



CLOSED SESSION Meeting beginning at 5:00 PM

REGULAR COUNCIL MEETING AGENDA

Held on Tuesday, March 15, 2022 at 6:00 PM

Via Telephone and Video Conference

Teleconference Toll Free Number – 1-833-311-4101

Access Code: 2630 671 7410

Video Conference Link: [Click here](#)

Access Code: 2630 671 7410

1.	Call Meeting to Order
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	<input checked="" type="checkbox"/> Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees <ul style="list-style-type: none"> • Two (2) Items
4.	Reporting Out of Closed Session
5.	Land Acknowledgement Statement
6.	Public Question/Comment (Only Addressing Reports on the Agenda)
7.	Disclosure Additional Items
8.	Delegations – None
9.	Presentations/Awards/Deputations – None
10.	Mayor’s Declarations – None
11.	Public Meetings – None

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town’s website.

12.	Correspondence
	1. Accounts Payable – February 22 to March 6, 2022
	2. Gananoque Curling Club – Council Grant – Expression of Gratitude
	3. Gananoque Secondary School – Ice Cancellation Policy
	4. Leeds, Grenville and Lanark District Health Unit - Land Control Program Will Transition to Municipalities October 1, 2022
	5. Media Release – United Counties of Leeds and Grenville – Highlights of Council Meeting – February 24, 2022
	6. Media Release-United Counties of Leeds and Grenville – Modernizing through Human Resources Transformation
	7. Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) – Floating Accommodations
	8. Multi-Municipal Wind Turbine Group (MMWTG) – Ontario’s Energy Plan and Wind Turbines
	9. Ministry of Infrastructure – Getting Ontario Connected Act (GOCA)
	10. Minister of Transport – High Frequency Rail (HFR) Project
	11. Town of Aurora Resolution – Request to Dissolve Ontario Land Tribunal (OLT)
	12. Township of Rideau Lakes – Rideau Lakes Fire & Rescue – Expression of Gratitude
	13. Gananoque Refugee Settlement Group – Ukrainian Refugee Project
	14. Minutes – Downtown Business Improvement Area (BIA) – February 24, 2022
	15. Minutes – Police Services Board (PSB) – January 19, 2022
13.	Unfinished Business – None
14.	Motion #22-040 – Approval of Minutes – Tuesday, March 1, 2022
15.	Motions (Council Direction to Staff)
	1. Notice of Motion – Flying the Ukrainian Flag at Town Hall – Mayor Lojko
16.	Notice Required Under the Notice By-law – None
17.	Committee Updates (Council Reps)
18.	Discussion of Additional Items

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19.	Staff Reports
Brenda Guy, Manager of Planning and Development	
	Council-PD-2022-07 – Rocky Acres IV – First Street Extension Stub and Lot 11
	Council-PD-2022-08 – Maplecroft Subdivision – Plan 28M-11 – Forfeit and Release
Melanie Kirkby, Treasurer	
	Council-FIN-2022-10 – Statement of the Treasurer – 2021 Council Remuneration and Expenses
	Council-FIN-2022-11 – Municipal Insurance Policy – Heritage Replacement Cost
Gord Howard, Fire Chief	
	Council-FIRE-2022-02 – Fire Service Staffing
David Armstrong, Manager of Public Works	
	Council-UTIL-2022-05 – Draft Backflow Prevention By-law
Doug Wark, Manager of Community Services	
	Council-CS-2022-07 – Amend General Fees and Rates By-law No. 2016-047 – Community Recreational Services, Schedule ‘H’
20.	Questions from the Media
21.	Confirmation By-law
	By-law No. 2022-029 – Confirm the proceedings of Council for the meeting held on Tuesday, March 15, 2022 (3 Readings)
22.	Next Meeting – Tuesday, April 5, 2022
23.	Adjournment

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The Corporation of the Town of Gananoque

Land Acknowledgement Statement

We begin this meeting of Council by acknowledging that we are on traditional territory of the Haudenosaunee (*Hoe-den-oh-show-nee*) and Anishinabe (*A-nish-in-'a-bay*) and First Peoples. We do so respecting both the land and the Indigenous People who continue to walk with us through this world.

We are grateful for the opportunity to gather here.

In recognition of the contributions and importance of all Indigenous Peoples, we strongly support Truth and Reconciliation Calls to Action in our nation and commit to support local endeavors where possible.



Vendor : 1000 To ZYCOM

Batch : All

Cash Requirement Date : Mar 06, 2022

Bank : 0099 To 07

Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
10012	1000 ISLANDS GANANOQUE CHAMBER OF COMMERCE							
POLITICAL2022B	SCOTT GEE REGISTRATION 2022 POLITICAL BREAKFAST	68 T	03-Mar-2022 03-Mar-2022	45.20	45.20	0.00	0.00	0.00
10097047	10097047 CANADA INC. - EVB ENGINEERING							
5276	STONE ST COMM PLC UPGRADE	68 T	23-Feb-2022 23-Feb-2022	1,610.25	1,610.25	0.00	0.00	0.00
5271	WTP DESIGN & TENDERING	68 T	23-Feb-2022 23-Feb-2022	1,652.63	1,652.63	0.00	0.00	0.00
1894	1894 INC.							
1268	annual contract march0feb 2023	55 T	16-Feb-2022 16-Feb-2022	3,489.44	3,489.44	0.00	0.00	0.00
ABE01	ABELL PEST CONTROL							
A4046179	MARCH 2022 PEST CONTROL	68 T	01-Mar-2022 01-Mar-2022	97.42	97.42	0.00	0.00	0.00
AGO01	AGO INDUSTRIES INC.							
1004978	sAFETY CLOTHING 665 CHARLES ST NORTH	68 T	22-Feb-2022 22-Feb-2022	3,770.76	3,770.76	0.00	0.00	0.00
ALL02	ALLIANCE WIRELESS COMMUNICATIONS							
C2751-030122	FEB 2022 SERVICES	68 T	01-Mar-2022 01-Mar-2022	229.01	229.01	0.00	0.00	0.00
C2751-020122	january	68 T	01-Feb-2022 01-Feb-2022	229.01	229.01	0.00	0.00	0.00
AMH01	AMHERST ROOFING & SHEET METAL LIMITED							
10966	arena 2 leaks over ice surface	313 T	31-Dec-2021 31-Dec-2021	614.72	614.72	0.00	0.00	0.00
10967	Library roof leaks	313 T	31-Dec-2021 31-Dec-2021	411.32	411.32	0.00	0.00	0.00
ANC02	ANCHOR SAFE AND LOCK							
201273-1	INSTALL ONE DIGITAL BATTERY PACK	68 T	25-Feb-2022 25-Feb-2022	191.48	191.48	0.00	0.00	0.00
BEL04	BELL MOBILITY INC							
530782071FEB02	FEB EMPL PHONE BILL	68 T	27-Feb-2022 27-Feb-2022	5,436.06	5,436.06	0.00	0.00	0.00
BER03	BERRN CONSULTING LTD.							
20218444A	EFT pmt sept 30 2021 inv	313 T	31-Dec-2021 31-Dec-2021	1,671.27	1,671.27	0.00	0.00	0.00
BMO01	BMO MASTERCARD							
JAN272022STMT	January charges	65 E	31-Jan-2022 31-Jan-2022	21,347.90	21,347.90	0.00	0.00	0.00
BMR01	B.M.R. MFG. INC.							
368806BMR	nOV 22 2022 INV PINE STREET	313 T	01-Dec-2021 01-Dec-2021	3,378.07	3,378.07	0.00	0.00	0.00
3688958BMR	PINE ST	313 T	09-Dec-2021 09-Dec-2021	1,081.17	1,081.17	0.00	0.00	0.00
BRA08	BRANDT							
06 7516387	RESISTOR	68 T	26-Jan-2022 26-Jan-2022	194.33	194.33	0.00	0.00	0.00



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CIM01	CIMCO REFRIGERATION							
90796137AA		313	31-Dec-2021	614.72	614.72	0.00	0.00	0.00
		T	31-Dec-2021					
CIT01	CITY OF KINGSTON CAO'S OFFICE							
IN-0022001	EASTERN ONTARIO	55	17-Feb-2022	1,600.00	1,600.00	0.00	0.00	0.00
	MAYORS CAUCUS 2022	T	17-Feb-2022					
	MEMBERSHIP FEES							
CIT04	CITY OF BROCKVILLE							
14902	SEMI-ANNUAL LODGE	55	23-Feb-2022	5,249.51	5,249.51	0.00	0.00	0.00
	DEBT CHARGE	T	23-Feb-2022					
14905	SEMI-ANNUAL LODGE	55	23-Feb-2022	9,960.38	9,960.38	0.00	0.00	0.00
	DEBT CHARGE	T	23-Feb-2022					
CUL02	CULLIGAN OF BROCKVILLE							
1128865	POLICE SERVICES	68	28-Feb-2022	122.29	122.29	0.00	0.00	0.00
		T	28-Feb-2022					
CUN01	CUNNINGHAM SWAN CARTY LITTLE & BONHAM LLP							
177131	conflict of interest	55	16-Feb-2022	791.00	791.00	0.00	0.00	0.00
		T	16-Feb-2022					
177276	file 16418-158	68	25-Feb-2022	452.00	452.00	0.00	0.00	0.00
		T	25-Feb-2022					
177298	GENERAL ADVICE	68	25-Feb-2022	1,864.50	1,864.50	0.00	0.00	0.00
		T	25-Feb-2022					
CUP01	CANADIAN UNION OF PUBLIC EMPLOYEES							
FEB2022DUES	FEB 2022 DUES	68	01-Mar-2022	1,082.75	1,082.75	0.00	0.00	0.00
		T	01-Mar-2022					
DIG02	QUADIENT LEASING							
ACCT2109180PC	POSTAGE	68	01-Mar-2022	11,300.00	11,300.00	0.00	0.00	0.00
		T	01-Mar-2022					
		55	23-Feb-2022	558.46	558.46	0.00	0.00	0.00
		C	23-Feb-2022					
EVO02	EVOQUA WATER TECHNOLOGIES LTD.							
905254177	service demand charge	55	15-Feb-2022	1,728.22	1,728.22	0.00	0.00	0.00
		T	15-Feb-2022					
EXCELPRO	EXCELPRO AUTOMATION INC.							
021957	service call feb 9 and 15th	55	24-Feb-2022	847.50	847.50	0.00	0.00	0.00
		T	24-Feb-2022					
FLO01	FLOVAL EQUIPMENT LTD							
2021000749	july 20 2021 inv	313	31-Dec-2021	1,230.57	1,230.57	0.00	0.00	0.00
		T	31-Dec-2021					
2021000685	july 2 2021 inv	313	31-Dec-2021	1,037.00	1,037.00	0.00	0.00	0.00
		T	31-Dec-2021					
FRO05	FRONTENAC MUNICIPAL LAW ENFORCEMENT INC.							
GAN-2022-JANU	ANIMAL CONT /PARKING/BYLAWF ENF	55	31-Jan-2022	8,250.63	8,250.63	0.00	0.00	0.00
		T	31-Jan-2022					
GAN-ARENA-202	VACCINE PASSPORT CHECKS	313	31-Dec-2021	89.83	89.83	0.00	0.00	0.00
		T	31-Dec-2021					
FSET	FSET INC.							



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3990	DESKTOP SERVICE	68	01-Mar-2022	6,290.00	6,290.00	0.00	0.00	0.00
		T	01-Mar-2022					
GAN06	GANANOQUE HORTICULTURAL SOCIETY							
MOTION#21-206	GRANT FOR 100TH ANNIVERSARY PLANTING	306	09-Dec-2021	2,000.00	2,000.00	0.00	0.00	0.00
		C	09-Dec-2021					
GAN08	GANANOQUE CHEVROLET BUICK GMC CADILLAC							
332180	chev tahoe white oil chg repair wire	68	10-Feb-2022	254.06	254.06	0.00	0.00	0.00
		T	10-Feb-2022					
331262	chev tahoe tug metallic bulb replace shocks alignment battery	68	13-Jan-2022	1,974.33	1,974.33	0.00	0.00	0.00
		T	13-Jan-2022					
GAN31	GANANOQUE SKATING CLUB							
2022-024	2022 COMMUNITY GRANT	55	15-Feb-2022	4,500.00	4,500.00	0.00	0.00	0.00
		T	15-Feb-2022					
GAN44	GAN SIGN WORKS							
11093	Aug 26 2021 invoice digital vinyl prints marina	313	31-Dec-2021	149.16	149.16	0.00	0.00	0.00
		T	31-Dec-2021					
GANRKWAY	GANA ROCK WAY							
BUDGETBYLAW;	BYLAW 2022-001 PER BUDGET	55	24-Feb-2022	7,500.00	7,500.00	0.00	0.00	0.00
		T	24-Feb-2022					
GFO01	G-FORCE MARKETING							
AG5781	ASS ROLL BINDERS	55	11-Feb-2022	219.73	219.73	0.00	0.00	0.00
		T	11-Feb-2022					
GREAT	GIGPRINT							
J11022022C	envelopes	68	23-Feb-2022	1,439.74	1,439.74	0.00	0.00	0.00
		T	23-Feb-2022					
HEN04	HENDERSON PRINTING INC.							
72156	envelopes	68	24-Feb-2022	418.10	418.10	0.00	0.00	0.00
		T	24-Feb-2022					
72157	bus cards L D	68	24-Feb-2022	168.37	168.37	0.00	0.00	0.00
		T	24-Feb-2022					
HEW01	HEWITT (BROCKVILLE) LTD.							
96081	MOTOR	68	28-Feb-2022	1,838.51	1,838.51	0.00	0.00	0.00
		T	28-Feb-2022					
HIGGSLORI	HIGGS LORI							
EXPMAR22022	reimb Girls hockey exhibition	68	02-Mar-2022	49.88	49.88	0.00	0.00	0.00
		T	02-Mar-2022					
ICO01	ICONIX WATERWORKS LP							
C2116136272	TO;E GRT	68	31-Dec-2021	2,168.04	2,168.04	0.00	0.00	0.00
		T	31-Dec-2021					
JET02	JET ELECTRICAL CONTRACTORS							
7017	EMERG SERVICES BUILDING POWER OUTAGE GENERATOR	55	18-Feb-2022	425.16	425.16	0.00	0.00	0.00
		T	18-Feb-2022					



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7018	EAST END PUMP STN	55	18-Feb-2022	267.25	267.25	0.00	0.00	0.00
	EMERG CALL	T	18-Feb-2022					
JOE01	JOE JOHNSON EQUIPMENT							
P38998	plow folding	55	10-Feb-2022	821.11	821.11	0.00	0.00	0.00
		T	10-Feb-2022					
KEM01	KEMIRA WATER SOLUTION CANADA INC.							
9019210367	LIQUIDE CORR ACID	68	28-Feb-2022	7,564.11	7,564.11	0.00	0.00	0.00
		T	28-Feb-2022					
LAN10	LANARK LEEDS AND GRENVILLE							
2022-001	JAN 1-MARCH 31/22	68	01-Mar-2022	9,815.00	9,815.00	0.00	0.00	0.00
	CASE MGT SERVICES	T	01-Mar-2022					
LEE02	LEEDS GRENVILLE & LANARK DISTRICT HEALTH UNIT							
MUNICIPAL2022	MONTHLY TRS	67	01-Mar-2022	8,831.94	8,831.94	0.00	0.00	0.00
		T	01-Mar-2022					
LLO01	LLOYD PAUL							
EXPFEB272022	CDN TIRE	68	27-Feb-2022	25.41	25.41	0.00	0.00	0.00
		T	27-Feb-2022					
MAC04	MACEWEN PETROLEUM INC							
998584	clr diesel	55	22-Feb-2022	857.99	857.99	0.00	0.00	0.00
		T	22-Feb-2022					
983594	clr diesel	55	07-Feb-2022	1,263.91	1,263.91	0.00	0.00	0.00
		T	07-Feb-2022					
986158	clr diesel	55	10-Feb-2022	888.07	888.07	0.00	0.00	0.00
		T	10-Feb-2022					
159	DYED DIESEL	68	24-Feb-2022	15.55	15.55	0.00	0.00	0.00
		T	24-Feb-2022					
163	DYES DIESEL	68	24-Feb-2022	71.44	71.44	0.00	0.00	0.00
		T	24-Feb-2022					
MES01	MESSER CANADA INC. 15687							
2104800297	REMTA;L	68	25-Feb-2022	16.58	16.58	0.00	0.00	0.00
		T	25-Feb-2022					
MIN16	MINISTER OF FINANCE							
LICENSEPLTSEA	LICENSE PLATE	306	31-Dec-2021	2,937.00	2,937.00	0.00	0.00	0.00
	SEARCHES 2019 -	C	31-Dec-2021					
	2020 - 2021							
MJONES	MICHELLE JONES							
REFUNDOPPCHI	reimburse for OPP	55	01-Feb-2022	41.00	41.00	0.00	0.00	0.00
	check	T	01-Feb-2022					
MTHOMP1	MIKE THOMPSON PROPERTY MAINTENANCE							
PMT20F2WTRMT	PAYMENT 2 OF WINTER	55	24-Jan-2022	971.80	971.80	0.00	0.00	0.00
	MTC CONTRACT	T	24-Jan-2022					
MYFM01	MYFM							
22022884	FEB ONE DAY SALE	68	27-Feb-2022	1,808.00	1,808.00	0.00	0.00	0.00
		T	27-Feb-2022					
22022882	ANNUAL MEETING	68	27-Feb-2022	649.75	649.75	0.00	0.00	0.00
		T	27-Feb-2022					
NDT01	NDT GROUP INC.							



