

The Corporation of the Town of



REGULAR COUNCIL MEETING AGENDA

Held on February 18, 2020 at 6:00 PM

At Town Hall – Council Chambers – 2nd Floor – 30 King Street East

1	Call Meeting to Order
2	Disclosure of Pecuniary Interest & General Nature Thereof
3	Closed Meeting of Council – (Beginning at 5:30 PM)
	<input checked="" type="checkbox"/> A Proposed or Pending Acquisition or Disposition of Land by the Municipality <ul style="list-style-type: none"> • Proposed Acquisition of Land
	<input checked="" type="checkbox"/> Security of Property of Municipality or Local Board <ul style="list-style-type: none"> • Agnes Maule Machar Park – Boathouses
4	Move Out of Closed Session
5	Matters Arising from Closed Session
6	Additional Items
7	Presentations/Awards/Deputations
	<ol style="list-style-type: none"> 1. Economic Developers Council of Ontario (EDCO) Award – Amanda Trafford, Business Coordinator and Laura Goddard, Rural Economic Development (RED) Coordinator 2. Municipal Accounting and Finance Program Certificate – Alex Epp, Tax Administrator 3. Municipal Law Program Certificates – Units 1 to 4 – Brenda Guy, Manager of Planning and Development 4. Municipal Law Program Certificate – Unit 1 – Penny Kelly, Clerk / CEMC
8	Mayor’s Declarations
	<ol style="list-style-type: none"> 1. Elizabeth Barnett Day – February 21, 2020
9	Public Meetings – None

10	Unfinished Business – None
11	Consent Agenda
11a	Minutes of Council – Approval of Council Minutes – February 4, 2020
12	Motions (Council Direction to Staff)
13	Notice Required Under the Notice By-law – None
14	Committee Updates (Council Reps)
15	Discussion of Additional Items
16	Miscellaneous / Staff Reports
	Paul McMunn, Manager of Public Works
	Council-UTIL-2020-02 – Neptune Technologies Group – Water Replacement Program – Change Order Request
	Kari Lambe, Manager of Community Services
	Council-CS-2020-03 – Request for Proposal (RFP) – Bike Rental Operator
17	Confirmation By-law
	By-law No. 2020-021 – Confirm the proceedings of Council for the meeting held on Tuesday, February 18, 2020 (3 Readings)
18	Next Meeting – Tuesday, March 3, 2020
19	Adjournment

The Corporation of the Town of
 **GANANOQUE**
 Consent Agenda Items

Moved by:

Seconded by:

Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:

BY-LAWS:

2020-015 – 2020 Tax Rates and Ratios

2020-016 – Parking in Gananoque for Veterans – Exemption from Traffic and Parking By-law No. 2015-070

2020-017 – Court Security and Prisoner Transportation Program Agreement

2020-018 – Amend General Fees and Rates By-law No. 2016-047 – Schedule ‘I’ – Bag Tag Fees

2020-019 – Supply and Delivery of Road Salt – Award of Tender

MOTIONS:

#20-029 – Approval of Minutes – Tuesday, February 4, 2020

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, FEBRUARY 4TH, 2020 MEETING.

#20-030 – Relocation of Sport Courts

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE RELOCATON OF THE SPORTS COURTS BEHIND THE LOU JEFFRIES ARENA, AS PRESENTED IN COW REPORT CS-2020-04.

#20-031 – Parking in Gananoque for Persons with Disabilities

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE INFORMATION AS REQUESTED FOR PERSONS WITH DISABILITIES PARKING EXEMPTION, AS PRESENTED IN COW REPORT PD-2020-01.

#20-032 – Pay and Display Machines – Downtown

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE PAY AND DISPLAY MACHINES REPORT FOR INFORMATION, AS PRESENTED IN COW REPORT PD-2020-02.

