

The Corporation of the Town of



REGULAR COUNCIL MEETING AGENDA

Held on January 8, 2019 at 5:30 PM

At Town Hall – Council Chambers – 2nd Floor – 30 King Street East

1	Call Meeting to Order
2	Disclosure of Pecuniary Interest & General Nature Thereof
3	Closed Meeting of Council
	<input checked="" type="checkbox"/> Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees <ul style="list-style-type: none"> • Property Tax Arrears
4	Adoption of Closed Minutes – Thursday, December 6, 2018
5	Move Out of Closed Session
6	Matters Arising from Closed Session
7	Additional Items
8	Presentations/Awards/Deputations – None
9	Mayor’s Declarations – None
10	Public Meetings – None
11	Unfinished / New Business – None
12	Consent Agenda
12a	Minutes of Council – Approval of Council Minutes – Tuesday, December 18th, 2018
13	Motions (Council Direction to Staff) <ol style="list-style-type: none"> 1. Notice of Motion – Request for Report – Real Estate Assets in the Town of Gananoque 2. Notice of Motion – Establish Development Fees 3. Notice of Motion – Overview on all Municipal Land "Sold" or "Leased" 4. Notice of Motion – Amend By-law No. 2015-012 – Mobile Canteens in Gananoque
14	Notice Required Under the Notice By-law – None
15	Committee Updates (Council Reps)
16	Discussion of Additional Items
17	Miscellaneous – None
18	Confirmation By-law
	By-law No. 2019-003 – Confirm the proceedings of Council for the meeting held on Tuesday, January 8, 2019 (3 Readings)
19	Next Meeting – Tuesday, January 22, 2019
20	Adjournment

The Corporation of the Town of



Consent Agenda Items

Moved by:

Seconded by:

Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:

BY-LAWS:

2019-001 – Establish a Pregnancy and Parental Leave for Council Members Policy

2019-002 – Permit Retail Cannabis Stores in Gananoque

MOTIONS:

#19-001 – Approval of Minutes – Tuesday, December 18th, 2018

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE MINUTES OF TUESDAY, DECEMBER 18TH, 2018, MEETING.

#19-002 – Gananoque Public Library Quarterly Report and Presentation

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT AND PRESENTATION, AS PRESENTED IN COW REPORT LIB-2018-05.

#19-003 – Capital Matters Pending

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COW REPORT FIN-2018-34.

#19-004 – Visitor Centre Year-End Report

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE VISITOR CENTRE YEAR-END REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN COW REPORT-ED-2018-12.

#19-005 – Visitor Centre Memorandum of Understanding (MOU)

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES, IN PRINCIPLE, THE VISITOR CENTRE MEMORANDUM OF UNDERSTANDING (MOU), AS PRESENTED IN COW REPORT ED-2018-13.

#19-006 – Economic Development Year-End Report

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2018 ECONOMIC DEVELOPMENT YEAR END REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN COW REPORT ED-2018-14.

#19-007 – Artefact Agreement

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE ACCEPTS THE ARTEFACT REPORT BY THE ARTHUR CHILD HERITAGE MUSEUM, AS PRESENTED IN COW-REPORT-ED-2018-15.

#19-008 – Arthur Child Heritage Museum Funding Proposal – Refer to 2019 Budget Deliberations

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REFERS THE ARTHUR CHILD HERITAGE MUSEUM (ACHM) FUNDING PROPOSAL IN THE AMOUNT OF \$47,857 TO THE 2019 BUDGET PROCESS, AS PRESENTED IN COW REPORT CAO-2018-14.

SAVE AND EXCEPT:

Council postponed Motion #18-168 at its meeting held on Tuesday, December 18, 2018.

Motion #18-168 – Amend Procedural By-law No. 2016-094 – Direction to Staff – Definition of Deputy Mayor

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE A REPORT TO AMEND THE PROCEDURAL BY-LAW NO. 2016-094, WITH RESPECT TO THE DEFINITION OF DEPUTY MAYOR AND ITS ROTATION CYCLE TO APPOINT FOR A TWO (2) YEAR TERM.

As presented at the regular Council Meeting held this 8th day of January, 2019.

Approved: January 8th, 2019

Ted Lojko, Mayor

Unanimous

Carried

Ayes _____

Nays _____

#18-166 – Accounts Payable from October 30 to November 30, 2018
AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM OCTOBER 30TH TO NOVEMBER 30TH, 2018 TOTALLING \$2,576,834.56, AS PRESENTED.

#18-167 – Council and Committee of the Whole 2019 Meeting Schedule
AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE COUNCIL AND COMMITTEE OF THE WHOLE 2019 MEETING SCHEDULE, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT CSC-2018-06.