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10G02-2021	YRLY INSPECTION	68	31-Dec-2021	3,635.78	3,635.78	0.00	0.00	0.00
	LIFTING DEVICES & WATER TOWER	T	31-Dec-2021					
OME01	OMERS							
OMERS FEBRU	FEBRUARY CONT	68	01-Mar-2022	93,926.02	93,926.02	0.00	0.00	0.00
		T	01-Mar-2022					
PAC04	PACIFIC TIER SOLUTIONS INCORPORATED							
7516	APRIL - JUNE 2022	68	01-Mar-2022	433.51	433.51	0.00	0.00	0.00
		T	01-Mar-2022					
PAT02	PAT'S RADIATOR SERVICE LTD.							
152092	8' POLY DELUXE SPREADER VAR SPEED CONTROLLER	313	22-Dec-2021	8,418.50	8,418.50	0.00	0.00	0.00
		T	22-Dec-2021					
PIO01	PIONEER ENERGY A DIVISION OF PARKLAND INDUSTRIES							
JANUARY2022S1	January invoices	65	31-Jan-2022	5,042.24	5,042.24	0.00	0.00	0.00
		E	31-Jan-2022					
POT01	CLAUDE POTHIER							
MARINAREFUND 2	SLIPS REFUND MARINA 2021 SEASON	68	31-Dec-2021	161.31	161.31	0.00	0.00	0.00
		T	31-Dec-2021					
QUI04	QUINTE SEWER SERVICE							
11616	STONE ST PUMPING STATION SEWER BACKUP	55	22-Feb-2022	949.20	949.20	0.00	0.00	0.00
		T	22-Feb-2022					
RAC02	RACKAIR							
9049-2	EMERGENCY SERVICES	68	11-Feb-2022	336.18	336.18	0.00	0.00	0.00
		T	11-Feb-2022					
RICOH	RICOH CANADA INC.							
SCO93589134	LEASE AND COPY CHG	68	28-Feb-2022	40.60	40.60	0.00	0.00	0.00
		T	28-Feb-2022					
SCO93589136	LEASE AND COPY	68	28-Feb-2022	126.28	126.28	0.00	0.00	0.00
		T	28-Feb-2022					
SCO93589135	COPY AND LEASE	68	28-Feb-2022	81.14	81.14	0.00	0.00	0.00
		T	28-Feb-2022					
SCO93589133	COPY & LEASE	68	28-Feb-2022	2,335.22	2,335.22	0.00	0.00	0.00
		T	28-Feb-2022					
RIV06	THOMAS R. RIVOIRE							
51AA	island harbour club	313	31-Dec-2021	2,373.00	2,373.00	0.00	0.00	0.00
		T	31-Dec-2021					
RIV14	RIVERSTONE JANITORIAL							
2873	feb 2022 water treatment plant janitorial services	55	23-Feb-2022	641.84	641.84	0.00	0.00	0.00
		T	23-Feb-2022					
ROB09	ROBERT NASH EXCAVATING INC.							
6629	WATERMAIN JAN 21 HOERMAN	55	31-Jan-2022	1,836.25	1,836.25	0.00	0.00	0.00
		T	31-Jan-2022					
SAN05	SANTINI KELLY LLP							
219387	claim 53640-161876	316	31-Dec-2021	2,562.84	2,562.84	0.00	0.00	0.00
		T	31-Dec-2021					



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SCUCHAT	SHUCHAT ELLIOTT							
2021MARINAREF	2021 marina refund	68	31-Dec-2021	118.65	118.65	0.00	0.00	0.00
		T	31-Dec-2021					
STL01	ST LAWRENCE LODGE							
20220331-TG	2022 LEVY JAN - DEC 2022 YRLY	68	01-Mar-2022	22,266.00	22,266.00	0.00	0.00	0.00
		T	01-Mar-2022					
STMP000551	LIU XIUXIAN							
UBREFMAR0122	Refund on account 001-00010237-001.	64	01-Mar-2022	274.13	274.13	0.00	0.00	0.00
		T	01-Mar-2022					
STRONGBR1	STRONG BROS GENERAL CONTRACTING LTD							
1912	BYLAW 2021-104 BALL DIAMOND	55	31-Jan-2022	34,058.20	34,058.20	0.00	0.00	0.00
		T	31-Jan-2022					
SUP01	SUPERIOR PROPANE							
36949792	zamboni	313	30-Dec-2021	523.77	523.77	0.00	0.00	0.00
		T	30-Dec-2021					
37151569	zamboni fuel	55	11-Jan-2022	312.07	312.07	0.00	0.00	0.00
		T	11-Jan-2022					
37386699	ZAMBONI FUEL	55	26-Jan-2022	103.00	103.00	0.00	0.00	0.00
		T	26-Jan-2022					
57627716	ZAMBONI FUEL	55	08-Feb-2022	566.35	566.35	0.00	0.00	0.00
		T	08-Feb-2022					
SWI01	SWISH MAINTENANCE LIMITED							
K670348	SUPPLIES RINK	55	16-Feb-2022	348.49	348.49	0.00	0.00	0.00
		T	16-Feb-2022					
K670347	SUPPLIES RINK	55	16-Feb-2022	239.53	239.53	0.00	0.00	0.00
		T	16-Feb-2022					
TEC01	TECHNICAL STANDARDS & SAFETY AUTHORITY							
9040759	INSPECTION 600 KING ST EAST	68	31-Dec-2021	466.69	466.69	0.00	0.00	0.00
		T	31-Dec-2021					
TLT02	T.L.T.I.							
2021-063	FIRE TRAINING CTR- COURSE REGISTRATION NFPA AUG-21	208	17-Sep-2021	300.00	300.00	0.00	0.00	0.00
		C	17-Sep-2021					
TWNINNISFI	TOWN OF INNISFIL							
25875	FIREFIGHTER TRAINING GORDON HOWARD	265	17-Nov-2021	214.70	214.70	0.00	0.00	0.00
		C	17-Nov-2021					
UNI01	UNIVERSITY HOSPITALS KINGSTON FOUNDATION							
MOTION#21-211	GRANT TO UPGRADE PATIENT CARE INFRASTRUCTURE	306	09-Dec-2021	2,500.00	2,500.00	0.00	0.00	0.00
		C	09-Dec-2021					
UNI03	UNITED COUNTIES OF LEEDS AND GRENVILLE							
INV202289712	MONTHLY	67	01-Mar-2022	63,929.13	63,929.13	0.00	0.00	0.00
		T	01-Mar-2022					
UNI16	UNIVERSAL SUPPLY GROUP							
107-136317	JUNE 18 2021 INV POWER INV	313	01-Dec-2021	65.94	65.94	0.00	0.00	0.00
		T	01-Dec-2021					
UPP06	UPPER CANADA FAMILY HEALTH TEAM							



Vendor : 1000 To ZYCOM

Batch : All

Cash Requirement Date : Mar 06, 2022

Bank : 0099 To 07

Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
25MILLLEASE89	MONTHLY LEASE 25 MILL STREET	67 T	01-Mar-2022 01-Mar-2022	93.96	93.96	0.00	0.00	0.00
VAL03	VALLEY BLADES LTD.							
V2012	BOLT ON / CURB RUNNER	68 T	31-Dec-2021 31-Dec-2021	1,301.76	1,301.76	0.00	0.00	0.00
V2419	PLOW SUPPLIES	68 T	31-Dec-2021 31-Dec-2021	115.53	115.53	0.00	0.00	0.00
WESHARE	WE SHARE SUPPLY INC.							
23164	EMERGENCY BUILDING SUPPLIES	68 T	15-Feb-2022 15-Feb-2022	187.08	187.08	0.00	0.00	0.00
WHI03	WHITEHOTS INC.							
3432333	BOOKS	55 T	21-Jan-2022 21-Jan-2022	62.46	62.46	0.00	0.00	0.00
3433306	BOOKS	55 T	28-Jan-2022 28-Jan-2022	164.58	164.58	0.00	0.00	0.00
3435088	BOOKS	55 T	14-Feb-2022 14-Feb-2022	172.45	172.45	0.00	0.00	0.00
3435712	BOOKS	68 T	18-Feb-2022 18-Feb-2022	165.94	165.94	0.00	0.00	0.00
ZYCOM	ZYCOM TECHNOLOGY INC.							
IN-69286-01	docking station	55 T	10-Feb-2022 10-Feb-2022	306.37	306.37	0.00	0.00	0.00
RC0000707	MONTHLY	68 T	01-Mar-2022 01-Mar-2022	7,057.72	7,057.72	0.00	0.00	0.00
IN-71023-01	5FT CAT5 ASS	68 T	17-Feb-2022 17-Feb-2022	13.53	13.53	0.00	0.00	0.00
IN0000614	NEW LIC MIC 365	68 T	22-Feb-2022 22-Feb-2022	7.24	7.24	0.00	0.00	0.00
IN-71174-01	feb 2022 contract cloud	68 T	28-Feb-2022 28-Feb-2022	3,226.77	3,226.77	0.00	0.00	0.00
Totals :				420,532.34	420,532.34	0.00	0.00	0.00

Some items in the aforementioned accounts payable report may have been redacted. Redacting is to edit, or prepare for publishing. A redacted document, has simply had personal (or possibly actionable) information deleted or blacked out; as a consequence, redacted is often used to describe documents from which sensitive information has been expunged.



*Serving Gananoque, the Township of Leeds and Thousands Islands
And Surrounding Area*

March 2nd, 2022

Town of Gananoque
P.O. Box 100
30 King Street E.
Gananoque, Ontario
K7G 2T6

Attention: Mayor and Council

Reference: Council Grant.

Of behalf of the Board of Directors and myself, I'd like to take this opportunity to thank you for the Council Grant in the amount of \$4596.00

As everyone is aware, things are been tough, and this money will help with our Youth and Senior programing.

Your support of the Gananoque Curling Club is greatly appreciated.

Stay well everyone

Yours truly,

Jayne Curtis
Manager
Gananoque Curling Club
613-382-3281



Gananoque Secondary School

175 William Street South, Gananoque, Ontario K7G 1S8

Phone: 613-382-4741 Fax: 855-376-4214

David Pier, MFA, B.Ed., OCT Principal

Lesley Mackellar, B.Sc., B.Ed., OCT Vice Principal



March 4, 2022

Dear Town of Gananoque Council and Township of Leeds and the Thousand Islands Council

Attn: Penny Kelly (Town Clerk) and Megan Shannon (Township Clerk),

I am writing regarding your ice surface cancellation policy. Recently Gananoque Secondary School received an invoice for ice time used by our two secondary school hockey teams. More than half of the invoice was for ice time we could not use due to bus cancellations and the Upper Canada District School Board and Health Unit decision to shut down our athletics for Covid precautions.

At the beginning of each season, we need to compile ice costs, travel costs and officials' cost in order to create a budget for the team(s). We then divide the costs among the players. Gananoque Secondary School, the Upper Canada District School Board and the Province of Ontario do not pay any of these costs -- it's the players and many of them pay out of pocket with money earned from part-time jobs. At the time of the invoice, our girls' team had one game and a practice, and our boys' team had two practices and no games. I find it difficult to ask student-athletes to pay for ice time they could not use because of bus cancellations and the Board and Health Unit impositions.

The ice time we book during the day is not considered primetime, and we often can book mere days in advance when we see available ice. In essence, this is a bonus for the facility since that ice time, when it would have normally been sitting vacant, is now bringing in revenue. In the instance we need to cancel our time, there is no other user-group we can contact at short notice to use our ice. Over the years that we have had school hockey teams, we have never paid for ice we have had to cancel on short notice for bus cancellations/inclement weather days. There has always been an understanding that some things are beyond our control. I have reached out to the other schools in our league as well as our neighbouring league in Kingston, and not one has ever had to pay for ice they could not use for these reasons.

I ask that you reconsider the cancellation policy for schools who fill day-time spots that would not otherwise be used. If we cannot revert to previous times when we were not charged for cancelling ice, it will not be feasible to continue with school hockey programs in the future. We simply feel that it is not right to charge students for ice they cannot use for circumstances beyond their control.

I look forward to hearing your response soon.

Yours In Sport,

A handwritten signature in blue ink, appearing to read "Jane Clark", written in a cursive style.

Jane Clark
Athletic Director
Gananoque Secondary School

**MEDIA RELEASE:
Leeds, Grenville and Lanark
District Health Unit**

February 25, 2022

Land Control Program will transition to municipalities Oct 1st

Since 1998, the Leeds, Grenville and Lanark District Health Unit has been providing services under PART VIII of the Ontario Building Code for 19 of 22 municipalities in Lanark, Leeds and Grenville. These services include: review and approval of applications for septic system permits, installation inspections, file searches, sewage system maintenance inspections, review of subdivision plans and severances. This program is self-funded by fees.

On February 24, 2022, the Board of Health of the Leeds, Grenville and Lanark District Health Unit announced that, as of October 1, 2022, the Health Unit will no longer be able to provide these services on behalf of 19 municipalities in Leeds, Grenville and Lanark. Health Unit staff will continue working with municipalities to support the transition.

“The Board’s decision will enable the Health Unit to focus on its primary public health mandate, guided by the Ontario Public Health Standards, to promote and protect the health of Leeds, Grenville and Lanark residents, and move towards the recovery phase of the COVID-19 Pandemic,” says Board of Health Chair, Doug Malanka. “The Board of Health values the partnership that the Health Unit has established with our municipalities and their staff through the Part VIII program. We will continue to work together to protect and promote public health.”

[For more information about the Land Control Program, visit: Sewage & Land Control - Leeds, Grenville and Lanark District Health Unit or call 1-800-660-5853. You can also get important updates by following @LGLHealthunit on Facebook and Twitter as well as @lglhealthunit.z on Instagram.](#)

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Media Contact: Susan Healey, Communications Co-ordinator or Katie Jackson, Manager: email media@healthunit.org



United Counties of
Leeds and Grenville
25 Central Ave. W., Suite 100
Brockville, ON K6V 4N6
T 613-342-3840
800-770-2170
F 613-342-2101
www.leedsgrenville.com

MEDIA RELEASE

FOR IMMEDIATE RELEASE

February 24, 2022

The highlights of the regular United Counties of Leeds and Grenville Council Meeting held on Thursday, February 24, as well as the Committee of the Whole and Joint Services Committee (JSC) meetings held earlier this month, are listed below.

County Road 43 widening Engineering Company announced: McIntosh Perry Consulting Engineers Ltd. will be the firm overseeing the County Road 43 widening project.

Counties Council announced the Canadian company will provide project management, contract administration, inspection services and a communications team at a cost of \$2.24 million. McIntosh Perry's bid was the lowest received but had the highest evaluation score from Counties staff.

The widening of County Road 43, from County Road 44 to Colonnade Drive in Kemptville, will impact some zoned agricultural property along the north side of County Road 43 at the Ferguson Forest. There will also be a number of trees removed along the right-of-way and around the existing bridge. However, a new wetland habitat beneath the new bridge with the addition of trees, shrubs and other plantings along the County Road 43 construction corridor will be created.

One of the key components of the County Road 43 Project Management Request For Proposal was to provide a communications strategy and specialist to form and chair a communications committee. Timely communications to the public regarding traffic restrictions, closures, updates on construction progress and anything else deemed of importance to the public at large will be a priority for this project. Additional information regarding this project will be communicated in the coming weeks.

For more information contact Director of Public Works Rick Kester at 613-342-3840, ext. 2412.

February 24, 2022

Truth and Reconciliation Acknowledgement from Council: Counties Council has accepted a recommendation from the Committee of the Whole for the development of an Indigenous Reconciliation Acknowledgement for the United Counties. The Warden will make this acknowledgment at the beginning of all Council meetings.

Additional steps will be taken in the development of an Indigenous Reconciliation. Staff will investigate partners to develop specific training to ensure The Counties' services meet the needs of its indigenous residents, as well as partner agencies supporting indigenous needs. Staff will also seek out funding opportunities to, develop further meaningful acknowledgement within the Counties, to the ongoing Truth and Reconciliation process being advanced within Canada. For more information contact Chief Administrative Officer Ray Callery at 613-342-3840, ext. 2301.

Upcoming meetings: The Joint Services Committee is on Tuesday, March 8th; the Committee of the Whole meeting is on Wednesday, March 9th; Maple View Lodge Committee of Management on Thursday, March 10th, and Counties Council is on Thursday, March 24th. All regular meetings begin at 9 a.m. and can be viewed by accessing the livestream on the Counties website www.leedsgrenville.com. For more information, contact Interim County Clerk / Manager of Legislative Services Lesley Todd at 613-342-3840, ext. 2454.

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Media inquiries:

Deanna Clark, Economic Development Officer/media releases
United Counties of Leeds and Grenville
32 Wall Street, Suite 300, Brockville, ON, K6V 4R9
613-342-3840, ext. 5360 or deanna.clark@uclg.on.ca
Cell: 613-803-0249



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MEDIA RELEASE

FOR IMMEDIATE RELEASE

February 28, 2022

Modernizing through Human Resources Transformation

Provincial investment supporting modernization efforts

The United Counties of Leeds and Grenville is committed to providing employees and job seekers with the online service experience they expect in a digital age. In support of this objective, the Counties is transforming its Human Resources Department to capture efficiencies through streamlined processes and the use of technology.

As part of this transformation, a new Human Resources Information System will consolidate eight standalone HR systems into one integrated, modern solution. The new system will:

- Modernize the user experience; whether an applicant or an employee, users will have access to information and service at their convenience
- Provide data to inform timely decision making and planning for growth
- Transform how we work by tackling barriers to change and innovation
- Replace outdated paper-based and manual processes

This new solution is funded in part by the province's Municipal Modernization Program which helps small and rural municipalities become more efficient and modernize service delivery. The provincial investment in an integrated County-wide Human Resources Information System is critically important to support a modern and effective workplace.

"COVID-19 has highlighted the need for municipalities to be as efficient and nimble as possible, and I announced Municipal Modernization Program funding at ROMA to help our municipal partners to streamline processes to deliver high-quality, sustainable services for residents and businesses, when and where they need them," said Steve Clark, MPP for Leeds-Grenville-Thousand Islands and Rideau Lakes, and Ontario's Minister of Municipal Affairs and Housing. "I'm pleased to see this program investment leveraged to enable the United Counties of Leeds and Grenville to redevelop their vision for such an essential service and to attract and support highly talented staff within the municipal sector for years to come."

The new solution is a game-changer that will provide the tools to better meet the expectations of Counties employees and its business units. The end-to-end solution designed around the user experience will feature online self-service, integrated payroll, scheduling, learning management, and recruitment.

where **lifestyle**
grows good **business**

synonyme de **qualité de vie**
et de **réussite** en affaires

February 28, 2022

The HR Department is also realigning its workforce as part of this transformation. Having a team of highly skilled and adaptable talent working with modern tools, positions the Counties to recruit, retain, and develop its employees, now and into the future. The Counties will be seeking additional team members to enhance the expertise required to bring to fruition, the changing vision of human resources service delivery over the coming years. [Careers - Leeds & Grenville \(leedsgrenville.com\)](https://leedsgrenville.com)

Warden Haley is very pleased that The United Counties of Leeds and Grenville use of Provincial modernization funding has been able to develop systems and enhance operational approaches that will enhance our ability to attract, support and retain our exceptional staff now and into the foreseeable future.

Quick Facts

- The technology powering this transformation has been selected specifically for the multi-faceted business of the Counties following the completion of an extensive and competitive procurement process.
- The United Counties of Leeds and Grenville employs nearly 500 people in the delivery of social services, paramedic services, long term care, public works, provincial offences court and administration.
- The Ontario government, through the Municipal Modernization Program is investing over \$40 million in 2022-23 to help Ontario's 405 small and rural municipalities improve the delivery of critical programs and services.

Media Inquiries

Kim Little, Director, Corporate Services
Telephone: 613-342-3840 extension 2309

Policy Division

Division de la politique

Director's Office
Crown Forests and Lands Policy Branch
70 Foster Drive, 3rd Floor
Sault Ste. Marie, ON P6A 6V5

Bureau du directeur
Direction des politiques relatives aux forêts et
aux terres de la Couronne
70, rue Foster, 3^e étage
Sault Sainte Marie, ON P6A 6V5

March 03, 2022

Re: Seeking input about the use of floating accommodations on waterways over Ontario's public lands

Greetings,

The Ministry of Northern Development, Mines, Natural Resources and Forestry (NDMNRF) would like to make you aware of a Bulletin recently posted to the Environmental Registry of Ontario [<https://ero.ontario.ca/notice/019-5119>].

We are seeking to engage municipalities on potential ideas and approaches to manage “camping” and the use of floating accommodations on waterways over Ontario’s public lands. The ministry is seeing increased interest in the use of waterways by various types of vessels (i.e., watercrafts equipped for overnight accommodation). In some cases, the ministry has heard concerns relating to vessels that are primarily designed for accommodation and not navigation.

We are seeking input from the public, Indigenous communities, and municipal associations, and various stakeholders including your organization **by April 19, 2022**.

Input from this process will inform consideration of potential future changes intended to address growing concerns around the impacts of this activity on Ontario waterways and those who use them.

Please note, no regulatory changes are being proposed at this time. Any regulatory or policy changes that may be considered in the future would be posted on the Environmental Registry for consultation purposes.

If you have any questions, please reach out to Julie Reeder, Sr. Program Advisor, Crown Lands Policy Section at Julie.reeder@ontario.ca.

Sincerely,

Peter D. Henry, R.P.F.
Director
Crown Forests and Lands Policy Branch

- c. Pauline Desroches, Manager, Crown Lands Policy Section
Julie Reeder, Sr. Program Advisor, Crown Lands Policy Section

From: Julie Reid
Sent: March 2, 2022 5:39 PM
To: Penny Kelly
Cc: Steve Clark; David Piccini Minister of Environment, Conservation and Parks
Subject: Letter re: Ontario's Energy Plan and Wind Turbines on behalf of the MMWTWG

March 2, 2022

Town of Gananoque
clerk@gananoque.ca

RE: Ontario's Energy Plan and Wind Turbines

Dear Mayor and Council:

I am writing to share information compiled by the Multi-Municipal Wind Turbine Group (MMWTWG) on recent plans announced by the Ontario government to expand electricity generation capacity. We are providing this update to you because your municipality endorsed a 2017 resolution indicating that you were an "Unwilling Host" for wind turbine projects. While the threat of new wind turbine projects disappeared while Ontario had a surplus of generation capacity for electricity, the recent announcements suggest a potential for new wind projects.

The MMWTWG was initially created in 2009 by municipalities in Bruce, Grey and Huron Counties to share information on wind turbine projects being proposed or operating in our municipalities. The organization is a joint committee with elected and citizen representatives from the member municipalities. Since its formation, we have been monitoring the operation of wind turbines and advocating on behalf of our residents adversely affected by the wind turbines.

I wanted to ensure that your municipality is aware of the Ontario government's recently announced plans that have potential to lead to new wind turbine installations in rural Ontario. This plan is included among the energy program that was announced at the Rural Ontario Municipal Association meeting and in a speech that Todd Smith, as Minister of Energy, gave to the Empire Club. The program includes a pilot SMR pilot nuclear facility at Darlington, expanded hydroelectric generation capacity, new RFPs for medium term and long term generation capacity and a program to certify renewable energy generation capacity.