#20-033 – Thousand Islands Association (TIA) – Alignment with Gananoque Municipal Marina

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO:

1. EMAIL A DIGITAL VERSION OF THOUSAND ISLANDS ASSOCIATION (TIA) RACK CARD TO THE 2020 SESONAL MARINA USERS;
2. ADD TO THE 2021 SEASONAL MARINA CONTRACT RENEWALS THE TIA RACK CARDS;
3. PLACE AN ACTUAL SHOAL MARKER, MOUNTED ON A FRAME AS A DISPLAY AT AN ACCEPTABLE LOCATION AT THE MARINA, WITH A MESSAGE PLAQUE REGARDING TIA'S ESSENTIAL SERVICE, AND;
4. REINSTALL A TIA SIMPLE WATER LEVEL GAUGE ALONG THE MAIN DOCK AT THE MARINA WITH A MESSAGE PLAQUE ABOUT TIA,

AND FURTHER, THAT THE THOUSAND ISLANDS ASSOCIATION (TIA) CORRESPONDENCE DATED JANUARY 12, 2020, BE REFERRED TO THE MARINA MASTER PLAN CONSULTANTS FOR FURTHER CONSIDERATION AND POTENTIAL INCORPORATION INTO THE PLAN.

<p>#20-034 – Frontenac Arch Biosphere Network (FABN) – Request for Financial Contribution AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$2,033 TO THE FRONTENAC ARCH BIOSPHERE NETWORK (FABN).</p>
<p>#20-035 – Municipal Property Assessment Corporation (MPAC) Assessment Report for the 2020 Tax Year AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE MUNICIPAL PROPERTY ASSESSMENT CORPORATION (MPAC) ASSESSMENT REPORT FOR THE 2020 TAX YEAR, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-03.</p>
<p>#20-036 – Water and Wastewater Fourth (4th) Quarter Reports AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE WATER AND WASTEWATER FOURTH (4TH) QUARTER REPORT FOR INFORMATION, AS PRESENTED IN COW REPORT UTIL-2020-01.</p>
<p>#20-037 – 2019 Annual Water Quality Report AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2019 ANNUAL WATER QUALITY REPORT, AS PRESENTED IN COW REPORT UTIL-2020-02.</p>
<p>#20-038 – 2019 Annual Wastewater Performance Report AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2019 ANNUAL WASTEWATER PERFORMANCE REPORT, AS PRESENTED IN COW REPORT UTIL-2020-03.</p>
<p>#20-039 – Rotary Club of Gananoque – Request to Refurbish Confederation Park Sign AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE ACCEPTS THE OFFER FROM THE ROTARY CLUB OF GANANOQUE TO REFURBISH THE CONFEDERATION PARK SIGN AS ATTACHED TO THIS REPORT;</p> <p>AND FURTHER THAT THE ROTARY CLUB HAVE PERMISSION TO ADD A ROTARY CLUB OF GANANOQUE SIGN DIRECTLY BELOW THE PARK SIGN AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT CS-2020-05.</p>
<p>#20-040 – International Women’s Day and Woman of the Year Award AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PRESENT A WOMAN OF THE YEAR AWARD ON MARCH 8, 2020 (INTERNATIONAL WOMAN’S DAY), AS DETERMINED BY THE WOMEN’S NETWORK OF GANANOQUE;</p> <p>AND FURTHER THAT THIS INITIATIVE BE CONTINUED ON AN ANNUAL BASIS.</p>

As presented at the regular Council Meeting held this 18th day of February, 2020.

Approved: February 18, 2020

Ted Lojko, Mayor

Unanimous Carried

Ayes _____

Nays _____

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, February 4, 2020

At Town Hall – Council Chambers – 2nd Floor – 30 King Street East

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk
Councillors:	Adrian Haird	Penny Kelly, Clerk/CEMC
	Matt Harper	Brenda Guy, Manager of Planning and Development
	Mike Kench	Melanie Kirkby, Treasurer
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	Garry Hull, Chief of Police
Regrets:	Dave Anderson	Kari Lambe, Manager of Community Services
		Steve Tiernan, Fire Chief