CARRIED – UNANIMOUS

SAVE AND EXCEPT:

By-law No. 2018-110 – Appointment to the United Counties of Leeds and Grenville Joint Services Committee (JSC) – (3 Readings)

Moved by: Councillor Osmond **Seconded by:** Councillor O'Connor
AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2018-110, BEING A BY-LAW TO APPOINT MAYOR TED LOJKO TO THE UNITED COUNTIES OF LEEDS GRENVILLE JOINT SERVICES COMMITTEE (JSC) AND COUNCILLOR DAVE OSMOND, AS THE ALTERNATE.

CARRIED – UNANIMOUS

By-law No. 2018-111 – Appoint Council Members to Various Committees, Advisory Panels and Boards – (3 Readings)

Moved by: Councillor Osmond **Seconded by:** Councillor O'Connor
AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2018-111, BEING A BY-LAW TO APPOINT COUNCIL MEMBERS TO VARIOUS COMMITTEES OF THE COUNCIL / ADVISORY PANELS, WORKING GROUPS AND BOARDS, AS ATTACHED AS SCHEDULE 'A' AS AMENDED TO REMOVE REFERENCE TO THE TREES AND TRAILS ADVISORY PANEL.

CARRIED – UNANIMOUS

Motion #18-168 – Amend Procedural By-law No. 2016-094 – Direction to Staff – Definition of Deputy Mayor

- Councillor O'Connor requested that Motion #18-168, entitled "Amend Procedural By-law No. 2016-094 – Direction to Staff – Definition of Deputy Mayor" be postponed to the next meeting of Council being held on Tuesday, January 8, 2019.

Motion #18-168 – Amend Procedural By-law No. 2016-094 – Direction to Staff – Definition of Deputy Mayor – Postpone

Moved by: Councillor O'Connor **Seconded by:** Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONE THE AMENDMENT TO THE PROCEDURAL BY-LAW NO. 2016-094, WITH RESPECT TO THE DEFINITION OF DEPUTY MAYOR AND ITS ROTATION CYCLE TO APPOINT FOR A TWO (2) YEAR TERM, TO THE NEXT REGULARLY SCHEDULED MEETING OF COUNCIL BEING HELD ON TUESDAY, JANUARY 8, 2019.

CARRIED – 4 Ayes, 2 Nays

Motion #18-169 – Amend Procedural By-law No. 2016-094 – Direction to Staff – Role of Presiding Officer

Moved by: Councillor Osmond **Seconded by:** Councillor O'Connor

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE A REPORT TO AMEND THE PROCEDURAL BY-LAW NO 2016-094, WITH RESPECT TO SECTION 7. ROLE OF PRESIDING OFFICER OF CHAIR, SECTION 7.2 CHAIR TO PRESIDE – COMMITTEE OF THE WHOLE TO BE A SIX (6) MONTH ROTATION, BASED ON ALPHABETICAL ORDER.

CARRIED – UNANIMOUS

Motion #18-170 – Amend Procedural By-law No. 2016-094 – Direction to Staff – Meeting Location

Moved by: Councillor Osmond

Seconded by: Councillor O’Connor

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE A REPORT TO AMEND THE PROCEDURAL BY-LAW NO 2016-094, WITH RESPECT TO SECTION 5.3.2. MEETING LOCATIONS – COUNCIL / COMMITTEE OF THE WHOLE TO REMOVE THE WORDS “SHALL GENERALLY BE HELD IN THE COUNCIL CHAMBERS, LOCATED AT 340 HERBERT ST.,” AND REPLACE WITH “SHALL GENERALLY BE IN THE TOWN HALL COUNCIL CHAMBERS, LOCATED AT 30 KING STREET EAST, 2ND FLOOR”.

CARRIED – UNANIMOUS

10. Motions (Council Direction to Staff)

Motion #18-174 – Notice of Motion – Request for Information – Parking

Moved by: Councillor Osmond

Seconded by: Councillor O’Connor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO PREPARE A COMMITTEE OF THE WHOLE REPORT REGARDING PARKING IN THE TOWN OF GANANOQUE FOR THE YEAR 2018, AND THAT THE REPORT ADDRESSES:

1. REVENUES GENERATED FROM PARKING METERS IN THE DOWNTOWN BUSINESS IMPROVEMENT AREA (BIA), AND;
2. ITEMIZED COSTING ASSOCIATED WITH MAINTAINING METERS, COLLECTION OF PARKING PAYMENTS, AND; BY-LAW ENFORCEMENT OFFICERS IN BIA, AND;
3. THE PERCENTAGE OF PARKING TICKETS ISSUED TO RESIDENTS VS. VISITORS/TOURISTS IN BIA;
4. COSTING OF THE PAY AND DISPLAY MACHINES AT GARDEN AND PINE STREET LOTS, AND;
5. REVENUES GENERATED FROM PARKING FEES IN EACH OF THE VARIOUS MUNICIPAL LOTS, AND;
6. ITEMIZED COSTING ASSOCIATED WITH THE COLLECTION OF PARKING PAYMENTS /PERMITS, AND; BY-LAW ENFORCEMENT OFFICERS IN EACH OF THE VARIOUS MUNICIPAL LOTS.
7. THE PERCENTAGE OF PARKING TICKETS ISSUED TO RESIDENTS VS. VISITORS/TOURISTS IN EACH OF THE VARIOUS MUNICIPAL LOTS.