We are specifically concerned about the certification program. While limited details are available for this program, we are concerned that wind turbines are included among the renewable energy generation facilities that can be certified under the program used to allow the installation of larger turbines within existing project sites. The wind companies are certainly listening as leasing activity in support of a project has already been reported in southwestern Ontario.

While changes introduced by the government allow municipalities to regulate the creation of new wind turbine facilities within their communities through zoning by-laws, other regulatory changes by the government exempts existing wind projects from these municipal by-laws, even when the project operator is replacing the existing wind turbines with larger, more powerful equipment. On this basis, the project repowering included in the recent Ministerial Directive would not require any municipal input or approval due to this regulation.

Many municipalities that have started the process of drafting by-laws relative to wind turbines find that they need direction on appropriate setbacks that would be included in a municipal zoning by-law. They know that the existing setbacks in Regulation 359/09 are not sufficient to protect residents and they are looking to the provincial government for revised setbacks reflecting the learning from the existing projects and the lived experiences in other jurisdictions. If the province is reviving wind power development, it needs to take a leadership role by updating these regulations immediately.

We are also concerned about the government's failure to address the problems created by the existing wind turbine projects. These projects operate under Renewable Energy Approvals or REAs that set out very strict operating requirements. First, project operators are required to prove that the project is operating within the 40 dBA audible noise limit by filing noise audit reports prove compliance. Many projects were provided with specific deadlines for the submission of these reports. The attached appendix shows the status of these audits based on public information. Only 45% of projects have reached some form of closure with the other continuing to operate (three continuing even though they have been found to be non-compliant) despite concrete timelines for action in their REAs.

The failure of the government to enforce the requirements of the REAs for wind turbine project operators to investigate and resolve complaints about project operations is another concern. More than 5,800 Incident Reports have been

created as a result of complaints about noise emissions from wind turbine projects and based on feedback from the residents in our communities there has been little or no action by the project operators on these matters. Frankly, the government has shown no interest in working on behalf of rural residents. This is an additional concern as 39% of the Incident Reports, prepared and signed by Provincial Officers, include references to adverse health effects.

If you have not already made adjustments to your zoning by-laws, I hope that this reminder will prompt your Council to review their contents in the context of the government's apparent plans to start construction of more wind turbines despite the past failings of this technology.

Our view is that the provincial government needs to:

- **Update the direction provided in terms of setbacks** between wind turbines and other activities,
- The government needs to **take more aggressive action in enforcing the terms of the approvals** for existing wind turbines before authorizing the construction of any new turbines, and,
- Bar operators of projects with these compliance failures from participating in any of the contract extensions or opportunities to bid on capacity expansions that are envisioned in the recent Ministerial Directive.

If you agree, we ask that you communicate your concern to Minister David Piccini, Ontario Minister of Environment, Conservation and Parks as well as your local MPP(s).

If your municipality is interested in joining the Multi-Municipal Wind Turbine Group to receive updates on these matters please contact the Deputy-Clerk for information on the fee structure. The group meets every second month and Zoom facilitates the participation of members beyond easy driving distance of the normal meeting site in Chesley.

Yours truly,

Tom Allwood,
Chair, Multi-Municipal Wind Turbine Working Group
Councillor, Municipality of Grey Highlands
c. Honourable David Piccini, Minister of Environment, Conservation and Parks
Steve Clark, Leeds-Grenville-Thousand Is-Rideau Lakes

Appendix 1: Status of Compliance Noise Audits

This table is based on information originally released in August 2019 by the MECP in response to a Freedom of Information request. It has been updated with information on more recent compliance testing from project websites. As the Protocol requires that project operators post these audit reports on their websites within 10 business days of their submission to the MECP, this should be an accurate source of status information.

	Project Name	Commercial Operation Date ¹	I-Audit Submitted to MECP ²	Updates to February 1, 2022 ³	MECP Review Completed ⁴	Time Since Start of Operation ⁵
	Demonstrated Compliance	Share – 43% - Average time under review – 3.8 years				
1.	Adelaide (Suncor) Wind	January 28, 2015	October 29, 2015		March 9, 2020	5.1 years
2.	Armow Wind Project	December 7, 2015	February 24, 2017		November 6, 2020	4.8 years
3.	Belle River Wind	September 1, 2017	August 6, 2020		August 20, 2020	2.6 years
4.	Bluewater Wind	July 19, 2014	June 12, 2015		June 25, 2019	4.9 years
5.	Bow Lake	August 10, 2015	August 9, 2017		March 21, 2019	3.6 years
6.	Dufferin Wind	December 1, 2014	September 1, 2015		September 26, 2018	3.8 years
7.	East Lake St Clair	May 22, 2013	April 20, 2016 ⁶		April 20, 2016	2.9 years
8.	Ernestown Wind	September 30, 2014	June 29, 2015		April 30, 2018	3.6 years
9.	Grand Bend Wind	April 19, 2016	March 21, 2017		December 4, 2018	2.6 years
10.	Grand Renewable Energy	December 9, 2014	December 21, 2015		November 4, 2019	4.9 years
11.	HAF Wind	June 14, 2014	March 14, 2015		December 17, 2018	4.5 years
12.	Grey Highland Clean Energy	September 21, 2016	July 11, 2017		August 30, 2019	2.9 years
13.	Grey Highlands ZEP	February 26, 2016	July 31, 2018		August 30, 2019	3.6 years
14.	MacLean's Mountain Wind	May 1, 2014	February 27, 2015		March 20, 2019	4.9 years
15.	Moorefield Wind	May 16, 2017	December 17, 2018		March 25, 2019	1.9 years
16.	Oxley Wind	February 8, 2014	September 27, 2017		April 25, 2019	5.2 years
17.	Napier Wind	December 3, 2015	March 3, 2017		January 22, 2021	5.1 years
18.	Quixote One	August 14, 2015	September 1, 2017		April 15, 2019	3.7 years
19.	St Columban Wind	July 16, 2015	June 22, 2016		October 2, 2018	3.2 years
20.	Settler's Landing	April 5, 2017	August 22, 2018		May 10, 2019 ⁷	2.1 years

	Demonstrated Non-Compliance- REA Amended		Share – 2%			
1.	North Kent 1 Wind	February 22, 2018	June 30, 2019	November 1, 2021	November 1, 2021 ⁸	3.7 years

	Demonstrated Non-Compliance – No Resolution		Share – 7% - Average time under review - 6.8 years			
1.	K2 Wind ⁹	May 29, 2015	November 25, 2016	December 12, 2019		6.8 years
2.	Unifor/CAW ¹⁰	October 24, 2013	June 28, 2018	No Updates	Not Provided	8.3 years
3.	Niagara Region Wind	November 2, 2016	July 20, 2018	February 3, 2021		5.3 years

	Deemed Incomplete	Share - 17% - Average time under review – 7.1 years				
1.	Cedar Point Wind	October 7, 2015	September 21, 2016	June 24, 2019		6.3 years
2.	East Durham Wind	August 15, 2015	August 17, 2016	July 2, 2019		6.5 years
3.	Goshen Wind	January 28, 2015	January 28, 2016	November 7, 2017		7.1 years
4.	Grand Valley Wind Phase 3	December 3, 2015	November 30, 2016	March 1, 2021		6.2 years
5.	Pt. Dover/Nanticoke Wind	November 8, 2013	August 6, 2014	December 16, 2020		8.3 years
6.	South Branch Wind	March 4, 2014	May 28, 2015	March 3, 2016		7.9 years
7.	Springwood Wind	November 21, 2014	May 31, 2016	No Updates ¹¹		7.2 years
8.	Whittington Wind	November 21, 2014	April 1, 2016	No Updates ¹¹		7.2 years

	Under Review	Share – 30% - Average time under review – 6.0 years				
1.	Adelaide (NextEra) Wind	August 22, 2014	August 10, 2015	June 26, 2020		7.3 years
2.	Amherst Island Wind	June 15, 2018	June 14, 2019	May 14, 2020		3.6 years
3.	Bornish Wind	August 15, 2014	August 7, 2015	July 2, 2020		7.3 years
4.	Conestogo Wind	December 20, 2012	December 20, 2013	April 5, 2019		9.1 years
5.	Gunn’s Hill Wind	November 14, 2016	October 16, 2018	No Information		5.1 years
6.	Port Ryerse Wind	December 9, 2016	July 17, 2018	No Updates		5.1 years
7.	Romney Wind	December 31, 2019	Not Yet Due	June 29, 2021		1.8 year
8.	Snowy Ridge	October 5, 2016	September 20, 2017	No Updates ¹¹		5.3 years
9.	South Kent Wind	March 28, 2014	January 30, 2015	August 14, 2020		7.9 years
10.	Sumac Ridge Wind	November 17, 2017	September 27, 2018	No Information		4.1 years
11.	Summerhaven Wind	August 6, 2013	February 10, 2014	May 1, 2020		8.5 years
12.	Underwood ¹²	February 9, 2009	Not Provided	No Updates		13.0 years

13.	Wainfleet Wind	September 17, 2014	May 15, 2015	No Information		6.4 years
14.	ZEP Ganaraska Wind	May 6, 2016	September 14, 2018	No Information		4.7 years

	Submission Due					
1.	Henvey Inlet	October 19, 2019	Due – October 2020	No Information		2.3 years

	Not Yet Due					
1.	Nation Rise	June 17,2021	Due - June 2022			0.6 years

¹ IESO Active Contract List as at September 30, 2021

² Data Provided by MECP as at July 30, 2019

³ Based on a review of project websites – “No Updates” = No change in information; “No information” = audit no information posted on website

⁴ Dates provided by MECP.

⁵ Elapsed time calculated either to the date compliance was confirmed or to the current date.

⁶ Identical dates for submission and review completion provided by MECP

⁷ Approval date posted by operator conflicts with status provided by MECP 2 months after “approval”

⁸ REA amended to reduce night time noise levels at 2 wind turbines to bring noise levels within noise guidelines.

⁹ In May 2019, the Ministry found the K2 project was out of compliance and ordered the operator to develop and implement a Noise Abatement Action Plan.

¹⁰ Turbine determined to be non-compliant on March 8, 2018, Noise Abatement Action Plan implemented. Problem not resolved.

¹¹ Capstone Renewable Project, limited project documentation posted on project websites.

¹² I-Audit report submitted in January 30, 2018 accepted and then rejected by MECP. More noise testing is currently underway.

Appendix 2: Complaints by Project

The following table summarizes the information on the complaint records provided in response to a series of four Freedom of Information requests. In total, the information released indicates that more than 5,800 complaints have been made about the operations of wind turbine projects between 2006 and 2018. (The requests for information covering 2019 and 2020 are outstanding. The fact the government does not have rapid access to these records to fulfill FOI requests is proof that citizen complaints are going nowhere, and are not subject to any high level scrutiny.)

Communications from residents indicate that when there is no follow-up action on complaints, people just give up and stop complaining. This does not mean that the problems have been resolved. Actual follow-up on high profile situations could encourage many residents to start documenting their concerns and reports of poor health again.

Site Name	Start Year	2006 - 2014	2015 - 2016	2017	2018	Total
Melancthon Wind (All Phases)	2008	873	62	0	26	961
K2 Wind	2015	1	413	178	149	741
Unifor (CAW)	2013	236	92	174	147	649
Enbridge Underwood	2009	442	73	14	27	556
Talbot Wind Farm	2010	388	7	2	6	403
East Durham	2015		293	6	27	326
Thames Valley Phase 1&2	2010	239	16		0	255
Capstone - Grey Highlands	2014		3	121	79	203
Comber Wind	2010	127		2	9	138
Frogmore-Cultus-Clear Creek	2008	131	4		0	135
HAF Wind	2014	71	57	2	0	130
Niagara Wind	2016	0	24	20	83	127
Harrow Wind	2010	117	6		0	123
Plateau Wind	2012	119	1		0	120
Ripley Wind	2007	99			0	99
Conestogo Wind	2010	69	10		0	79
Grand Valley Wind	2012	24	38		8	70
Kent Breeze Wind	2011	55	2		0	57
Snowy Ridge	2016		7	46	1	54
Dufferin Wind	2014	3	50		0	53
Grand Bend Wind	2016		13	37	2	52
St. Columban Wind	2017	1	30	11	5	47
South Kent Wind	2014	35	5		0	40
Settler's Landing	2017			35	2	37
Adelaide Wind	2014		34	2	0	36

McLean's Mtn. Wind	2010	27	6	3	0	36
Ernestown Wind Park	2014	1	33		0	34
Summerhaven Wind	2010	19	8	3	1	31
Wolfe Island Wind	2009	22		1		23
Proof Line Wind	2009	20				20
Grand Renewable	2014		19		1	20
Bluewater Wind	2011	8	8	2		18
Jericho Wind	2014	3	15			18
Armow	2011		15			15
Amherst Island	2018				15	15
Cedar Point	2011		10	4		14
Goshen Wind	2015		8	2		10
Port Alma Wind	2008	9				9
Erieau-Blenheim Wind	2013	8				8
Erie Shores (Port Burwell)	2006	5			2	7
Raleigh Wind Energy	2011	6				6
Kruger-Chatham Wind	2011	5				5
Port Ryerse Wind	2016		5			5
Marsh Line	2010			4	1	5
North Kent Wind	2018		3		2	5
Bornish Wind	2011	1	3			4
Ganaraska Wind	2016		4			4
Zephyr Wind Farm	2012	4				4
Port Dover/Nanticoke	2013	3				3
South Branch Wind	2014	3				3
Springwood Wind	2014		3			3
Sumac Ridge	2013			3		3
Bow Lake	2010			1	2	3
Gesner Wind	2013	2				2
Oxley Wind Farm	2014	2				2
Prince I & II Wind	2006	2				2
Napier Wind	2015		1			1
Wainfleet Wind	2014		1			1
Otter Creek	-			1		1
Total		3,180	1,382	674	595	5,831

Ministry of Infrastructure

Broadband Strategy Division

777 Bay Street, 4th Floor, Suite 425
Toronto, Ontario M5G 2E5

Ministère de l'Infrastructure

Division des stratégies pour l'accès à large bande

777, rue Bay, 4 étage, Suite 425
Toronto (Ontario) M5G 2E5



Getting Ontario Connected Act, 2022

I am pleased to reach out to you today, following the update that the Minister of Infrastructure, The Honourable Kinga Surma provided (March 7, 2022) to municipal heads of council.

The Government is committed to ensuring that all communities across Ontario have access to high-speed internet by committing nearly \$4 billion in funding-based opportunities for unserved and underserved communities. The *Building Broadband Faster Act* was enacted in April 2021 to help achieve this goal by the end of 2025. This legislation will help remove barriers or delays to broadband project construction and support a more streamlined approach to the deployment of high-speed internet infrastructure.

The Building Broadband Faster Act Guideline (Guideline) was then released in November 2021 to outline the standards for supporting broadband deployment. This was accompanied by a Statement of Intent that provided a roadmap for further legislative, regulatory, and policy tools to facilitate this work.

In line with the Statement of Intent, the Government of Ontario has introduced the *Getting Ontario Connected Act, 2022* which, if passed, would help achieve its high-speed internet goals by reducing construction delays and expediting collaboration among infrastructure owners.

The legislation, if passed, would amend the *Building Broadband Faster Act, 2021* (BBFA) to set required service standards to ensure municipalities provide timely responses to right-of-way permit requests. It would also require information and data sharing by municipalities, infrastructure owners and other stakeholders upon request in relation to designated broadband projects.

Infrastructure Ontario is concurrently developing an online platform called Broadband One Window that would provide municipalities and stakeholders with easy and secure access to datasets while helping to manage right of way access applications.

The legislation, if passed, would also amend the *Ontario Underground Infrastructure Notification System Act, 2012* to improve the process for locating underground infrastructure while enabling construction activities in the province to be completed faster and more efficiently, without compromising safety.

The government has worked with municipalities and other key stakeholders to communicate the impacts these measures would have in advancing broadband projects. To further support these efforts, I would appreciate your feedback on a proposal to be posted shortly on [Ontario's Regulatory Registry](#) related to these amendments, as well as a separate proposal for an administrative penalties framework under the BBFA, which will be developed in the coming months.

Thank you for your ongoing support and should you have any questions, please do not hesitate to contact the Ministry at broadband@ontario.ca.

Yours sincerely,

Jill Vienneau
Assistant Deputy Minister
Broadband Strategy Division

Minister of Transport



Ministre des Transports

Ottawa, Canada K1A 0N5

March 9, 2022

His Worship Ted Lojko
Mayor
Town of Gananoque
tlojko@gananoque.ca

Dear Mr. Mayor:

In July 2021, I made a series of announcements regarding the proposed High Frequency Rail (HFR) Project. This is a transformational, large-scale project that will unfold over several years. HFR will bring real benefits to Canadian communities by delivering an enhanced passenger experience that will provide shorter travel times, more frequencies, and improved on-time performance.

The proposed HFR project will support regional growth and economic development by providing new services to communities, as well as growing the number of jobs in the sector and creating exciting new career opportunities. It also has the potential to contribute to Canada reaching its greenhouse gas emission reduction targets by providing a cleaner travel option using electrified technology.

In addition to bringing new services to communities like Peterborough and Trois-Rivières, connectivity would be maintained between cities currently serviced such as Saint-Hyacinthe, Drummondville, Cornwall, Brockville, Kingston, Belleville, and Oshawa. The existing service will connect at key stations with HFR service to ensure these communities can take advantage of the new route.

Earlier today, I announced that the Government of Canada is launching a Request for Expressions of Interest (RFEOI) seeking the advice and views from industry on the HFR project. The RFEOI will be posted soon on buyandsell.gc.ca.

The Request for Expressions of Interest marks an important step in supporting the procurement phase for the HFR project. It is an opportunity to detail our plan for advancing the project while seeking feedback from experienced private sector companies to help shape the HFR project. It is also an opportunity to provide information to industry so that interested parties can prepare for subsequent phases of the procurement process, including the Request for Qualifications and Request for Proposal. We want to eventually procure the services of a private partner through this competitive process, which would aim to bring an innovative and collaborative approach to all aspects of the project.

Canada

As we move into this next phase of work, we would like to engage in a dialogue with your community on the HFR project to better understand your priorities and local context, as well as any concerns members of your community may have. By engaging in an inclusive and ongoing dialogue, your community will have an opportunity to share its views and perspectives on all aspects of the project, which will help inform project design and development following a successful procurement phase to bring on a development partner. This dialogue will provide a space for you to communicate what you see as opportunities that should be considered as the proposal is further refined and developed, to ensure it takes your concerns into consideration.

I would be happy to meet with you to discuss the project further, and I will ensure you are invited to participate as public engagement activities unfold following the release of the RFEOI. In the interim, should you wish to pass along any early questions or concerns or wish to obtain general project information and updates, please contact info@tgf-hfr.ca or consult the HFR website at <https://tgf-hfr.ca/>.

Sincerely,

A handwritten signature in black ink, appearing to read 'Omar Alhabra', written in a cursive style.