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 5:00 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
	<ol style="list-style-type: none"> 1. Councillor Osmond declared a pecuniary interest with respect to By-law No. 2020-011 entitled "Ice Resurfacers Advertising – Award of Tender, as the recommended party to receive the Award of Tender, primarily the owner, provided financial funding to his campaign. 2. Deputy Mayor Harper declared a pecuniary interest with respect to Motion #20-025, entitled "Gananoque Boat Line (GBL) Docks – Direction to Staff" as GBL is his employer.
3.	Closed Meeting of Council
	<p>Move Into Closed Session</p> <ul style="list-style-type: none"> • Moved by Councillor O'Connor that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, move into Closed Session at 5:00 PM for the purpose of discussing one (1) item under Personal Matters Concerning an Identifiable Individual, including Municipal or Board Employees, two (2) items under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board, and; one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality. <p style="text-align: right;">CARRIED – UNANIMOUS</p>
4.	Move Out of Closed Session at 6:01 PM
	The Open Session of Council began at 6:01 PM.
5.	Matters Arising Out of Closed Session
	<ul style="list-style-type: none"> • Mayor Lojko reported that Council considered one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees; two (2) items under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board and; one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality. • The following motion was considered by Council.

	<p>Motion #20-028 – Appointments to Municipal Accommodation Tax (MAT) Tourism Advisory Panel</p> <p>Moved by: Councillor O'Connor Seconded by: Councillor Kench</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPOINT THE FOLLOWING MEMBERS, SUBJECT TO COMPLIANCE WITH THE SHORT-TERM ACCOMMODATION (STA) BY-LAW AND DEVELOPMENT PERMIT APPROVAL TO THE MUNICIPAL ACCOMMODATION TAX (MAT) TOURISM ADVISORY PANEL:</p> <ol style="list-style-type: none"> 1. JEFF BROWN; 2. JEAN CUTLIFFE; 3. JEFF GIRLING; 4. JOHN NAGY; 5. LISA ROBICHAUD; 6. KATHRINE CHRISTENSEN; AND; 7. DENNIS O'CONNOR, COUNCIL REPRESENTATIVE. <p style="text-align: right;">CARRIED – UNANIMOUS</p>
6.	Disclosure of Additional Items – None
7.	Presentations / Awards / Deputations – None
8.	Mayor's Declaration – None
9.	Public Meetings – None
10.	Unfinished / New Business
Council-PD-2020-01 – 1000 Islands Boat Museum – Amending Capital Facilities and Lease Agreement	
	<p>**Moved by Councillor Haird and Seconded by Deputy Mayor Harper to amend the recommendation presented in Report Council-PD-2020-01 to include the following statement “AND FURTHER, SHOULD THE MUNICIPAL PROPERTY ASSESSMENT CORPORATION (MPAC) DEEM THE USE OF A BUILDING TO BE COMMERCIAL USE, THE TENANTS SHALL BE RESPONSIBLE TO PAY THE PROPERTY TAXES”.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p> <p>By-law No. 2020-014 – 1000 Islands Boat Museum – Amending Capital Facilities and Lease Agreement – As Amended</p> <p>Moved by: Councillor O'Connor Seconded by: Councillor Kench</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-014, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AMENDING LEASE AGREEMENT AND CAPITAL FACILITIES AGREEMENT WITH THE 1000 ISLANDS BOAT MUSEUM TO REFLECT THE EXPANDED USE OF SALE OF CONCESSIONS, AS PRESENTED IN COUNCIL REPORT PD-2020-01;</p> <p>AND FURTHER SHOULD THE MUNICIPAL PROPERTY ASSESSMENT CORPORATION (MPAC) DEEM THE USE OF A BUILDING TO BE COMMERCIAL USE, THE TENANTS SHALL BE RESPONSIBLE TO PAY THE PROPERTY TAXES.</p> <p style="text-align: right;">CARRIED – 5 Ayes, 1 Nay, as amended</p>
11.	Consent Agenda
<p>Moved by: Councillor O'Connor Seconded by: Councillor Kench</p> <p>Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:</p>	
BY-LAWS:	
2020-010 – Rural Economic Development (RED) Grant Collaborative Agreement with the Township of Leeds and the Thousand Islands (TLTI)	

MOTIONS:

#20-010 – Approval of Minutes – Tuesday, January 14 and Friday, January 17, 2020

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, JANUARY 14TH AND THE SPECIAL MINUTES OF FRIDAY, JANUARY 17, 2020 MEETINGS.