CARRIED – UNANIMOUS

11. Notice Required Under the Notice By-law – None

12. Committee Updates (Council Reps)

13. Discussion of Additional Items - None

14. Miscellaneous

Council-RDS-2018-09 – Solid Waste Collection, Disposal and Recycling – Contract Extension

Moved by: Councillor Osmond

Seconded by: Councillor O’Connor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2018-112 BEING A BY-LAW TO EXTEND THE TOWN’S SOLID WASTE COLLECTION, DISPOSAL, AND RECYCLING AGREEMENT WITH WASTE CONNECTIONS OF CANADA FOR A THREE (3) MONTH PERIOD, AS PRESENTED IN COUNCIL REPORT RDS-2018-09.

CARRIED – UNANIMOUS

MOTION / RESOLUTION OF COUNCIL

DATE: January 8, 2019	MOTION NO. 2019 –
Subject: Notice of Motion – Request for Report – Real Estate Assets in the Town of Gananoque	
MOVED BY:	
SECONDED BY:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO PREPARE A COMMITTEE OF THE WHOLE REPORT PROVIDING A LIST AND DESCRIPTION OF ALL TOWN OF GANANOQUE REAL ESTATE ASSETS, PARTICULARS OF LEASING ARRANGEMENTS OF ALL MUNICIPAL BUILDINGS/PROPERTY, ANNUAL PROPERTY TAXES RECEIVED ON ALL LEASED MUNICIPAL BUILDINGS/PROPERTY.</p>	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Deferred: _____

 Ted Lojko, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		

MOTION / RESOLUTION OF COUNCIL

DATE: January 8, 2019	MOTION NO. 2019 –
Subject: Notice of Motion – Establish a By-law for Development Fees	
MOVED BY:	
SECONDED BY:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO INITIATE A PROCESS TO ESTABLISH A BY-LAW FOR DEVELOPMENT FEES, AND BRING FORWARD A REPORT TO THE COMMITTEE OF THE WHOLE FOR REVIEW AND CONSIDERATION.</p>	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Deferred: _____

 Ted Lojko, Mayor

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RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		

MOTION / RESOLUTION OF COUNCIL

DATE: January 8, 2019	MOTION NO. 2019 –
Subject: Notice of Motion – Overview on all Municipal Land "Sold" or "Leased"	
MOVED BY:	
SECONDED BY:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO PROVIDE A DETAILED OVERVIEW ON ALL MUNICIPAL LAND “SOLD” OR “LEASED” WITHIN THE LAST TEN (10) YEARS, PROVIDING DETAILS ON THE CONDITIONS OF SALE / LEASE, AND FURTHER, THAT THIS REPORT BE PRESENTED TO COUNCIL AT A CLOSED MEETING.</p>	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Deferred: _____

 Ted Lojko, Mayor

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Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O’Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		

MOTION / RESOLUTION OF COUNCIL

DATE: January 8, 2019	MOTION NO. 2019 –
Subject: Notice of Motion – Amend By-law No. 2015-012 – Mobile Canteens in Gananoque	
MOVED BY:	
SECONDED BY:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS STAFF TO BRING FORWARD A REPORT TO THE COMMITTEE OF THE WHOLE FOR CONSIDERATION TO AMEND BY-LAW NO. 2015-12 TO:</p> <ol style="list-style-type: none"> 1. INCREASE THE NUMBER OF MOBILE CANTEENS IN GANANOQUE (NOT TO EXCLUDE THE THREE (3) STATIONARY ONES BUT TO INCREASE THE NUMBER OF PERMITS AVAILABLE ESPECIALLY IN THE TWO (2) MUNICIPAL LOCATIONS (MAYBE BE 1 OR 2 MORE). 2. ANY ADDITIONAL PERMITS WOULD BE AUTHORIZED BASED ON HEALTHY, LOCALLY SOURCED PRODUCTS, AS WELL AS, PROVIDING ALTERNATE SELECTIONS. 3. THE PROPOSED AMENDMENT WOULD ALSO INCREASE THE NUMBER OF MOBILE CANTEENS IN CATEGORIES B, C AND D. 4. INVESTIGATE FOOD VENDORS LOCATIONS. 	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Deferred: _____

 Ted Lojko, Mayor

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RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		

MOTION / RESOLUTION OF COUNCIL

DATE: January 8, 2019	
Subject: Confirming By-law – January 8, 2019	
MOVED BY:	
SECONDED BY:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-003 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON JANUARY 8TH, 2019, BE READ THREE TIMES AND FINALLY PASSED THIS 8TH DAY OF JANUARY, 2019.</p>	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Deferred: _____

 Ted Lojko, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		