The Honourable Omar Alhabra, P.C., M.P.
Minister of Transport

c.c. Shellee Fournier

From: [Switzer, Barbara](#) on behalf of [Regional Clerk](#)
Subject: Regional Council Decision - Town of Aurora Resolution - Request to Dissolve Ontario Land Tribunal (OLT)
Date: March 2, 2022 3:29:00 PM

On February 24, 2022 Regional Council received the communication from the Town of Aurora dated February 22, 2022 and supported the motion, *amended as follows*:

WHEREAS Municipalities across this province collectively spend millions of dollars of taxpayer money and municipal resources developing Official Plans that meet current Provincial Planning Policy; and

WHEREAS an Official Plan is developed through months of public consultation to ensure, “that future planning and development will meet the specific needs of (our) community”; and

WHEREAS our Official Plan includes provisions that encourage development of the “missing middle” or “gentle density” to meet the need for attainable housing in our community; and

WHEREAS our Official Plan is ultimately approved by the province; and

WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

WHEREAS municipal planning decisions may be appealed to the Ontario Land Tribunal (OLT; formerly the Ontario Municipal Board or “OMB”), an unelected, appointed body that is not accountable to the residents of Aurora; and

WHEREAS the OLT has the authority to make a final decision on planning matters based on a “best planning outcome” and not whether the proposed development is in compliance with municipal Official Plans; and

WHEREAS all decisions - save planning decisions - made by Municipal Council are only subject to appeal by judicial review and such appeals are limited to questions of law and or process; and

WHEREAS Ontario is the only province in Canada that empowers a separate adjudicative tribunal to review and overrule local decisions applying provincially approved plans; and

WHEREAS towns and cities across this Province are repeatedly forced to spend millions of dollars defending Official Plans that have already been approved by the province in expensive, time consuming and ultimately futile OLT hearings; and

WHEREAS lengthy, costly OLT hearings add years to the development approval process and acts as a barrier to the development of attainable housing;

NOW THEREFORE BE IT RESOLVED that *the Government of Ontario be requested to immediately engage municipalities to determine an alternative land use planning appeals process in order to dissolve the OLT and eliminate one of the most significant sources of red tape delaying the development of more attainable housing in Ontario; and*

BE IT FURTHER RESOLVED That a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, the Minister of Municipal Affairs and Housing, the Leader of the Opposition, the Leaders of the Liberal and Green Party, all MPPs in the Province of Ontario; the Large Urban Mayors' Caucus of Ontario, the Small Urban GTHA Mayors and Regional Chairs of Ontario; and

BE IT FINALLY RESOLVED That a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for consideration.

Regards,

Christopher Raynor | Regional Clerk, Regional Clerk's Office, Corporate Services

The Regional Municipality of York | 17250 Yonge Street | Newmarket, ON L3Y 6Z1

O: 1-877-464-9675 | cyork.ca

Our Mission: **Working together to serve our thriving communities – today and tomorrow**



Rideau Lakes

1439 County Road 8, Delta, ON K0E 1G0
T. 613.928.2251 | 1.800.928.2250 | F. 613.928.3097
rideaulakes.ca

February 9, 2022

Leeds Grenville Fire Chiefs Association
c/o Chief Gordon Howard,
Gananoque Fire Department
340 Herbert St.,
Gananoque, ON K7G 1R1

Dear Chiefs,

On behalf of Council, Staff, Rideau Lakes Fire & Rescue, and our residents, I wish to express our sincere gratitude for your prompt response to the recent loss of our Portland Fire Hall (Station #2).

During this traumatic time, the overwhelming generosity of our neighbours, emergency service partners, and others has been a huge encouragement to our firefighters and a significant help in making our continued operations possible.

The combined efforts that supported our Rideau Lakes Fire & Rescue team by providing staff, apparatus and equipment, coverage of response areas thinned after stations were emptied to fight this fire, dispatch services, emergency on-site repairs, and investigation and operation resources made possible the uninterrupted continuity of services and a return to firefighting capabilities before the fire in Portland was even extinguished.

Thank you so much for your contribution and continuing support. We are indeed grateful for your help during this distressing event.

Sincerely,

Arie Hoogenboom,
Mayor

From: [Shellee Fournier](#)
To: [Shellee Fournier](#)
Subject: Refugee Settlement in Gananoque
Date: Friday, March 11, 2022 10:43:15 AM

From: Gananoque Refugee Settlement Group [REDACTED]
Sent: March 8, 2022 12:51 PM
To: Ted Lojko <tlojko@gananoque.ca>
Subject: Re: Refugee Settlement in Gananoque

Very nice speaking with you today Ted.

Regarding the council meeting, I am hoping council will reaffirm its commitment to the settlement of refugees in Gananoque and Area by continuing the operation of the Gananoque Refugee Settlement Fund, and by providing assistance to the Gananoque Refugee Settlement Group when feasible.

I would also like the Town of Gananoque to consider the provision of an amount of funds to the Gananoque Refugee Settlement Group to be used completely for the purposes of refugee settlement.

The Gananoque Refugee Settlement Group is an entirely volunteer group, made up of local residents, for the purposes of settling refugees in our town and surrounding area.

I am happy to be at the meeting to speak to refugee settlement and answer any questions that might come up.

Thank you mayor for your help with this, please let me know if you need any additional information. We are working now to update our financial report and should have something modern completed in the next couple weeks should there be interest.

Many thanks,

Sam





**Downtown Business Improvement Area (BIA) Board
UNADOPTED MINUTES**

On Thursday February 24th 2022 at 6:30 PM - Online Via WebEx

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
Members:	Mayor Ted Lojko, Council Representative	Amanda Trafford, Business Coordinator
	Veronica Fitzgerald	Lynsey Zufelt, Recording Secretary
	Sarah Preston	
	Shawna Singers	
	Lisa Robichaud	
	Ray Stedman	
	Katherine Christensen	
	Darren Towriess (6:55PM)	

1.	Call Meeting to Order As this was an inaugural meeting, Mayor Lojko acted as Chair and called the meeting to order at 6:35 PM
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Approval of Minutes – None
4.	Public Question / Comment - None
	There being none, the Chair moved on to the next order of business.
5.	Disclosure of Additional Items – None
6.	Delegations – None
7.	Presentations by Staff (Others) – None <ul style="list-style-type: none"> • All in attendance took a moment to introduce themselves. • Mayor Ted Lojko outlined the responsibilities and history of the BIA Board, and provided an overview of Town Staff support. • Member Katherine Christensen asked that all consider the <i>mandate</i> of the Board, as understanding and adding consistency to goals for the

	<p>Board which will ensure productivity and success for the BIA. Members and Staff need to understand roles and responsibilities.</p> <ul style="list-style-type: none"> • Mayor Lojko added that one function is to provide information as to how to access funding and tax rebates, and also to advocate the downtown needs/parameters to the Town Council and Administration.
*** Darren Towriess joined the meeting at 6:55***	
	<ul style="list-style-type: none"> • Amanda noted that we are starting over, and that we intend to do everything right by setting collective goals and parameters and to tap in to funding. • BIA members expressed interest in discussing the 2022 budget and accounts payable. • Darren added some comments and expressed gratitude for this BIA Board reset.
8.	Unfinished Business – None
9.	Correspondence – None
10.	New Business/Staff Reports
MOTION BIA 2022-01	
	<p>Moved By: Ted Lojko Seconded By: Katherine Christensen</p> <p>BE IT RESOLVED THAT THE DOWNTOWN BIA BOARD APPOINT TO THE EXECUTIVE:</p> <p style="text-align: center;">CHAIR – LISA ROBICHAUD VICE CHAIR – SHAWNA SINGERS TREASURER – RAY STEDMAN SECRETARY – SARAH PRESTON EVENTS CHAIR – VERONICA FITZGERALD</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
11.	Discussion of Additional Items (Round Table)
	<ul style="list-style-type: none"> • The Board discussed 2022 potential events, communication to other members, potential funding projects (Main Street/RED) as well as other government-funding programs for businesses which a briefing will be held for businesses in the near future to inform BIA Businesses of available opportunities and application deadlines. • Mayor Lojko noted that with the Town Square reconstruction and other Town Projects that there will be opportunities in 2022 for events and promotions within the BIA.

	<ul style="list-style-type: none">• New email has been created for the BIA <u>downtownbia@gananoque.ca</u> and previous email has been set up to redirect emails to the new address.• Increase communication:<ul style="list-style-type: none">○ A flyer will be distributed to inform members of funding opportunities and events.• Lynsey, Amanda, and Ray to update BIA email list for communications• Amanda to send out RED information and BIA Ontario BIA Handbook for review
12.	Next Meeting – Wednesday, March 9, 2022 at 6:00PM
<p>Moved By: Ted Lojko Seconded By: Katherine Christensen</p> <p>BE IT RESOLVED THAT THE DOWNTOWN BIA BOARD MEET EVERY SECOND WEDNESDAY AT 6:00PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
13.	Questions from the Media – None
14.	Adjournment
	<p>Moved by: Lisa Robichaud</p> <p>Be it resolved that the Downtown BIA Board hereby adjourns the February 24th 2022 meeting at 7:58 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<hr/> Mayor Ted Lojko, Acting Chair	<hr/> Lynsey Zufelt, Recording Secretary

Gananoque Police Services Board
Wednesday, January 19, 2022
Regular Minutes

Board Attendance

Tom Haney
David Anderson
Alf Read
Adrian Haird
Chief Scott Gee

Regrets

Rob Bickerton

Meeting called to order

Motion to accept agenda of Wednesday, January 19, 2022

Moved by: Alf Read
Seconded by: Adrian Haird
All in Favour Carried

Motion to accept the minutes of Tuesday, December 21, 2021

Moved by: Adrian Haird
Seconded by: Alf Read
All in Favour Carried

No Declarations of Pecuniary Interest/Conflict of Interest

Elections

Nomination put forth to nominate Dave Anderson as Chair

Nominated by Adrian Haird

Seconded by Alf Read

All in Favour Carried

Nomination put forth to nominate Adrian Haird as Vice Chair

Nominated by Dave Anderson

Seconded by Alf Read

All in Favour Carried

Report out from In Camera meeting of January 19, 2022

Vaccine Standing Order – Information only

Motion to reconsider GPA MOU. Police Communicators schedule has reverted back to original schedule.

PSB meeting schedule to be posted for the next 12 months along with budget meetings in the fall. It is a requirement of the PSA. PSA requires 4 meetings a year. Most PSBs meet monthly. It is common practice to post meetings for the year but not legislated. Dave Anderson had to step away. Adrian Haird took over meeting. It was decided that the PSB will meet the 3rd Wednesday of the month excepts for the month of August and July

Motion: PSB to meet the 3rd Wednesday of the month except for the months of July and August. Any deviations will be posted.

Moved by: Adrian Haird
 Seconded by: Tom Haney
 All in Favour Carried

Budget meetings to be determined and posted accordingly.

Community Concerns – none noted

4 Year Strategic Plan – final draft received, approval and adoption required.

Motion: To approve and adopt 4 Year Strategic Plan
 Moved by: Tom Haney
 Seconded by: Alf Read
 All in Favour Carried

	<u>Moved by</u>	<u>Seconded by</u>	<u>Comments</u>
2022-02	Adrian Haird	Tom Haney	Nil
Return of Dave Anderson			
2022-03	Dave Anderson	Adrian Haird	Full supports of Officers cautions, officers use discretion – Unanimous
2022-04	Dave Anderson	Adrian Haird	Thanks to be passed onto members
2022-05	Dave Anderson	Alf Read	New rate negotiated, .25 cents increase per check for 2022 & 2023 New controller system in place, volume increase
2022-06	Dave Anderson	Alf Read	Nil
2022-07	Dave Anderson	Alf Read	Education is important. Social Media updates

2022-08 Dave Anderson Adrian Haird New web designer, new website, Costs of \$4000 annually

2022-09 Dave Anderson Adrian Haird All training paid by fire dept. Training for full & part time

10:20 Lindsey Gray had to step away

2022-10 Dave Anderson Tom Haney CEWs at 5 year end of life

spending over 5 years

ordered at beginning of year to receive by year end

increased by \$12,000-\$13,000

option

common across the sector and come in on budget

purchase hybrid vehicles.

go

if required

Computer upgrades –

New vehicle must be

Price of tahoes has

Ford vehicle is a cheaper

Hybrid vehicles are

if a Ford vehicle.

Town would like to

Leasing is not the way to

Can borrow from reserves

Code of Conduct – Dave Anderson would like to adopt Kingston’s Code of Conduct.

Absenteeism – the board is responsible to function at a certain capacity.

Breaches of Code - Chair will address, verbally then written. Board has no authority to remove a member. Members are expected to regularly attend meetings

Chief advised there is a current Draft policy that was created by the PSB. It’s a working draft. Copy to be sent to Dave Anderson.

This issue is to be brought forward at next meeting.

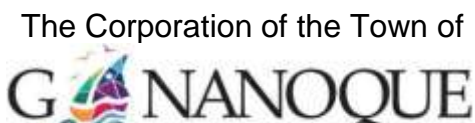
Next meeting is Wednesday, February 16, 2022 0930

Motion: to adjourn meeting

Moved by: Dave Anderson

Seconded by: Adrian Haird

All in Favour Carried



REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, March 1, 2022 at 5:00 PM Closed Session, and;
6:00PM Open Session

Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Melanie Kirkby, Treasurer
	Matt Harper	David Armstrong, Manager of Public Works
	Mike Kench	Brenda Guy, Manager of Planning and Development
	Dennis O'Connor	Gord Howard, Fire Chief
	David Osmond	Doug Wark, Manager of Community Services
		Scott Gee, Chief of Police

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 5:00 PM, with the following Council Members present: Deputy Mayor Anderson, Councillor Harper, Councillor Kench, Councillor O'Connor and Councillor Osmond.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
	1. Councillor O'Connor declared a pecuniary interest with respect to Council-FIN-2022-06 – regarding the Gananoque Arts Network Community Grant Application and Post-Project Report, as he is the Chair of this group.
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	Move into Closed Session
	Moved by Councillor Harper that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 5:00 PM for the purpose of discussing one item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality and; items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees with respect to Committee / Advisory Panel, and Board vacancies, and; Woman of the Year. <p style="text-align: right;">CARRIED – UNANIMOUS</p>
4.	Move Out of Closed Session at 5:42 PM
	Council resumed the Open Session at 6:00 PM
5.	Matters Arising from Closed Session
	A Closed Meeting was held. Council discussed one item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality. There was nothing to report out on this item. Council further discussed items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees with respect to Committee / Advisory Panel, and Board vacancies, and; the 2022 Woman of the Year. Council considered the following recommendations.

	<p>Motion #22-037 – Woman of the Year Recipient Moved by: Councillor Haird Seconded by: Deputy Mayor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AWARDS THE WOMAN OF THE YEAR TO KERRY COYLE;</p> <p>AND FURTHER THAT A PRESENTATION TO MS. COYLE BE SCHEDULED FOR AN UPCOMING COUNCIL MEETING.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Motion #22-038 – Municipal Heritage Advisory Panel – Resignation and Appointment Moved by: Deputy Mayor Anderson Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ACCEPTS THE RESIGNATION OF DEBBI MORRISON FROM THE MUNICIPAL HERITAGE ADVISORY PANEL;</p> <p>AND FURTHER APPOINTS GAYLAN FITSELL TO THE ADVISORY PANEL FOR THE REMAINING TERM OF COUNCIL.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Motion #22-039 – Kinsmen Building Advisory Panel – Council and Community Members Appointments Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY APPOINTS THE FOLLOWING COUNCIL REPRESENTATIVES AND COMMUNITY MEMBERS TO THE KINSMEN BUILDING ADVISORY PANEL:</p> <ol style="list-style-type: none"> 1. MAYOR TED LOJKO; 2. DEPUTY MAYOR DAVE ANDERSON; 3. COUNCILLOR DAVID OSMOND; 4. JAYNE CURTIS; 5. JIM GARRAH; 6. JOANNE LANCASTER; 7. CHRIS MCDONALD; 8. SAL SNOWDEN; 9. MARION SPRENGER; 10. SARAH JOHNSON, AND; 11. LINDA MCCAULEY. <p style="text-align: right;">CARRIED – UNANIMOUS</p>
6.	<p>Land Acknowledgement Statement</p>
	<ul style="list-style-type: none"> • Mayor Lojko read the Land Acknowledgement Statement
7.	<p>Public Question / Comment (Only Addressing Reports on the Agenda) – None</p>
8.	<p>Disclosure of Additional Items</p>
	<ol style="list-style-type: none"> 1. Committee of the Whole / Council In-Person Meetings – Councillor Kench
9.	<p>Delegations – None</p>
10.	<p>Presentations / Awards / Deputations – None</p>
11.	<p>Mayor’s Declaration</p>
	<ol style="list-style-type: none"> 1. Mayor Lojko declared Saturday, March 26, 2022 as Epilepsy Awareness Day in the Town of Gananoque, and encouraged citizens to wear purple on this day to show support.
	<ol style="list-style-type: none"> 2. Mayor Lojko, on behalf of Council, expressed Gananoque’s support to Ukraine and their sincere hope for peace and unity.

12.	Public Meetings
	<p>1. Development Permit Application – DP2021-22 – 775 King Street West – ZanderPlan Inc. (+Council Report PD-2022-03 – Brenda Guy, Manager of Planning and Development)</p>
	<ul style="list-style-type: none"> • A Public Meeting was held with respect to a Proposed Class III Development Permit Amendment Application received from ZanderPlan Inc., regarding the development of four (4) row housing units comprising of a total of twenty-two (22) dwelling units on property municipally and legally described as “Vacant Land – King Street West – CON 1 PT LOT 11 Plan 28R-5002 PARTS 1 TO 5 Town of Gananoque”. • The Public Meeting statement was read and; the Chair requested that the Chanti Birdi, Assistant Planner, present the proposed Development Permit Application. • Chanti Birdi, Assistant Planner provided an overview of Council Report PD-2022-04 noting that the application complies with the Provincial Policy Statement, Official Plan. The application requires relief from the Development Permit for the campus style development of 4 buildings on one lot and lot frontage. Staff recommend approval provided conditions of approval are met. • Chris Clarke, ZanderPlan noted that the Developer, in general, have no issues regarding the sidewalk connections. Open discussion with Public Works can define the location of sidewalk with the intent of a future or continuous sidewalk to the east for connectivity with Ontario Street Park. • Chris also spoke to the PAC recommendation for an adult play structure on the property. The development includes a pergola for the development and an additional structure is not only costly to the developer but the more improvements that is placed on a project like this makes the project less affordable. The Developer asked if it would be possible to remove the requirement for the adult play structure, if infrastructure improvements and sidewalks were installed
	<ul style="list-style-type: none"> • The Chair asked if any member of Council had any questions or comments? <ul style="list-style-type: none"> • Council Kench asked who would be responsible for the maintenance of the easement. Staff noted that the property owners is responsible as it is on private lands within the development. • Councillor Kench remarked that he felt that the all ages play structures were not necessary. • Councillor Kench commented that the sidewalk along King Street West in this area was a waste of money and the recommendation to fill in the swale along King Street. He would look for support from Council to remove these items.
	<ul style="list-style-type: none"> • The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant. <p>The Chair asked if any member of the public had any questions or comments?</p> <p>Q: Marion Sprenger asked if the playground equipment is an amenity, and if so, could a request be made to the Developer to put in a community garden instead of a playground?</p> <p>A: Chanti advised that play equipment is considered part of the amenity, an optional part. The Town’s By-law doesn’t specifically speak to community gardens, but is something that could be requested.</p> <p>Q: Carla Hucheson expressed concern regarding the easement behind her property (Dempster Drive). She confirmed that there will be a six-foot fence and is shown to be the location of snow storage in the west corner. Would the snow be located behind the buildings or just in the corner?</p>