#20-011 – Request for Installation of Crossover on King Street East (439 to 440 King Street East) – Direction to Staff

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING FORWARD A REPORT REGARDING THE FEASIBILITY OF INSTALLING A CROSSOVER, OR ALTERNATIVE CROSSING MEASURE, ON KING STREET EAST, AS REQUESTED BY DALE SHEPPARD, GANANOQUE CHEVROLET BUICK GMC CADILLAC.

#20-012 – Water Utility Billing Process – Notification to Property Owners

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROVIDE PROPERTY OWNERS WITH CORRESPONDENCE REMINDING THAT UTILITY BILLS IN THEIR TENANT'S NAME REMAINS THE RESPONSIBILITY OF THE PROPERTY OWNER TO PAY TENANT UTILITY BILLS IN ARREARS, AND; ENCOURAGES THAT THEY TRANSFER ALL RESPONSIBILITY TO THE PROPERTY OWNER.

#20-013 – Community Grants 2020 – Intake 1 – Kingston General Hospital Foundation

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE KINGSTON GENERAL HOSPITAL FOUNDATION, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF THE HOSPITAL REHAB PROGRAM, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

#20-014 – Community Grants 2020 – Intake 1 – Wheels of Care

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE WHEELS OF CARE, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF 2020 PROGRAMMING, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

#20-015 – Community Grants 2020 – Intake 1 – 1000 Islands Playhouse

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE 1000 ISLANDS PLAYHOUSE, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF THE SATURDAY KIDS SCENE PROGRAM, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

#20-016 – Community Grants 2020 – Intake 1 – 1000 Islands Boat Museum

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE 1000 ISLANDS BOAT MUSEUM, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF THEIR 2020 MEDIA CAMPAIGN, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

#20-017 – Community Grants 2020 – Intake 1 – Dreams in Motion

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO DREAMS IN MOTION, IN THE AMOUNT OF \$4,800 TOWARD 2020 PROGRAM COSTS, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

#20-018 – Community Grants 2020 – Intake 1 – Gananoque Curling Club

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE CURLING CLUB, IN THE AMOUNT OF \$5,000 TOWARD 2020 PROGRAM COSTS, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

#20-019 – Community Grants 2020 – Intake 1 – Gananoque Horticultural Society

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE HORTICULTURAL SOCIETY, IN THE AMOUNT OF \$2,500 TOWARD THE 2020 PROGRAM COSTS, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

#20-020 – Community Grants 2020 – Intake 1 – Gananoque Literary Festival

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE LITERARY FESTIVAL, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF THE 2020 EVENT, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

#20-021 – Community Grants 2020 – Intake 1 – Art of Courage

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE ART OF COURAGE, IN THE AMOUNT OF \$5,000 TOWARD THE COST OF THE 2020 EVENT, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

#20-022 – Community Grants 2020 – Intake 1 – Gananoque Welcome Wagon

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE WELCOME WAGON, OF 2 WASTE TAGS PER NEW RESIDENT BASKET, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2020-02.

#20-023 – AMO – Call for Action to Pass a Resolution about Transition of the Blue Box to Full Producer Responsibility

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE ADOPTS THE FOLLOWING:

WHEREAS THE AMOUNT OF SINGLE-USE PLASTICS LEAKING INTO OUR LAKES, RIVERS, WATERWAYS IS A GROWING AREA OF PUBLIC CONCERN;

AND WHEREAS REDUCING THE WASTE WE GENERATE AND REINCORPORATING VALUABLE RESOURCES FROM OUR WASTE STREAM INTO NEW GOODS CAN REDUCE GREEN HOUSE GASES (GHGS) SIGNIFICANTLY;

AND WHEREAS THE TRANSITION TO FULL PRODUCER RESPONSIBILITY FOR PACKAGING, PAPER AND PAPER PRODUCTS IS A CRITICAL TO REDUCING WASTE, IMPROVING RECYCLING AND DRIVING BETTER ECONOMIC AND ENVIRONMENTAL OUTCOMES;

