. 2008-20 – Regulate Water Works – Section 15.8</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASSES BY-LAW NO. 2020-008, BEING A BY-LAW TO AMEND BY-LAW NO. 2008-20, REGULATE “WATER WORKS”, TO ADD THE FOLLOWING AT THE END OF SECTION 15.8:</p> <p>“, EXCEPT FOR LARGER BUILDINGS, WHERE ONE WATER (LATERAL) SERVICE MAY BE PERMITTED AND EQUIPPED WITH BULK WATER METER/REMOTES AND IN WHICH CASE ALL OPERATING AND CAPITAL WATER AND WASTEWATER RATE CHARGES SHALL BE APPLIED ON A PER-UNIT BASIS.”,</p> <p>AS PRESENTED IN COUNCIL REPORT UTIL-2020-01.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<b>17.</b>	<b>Confirmation By-law</b>		
	<p><b>By-law No. 2020-004 – Confirming By-law – January 14, 2020 (3 Readings)</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-004, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON JANUARY 14<sup>TH</sup>, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 14<sup>TH</sup> DAY OF JANUARY, 2020.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<b>18.</b>	<b>Next Meeting – February 4, 2020</b>		
<b>19.</b>	<b>Adjournment</b>		
	<p><b>Moved by:</b> Councillor O'Connor  Be it resolved that Council hereby adjourns this regular meeting of Council at 7:02 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; border-top: 1px solid black; border-bottom: 1px solid black;"> <p>Ted Lojko, Mayor</p> </td> <td style="width: 50%; border-top: 1px solid black; border-bottom: 1px solid black;"> <p>Penny Kelly, Clerk</p> </td> </tr> </table>		<p>Ted Lojko, Mayor</p>	<p>Penny Kelly, Clerk</p>
<p>Ted Lojko, Mayor</p>	<p>Penny Kelly, Clerk</p>		

## SPECIAL COUNCIL MEETING MINUTES

Held on Tuesday, January 17, 2020

At Town Hall – Council Chambers – 2<sup>nd</sup> Floor – 30 King Street East

COUNCIL MEMBERS PRESENT		STAFF PRESENT
<b>Mayor:</b>	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk
<b>Councillors:</b>	Dave Anderson (left at 1:47 PM)	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Mike Kench (arrived at 1:30 PM)	Kari Lambe, Manager of Community Services
	Dennis O'Connor (left at 2:29 PM)	
	David Osmond	
<b>Regrets:</b>	Matt Harper	

<b>1.</b>	<b>Call Meeting to Order</b>		
	Mayor Lojko called the meeting to order at 1:09 PM.		
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>		
<b>3.</b>	<b>Closed Meeting of Council</b>		
	<p><b>Move Into Closed Session</b></p> <ul style="list-style-type: none"> <li>Moved by Councillor Anderson that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, move into Closed Session at 1:09 PM for the purpose of discussing one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality.</li> </ul> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those present</b></p>		
<b>4.</b>	<b>Move Out of Closed Session at 2:47 PM</b>		
<b>5.</b>	<b>Matters Arising Out of Closed Session</b>		
	<ul style="list-style-type: none"> <li>Mayor Lojko reported that a Closed Meeting was held tonight. Council considered one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality. There is nothing to report out.</li> </ul>		
<b>6.</b>	<b>Confirmation By-law</b>		
	<p><b>By-law No. 2020-009 – Confirming By-law – January 17, 2020 (3 Readings)</b></p> <p><b>Moved by:</b> Councillor Osmond                      <b>Seconded by:</b> Councillor Haird</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-009, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS SPECIAL MEETING HELD ON JANUARY 17<sup>TH</sup>, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 17<sup>TH</sup> DAY OF JANUARY, 2020.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, by those present</b></p>		
<b>7.</b>	<b>Next Meeting – February 4, 2020</b>		
<b>8.</b>	<b>Adjournment</b>		
	<p><b>Moved by:</b> Councillor Haird</p> <p>Be it resolved that Council hereby adjourns this regular meeting of Council at 2:48 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
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**MOTION / RESOLUTION OF COUNCIL**

<b>Date: February 4, 2020</b>	
<b>Subject: Confirming By-law – February 4, 2020</b>	
<b>Moved By:</b>	
<b>Seconded By:</b>	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-013, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON FEBRUARY 4<sup>TH</sup>, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 4<sup>TH</sup> DAY OF FEBRUARY 2020.</p>	

**Ayes** \_\_\_\_\_ **Nays** \_\_\_\_\_

**Carried:** \_\_\_\_\_

**Defeated:** \_\_\_\_\_

**Tabled/Postponed:** \_\_\_\_\_

\_\_\_\_\_  
 Ted Lojko, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

<b>RECORDED VOTE:</b>	<b>Aye</b>	<b>Nay</b>
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
<b>TOTALS</b>		