	<p>A: Chanti advised that the snow storage is dependent on the accumulation of snow and will vary from year-to-year. The snow storage area is quite large and is not anticipated that the area behind the yards would have snow storage constantly.</p> <p>Q: Carla Hucheson asked about the drainage and possible flooding? A: Chanti commented that with the swales, the snow storage and stormwater management does include that type of run-off and the Town did require a Servicing and Stormwater Management Plan that takes into account calculations of snowmelt and runoff.</p> <p>David Armstrong, Manager of Public, commented on the snow storage and advised that Public Works would be looking at the drainage grades in the area to ensure that it is running back to the development property and not running off to the neighbouring properties.</p>
	<ul style="list-style-type: none"> • The Chair asked if the Applicant / Owner have any further additional questions or comments? • Chris commented on the snow storage area advising of the swale along the back noting that it is anticipated that snow would be piled all along the back of the property.
	<ul style="list-style-type: none"> • Council considered the following recommendation.
<p>***Moved by Councillor Osmond and Seconded by Councillor to amend the recommendation presented in Report Council-PD-2022-04 to remove in its entirety the following “6. THAT A PLAY STRUCTURE, FOR ALL AGES, BE INCORPORATED WITHIN THE SITE PLAN;”</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
<p>***Moved by Councillor Kench to amend the recommendation presented in Report Council-PD-2022-04, to remove in its entirety Item #7. There being no support, the Chair moved on to the next order of business.</p>	
<p>***Moved by Councillor Kench and Seconded by Councillor Harper to amend the recommendation presented in Report Council-PD-2022-04, to remove in its entirety the following “5. THAT SIDEWALKS BE INCORPORATED ALONG THE FRONTAGE AND CONNECT TO PEDESTRIAN PATHWAYS WITHIN THE DEVELOPMENT;”</p> <p style="text-align: right;">DEFEATED – 2 Ayes, 5 Nays</p>	
	<p>Motion #22-030 – Development Permit Application – DP2021-22 – 775 King Street West</p> <p>Moved by: Deputy Mayor Anderson Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DEVELOPMENT PERMIT APPLICATION DP2021-22 ZANDERPLAN (775 KING STREET W) FOR FOUR BUILDINGS WITH A TOTAL OF 22 RENTAL RESIDENTIAL UNITS BE APPROVED PROVIDED THE FOLLOWING CONDITIONS ARE APPLIED:</p> <ol style="list-style-type: none"> 1. ALL FINAL PLANS BE SUBMITTED AND APPROVED TO THE SATISFACTION OF THE TOWN AND CATARAQUI REGION CONSERVATION AUTHORITY (CRCA); 2. THAT THE OWNER AMENDS SERVICING PLAN TO PROVIDE LOOPING OF THE WATERMAIN FROM KING STREET AT THE EAST SIDE OF THE SITE TO KING STREET AT THE WEST SIDE OF THE SITE, AND FOR ALL INFRASTRUCTURE TO BE INSTALLED TO THE MIDWAY POINT ALONG KING STREET WEST AS PER THE APPLICABLE BY-LAWS TO THE SATISFACTION OF THE PUBLIC WORKS DEPARTMENT; 3. THAT THE OWNER IMPLEMENTS BACKFLOW PREVENTION, ADHERE TO BY-LAW 2008-020 WATER WORKS AND BY-LAW NO. 2005-040 SEWAGE WORKS TO THE SATISFACTION OF THE PUBLIC WORKS DEPARTMENT; THAT THE OWNER BE REQUIRED TO INSTALL FIRE HYDRANT(S) WITHIN THE DEVELOPMENT TO THE SATISFACTION OF THE FIRE DEPARTMENT;

	<p>4. THAT THE OWNER BE REQUIRED TO INSTALL FIRE HYDRANT(S) WITHIN THE DEVELOPMENT TO THE SATISFACTION OF THE FIRE DEPARTMENT;</p> <p>5. THAT SIDEWALKS BE INCORPORATED ALONG THE FRONTAGE AND CONNECT TO PEDESTRIAN PATHWAYS WITHIN THE DEVELOPMENT;</p> <p>6. THAT THE DITCHED SWALE ALONG KING STREET WEST BE FILLED-IN WITH DRAINAGE PIPE;</p> <p>7. THAT THE OWNER ADDRESSES ALL ITEMS AND COMMENTS IN THE FINAL STORMWATER MANAGEMENT BRIEF TO THE SATISFACTION OF THE TOWN AND CRCA;</p> <p>8. THAT ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER, AND;</p> <p>9. THAT THE OWNER ENTERS INTO AN AGREEMENT WITH THE TOWN WITHIN ONE (1) YEAR OF APPROVAL,</p> <p>AS PRESENTED IN COUNCIL-PD-2022-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, as amended</p>
	<p>2. Development Permit Application – DP2021-23 – 425 Fourth Street – Horizon Legacy – Marco Polo (+Council Report PD-2022-05 – Brenda Guy, Manager of Planning and Development)</p>
	<ul style="list-style-type: none"> • A Public Meeting was held with respect to a Proposed Class III Development Permit Amendment Application received from Frank Belerique, Horizon Legacy (Horizon Marco Polo Lp / Horizon Marco Polo Inc.), regarding the development of four (4) structures containing three (3) residential units in each building for a total of twelve dwelling units on property municipally and legally described as “Vacant Land – 425 Fourth Street (temporary addressed issued: <ol style="list-style-type: none"> 1. PLAN 86 LOTS 161 TO 163 LOT 165, 167, 169, 171, 173, 175, 177, 179, 180 AND, 2. PLAN 86 PT LOT 314 PT LOT 316”. • The Public Meeting statement was read and; Frank Belerique from Horizon Legacy was requested to present. • Mr. Belerique presented a PowerPoint presentation providing an overview of the four (4) structures that would contain three (3) residential units (total of 12 dwelling units. • Brenda Guy, Manager of Planning and Development provided an overview of Council Report PD-2022-05.
	<ul style="list-style-type: none"> • The Chair asked if any member of Council had any questions or comments? – None
	<ul style="list-style-type: none"> • The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant. <p>The Chair asked if any member of the public had any questions or comments? – None</p>
	<ul style="list-style-type: none"> • The Chair asked if the Applicant / Owner have any additional questions or comments? <ul style="list-style-type: none"> • Nothing further to add.
	<ul style="list-style-type: none"> • Council considered the following recommendation.
	<p>Motion #22-031 – Development Permit Application – DP2021-23 – 425 Fourth Street</p> <p>Moved by: Deputy Mayor Anderson Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DEVELOPMENT PERMIT APPLICATION DP2021-23 HORIZON LEGACY FOR FOUR (4) BUILDINGS TO BE CONSTRUCTED ON THE SITE</p>

PROVIDED THE FOLLOWING CONDITIONS ARE MET BEFORE A DEVELOPMENT PERMIT BE ISSUED:

1. ALL FINAL PLANS BE SUBMITTED AND APPROVED TO THE SATISFACTION OF THE TOWN AND CATARAQUI REGION CONSERVATION AUTHORITY (CRCA);
2. ALL FINAL PLANS BE SUBMITTED AND APPROVED TO THE SATISFACTION OF THE TOWN AND CATARAQUI REGION CONSERVATION AUTHORITY (CRCA);
3. THAT THE OWNER RETAIN ALL MATURE TREES AND VEGETATION, WHERE POSSIBLE, OUTSIDE THE DEVELOPMENT FOOTPRINT; THAT CLEARING OCCUR OUTSIDE THE BIRD BREEDING SEASON (APRIL 15 TO AUGUST 15) AND THAT ANY AT-RISK SPECIES BE DOCUMENTED, AND CONSULTATION OCCUR WITH THE APPLICABLE PROVINCIAL MINISTRY (ONTARIO MINISTRY OF ENVIRONMENT, CONSERVATION AND PARKS);
4. THAT THE OWNER ADDRESSES ALL ITEMS AND COMMENTS IN THE FINAL STORMWATER MANAGEMENT BRIEF TO THE SATISFACTION OF THE TOWN AND THE CRCA;
5. ALL WORKS SHALL BE PREPARED AND INSPECTED BY A QUALIFIED PROFESSIONAL ENGINEER LICENSED IN ONTARIO AND ALL UNSUITABLE MATERIALS BE REMOVED IN ACCORDANCE WITH THE GEOTECHNICAL REPORT;
6. THAT THE APPLICANT COMPLIES WITH BACKFLOW PREVENTION BY-LAW (PENDING), BY-LAW NO. 2008-20 WATER WORKS AND BY-LAW NO. 2005-040 SEWAGE WORKS. BY-LAWS WILL BE ADHERED TO FOR ALL INFRASTRUCTURE AS IT PERTAINS TO EACH BY-LAW;
7. THAT THE APPLICANT PROVIDES THE UTILITIES DEPARTMENT WITH A COMMISSIONING PLAN FOR WATERMAIN INSTALLATION;
8. ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER AND;
9. THAT THE OWNER ENTERS INTO AN AGREEMENT WITH THE TOWN WITHIN ONE YEAR OF APPROVAL,

AS PRESENTED IN COUNCIL-PD-2022-05.

CARRIED – UNANIMOUS

3. Development Permit Application – DP2022-01 – 875 Stone Street North – Home Hardware (+Council Report PD-2022-06 – Brenda Guy, Manager of Planning and Development)

- A Public Meeting was held with respect to a Proposed Class III Development Permit Amendment Application received from Full Speed Builders Ltd. (Owner: Home Hardware Stores Limited) regarding the expansion of the existing outdoor storage yard area located on property municipally and legally described as 875 Stone Street North.
- Mayor Lojko read the Public Meeting statement and; requested that the Manager of Planning and Development present the proposed Development Permit Application.
- Brenda Guy, Manager of Planning and Development provided an overview of Council Report PD-2022-06.

• **The Chair asked if any member of Council had any questions or comments?** – None

• **The Chair asked if any member of the public had any questions or comments?** – None

• **The Chair asked if the Applicant / Owner have any additional questions or comments?**

- The Applicant / Owner forwarded their regrets.

- Council considered the following recommendation.

Motion #22-032 – Development Permit Application – DP2022-01 – 875 Stone Street North

Moved by: Councillor Haird **Seconded by:** Councillor Harper
 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DEVELOPMENT PERMIT APPLICATION DP2022-01 – HOME HARDWARE STORES LIMITED AT 875 STONE STREET N FOR THE EXPANSION OF THE OUTSIDE STORAGE YARD PROVIDED:

1. THAT THE OWNER ENTERS INTO A DEVELOPMENT PERMIT AGREEMENT WITH THE TOWN FOR THE AMENDED SITE PLAN;
2. THAT THE OWNER OBTAINS A BUILDING AND LAND USE PERMIT FROM THE MINISTRY OF TRANSPORTATION FOR SUBMISSION TO THE TOWN;
3. THAT THE OWNER OBTAINS A PERMIT FROM THE CATARAQUI REGION CONSERVATION AUTHORITY (CRCA) PRIOR TO DEVELOPMENT AND SITE ALTERATION FOR SUBMISSION TO THE TOWN;
4. THAT THE OWNER AMENDS THE SITE PLAN TO REFLECT THE CRCA COMMENTS AND SATISFY THE CRCA RELATING TO WETLAND PROTECTION AND STORMWATER MANAGEMENT FOR SUBMISSION TO THE TOWN;
5. THAT ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER, AND;
6. THAT THE APPLICANT FULFILLS ALL CONDITIONS WITHIN ONE (1) YEAR OF THIS APPROVAL OR THE APPLICATION WILL LAPSE,

AS PRESENTED IN COUNCIL-PD-2022-06.

CARRIED – UNANIMOUS

13. Correspondence

1. Accounts Payable – February 9 to 21, 2022
2. Cataraqui Region Conservation Authority (CRCA) – News Release – Watershed Conditions – Water Safety
3. Ministry of the Solicitor General – Proposed Firefighter Certification Regulation
4. Volunteer Centre of St. Lawrence-Rideau – Community Volunteer Income Tax Program
5. **Steve Campey – Kinsmen Building Future**
 - Mayor Lojko informed that Mr. Campey’s correspondence will be referred for consideration to the Kinsmen Building Advisory Panel.
6. **Community Letters of Support for Thousand Island Youth Boxing Club from:**
 - 6.1. Bryan Diaz;
 - 6.2. Francis Diaz;
 - 6.3. Candace Leonard;
 - 6.4. Fiona Jager;
 - 6.5. Sarah Johnson;
 - 6.6. Shawn Haley, and;
 - 6.7. Shannon Tompkins
 - Mayor Lojko informed that the all Community Letters of Support for the Thousand Island Youth Boxing club will be referred to the Kinsmen Building Advisory Panel for consideration.

22.	Confirmation By-law
	<p>By-law No. 2022-021 – Confirming By-law – March 1, 2022 (3 Readings) Moved by: Councillor Kench Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-021 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, MARCH 1ST, 2022, BE READ THREE TIMES AND FINALLY PASSED THIS 1ST DAY OF MARCH 2022.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
23.	Next Meeting – Tuesday, March 15, 2022
24.	Adjournment
	<p>Moved by: Councillor Kench Be it resolved that Council hereby adjourns the Tuesday, March 1st, 2022 regular meeting at 9:23 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>_____</p> <p>Ted Lojko, Mayor</p>	<p>_____</p> <p>Penny Kelly, Clerk / CEMC</p>

MOTION / RESOLUTION OF COUNCIL

Date: March 15, 2022		Motion No. 2022 –
Subject: Notice of Motion – Flying the Ukrainian Flag at Town Hall		
Moved by:		
Seconded by:		
<p>WHEREAS MANY MUNICIPALITIES ACROSS CANADA AND AROUND THE WORLD HAVE LIT UP THEIR MUNICIPAL BUILDINGS IN YELLOW AND BLUE TO SUPPORT PEACE IN UKRAINE;</p> <p>AND WHEREAS THE COUNCIL OF THE TOWN OF GANANOQUE WISHES TO DEMONSTRATE ITS SUPPORT OF PEACE IN UKRAINE.</p> <p>NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECT STAFF TO FLY THE UKRAINIAN FLAG AT TOWN HALL FOR A TWO WEEK PERIOD.</p>		

Ayes _____ **Nays** _____

Carried: _____
Defeated: _____
Tabled/Postponed: _____

 Ted Lojko, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		



Council Report – PD-2022-07

Date: March 15, 2022 **IN CAMERA**

Subject: Rocky Acres IV – First Street Extension Stub and Lot 11

Author: Brenda Guy, Manager of Planning & Development **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-030, BEING A BY-LAW TO DECLARE THE FIRST STREET EXTENSION STUB SURPLUS WITH THE INTENT OF THE LANDS BEING INCORPORATED INTO THE DRAFT PLAN OF SUBDIVISION SD2021-01 – ROCKY ACRES,

AND FURTHER, THAT THE DEVELOPER, RGH DEVELOPMENTS INC., UNDERTAKE CERTIFIED APPRAISALS OF THE SUBJECT LANDS AS DESCRIBED AT NO COST TO THE TOWN, AS PRESENTED IN COUNCIL-PD-2022-07.

STRATEGIC PLAN COMMENTS:

Sector #6: Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

BACKGROUND:

At the December 7, 2021 meeting, under Council Report PD-2021-19, an application for plan of subdivision identified as Rocky Acres IV by RGH Developments Inc. was heard under Public Meeting and Council passed a motion to issue draft approval.

Draft approval means that the developer may move forward to address the conditions set out. All conditions must be addressed or cleared, in order for the Town to be in a position to authorize the Mayor and Clerk to enter into a subdivision agreement. Upon registration, the development would be in a position to sell or develop each individual lot.

Condition #13 addresses parkland. Cash-in-lieu of parkland is, and will remain, a condition of approval. This report will reflect some discussion about parkland as the Town owns lands that are adjacent the development.

Preliminary discussions and details were identified during the public meetings for the plan of subdivision (see Attachment 1) in terms of having a park within the development or outside of the development. Two properties outside of the defined development area are as follows:

- Lands that we will refer to as the “First Street Extension Stub” for the purposes of this report, and/or
- The lands that we will refer to as “Birch Street lands” for the purposes of this report.

At this time, the developer is looking to solidify conditions of approval.

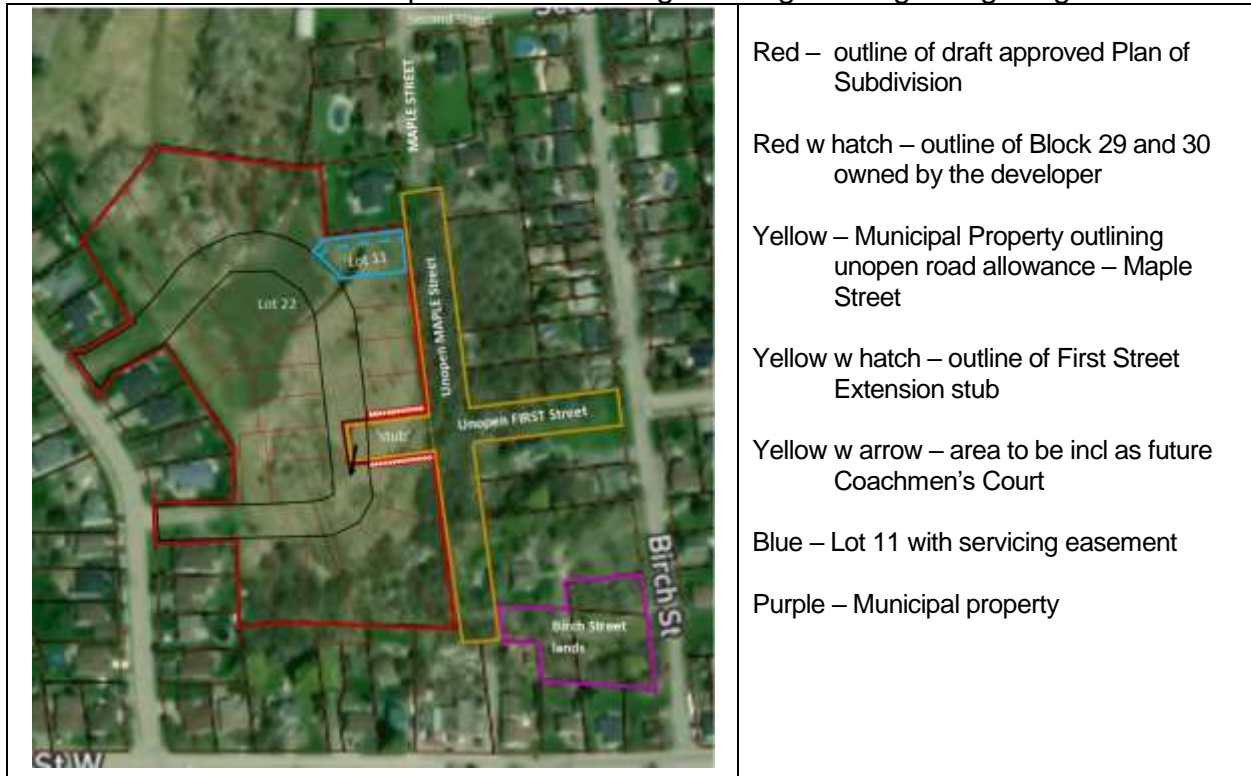
INFORMATION/DISCUSSION:

At the November 30, 2021 Planning Advisory Committee (PAC) considered the parkland background and information within the planning report and various options that could be considered. Of note, the developer is interested in purchasing the First Street Extension Stub in the Town and provided an option of conveyed Lot 22 as a lot for consideration within the development for parkland.

An additional option by PAC members is to consider Lot 11 (blue) as opposed to Lot 22. This was more favourable to PAC members given there is a servicing easement required on Lot 11. Additionally, this would make the connection from the sidewalk within the subdivision to the unopen road allowance of Maple Street and other pedestrian pathways in Town. A lot adjacent the unopen Maple Street is more desirable in terms of connectivity.

Subsequent discussions with the Trees and Trails Advisory Panel indicated that they had no preference of parkland locations as the group would be willing to work with any lands that the Town has in place for pedestrian pathways and connectivity.

The unopen portion of Maple Street N (brown) is likely not reopen to King Street West given the considerable rock outcrops and the existing housing fronting along King Street West.



For consideration:

- Lot 11 requires a servicing easement in favour of the Town for service connections to Maple Street, regardless of it being a buildable lot.
- The conveyance of the First Street Extension stub will allow the creation of two lots. The two lots would comprise of Block 29 on the north (5.5m), Block 30 on the south (6.7m) side of the First Street Extension stub (18.29m) as shown on the draft plan for a combined frontage of 30m (2 lots with 15m frontage)

Staff reviewed the various options (Attachment 2) for future connectivity with the plan of subdivision, servicing easement and pedestrian pathways with input from Council, Planning Committee members, Trees and Trails Advisory Panel and Staff.

Staff recommend that:

- The Town declare the First Street Extension Stub surplus under by-law. The purchase and sale policy allows for lands to be sold to adjacent property owners.
- The developer obtain certified appraisals for the First Street stub extension and Lot 11 with a servicing easement as identified in the draft plan, as serviced lots within the subdivision
- The developer convey the difference of the two lots as the purchase price for the First Street stub extension
- The Town convey the First Street extension stub minus the lands to be included as Coachmen's Court (reference plan required – approximately 3m x 18.29 – shown as arrow on above plan)
- The Developer convey Lot 11. The Town retain the lot as a result of the conveyance of the First Street Extension stub and will include a servicing easement
- The Developer be required to pay cash-in-lieu of parkland.