AND WHEREAS THE MOVE TO A CIRCULAR ECONOMY IS A GLOBAL MOVEMENT, AND THAT THE TRANSITION OF BLUE BOX PROGRAMS WOULD GO A LONG WAY TOWARD THIS OUTCOME;

AND WHEREAS THE TOWN OF GANANOQUE IS SUPPORTIVE OF A TIMELY, SEAMLESS AND SUCCESSFUL TRANSITION OF BLUE BOX PROGRAMS TO FULL FINANCIAL AND OPERATIONAL RESPONSIBILITY BY PRODUCERS OF PACKAGING, PAPER AND PAPER PRODUCTS;

AND WHEREAS THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO (AMO) HAS REQUESTED MUNICIPAL GOVERNMENTS WITH BLUE BOX PROGRAMS TO PROVIDE AN INDICATION OF THE BEST DATE TO TRANSITION OUR BLUE BOX PROGRAM TO FULL PRODUCER RESPONSIBILITY.

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE WOULD LIKE TO TRANSITION THEIR BLUE BOX PROGRAM TO FULL PRODUCER RESPONSIBILITY BEGINNING JANUARY 1, 2023;

AND FURTHER THAT ANY QUESTIONS REGARDING THIS RESOLUTION CAN BE DIRECTED TO PAUL MCMUNN, MANAGER OF PUBLIC WORKS AT 613-382-2149 OR VIA EMAIL AT PWMANAGER@GANANOQUE.CA;

AND FURTHER THAT THIS RESOLUTION BE FORWARDED TO THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO (AMO) AND THE ONTARIO MINISTRY OF THE ENVIRONMENT, CONSERVATION AND PARKS.

CARRIED – UNANIMOUS

SAVE AND EXCEPT:

****Councillor Osmond declared a pecuniary interest and left the room at 6:36 PM.**

By-law No. 2020-011 – Ice Resurfacer Advertising – Award of Tender

Moved by: Councillor O'Connor **Seconded by:** Councillor Kench
AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AWARD THE ICE RESURFACER ADVERTISING OPPORTUNITY TO HYBRID CONSTRUCTION GROUP LTD. FOR \$2,500 PER YEAR FOR 2020, 2021, 2022, 2023 AND 2024;

AND FURTHER THAT A BY-LAW BE PASSED TO AUTHORIZE THE MAYOR AND CLERK TO SIGN ALL NECESSARY AGREEMENTS, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT CS-2020-01.

CARRIED – UNANIMOUS, by those voting

****Councillor Osmond returned to the room at 6:37 PM.**

By-law No. 2020-012 – Gord Brown Memorial (GBM) Canada 150 Facility Phase 2 – Agreements

Moved by: Councillor O'Connor **Seconded by:** Councillor Kench
AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN ALL NECESSARY DOCUMENTATION WITH CIMCO AND/OR CONTRACTORS FOR PHASE II OF THE GORD BROWN MEMORIAL CANADA 150 FACILITY, AS PRESENTED IN COW REPORT CS-2020-02.