Staff rationale for the above is as follows:

- The proposed will provide the ability to continue with creating pedestrian links in this area of Town, without limiting future connectivity or parklands, whether it remains on Lot 11 or a park on the lands owns on Birch Street
- The conveyance of the First Street Extension stub in additional to the Blocks in the draft plan will benefit the developer and increase the overall subdivision count by one additional lot
- The Town will benefit from municipal assessment for the one additional lot
- The Town, in future, if there is no benefit to Lot 11 (or if the Birch Street lot is designated as park) could sell Lot 11

APPLICABLE POLICY/LEGISLATION:

Purchase and Sale Policy

FINANCIAL CONSIDERATIONS:

n/a

CONSULTATIONS:

Planning and Development Staff

ATTACHMENTS:

Attachment 1 – Excerpt from December 7, 2021 Council Report-PD-2021-19

Attachment 2 – Various proposed layouts of parks and/or pedestrian pathways

APPROVAL	<hr/> <p>Brenda Guy, Manager of Planning & Development</p> <hr/> <p>Shellee Fournier, CAO</p> <hr/> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p>
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Attachment 1:

Excerpt and Background Detail from Council-PD-2021-19 dated December 7, 2021

Parks and Open Space Amenities and Section 5.4.5 Cash-in-Lieu of Parkland/Parkland

As a condition of approval, Section 51 of the *Planning Act* and By-law 83-44 permits the municipality to seek 5% of land or a cash-in-lieu payment for park or recreational purposes. Consideration should be given to the need, size of the parcel being conveyed, the appropriateness, location and usability of the land.

Staff have reviewed parkland in this area of Town and considered the Joint Recreation Master Plan dated February 2019 and passed under Motion No.2020-005. The Plan identifies that “*the municipalities (TLTI and the Town) should focus efforts on obtaining cash-in-lieu (CIL) of parkland as the preferred method of parkland dedication for new developments in order to pool resources to acquire larger park parcels that can be used for a variety of active and passive recreation uses, or the improvement of existing facilities (i.e. Lou Jeffries Park, Jerry Park, etc.)*”. It further notes that “*Parkland acquisitions in areas of growth and future developments must be considered based on their connectivity to the existing parks, open space and trails system, street frontage, and ease of accessibility. It should also be of sufficient size and configuration to allow for the development of a variety of active and passive amenities, with a priority to develop larger parks (as appropriate) over smaller parkettes*”.

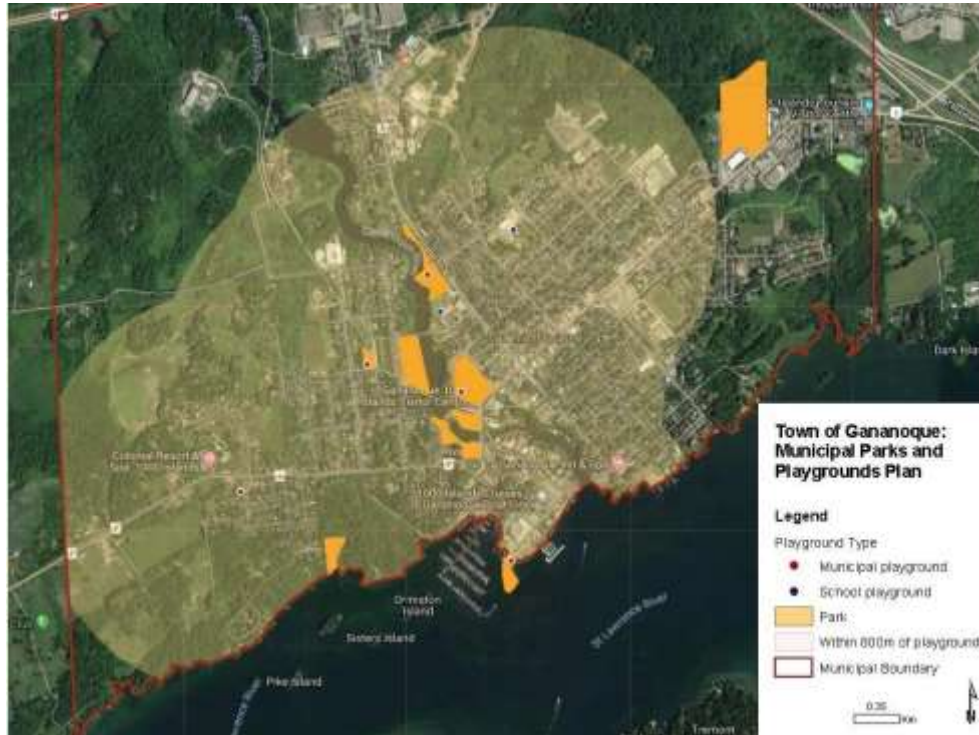
The plan further provided for recommendations with regards to parkland service level and acquisition as follows:

Recommendation(s): Parkland Service Level & Acquisition

63. *Plan to acquire a combined total of 18.50 hectares of parkland by 2029 to meet parkland needs associated with projected population growth.*
64. *Maximize the supply of available parkland through a range of strategies, including dedication by development, donations, accessing grants, land trusts, conservation easements, land exchange, partnerships, agreements and direct purchase.*
65. *Consider the acquisition of undevelopable natural open space areas through the development process and other means of securement to provide opportunities for enhanced conservation, and compatible public access and linkages to the parks, trails and open spaces, as per Section 51(25)(b) of the Planning Act. This land should not be accepted as part of the parkland dedication requirement (i.e. no credit is to be applied).*
66. *Continue to consider cash-in-lieu of parkland and acquisition of additional parkland by other means where land acquired through dedication by development is insufficient in size or shape for the intended park function.*
67. *Continue to require parkland dedication through Official Plan policy, as prescribed in the Planning Act, including alternative conveyance requirements, through physical parkland acquisition or cash-in-lieu of parkland. Update relevant policies within the Official Plans, through the amendment process, to conform with the changes to the Planning Act.*
68. *Consider updating the existing Parkland Dedication Bylaws for each municipality (TLTI Bylaw No. 12-057 and Gananoque By-law 1983-044) to conform with the recommendations identified within this Master Plan.*

There are two parks identified in the west area of Gananoque (as shown on the map

below). One being located at 10 Ontario Street, which is across King Street West and the second at 200 Second Street. Both parks have playground structures and one has a basketball court.



Upon further review of the previous phases of Rocky Acres, correspondence was located that during Phase III, the Town would seek parkland in Phase IV of the development. This application being Phase IV. Staff would propose that the Town maintain some form of parkland within this development.

Although the location of the parkland within the plan is not necessarily tied to this exact location, it is generally a suitable area. It is further recommended that the unopen extension of this road allowance (from Maple Street to Birch Street) be additionally explored (Trees and Trails Committee) for the potential of a pedestrian pathway/trail link for residents in the neighbourhood of Birch, Elm, Maple, First Street.

The Owner would like to provide options to Council in terms of location of parkland within the development. Staff considered the developer proposal as well as other options:

- The Developer exchange the First Street stub for Lot 22 for the purposes of parkland; or
- The general area of the First Street stub combine all the frontage of Block 30, Block 31 and the First Street stub. Essentially, the Town maintain 445.3 sq. m for parkland and the remaining be utilized for additional dwelling units.

Option 1	Maintain First Street as parkette	<p>Developer to provide cash-in-lieu of parking</p> <p>Possible pathway link via First Street to Birch Street or north on Maple Street</p>
Option 2a	Swap First Street to Lot 22 as parkette	<p>Developer to provide cash-in-lieu of parking depending upon appraisal</p> <p>Developer to utilize First Street stub and incorporate with Block 30 and 31 for additional units</p> <p>Lose possible pathway link Sidewalk on opposite side of Lot 22</p>
Option 2b	Swap First Street to Lot 22 as parkette	<p>Developer to provide cash-in-lieu of parking depending upon appraisal</p> <p>Developer to utilize First Street stub and incorporate with one Block for additional units</p> <p>Town maintain one Block for possible pathway link</p> <p>Sidewalk on opposite side of Lot 22</p>
Option 3	Maintain a Block (or similar) as a pedestrian pathway only	<p>Possible pathway link to Birch Street (via remainder of First Street unopen road allowance) or north on Maple Street</p> <p>Developer to utilize First Street stub and one Block and incorporate for additional units</p>

Planning Advisory Committee may provide input or preference to Council in this regard. Parkland/Cash in lieu of Parkland is a condition of draft approval.

ATTACHMENT 2:





Council Report – PD-2022-08

Date: March 15, 2022 **IN CAMERA**

Subject: Maplecroft Subdivision – Plan 28M-11 – Forfeit and Release

Author: Brenda Guy, Manager of Planning & Development **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE FORFEIT AND RELEASE REGARDING PLAN 28M-11, MAPLECROFT COURT, AS PRESENTED IN COUNCIL REPORT PD-2022-08.

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-031, BEING A BY-LAW TO REPEAL BY-LAW NO. 2020-119, A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH MAPLECROFT DEVELOPMENT INC., TO ACCEPT PAYMENT IN LIEU OF INSTALLING SIDEWALKS IN MAPLECROFT COURT, AS PRESENTED IN COUNCIL REPORT-PD-2022-08.

STRATEGIC PLAN COMMENTS:

Sector #6: Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

BACKGROUND:

The Maplecroft Subdivision was developed and registered in 2010 comprising of fifteen lots.

At the time of subdivision approval, a developer is required to submit security for completion of the subdivision. This is based on an estimated cost of works provided and stamped by an engineer. The original value of the development was \$503,299. The works are now estimated to be \$88,761.50.

INFORMATION/DISCUSSION:

The Town is in receipt of a notice of forfeit and release (Attachment 1) from the President of the Maplecroft Developments Inc. advising that there is no intention to complete the remainder of the works.

Staff are requesting Council to receive the forfeit and release at this time. This will permit Staff to review the estimated cost of works to be completed. If there is an opportunity where public works, in particular, are undertaking other works within the Town, some outstanding items may be included. The Estimated Cost of Works (Attachment 2)

identifies that there are civil works such as curbing, asphalt as well as-built drawings and surveys outstanding. Staff will attempt work with the funds held in security to complete the remaining works.

Council may recall a recommendation by Staff to maintain sidewalks within the development was defeated under Motion #20-226. By-law 2020-119 was passed on October 20, 2020 that the Town enter into an agreement with the developer with condition in regards to the sidewalks (Attachment 3). Staff note that this agreement was not fulfilled and would recommend that the By-law be repealed.

Note: This is an example where the provision of 100% security of works for a plan of subdivision is necessary for a municipality to maintain when considering development. While each scenario may be different and have different reasons for non-completion, this security provides the Town with the financial ability to complete works that are outstanding without impacting the municipal tax payer.

APPLICABLE POLICY/LEGISLATION:

Plan 28M-11 – Agreement dated November 19, 2010

FINANCIAL CONSIDERATIONS:

\$88,761.50

CONSULTATIONS:

Public Works Department

ATTACHMENTS:

Attachment 1 – Forfeit and Release

Attachment 2 – Estimated Cost of Works

Attachment 3 – Excerpt of October 20, 2020 Council Minutes

APPROVAL	<p>_____ Brenda Guy, Manager of Planning & Development</p> <p>_____ Shellee Fournier, CAO</p> <p>_____ Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p>
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Forfeit & Release


I, Thomas Conner, President of Maplecroft Development Inc., wish to advise the Corporation of the Town of Gananoque that Maplecroft Development Inc. registered as Plan 28M-11 has no intention to finish the subdivision as planned.

I hereby forfeit the holdbacks related to the said subdivision to the Corporation of the Town of Gananoque to complete the work on the said subdivision. I understand this amount to be \$88,000.00 ±.

Dated at Gananoque, Ontario this 23 day of February, 2022.


Witness

Maplecroft Development Inc.


Per: Thomas Conner
Position: President
I have the authority to bind the Corporation

Description	Quantity	Unit	Unit Cost	Total
General Items				
Mobilization/Demobilization, Admin. Costs, Signage Adjustment	1	LS	\$1,500.00	\$1,500.00
Subdivision Agreement Requirements - CCTV, As-Build drawings, Survey	1	LS	\$10,000.00	\$10,000.00
	Area Subtotal			\$11,500.00
Civil Removals - Realignments & Grading				
Concrete Curb and Gutter Removal	25	m	\$50.00	\$1,250.00
Existing Manhole Set to Final Grade	5	each	\$500.00	\$2,500.00
Existing Catchbasin Set to Final Grade	4	each	\$500.00	\$2,000.00
Existing Valve Box Set to Final Grade	2	each	\$350.00	\$700.00
	Area Subtotal			\$6,450.00
Civil Installations				
ROW Grading behind curb including soil and seed	150	m2	\$10.00	\$1,500.00
Supply, place and compact 50mm HL-3	162	Tonne	\$250.00	\$40,500.00
Install concrete sidewalk	130	m2	\$120.00	\$15,600.00
Install Concrete Curb and Gutter	25	m2	\$120.00	\$3,000.00
	Area Subtotal			\$60,600.00
	Subtotal			\$78,550.00
	Total (with HST)			\$88,761.50

	3. Minutes – Gord Brown Memorial (GBM) Canada 150 Outdoor Rink Advisory Panel – September 22, 2020
	4. Minutes – Trees & Trails Advisory Panel – September 30, 2020
11.	Unfinished Business
Council-PD-2020-24 – Development Charges Background Study (+Presentation)	
	<p>Motion #20-224 – Development Charges Background Study</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES STAFF TO PROCEED WITH OPTION #1 (PROCEED WITH THE NEXT STEPS WITH THE GOAL OF IMPLEMENTING A DEVELOPMENT CHARGES FEE), AS PRESENTED IN COUNCIL REPORT-PD-2020-24.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-FIN-2020-36 – Service Delivery Review (+Presentation)	
	<p>Motion #20-225 – Service Delivery Review</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE TOWN OF GANANOQUE SERVICE DELIVERY REVIEW CURRENT STATE AND RECOMMENDATIONS REPORTS, AS PRESENTED IN COUNCIL REPORT-FIN-2020-36.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-RDS-2020-15 – Maplecroft Court – Sidewalks	
	<p>Motion #20-226 – Maplecroft Court – Sidewalks</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE MAINTAINS THE CONDITION IN THE SUBDIVISION AGREEMENT IDENTIFYING THAT A SIDEWALK BE PLACED WITHIN THE PLAN OF SUBDIVISION, KNOWN AS THE MAPLECROFT SUBDIVISION, AS PRESENTED IN COUNCIL REPORT RDS-2020-15.</p> <p style="text-align: right;">DEFEATED – UNANIMOUS</p>
	<p>By-law No. 2020-119 – Maplecroft Court – Sidewalks</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-119, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH MAPLECROFT DEVELOPMENT INC., TO ACCEPT PAYMENT OF SIDEWALKS AS PER THE ORIGINAL APPROVED PLAN OF SUBDIVISION, SUBJECT TO THE FOLLOWING:</p> <ol style="list-style-type: none"> 1. THAT MAPLECROFT DEVELOPMENT INC., OBTAIN CONSENT FROM EVERY HOMEOWNER LOCATED ON THE EAST AND WEST SIDE OF MAPLECROFT COURT TO ACKNOWLEDGE THE RIGHT FOR THE TOWN TO INSTALL SIDEWALKS AT A LATER DATE AT THE TOWN'S SOLE DISCRETION, WHICH WOULD INCLUDE MINOR ALTERATIONS / REPAIRS TO EXISTING DRIVEWAYS; 2. THAT AN AMENDMENT BE MADE TO THE EXISTING SUBDIVISION AGREEMENT TO RECOGNIZE THIS AGREEMENT AND, BE REGISTERED ON TITLE WITH EACH PROPERTY WITH ASSOCIATED COSTS BORNE BY MAPLECROFT DEVELOPMENT INC., 3. THAT THE DETERMINED 2020 VALUE OF SIDEWALK INSTALLATION BE STAMPED BY AN ENGINEER, AND; 4. THAT THE AMOUNT BE DEPOSITED INTO A RESERVE ACCOUNT FOR SIDEWALKS. <p style="text-align: right;">CARRIED – UNANIMOUS</p>



GANANOQUE
Council Report – FIN-2022-10

Date: March 15, 2022

IN CAMERA

Subject: Statement of the Treasurer – 2021 Council Remuneration and Expenses

Author: Melanie Kirkby, Treasurer

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE STATEMENT OF THE TREASURER WITH REGARDS TO THE 2021 COUNCIL REMUNERATION AND EXPENSES, AS PRESENTED IN COUNCIL REPORT FIN-2022-10.

STRATEGIC PLAN COMMENTS:

Sector 6 – Governance - Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations.

BACKGROUND:

In accordance with the *Municipal Act*, each year the Treasurer is required to prepare a report that details the amounts paid to each member of Council in the previous year.

INFORMATION/DISCUSSION:

Section 284 (1) of the *Municipal Act* 2001 requires that the Treasurer prepare a report to Council itemizing remuneration paid and expenses reimbursed in the previous fiscal year to each member of Council.

2021 remuneration is the Council honorarium as per By-law No. 2017-073. Expenses are reimbursement for cost occurred while acting as a member of Council such as mileage and costs for attending training sessions, meetings or conferences.

APPLICABLE POLICY/LEGISLATION:

Municipal Act 2001, Section 284 (1)

FINANCIAL CONSIDERATIONS:

Council Remuneration is included annually in the Municipal Operating Budget.

CONSULTATIONS:

None.

ATTACHMENTS:

Statement of the Treasurer 2021.

APPROVAL	<p>_____</p> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p> <p>_____</p> <p>Shellee Fournier, CAO</p>
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Town of Gananoque
2021 Council Remuneration and Expenses

Council Member	Council Honorarium	Board Honorariums	Expenses	Total
David Anderson	\$ 13,720.20	\$ 1,000.00		\$ 14,720.20
Adrian Haird	\$ 13,720.20	\$ 1,000.00	\$ -	\$ 14,720.20
Matthew Harper	\$ 13,720.20		\$ -	\$ 13,720.20
Michael Kench	\$ 13,720.20		\$ -	\$ 13,720.20
Ted Lojko	\$ 25,831.52	\$ 7,320.56	\$ 745.80	\$ 33,897.88
Dennis O'Connor	\$ 13,720.20		\$ -	\$ 13,720.20
David Osmond	\$ 15,841.80			\$ 15,841.80
Total	\$ 110,274.32	\$ 9,320.56	\$ 745.80	\$ 120,340.68



G NANOQUE
Council Report – FIN-2022-11

Date: March 15, 2022 **IN CAMERA**

Subject: Municipal Insurance Policy – Heritage Replacement Cost

Author: Melanie Kirkby, Treasurer **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH OPTION _____ REGARDING THE MUNICIPAL INSURANCE POLICY, AS PRESENTED IN COUNCIL REPORT FIN-2022-11.

STRATEGIC PLAN COMMENTS:

Sector 3 – Financial Sustainability – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family.

BACKGROUND:

As part of the renewal offer in June 2021, the Town was required to complete an assessment of the Town Hall and any other heritage buildings to review the Heritage features and materials.

INFORMATION/DISCUSSION:

The 2021 Marsh & McLellan renewal included a 16% premium increase. The 2020 increase was 17%. The premium for the term is \$173,495.

As a result of the heritage assessments of 30 King Street East, Town Hall and 110 Kate Street, the 'Old Pumphouse', the insurance company has issued the Town an additional premium of \$10,621.80 for the period of July 1, 2021 to June 30, 2022, the term of the annual policy.

The Heritage assessment increased the heritage replacement value of the old pumphouse from \$119,832 to \$1,850,000, or an increase of \$1,730,168.

The Heritage assessment increased the heritage replacement value of Town Hall from \$4,657,239 to \$5,840,000, or an increase of \$1,172,761.

Staff enquired as to any options to mitigate this premium increase, which would be an annual cost.

The insurance company has responded that the Town may choose to waive the 'Heritage Replacement Cost' insurance in favour of the less expensive 'Replacement Cost'. This would mean that if either of these buildings were lost, the replacement insurance would cover the building at a current modern standard, not at a heritage standard.

Option #1:

Council chooses to forgo the 'Heritage Replacement Cost' standard of insurance and revert to the lower annual insurance premiums.

Option #2:

Council chooses to retain the 'Heritage Replacement Cost' standard of insurance and pay the higher annual insurance premiums.

APPLICABLE POLICY/LEGISLATION:

Procurement By-law No. 2015-087.

FINANCIAL CONSIDERATIONS:

As Described.