CARRIED – UNANIMOUS

<p>Motion #20-024 – Gord Brown Memorial (GBM) Canada 150 Facility Phase 2 Funding</p> <p>Moved by: Councillor O'Connor Seconded by: Councillor Kench AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE FUNDING OF PHASE II OF THE GORD BROWN MEMORIAL CANADA 150 FACILITY INCLUDING 50% OF THE ESTIMATED COSTS EQUALLING \$275,000 BE FUNDED BY THE FUNDRAISING COMMITTEE AND 50% OF THE ESTIMATED COSTS EQUALLING \$275,000 BE FUNDED FROM TOWN RESERVES, AS PRESENTED IN COW REPORT CS-2020-02.</p> <p style="text-align: right;">CARRIED – 5 Ayes, 1 Nay</p>	
<p>**Deputy Mayor Harper declared a pecuniary interest and left the room at 6:39 PM.</p> <p>Motion #20-025 – Gananoque Boat Line (GBL) Docks – Direction to Staff</p> <p>Moved by: Councillor O'Connor Seconded by: Councillor Kench AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING FORWARD A REPORT REGARDING SHORT TERM / LONG TERM SOLUTIONS REGARDING THE GANANOQUE BOAT LINE (GBL) DOCKS FOR COUNCIL'S CONSIDERATION, AS SOON AS POSSIBLE.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those voting</p> <p>** Deputy Mayor Harper returned to the room at 6:40 PM.</p>	
<p>Motion #20-026 – Tenant Utility Bill – 351A Garden Street</p> <p>Moved by: Councillor O'Connor Seconded by: Councillor Kench AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE UPHOLDS THE PROVISIONS OF BY-LAW NO. 2008-20, BEING A BY-LAW TO REGULATE WATER WORKS, AS PRESENTED IN COW REPORT–FIN-2020-01.</p> <p style="text-align: right;">CARRIED – 4 Ayes, 2 Nays</p>	
<p>Motion #20-027 – Welcome Duke and Duchess of Sussex</p> <p>Moved by: Councillor O'Connor Seconded by: Councillor Kench AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE WELCOME THE DUKE AND DUCHESS OF SUSSEX (PRINCE HARRY AND HIS WIFE) TO EXPLORE GANANOQUE AND THE 1000 ISLANDS AS A FUTURE HOME FOR THEIR FAMILY.</p> <p style="text-align: right;">CARRIED – 4 Ayes, 2 Nays</p>	
12.	Motions (Council Direction to Staff) – None
13.	Notice Required Under the Notice By-law – None
14.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> • Councillors reported on activities / meetings that took place over the last two (2) week period.
15.	Discussion of Additional Items – None
16.	Miscellaneous – None
17.	Confirmation By-law
	<p>By-law No. 2020-013 – Confirming By-law – February 4, 2020 (3 Readings) Moved by: Councillor O'Connor Seconded by: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-013, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON FEBRUARY 4TH, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 4TH DAY OF FEBRUARY, 2020.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

18.	Next Meeting – February 18, 2020
19.	Adjournment
	<p>Moved by: Councillor O'Connor Be it resolved that Council hereby adjourns this regular meeting of Council at 6:47 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>_____</p> <p>Ted Lojko, Mayor</p>	<p>_____</p> <p>Penny Kelly, Clerk</p>



Council Report – UTIL-2020-02

Date: February 18, 2020

IN CAMERA

Subject: Neptune Technologies Group – Water Replacement Program – Change Order Request

Author: Paul McMunn, Manager of Public Works

OPEN COUNCIL

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZE THE BALANCE OF AVAILABLE FUNDS IN THE MODERNIZATION GRANT, BE ALLOCATED TOWARDS CHANGE ORDERS THROUGH THE EXISTING CONTRACT WITH NEPTUNE TECHNOLOGIES GROUP TO A TOTAL UPSET LIMIT OF \$124,306, INCLUSIVE OF THE TOWN'S PORTION OF THE NET HST,

AND FURTHER, THAT THE MANAGER OF PUBLIC WORKS BE AUTHORIZED TO APPROVE SAID CHANGE ORDERS, AS PRESENTED IN COUNCIL REPORT UTIL-2020-02.

STRATEGIC PLAN COMMENTS:

Sector 6 – Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operation.

Sector 3 – Financial Sustainability - Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family.

BACKGROUND:

Council Motion #19-178 approved staff's recommendation to use the Modernization Funding in principle, for the replacement of aging water meters. Staff, subsequently issued a Request for Proposal being RFP-UTIL-2019-01, for the Supply, Delivery, and Installation of Water Meters. That contract was awarded to Neptune Technologies Group, and executed on November 21, 2019, by the Mayor and Clerk.

INFORMATION/DISCUSSION:

As of February 7, 2020, Neptune Technologies Group has commenced the replacement of meters throughout Town, identified in the Request for Proposal. The Request for Proposal document identified a total of 1,222 meters to be supplied and installed, ranging in size from 5/8" to 1". The intent of the contract was to replace the balance of residential meters throughout Town that haven't been changed/updated to the new RF meters, identical to the ones the Town is changing under this contract.

Although the contract identifies replacement of the balance of residential meters that haven't been replaced in recent years by Town staff, it does not afford any contingency for unknown's, such as supply and installation of building control valves, line freezing, minor or normal carpentry, access to crawl spaces (requires 2 technicians), and minor, normal or

major plumbing modifications. Staff do not anticipate that every property will present any one, or combination of these issues, however there is a level of uncertainty as we are ramp up this program. That being said, the prices for the aforementioned works are reasonable, and range from \$35 each (supply and installation of building control valve, up to 3/4") to \$125 each (line freezing).

The main reason that staff are requesting the balance of the Modernization Grant to be made available for change orders for the Meter Replacement Program, is to replace/upgrade the balance of the 1 1/2", 2", 3" & 4" meters throughout Town, which are associated with commercial properties. There are a total of 20 – 1 1/2" meters, 10 – 2" meters, 4-3" meters, and 1-4" meters throughout Town.

APPLICABLE POLICY/LEGISLATION:

Procurement By-law No. 2015-087.

FINANCIAL CONSIDERATIONS:

Neptune's bid price, including the supply and installation of 1,222 residential meters, is \$526,414.65 (Net HST inclusive). The modernization funding received by the Town is in the amount of \$650,720, leaving an available balance of \$124,305.35 in the Modernization Grant account.

The following outlines how the balance of the Modernization Grant would be utilized for this Meter Replacement Program to upgrade/replace the 1 1/2", 2", 3" & 4" water meters, and leave a contingency for unknown, isolated issues related to the upgrade/replacement of all meter sizes, sized 5/8" through 4".

Description	Quantity	Price (each)	Price (Net HST)
Supply and replace existing 1 1/2" R900i E-Coder water meter	20	\$1,100	\$22,387.20
Supply and replace existing 2" R900i E-Coder water meter	10	\$1,250	\$12,720.00
Supply and replace existing 3" R900i E-Coder water meter	4	\$4,030	\$16,403.71
Supply and replace existing 4" R900i E-Coder water meter	1	\$5,480	\$5,576.45
Total Cost of Contemplated Change Orders			\$57,087.36

The total price for the above additional meters is \$57,087.36 (Net HST inclusive), which would leave approximately \$67,218.64 as a contingency for change orders pertaining to existing unknown issues at properties.

CONSULTATIONS:

Shellee Fournier – CAO

Melanie Kirkby – Treasurer

Don Richards – Superintendent of Water and Wastewater

ATTACHMENTS:

None

APPROVAL	<hr/>
	Paul McMunn, Manager of Public Works
	<hr/>
	Melanie Kirkby, Treasurer
	Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the Municipal Act and regulations.
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	Shellee Fournier, CAO



GANANOQUE

Council Report – CS-2020-03

Date: February 18, 2020 **IN CAMERA**

Subject: Request for Proposal (RFP) – Bike Rental Operator

Author: Kari Lambe, Manager of Community Services **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECT STAFF TO ISSUE A REQUEST FOR PROPOSAL (RFP) SEEKING A BIKE RENTAL OPERATOR TO BE LOCATED IN THE PARKING AREA WEST OF THE VISITOR CENTRE AND REPORT BACK TO COMMITTEE OF THE WHOLE WITH THE RESULTS, AS PRESENTED IN COUNCIL REPORT CS-2020-03.

STRATEGIC PLAN COMMENTS:

Sector #1 – Economic Prosperity – Strategic Initiative #1 – To create an economically prosperous and vibrant downtown business district. Strategic Initiative #3 – Actively work to retain existing Gananoque businesses and encourage job growth and expansion opportunities.

Sector #6 – Governance - Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

BACKGROUND:

Staff have received an inquiry regarding leasing space in the parking lot beside the Visitor Centre for the purpose of a bike rental operation.