CONSULTATIONS:

Shellee Fournier, CAO
Carolyn Corkery, Halpenny Insurance

ATTACHMENTS:

Property Endorsement

APPROVAL	<p>_____</p> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p> <p>_____</p> <p>Shellee Fournier, CAO</p>
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**Endorsement No. 01-21
Combined Physical Damage and Machinery Breakdown**

Attached to and forming part of Policy Number JLTPS-404

Issued to: Corporation of the Town of Gananoque
Policy Period: July 1, 2021 to July 1, 2022
Effective Date: July 1, 2021
Premium: \$ 9,835.00

In Consideration of the Premium shown, IT IS HEREBY UNDERSTOOD AND AGREED THAT the following amendment(s) are made to the policy:

Heritage Replacement Cost ADDED:

Heritage Appraisals Completed. Increased the following values and added the Heritage Replacement Cost Extension:

- Old Pumphouse located at 110 Kate Street – Heritage Appraisal indicated increase in value to \$1,850,000
- Municipal Office located at 30 King Street East – Heritage Appraisal indicated an increase in total value to \$5,840,000 and added Heritage Replacement cost to the designated heritage value of \$2,800,000 (Heritage Appraisal excludes the 2018 addition)

EXCEPT AS PROVIDED BY THIS ENDORSEMENT, ALL OTHER TERMS, CONDITIONS AND PROVISIONS OF THE POLICY REMAIN UNCHANGED.

SCHEDULE OF INSURERS (Coverage is provided only for those sections and coverages for which a specific limit of liability and/or premium was indicated on your Summary of Insurance or subsequent endorsements.)

<u>COVERAGE</u>	<u>INSURER</u>	<u>PARTICIPATION</u>	<u>PREMIUM</u>
Property	Aviva Insurance Company of Canada	70%	\$ 6,093
Property	Zurich Canada	30%	\$ 2,611
Boiler	Aviva Insurance Company of Canada	100%	\$1,131

Issued on October 27, 2021 in Toronto, Canada



Signed on behalf of Aviva Insurance Company of Canada and
Zurich Canada



GANANOQUE
Council Report – FIRE-2022-02

Date: March 15, 2022

IN CAMERA

Subject: Fire Service Staffing

Author: Gord Howard, Fire Chief

OPEN COUNCIL

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE DRAW OF UP TO \$75,000 FROM THE GANANOQUE FIRE SERVICE RESERVE TO HIRE A FULL-TIME EMPLOYEE TO ASSIST IN MEETING LEGISLATED CHANGES TO MANDATORY FIREFIGHTER CERTIFICATION, AS PRESENTED IN COUNCIL REPORT–FIRE-2022-02.

STRATEGIC PLAN COMMENTS:

Sector #5 – Community Protection – Strategic Initiative #3 – Make the Health and Safety of all staff and citizens a key priority.

BACKGROUND:

The Provincial Government has brought forward a directive that outlines the mandatory minimum certification level that all Firefighters in the Province must achieve. The requirement to develop, maintain, deliver and record accredited training programs will involve a permanent significant increase of current staff time to meet the new standard.

The position is requested to allow the Fire Chief and Deputy Chief to focus more of their time on building and delivering the required accredited training programs.

INFORMATION/DISCUSSION:

Staff propose drawing up to \$75,000 from the Gananoque Fire Service Reserve to hire a qualified individual to achieve the following tasks:

- 1) Maintain Fire Service records management software and complete daily data entry.
- 2) Perform administrative duties related to fire responses and documentation of Firefighter training.
- 3) Compile, track and submit necessary statistics to the Ontario Fire Marshal for annual compliance
- 4) Create and enter weekly training records into records management system.
- 5) Evaluate, develop and deliver fire prevention and public education programs.
- 6) Lead Fire Drill programs with local schools and commercial facilities.
- 7) Coordinate “door to door” smoke alarm blitz.
- 8) Assist with administration of inspections and completing necessary paperwork.
- 9) Conduct outdoor fireplace permit inspections.

APPLICABLE POLICY/LEGISLATION:

Fire Protection and Prevention Act, 1997
Firefighter Certification

FINANCIAL CONSIDERATIONS:

There is currently \$315,338 in the Gananoque Fire Service Reserve. This proposal directly relates the purpose and intent of this reserve.

An annual budget of \$225,946 is deposited into the Gananoque Fire Service Reserve. This deposit would be reduced by up to \$75,000 annually.

CONSULTATIONS:

Shellee Fournier, CAO
Melanie Kirkby, Treasurer

ATTACHMENTS:

None

APPROVAL	<hr/> <p>Shellee Fournier, CAO</p> <hr/> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p>
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G NANOQUE
Council Report – UTIL-2022-05

Date: March 15, 2022 **IN CAMERA**

Subject: Draft Backflow Prevention By-law

Author: David Armstrong, Manager of Public Works **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS BY-LAW NO. 2022-032, A FIRST AND SECOND TIME ON MARCH 15, 2022, BEING A BY-LAW TO ADOPT THE BACKFLOW PREVENTION BY-LAW,

AND FURTHER, THAT BY-LAW NO. 2022-031, BE CONSIDERED FOR A THIRD AND FINAL READING AT A LATER DATE IN 2022, AS PRESENTED IN REPORT COUNCIL-UTIL-2022-05.

STRATEGIC PLAN COMMENTS:

Sector 6 – Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operation.

Sector 2 – Infrastructure/Environment – Strategic Initiative #2 – Maintain an ongoing assessment of the Town’s infrastructure to ensure sufficient capacity exists to support future growth.

BACKGROUND:

Back flow prevention is one of the most efficient and effective means of safeguarding a drinking water system from cross contamination and infiltration. A cross connection is defined as ‘a connection or potential connection between any part of a potable drinking water system, and any other environment containing other substances in a manner that, under any circumstances, would allow such substances to enter the potable water system’. Cross connections that are not protected against backflow are potentially dangerous sources of contamination.

It is important to note that implementation of a Backflow Prevention By-law is not a provincial legislative requirement at this time, however the Ontario Ministry of Environment, Conservation and Parks (MECP) recommends that municipalities give due consideration to the *Safe Drinking Water Act 2002* and continual improvement of the Town’s Drinking Water Quality Management System (DWQMS).

INFORMATION / DISCUSSION:

There are a number of operational conditions, both on the municipal and the private side, that have the potential to induce backflow:

- The use of a fire hydrant (for firefighting purposes and for regular flushing practices) or a watermain break can reduce the pressure in a distribution pipe sufficiently to cause water to be siphoned from neighboring buildings back into the distribution system.
- Industrial processes that operate at high pressure by means of pumps, boilers, etc., such that higher pressure in the private system can be greater than the pressure in the distribution system, causing backflow conditions.

The installation of backflow prevention devices will minimize the probability of the water to flow in the reverse direction and contaminate the municipal drinking water system.

In 2005, the City of Stratford experienced contamination in their municipal drinking water system with detergent chemicals from a carwash. A drinking water advisory was issued and residents were advised not to drink, shower or wash their hands with tap water. To avoid a similar occurrence and to protect the municipal water distribution system thereby minimizing the health hazards, many municipalities in Ontario have implemented a Backflow Prevention By-law paired with an effective Backflow Prevention Program, making backflow prevention devices mandatory for premise isolation.

In 2020 and 2021 the Town led by example and took the initiative to install these devices at the Public Works garage, Town Hall, the Lou Jeffries Arena, the Municipal Marina and all Utilities' Pumping Stations.

Currently, under the Ontario Building Code O.Reg 332/12 ("Building Code"), section 7.6.2.6, new buildings where a moderate or severe hazard may be caused by backflow shall be provided with premise isolation by installing the appropriate backflow prevention device for the intended use of the building. The ongoing monitoring of the devices is not addressed under the Building Code. The Building Code also applies when a building goes through a renovation or change of use, ensuring that the device is always functioning properly.

Other than the initial inspection performed by staff from the Planning & Development Department, the Town does not currently have a program to ensure these devices are tested and maintained on an annual basis.

Staff are in the development phase for creating internal procedures, forms, and communication materials for the development and implementation. A strong and concise promotion and education rollout will be a critical element that must be conducted preceding the full implementation of this program, as it can have a significant financial impact on our stakeholders. The intent is to review and revise this draft and implement it as a By-law in late 2022.

APPLICABLE POLICY / LEGISLATION:

Safe Drinking Water Act
O.Reg 332/12 Building Code

FINANCIAL CONSIDERATIONS:

This By-law mostly focuses on Industrial, Commercial and Institutional (ICI) properties. The Town installed a ¾” backflow prevention device for \$1,800. Prices for the devices and installation can vary depending on the existing plumbing and the size of water service.

The only residential properties that would be impacted by this by-law are ones that have an auxiliary water supply (lawn irrigation system or fire protection). These devices are approximately \$140 plus installation.

CONSULTATIONS:

Don Richards, Superintendent of Water & Wastewater
Brenda Guy, Manager of Planning & Development
Terry Willing, Chief Building Official
Melanie Kirkby, Treasurer

ATTACHMENTS:

Attachment 1 – DRAFT Back Flow Prevention By-law

APPROVAL	<p>_____</p> <p>David Armstrong, Manager of Public Works</p> <p>_____</p> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council’s own policies and guidelines and the <i>Municipal Act</i> and regulations.</p> <p>_____</p> <p>Shellee Fournier, CAO</p>
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Town of Gananoque

Ontario, Canada



**A By-Law to Provide for the Regulation of
Backflow Prevention and Cross Connection
Control, for the Town of Gananoque
James W. King Drinking Water System**

Back Flow Prevention By-law No. 2022-xxx

Enacted by Council this XX day of XXXXXX, 2022

**THE CORPORATION OF THE
TOWN OF GANANOQUE
DRAFT By-law No. 2022-xxx**

A BY-LAW TO PROVIDE FOR THE REGULATION OF BACKFLOW PREVENTION
AND CROSS CONNECTION, FOR THE TOWN OF GANANOQUE JAMES W. KING
DRINKING WATER SYSTEM

WHEREAS Section 8 of the Municipal Act, R.S.O. 2001, S.O. 2001, as amended ("*the Municipal Act, 2001*"), provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act;

AND WHEREAS Section 9 of *the Municipal Act, 2001*, provides a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10 (2) of *the Municipal Act, 2001*, S.O. 2001, provides that a single-tier municipality may pass By-laws respecting matters within the spheres of jurisdiction set out therein including, inter alia, public utilities;

AND WHEREAS Section 80 (1) of *the Municipal Act, 2001*, S.O. 2001, provides that a municipality may enter onto land to which it supplies a public utility to inspect, repair, alter or disconnect the service pipe or wire, machinery, equipment and other works used to supply the public utility;

AND WHEREAS Section 11 of the Safe Drinking Water Act, requires every owner and operator of a municipal drinking water system to ensure that all water provided by the system meets the requirements of drinking water quality standards and that the drinking water system is operated in accordance with the Safe Drinking Water Act;

AND WHEREAS at a meeting held on the XX day of XXXXXX, 2022, the Council of the Corporation of the Town of Gananoque deemed it expedient to enact a By-law to establish authority for regulating cross connections for the prevention of drinking water contamination.

AND WHEREAS it is essential to the citizens of the Town of Gananoque to have a reliable, safe supply of drinking water;

NOW THEREFORE the Council of the Corporation of the Town of Gananoque enacts as follows:

1.0 DEFINITIONS

For the purposes of this By-law, the following terms shall have the corresponding meanings:

- a) "Authorized Functions List" means the list of functions and the persons authorized to carry out such functions as set out as Schedule "A" of this By-law, in conjunction with the Town's pre-qualification program;
- b) "auxiliary water supply" means any water source or system, other than the Town's municipal drinking water system, that may be available in a building or on any property;
- c) "backflow" means the flowing back of or reversal of the normal direction of flow of water;
- d) "backflow prevention device" means a device or method that prevents backflow;
- e) "building" shall have the same meaning as set out in the Building Code Act, S.O. 1992, c. 23, as amended;
- f) "Town" means The Corporation of the Town of Gananoque and includes its employees, servants and agents;
- g) "cross connection" means any actual or potential connection between a potable water supply or system (including the municipal drinking water system) and any source of pollution or contamination and includes any by-pass, jumper connection, removable section of pipe, swivel or changeover device and any other temporary or permanent connection arrangement through which backflow may occur;
- h) "cross connection survey" means a report which must include existing backflow prevention devices, cross connections discovered, corrective measures and recommendations on the standard Town of Gananoque cross connection control survey, as amended from time to time;
- i) "CSA Standard" means the document entitled CANICSA-

B64.10-94 & Amendments Manual for the Selection, Installation, Maintenance and Field Testing of Backflow Prevention Devices published in 1994 by the Canadian Standards Association or any successor thereof;

- j) "fire hydrant" means an upright pipe with a nozzle or spout for drawing water from a water main for the purpose of fighting fires and other municipal operational uses;
- k) "minor hazard" means an existing connection or potential connection between the domestic water pipe and any pipe, vat or tank intended for carrying or holding potable water, which has a low probability of becoming a moderate hazard;
- l) "moderate hazard" means an existing connection or potential connection between the domestic water pipe and any pipe, vat or tank intended for carrying or holding potable water; or a cross connection or potential cross connection involving any substance which has a low probability of becoming a severe hazard and would constitute a nuisance or be aesthetically objectionable if introduced into the municipal drinking water system;
- m) "municipal drinking water system" means the Town's system of works, excluding plumbing, that is established for the purpose of providing users of the system with drinking water, and that includes:
 - a. Anything used for the collection, production, treatment, storage, supply or distribution of water;
 - b. Anything related to the management of residue from the treatment process or the management of the discharge of a substance into the natural environment from the treatment system; and
 - c. A well or intake that serves as the source or entry point of raw water supply for the system.
- n) "Owner" means the registered owner of the lands and premises or the person or his authorized agent in lawful control of the premises, building or occupancy and who permits the operation or maintenance of any business;

- o) "person" includes any individual, Corporation, partnership, company, association or party and the heirs, executors, administrators, or other legal representative of such person, to whom the context can apply according to law; shall include any group of persons comprising a society or other organization and shall include the plural wherein the context requires. Wherever the word "he" or "him" is used, it shall mean and include the feminine or neuter gender wherever the context so requires;
- p) "plumbing system" means a system for water and wastewater not on the Town right of ways and easements, separate from the municipal drinking water system as defined in the Building Code Act; as amended;
- q) "potable water" means water that is safe for human consumption;
- r) "premises" means any real property and the buildings it contains;
- s) "premise isolation" means isolation of the water located within a building or structure from the municipal drinking water system;
- t) "private fire hydrant" means an upright pipe with a nozzle or spout that is situated on private property for drawing water from a water main for the purpose of fighting fires;
- u) "severe hazard" means an existing connection or potential connection between the domestic water pipe and any pipe, vat or tank intended for carrying or holding potable water; or a cross connection or potential cross connection involving and substance in sufficient concentration to cause death, spread disease or illness, or contain any substance which has a high probability of causing such effect;
- v) "source isolation" means isolation of the water located within or having flowed through a source or potential source of contamination within a building or structure including a device, machine, water system or the like, from any potable water system;
- w) "structure" means anything constructed or built permanently or temporarily which is provided with a source of potable water;

- x) "Backflow Prevention Device Test Report" means a standard Town of Gananoque cross connection control test report, as amended from time to time;
- y) "Backflow Prevention Device Test Tag" means a standard Town of Gananoque cross connection control test tag, as amended from time to time;
- z) "Certified tester" means an individual who has been certified as a tester by the Ontario Water Works Association;
- aa) "water meter" means device installed within a premises to record the amount of water supplied to such premises; and
- bb) "zone isolation" means the isolation of the water located within an area of a building or structure from any potable water system located within such building or structure.

2.0 INTERPRETATION

2.1 In this By-law:

- a) words importing the singular number or the masculine gender only, include more persons, parties or things of the same kind than one and females as well as males and the converse;
- b) a word interpreted in the singular number has a corresponding meaning when used in the plural; and
- c) "Subsection" when used without reference to another section, refers to a subsection contained in the same section in which the phrase is used.

2.2 It is declared that if any section, subsection or part or parts thereof be declared by any court of law to be bad, illegal or ultra vires, such section, subsection or part or parts shall be deemed to be severable and all parts hereof are declared to be separate and independent and enacted as such.

3.0 APPLICATION OF BY-LAW

- 3.1 This By-law applies to all existing and future industrial, commercial, institutional and multi-residential buildings and structures, except buildings of residential occupancies as described in Division A, Article 1.1.2.4 of Ontario Regulation 350/06 (Building Code Act) or any successor thereof.
- 3.2 In addition to and notwithstanding Section 3.1 of this By-law, this By-law applies where a condition exists in any building or structure that may be hazardous or detrimental to the municipal drinking water system.
- 3.3 In addition to and notwithstanding Section 3.1 of this By-Law, this By-law applies to plumbing in residential occupancies having connections to the municipal drinking water system *and* any auxiliary water supply, lawn sprinkler or irrigation system, or fire protection system (except for a residential full flow through fire sprinkler system).

4.0 GENERAL PROVISIONS

- 4.1 In addition to any other provisions of this By-law, the Town may at any time order an owner to conduct tests, provide reports and undertake any other measures required for the prevention of backflow or protection of a cross connection.
- 4.2 Where a time frame is prescribed in this By-law, the Town may extend the time for compliance provided such extension is reasonably required and is acceptable to the Town.
- 4.3. All cross connection surveys and Backflow Prevention Device Test Reports are to be submitted to the Town of Gananoque.
- 4.4 Schedule 'A' shall form part of this By-law.

5.0 BACKFLOW PREVENTION AND PROTECTION FROM CONTAMINATION

- 5.1 No owner, shall connect, cause to be connected, or allow to remain connected to a plumbing system which is connected to the municipal drinking water system or any other potable water system any piping, fixture, fitting, container, appliance, vehicle, machine or the like, in a manner which may under any circumstances, allow any liquid including but not limited to water, untreated or otherwise, waste water, or any source of pollution or any other liquid, chemical, gas or other substance to enter the municipal drinking water system or any other potable water system.
- 5.2 In accordance with the provisions of this By-law, every owner of property to which this By-law applies shall ensure that a backflow prevention device is installed (at the Owner's expense) in respect of premise isolation, source isolation and/or zone isolation in every building or structure where a municipal drinking water system or other potable water exists.
- 5.3 No owner shall connect, cause to be connected, or allow to remain connected; any auxiliary water supply to the municipal drinking water system.

6.0 REQUIRED SURVEYS

- 6.1 Every owner of a building or structure as set out in Section 3 of this By-law shall cause to be carried out a cross connection survey of the plumbing system associated with each of his or her buildings and structures and shall ensure that such survey is undertaken by approved personnel pursuant to the Authorized Functions List (see Schedule "A") at the Owner's expense.
- 6.2 The cross connection control program survey shall be in the standard Town of Gananoque cross connection control survey format, as amended from time to time, and shall be completed along with a Backflow Prevention Device Test Report (if required), which shall include existing backflow prevention devices, cross connections discovered, corrective measures, recommendations

and a schedule of work to be completed. The survey and report shall be submitted to the Town of Gananoque within 60 days of the date of the request.

6.3 A cross connection control program survey shall be completed at a frequency of:

- a) every 5 years from the date of the first survey requested;
- b) upon change of ownership or change of use or as otherwise required by the Town.

6.4 Upon identification of Severe Hazard, the approved company or person as prescribed in the Authorized Function List and/or Owner, within 24 hours shall notify the Town in writing.

7.0 APPLICATION OF STANDARDS AND SELECTION OF METHODS

7.1 Except as otherwise set out in this By-law, the installation, maintenance, and field testing of backflow prevention devices shall be in accordance with CSA Standard.

7.2 Every owner shall ensure that every backflow prevention device required for premise isolation on his or her property is a testable device and is the proper device to be used pursuant to Section 5.2 of this By-law.

7.3 The backflow prevention devices whether it be for premise isolation, source isolation or zone isolation shall be determined by a professional engineer or master plumber using the Building Code, as amended or any successor thereof; and the CSA Standard, as amended or any successor thereof.

7.4 Despite Section 5.2 of this By-law, where a source isolation backflow prevention device has been previously installed by the manufacturer of equipment, the cross connection is required to be reviewed by an approved company or person as prescribed in the Authorized Functions List to determine if the backflow prevention

device meets the selection specifications. These cross connections are to be clearly indicated on the cross connection survey.

8.0 INSTALLATION OF BACKFLOW PREVENTION DEVICES

8.1 Every person installing a backflow prevention device shall ensure that:

- a) such device is installed in accordance with acceptable engineering practices and the requirements of the Building Code Act, as amended or any successor thereof; this By-law, and the CSA Standard or any successor thereof; such device is installed in a building or structure;
- b) such device is located in such a manner so that in the event of backflow the device prevents contamination of the municipal drinking water system and any other potable water system;
- c) where such device is installed in respect of premise isolation, such device is located within a maximum of 3.0 meters downstream of the water meter, except where circumstances require the device to be installed upstream of the water meter and such location is to the satisfaction of the Town;
- d) where such device is installed in respect of premise isolation, all piping between the water meter and such device is clearly and permanently labelled "no connections permitted";
- e) where such device is installed in respect of source or zone isolation, all piping between the point of potential contamination and the point at which the device is located is clearly and permanently labelled "non-potable water" and no new connection shall be permitted unless authorized by the Town; and
- f) where such device is installed in a public pool as defined in the Building Code Act, as amended; all exposed water piping within the water treatment service room shall be colour

coded by means of:

- i. painting the entire outer surface of the piping, or
- ii. coloured bands at least 25mm (1 inch) in width that are spaced along the piping at intervals of not more than 1200mm (4 feet 1 inch);
- iii. colour coding referred to in (i) and (ii) shall be yellow for chlorine and green for potable water.

8.2 Every owner of property upon which a backflow prevention device is installed shall ensure that such device is maintained in proper working order at all times.

8.3 Wherein the opinion of the Town is that a risk of possible contamination of the municipal drinking water system exists, an owner on notice from the Town shall install premise isolation in addition to any other source of protection devices on the premise.

9.0 MAINTENANCE AND FIELD-TESTING OF CROSS CONNECTION CONTROL METHODS

9.1 Every person who tests a backflow prevention device shall carry out such testing in strict accordance with this By-law and the CSA Standard.

9.2 Notwithstanding Section 6.3.1 of the CSA Standard, every person who tests a backflow prevention device shall enter the results of such test on a Backflow Prevention Device Test Report.

9.3 Every person who tests a backflow prevention device shall:

- a) be a certified tester by the OWWA, in addition to meeting the requirements listed on the Authorized Functions List in Schedule "A" of this By-law;

- b) within 14 days of carrying out such a test, provide a legible Test Report to the Town;
- c) upon completing such test, complete and affix a standard Town of Gananoque Backflow Prevention Device Test Tag to the device or immediately adjacent to the device on the piping connected thereto; and
- d) upon finding that such device is malfunctioning or otherwise not maintained in proper working order, immediately notify the owner of the premises and the Town in writing of such condition.

9.4 Every owner who has a backflow prevention device located on his or her property shall ensure that:

- a) such device is tested by a qualified tester when it is first installed and annually thereafter and/or upon request by the Town and also when it is cleaned, repaired, overhauled, or relocated;
- b) when such device is tested that a Backflow Prevention Device Test Report is provided to the Town within 14 days; and
- c) in the event that such device is malfunctioning or otherwise not in proper working order, the device is immediately repaired or replaced, and the Town is notified.

9.5 If an owner fails or neglects to make the appropriate repairs or replace the defective device immediately after a failed test, the Town may issue a notice as described in Section 13 of this By-law or may discontinue the supply of water from the municipal drinking water system to the plumbing system on the premise.

9.6 If an owner fails or neglects to have a backflow prevention device

tested, the Town may notify the person that the backflow prevention device must be tested within a specified time.

- 9.7 If an owner fails to have a backflow prevention device tested within the time frame specified on the notice, the Town may discontinue the supply of water from the municipal drinking water system to the plumbing system on the premise until the backflow prevention device has been tested and approved as required by Section 9 of this By-law.

10.0 BACKFLOW TEST EQUIPMENT MAINTENANCE

- 10.1 Where required by CSA Standard B64.10.1 as amended; all equipment used to test backflow prevention devices shall be verified and/or calibrated for accuracy.
- 10.2 Proof of such verification and/or calibration shall be presented to the Town upon request, and in conjunction with the submission of Backflow Prevention Devices Test Reports.

11.0 REMOVAL OF BACKFLOW PREVENTION DEVICES PROHIBITED

- 11.1 No owner of a building or structure in which a backflow prevention device is installed shall cause or permit the removal of such device or part thereof unless such removal is to replace the device with another device that meets or exceeds the provisions of this By-law.

12.0 INSPECTION FOR CROSS CONNECTIONS –ACCESS

- 12.1 The Town shall be permitted access, within 24 hours of providing notice, to any premises that are connected to the municipal drinking water system for the purpose of performing inspections to verify compliance with this By-law.
- 12.2 Where in the opinion of the Town, a risk of possible contamination of the municipal drinking water system exists; the Town shall be

permitted immediate access to any premises that are connected to the municipal drinking water system. In such instances, the Town may require a routine cross connection inspection of the premises to be performed by an approved company or person as described in the Authorized Functions List (see Schedule "A"). Should an unsafe and/or undocumented cross connection be found during said inspection, the cost of the inspection shall become the responsibility of the owner.

- 12.3 Upon failure to permit access as prescribed in Section 12.1 or 12.2, a written notice by the Town may be issued, prescribing the time frame within which access must be provided. If access is not provided within the prescribed time frame, the Town may order the supply of water from the municipal drinking water system to the plumbing system on the premises to be discontinued until such time as access is provided.

13.0 ORDER TO CORRECT CROSS CONNECTION

- 13.1 Should a condition be found to exist which is contrary to Section 5 of this By-law, the Town, at its sole discretion may:
- a) Give notice to the owner to correct the fault at their expense within a specified time period and if the notice is not complied with, the Town may then discontinue the supply of municipal water to the plumbing system; and/or
 - b) Issue an unsafe order under 'unsafe requirements' in accordance with the Ontario Building Code Act if a condition exists that could be hazardous to the health or safety of persons in the normal use of the building, persons outside the building or persons whose access to the building has not been reasonably prevented, and/or
 - c) Without notice to the owner, discontinue the supply of municipal water to the plumbing system, where the Town, at its discretion, has determined that an immediate severe hazard exists that could result in contamination of the

municipal drinking water system that may endanger public health or safety.

14.0 PERMITTED PERSONS AND AUTHORIZED FUNCTIONS

- 14.1 Only those persons listed in the Authorized Functions List (see Schedule "A") and pre-qualified with the Town of Gananoque shall carry out the corresponding functions set out in such list.
- 14.2 The Water Systems Division will administer a pre-qualification program for persons listed in the Authorized Functions List (see Schedule "A")

15.0 HYDRANTS

- 15.1 No person shall connect, cause to be connected, or allow to remain connected, any piping, fixture, fitting, container or appliance to a Town owned, or private fire hydrant in a manner which, under any circumstances may allow water, wastewater or any liquid or substance of any kind to enter the municipal drinking water system.
- 15.2 With the exception of water used for fire-fighting and municipally approved maintenance or operations, any other use of a Town owned, or private fire hydrant for water supply is prohibited without first acquiring approval from Public Works Department, Utilities Division.
- 15.3 Any hydrant situated within the road allowance is the property of the Town and shall be maintained by the Town.
- 15.4 All private hydrants are the responsibility of the property owner and must be installed and maintained according to:

- a) Town of Gananoque standards as amended from time to time;
- b) The Fire Prevention and Protection Act as amended;
- c) The Building Code Act as amended; and
- d) NFPA 24 - Installation of Private Fire Service Mains and Their Appurtenances as amended.

16.0 IMPLEMENTATION AND COMPLIANCE

16.1 Installation of backflow prevention devices shall occur within the timeframes below, for the degree of hazard;

Degree of Hazard

Compliance Date

Severe

No later than 30 calendar days from the date of identification of the hazard as severe

Moderate and Minor

No later than 90 days from the date of notification of the hazard as moderate or minor

16.2 Cross connection control program surveys as required in Section 6 of this By-law shall be submitted to the Town within 60 calendar days of request of survey by the Town or within 60 calendar days of notification by the Town of the requirement.

17.0 ENFORCEMENT

17.1 The By-law shall be enforced by Staff from the Utilities Division of Public Works Department or any person appointed by the Manager of Public Works; or any Municipal By-law Enforcement Officer for the Town.

17.2 Notwithstanding Section 17.2, a Building Inspector employed by the Town shall enforce under new building permit applications.

18.0 FEES

18.1 All user fees that may apply to this By-law are non-refundable and are indicated in the Town of Gananoque Fees By-law as amended.

19.0 PENALTY

19.1 Every person who contravenes any of the provisions of any section of this By-law and every Director or Officer of a Corporation who knowingly concurs in the contravention of a By-law by the Corporation is guilty of an offence under the provisions of *the Municipal Act 2001, s 429*.

19.2 For the purpose of continuous offences, every person who contravenes any provision of this By-law and every Director or Officer of a Corporation who knowingly concurs in the contravention of a By-law by the Corporation is guilty of an offence and liable on conviction to a penalty not exceeding \$10,000, exclusive of costs under the provisions of *the Municipal Act 2001, s. 429*, as amended. Despite paragraph 1, the total of all daily fines for the offence is not limited to \$100,000.

19.3 For the purpose of multiple offences, every person who contravenes any provision of the By-law and every Director or Officer of a Corporation who knowingly concurs in the contravention of a By-law by the Corporation is guilty of an offence and liable on conviction to a penalty not exceeding \$10,000, exclusive of costs under the provisions of *the Municipal Act 2001, s, 429 (1) (3)* as amended. Despite paragraph 1, the total of all daily fines for the offence is not limited to \$100,000.

20. ENACTMENT

- 20.1 This by-law shall be known as the “Backflow Prevention and Cross Connection By-Law” of The Corporation of the Town of Gananoque.
- 20.2 THAT this By-law shall come into force and effect on the date of XXXXXX.

Given under the Seal of the Corporation
of the Town of Gananoque and Passed this
XX, day of XXXXXX, 2022

Mayor

Town Clerk

**Authorized Functions List
Schedule "A" By-law XXX**

<i>ITEM</i>	<i>FUNCTION</i>	<i>Professional Engineer with OWWA Tester's Certificate</i>	<i>*Certified Engineering Technologist with OWWA Tester's Certificate</i>	<i>Licensed Master Plumber with Contractor's License and OWWA Tester's Certificate</i>	<i>**Journeyman Plumber with OWWA Tester's Certificate</i>	<i>***Apprentice Plumber with OWWA Tester's Certificate</i>	<i>Fire System Sprinkler Fitter with OWWA Tester's Certificate</i>	<i>Certified Water Operator with OWWA Tester's Certificate</i>
5.	Items 1, 2, 3, & 4 above in respect of Fire Protection Systems	✓	✓	✓	✓	✓	✓	
6.	Item 3 & 4 above in respect of lawn Sprinkler Systems	✓	✓	✓	✓	✓		
7.	Item 2, 3 & 4 above in respect to the Municipal Water System	✓	✓	✓	✓	✓		✓

* Required to be under the direction of a Professional Engineer
 ** Required to be employed by a Licensed Plumbing Contractor
 *** Required to be employed by a Licensed Plumbing Contractor and under the direct supervision of a Journeyman Plumber or Master Plumber

Address Location

Owner/Division: -

Name of Certified

Make of Test Kit:

Device Location

Test Date: _____

Make: _____

Initial Test:

Reduce

Check Valve # 1

Leaked

Pressure Differen

Across # 1 Check # 1



Council Report – CS-2022-07

Date: March 15, 2022 **IN CAMERA**

Subject: Amend General Fees and Rates By-law No. 2016-047 – Community Recreational Services – Schedule ‘H’

Author: Doug Wark, Manager of Community Services **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-033, BEING A BY-LAW TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2016-047, COMMUNITY RECREATIONAL SERVICES, SCHEDULE ‘H’, AS PRESENTED IN COUNCIL REPORT CS-2022-07.

STRATEGIC PLAN COMMENTS:

Sector #3 – Financial Sustainability – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family.

Sector #4 – Quality of Life – Strategic Initiative #1 – To ensure the recreation needs of our community are being met in a fiscally responsible manner.

BACKGROUND:

Staff review fees and rates annually and make recommendations for changes based on the addition of new categories of rates to be added, market conditions, including but not limited to the Consumer Price Index (CPI), annual increases in expenses, any proposed changes to the current level(s) of service and any direction(s) provided by Council.

INFORMATION/DISCUSSION:

During 2022 budget discussions, staff recommended the rate increases based on the overall 3% rate increase. The addition of newly created fees and rates are based on staff researching these rates in comparison to similar municipal rates.

Table 1: Section H, Proposed 2022 Community Recreational Services

DESCRIPTION		CURRENT FEE	
<u>Town Hall Board Room</u>	<u>After Hours</u> (Example: Film Shoot)	<u>Hourly Rate</u> <u>Plus 30% Admin Fee</u>	<u>Security</u> <u>Required</u>
<u>King Street Pedestrian Bridge</u>	<u>Full day</u>	\$100.00 \$103.00	
	<u>Half Day (up to 4 hours)</u>	\$50.00 \$51.50	
<u>Banquet Hall (Upstairs)- Recreation Centre</u>	<u>Full Day</u>	\$ 257.50 \$265.23	
	<u>9:00 AM to 5:00 PM</u>	\$ 118.45 \$122.00	
	<u>4 Hours</u>	\$ 58.71 \$60.47	

	<u>Hourly</u>	\$ 20.60 \$21.22	<u>Per Hour</u>
<u>Sports Fields</u>	<u>Adults</u>	\$ 22.00 \$22.66	<u>Per Game</u>
	<u>Youth</u>	\$ 5.00 \$5.00	<u>Per Game</u>
	<u>Adult Ball/Soccer Tournament</u>	\$ 170.00 \$175.10	<u>Per Day</u>
	<u>Youth Ball/Soccer Tournament</u>	\$ 85.00 \$87.55	<u>Per Day</u>
<u>Parks (events)</u> <u>Including Joel Stone, Town Hall, 600 King Street East Park (Ball Field and outdoor space used for event booking), Confederation (Sculpture Park), Agnes Maule Machar Park (Bluff Park)</u>	<u>Daily Fee</u>	\$ 115.00 \$118.45	<u>Per Day</u>
	<u>Daily Fee (S.O.P./Hydro if available)</u>	\$ 250.00 \$257.50	<u>Per Day</u>
	<u>Daily Fee (S.O.P./Hydro High Amp Service and Use)</u>	NA \$350.00	<u>Per Day</u>
	<u>Farmers Market – Town Hall Park</u>	\$0.00 \$0.00	<u>N/A</u>
	<u>Note:</u> 1. Events that are cost neutral and/or do not generate a profit may be exempt from these fees. i.e. Pumpganfest, Huck Finn Derby, etc. <i>(Groups seeking exemption shall provide sufficient financial data to the Town to demonstrate their status.)</i> 2. Fundraising events will be subject to the equipment fees. i.e. Ribfest, Lions Club Car show, etc. 3. Private sector events are subject to the fees. i.e. Skydive Gan, weddings, birthday parties, etc.		
<u>Equipment</u>	<u>Tables (8 foot)</u>	\$ 3.00 \$4.00	<u>Per table</u>
	<u>Chairs</u>	\$ 1.00 \$1.50	<u>Per chair</u>
	<u>Garbage Cans</u>	\$ 1.00 \$1.50	<u>Each</u>
	<u>Barricades</u>	\$ 2.00 \$2.50	<u>Each</u>
	<u>Fencing</u>	\$ 5.00 \$6.00	<u>Per Section</u>
	<u>Delivery in Town (Each Way)</u>	\$ 30.00 \$35.00	<u>Per Delivery</u>
	<u>Pick Up (At Rec Center)</u>	\$ 30.00 \$35.00	<u>Per Pick Up</u>
	<u>Deposit</u>	\$100.00	<u>Refundable upon return of undamaged equipment</u>
<u>Dry Surface (Arena Floor)</u>	<u>Summer Rental</u>		
	<u>Non-Commercial Use</u>	\$65.00 \$67.00	<u>Per Hour</u>
	<u>Commercial Use *</u>	\$115.00 \$118.00	<u>Per Hour</u>
	<u>Non-Commercial Use</u>	\$325.00	<u>Per Day</u>
	<u>Commercial Use *</u>	\$600.00	<u>Per Day</u>
	*Commercial is defined as “engaging in commerce, trade, business, private enterprise, sales, etc.” Examples: Trade Shows, Home Shows, Conferences etc.		

Canada 150 GBM Outdoor Rink	<i>Spring/ Summer Outdoor Rink Rates</i>		
	<u>Non-Commercial Use</u>	<u>\$45.00</u>	<u>Per Hour</u>
	<u>Commercial Use *</u>	<u>\$85.00</u>	<u>Per Hour</u>
	<u>Non-Commercial Use</u>	<u>\$225.00</u>	<u>Per Day</u>
	<u>Commercial Use *</u>	<u>\$400.00</u>	<u>Per Day</u>
	<i>*Commercial is defined as “engaging in commerce, trade, business, private enterprise, sales, etc.” Examples: Trade Shows, Home Shows, Conferences etc.</i>		
<u>Event/Facility Refundable Booking Deposit Fees</u>	<u>100 or less</u>	<u>\$100</u>	<u>Per Event Application</u>
	<u>101-500</u>	<u>\$250</u>	<u>Per Event Application</u>
	<u>501+</u>	<u>\$500</u>	<u>Per Event Application</u>
	<i>Note: Booking with under 100 participants are subject to deposit fees by the decision of the Marina and Recreational Coordinator or designate. Event/Facility bookings over 101 participants are subject to mandatory deposit fees, as based on the # of participants as outlined in the Special Events and Facility Booking Policy. (By Law 2016-070)</i>		

Notes for Increases:

The Schedule 'H' is proposed to come with the following rate changes, policy rate changes and /or additional newly created fees and rates starting for the 2022 season.

- 3% Rate Increase.** Staff recommend applying a 3% rate increase to all community recreational services fees to account for rising costs and inflation. Equipment rates were increased to appropriate amounts based on current competitive price research. It is understood the equipment rates have not been increased in several years and the rates were very low.
- Parks Section.** Staff added a rate for high amperage hydro service. This would apply to events for example, Ribfest or festivals setting up food trucks that require additional hydro services and would be expected to use a higher amount of energy. Staff are setting a higher rate fee for this type of service to help with cost recovery of the energy costs used.
- Dry Surface** (Arena Floor, Spring, Summer use). Staff added a fee structure rate for a full day rental use option as this was previously not offered. For events servicing “all day” type events, i.e. Gananoque and Area Business Showcase Tradeshow, this will reduce the total chargeable fee per day to a much more feasible rate option. This aligns our rates for large “all day events” with our competitors and makes the arena a much more affordable option for our area event/facility organization organizers.
- New Canada 150 GBM Memorial Outdoor Rink Rates** (Spring, Summer, Fall dry surface rates). Staff researched comparable rinks and venues to create new rates for non-ice use. Staff created rates for the rink based on per hour and per day rates. Rates for winter ice use will be researched over the next few months and proposed in July/Aug when staff present a report for Council for an updated schedule 'H' fee structure rates pertaining to the Lou Jeffries Arena ice rates and Canada 150 GBM Outdoor Rink ice use rates.

APPLICABLE POLICY/LEGISLATION:

Municipal Act, 2001, Part XII Section 391 (1)

By-law No. 2016-047 – General Fees and Rates, Schedule ‘H’, as amended

FINANCIAL CONSIDERATIONS:

The 2022 Parks and Recreation, Arena, and Events budgets are expected to remain “on budget” with these recommended fee increases as noted in this report.

CONSULTATIONS:

Lori Higgs, Recreation-Marina Coordinator
Emily Parker, Community Services Coordinator
Robert Kennedy, Superintendent Facilities and Parks
Shellee Fournier, CAO
Melanie Kirkby, Treasurer

ATTACHMENTS:

N/A

APPROVAL	<p>_____</p> <p>Doug Wark, Manager of Community Services</p> <p>_____</p> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council’s own policies and guidelines and the <i>Municipal Act</i> and regulations.</p> <p>_____</p> <p>Shellee Fournier, CAO</p>
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MOTION / RESOLUTION OF COUNCIL

Date: March 15, 2022	
Subject: Confirming By-law – March 15, 2022	
Moved By:	
Seconded By:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2022-029, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, MARCH 15TH, 2022, BE READ THREE TIMES AND FINALLY PASSED THIS 15TH DAY OF MARCH 2022.</p>	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Postponed: _____

 Ted Lojko, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		