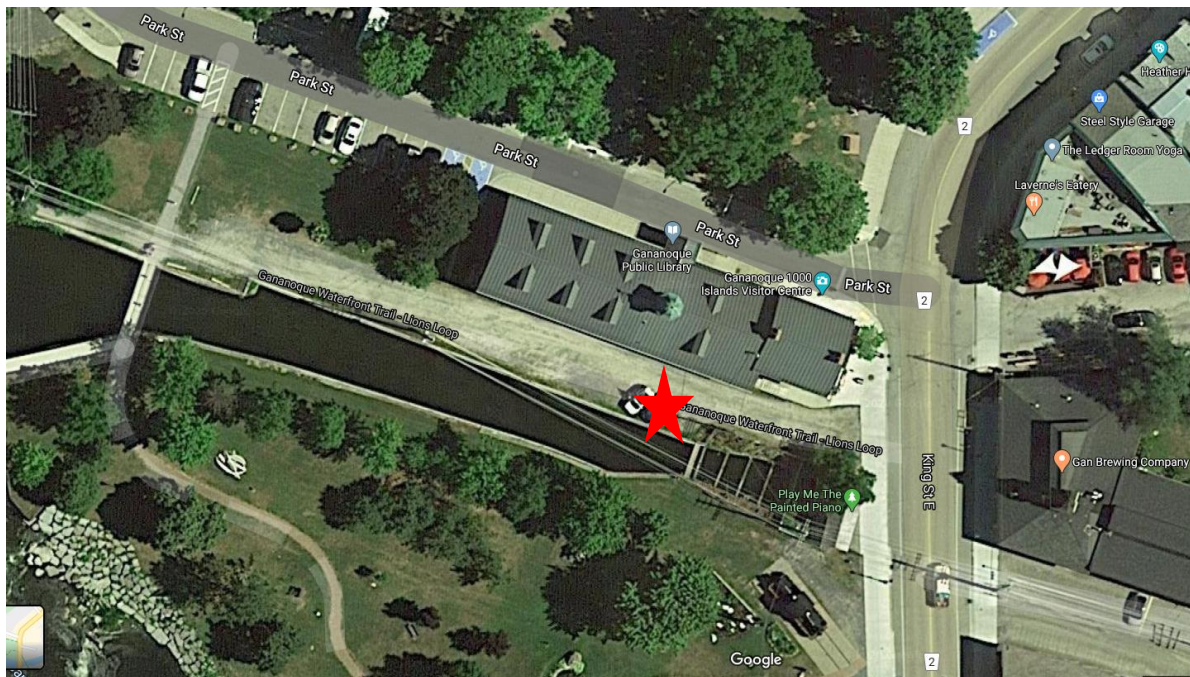
In previous years, bikes were available for rent from this location through a private company. The operator installed a bike rack that was available for public use. Rental bikes were available for rental online. Visitor Centre staff would assist with the online booking. There were no fees paid to the Town. This operator will not be offering this service in 2020.

INFORMATION/DISCUSSION:

The availability of bicycle rentals adds a positive opportunity for those visiting Gananoque to explore our community.

As per Procurement By-law No. 2015-087 staff recommend issuing a Request For Proposals for such a service to be located beside the Visitor Centre. Signage opportunities exist in front of the Visitor Centre in addition to Visitor Centre staff easily being able to direct inquires to the operator.

This matter is time sensitive as operators require the ability to respond and prepare for the upcoming season.



APPLICABLE POLICY/LEGISLATION:

Procurement By-law No. 2015-087

FINANCIAL CONSIDERATIONS:

Proponents will be required to identify in their proposals what they are offering to the town for the space.

The 2020 budget does not include revenue for such a lease.

CONSULTATIONS:

Jennifer Baril, Tourism Services Coordinator

ATTACHMENTS:

None

APPROVAL	<p>_____</p> <p>Kari Lambe, Manager of Community Services</p> <p>_____</p> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the Municipal Act and regulations.</p> <p>_____</p> <p>Shellee Fournier, CAO</p>
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MOTION / RESOLUTION OF COUNCIL

Date: February 18, 2020	
Subject: Confirming By-law – February 18, 2020	
Moved By:	
Seconded By:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-021, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON FEBRUARY 18TH, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 18TH DAY OF FEBRUARY 2020.</p>	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Postponed: _____

Ted Lojko, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		