

The Corporation of the Town of



REGULAR COUNCIL MEETING AGENDA

Held on February 5, 2019 at 5:00 PM

At Town Hall – Council Chambers – 2nd Floor – 30 King Street East

1	Call Meeting to Order
2	Disclosure of Pecuniary Interest & General Nature Thereof
3	Closed Meeting of Council
	<input checked="" type="checkbox"/> Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees <ul style="list-style-type: none"> • Appointments to Council Committees / Advisory Panels and Boards
	<input checked="" type="checkbox"/> Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board <ul style="list-style-type: none"> • One (1) Item
4	Adoption of Closed Minutes – Tuesday, January 8, 2019
5	Move Out of Closed Session
6	Matters Arising from Closed Session
7	Additional Items
8	Presentations/Awards/Deputations
	Economic Development Council of Ontario (EDCO) – 2018 Award of Excellence for Publications Print or Electronic – Town of Gananoque Award Recipient
9	Mayor’s Declarations – None
10	Public Meetings – None
11	Unfinished / New Business – None
12	Consent Agenda
12a	Minutes of Council – Approval of Council Minutes – Tuesday, January 22nd, 2019
13	Motions (Council Direction to Staff)
14	Notice Required Under the Notice By-law – None
15	Committee Updates (Council Reps)
16	Discussion of Additional Items

17	Miscellaneous
	Shellee Fournier, CAO
	Council-CAO-2019-01 – Ontario Trillium Foundation (OTF) Capital Grant – Canada 150 Rink – Application CP104348
18	Confirmation By-law
	By-law No. 2019-014 – Confirm the proceedings of Council for the meeting held on Tuesday, February 5, 2019 (3 Readings)
19	Next Meeting – Tuesday, February 19, 2019
20	Adjournment

The Corporation of the Town of



Consent Agenda Items

Moved by:

Seconded by:

Be it resolved that the Motions listed on the Consent Agenda be passed accordingly:

MOTIONS:

#19-024 – Council Grant – Brockville General Hospital (BGH) Foundation

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$0.00, TO THE BROCKVILLE GENERAL HOSPITAL (BGH) FOUNDATION TOWARDS REDEVELOPMENT OF THE HOSPITAL.

#19-025 – Council Grant – Gananoque Curling Club

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$10,000, TO THE GANANOQUE CURLING CLUB FOR THE PURPOSE OF YOUTH AND SENIOR PROGRAM ASSISTANCE.

#19-026 – Council Grant – Gananoque Horticultural Society

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$2,000, TO THE GANANOQUE HORTICULTURAL SOCIETY TO CONTRIBUTE TO PROGRAMMING.

#19-027 – Council Grant – Girls Inc. Upper Canada

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$1,500, TO THE GIRLS INC. UPPER CANADA TO CONTRIBUTE TO PROGRAMMING.

#19-028 – Council Grant – 1000 Islands Writers Festival

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$5,000, TO THE 1000 ISLANDS WRITERS FESTIVAL, TO CONTRIBUTE TO THE EVENT.

#19-029 – Council Grant – Welcome Wagon

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN KIND TO THE WELCOME WAGON TO COVER THE COSTS OF TWO (2) GARBAGE BAGS PER BASKET.

#19-030 – 2019 Budget Direction

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE TREASURER, CAO AND MAYOR TO FIND ADDITIONAL COST SAVINGS THAT BRINGS THE TAX LEVY IN AT A MAXIMUM 1.5% INCREASE.

#19-031 – Council Grant – Kingston General Hospital (KGH)

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$0.00, TO THE KINGSTON GENERAL HOSPITAL (KGH) FOUNDATION TOWARDS REDEVELOPMENT OF THE HOSPITAL.

<p>#19-032 – Notice of Motion – Development Charges By-law AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION, COW REPORT CD-2019-05.</p>
<p>#19-033 – Approval of Minutes – Tuesday, January 22, 2019 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE MINUTES OF TUESDAY, JANUARY 22ND, 2019, MEETING.</p>
<p>#19-034 – Accounts Payable – January 3, 2019 to January 18, 2019 AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM JANUARY 3, 2019 TO JANUARY 18, 2019 TOTALLING \$370,522.41, AS PRESENTED.</p>
<p>#19-035 – Notice of Public Information Centre (PIC) – Pine Street Reconstruction AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE NOTICE OF A PUBLIC INFORMATION CENTRE – PINE STREET RECONSTRUCTION, FOR INFORMATION PURPOSES, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT RDS-2019-01, AS AMENDED TO REFLECT A NEW DATE.</p>
<p>#19-036 – 2018 4th Quarter / Year-End Fire Report AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2018 FOURTH (4TH) QUARTER / YEAR-END FIRE REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN THE COMMITTEE OF THE WHOLE REPORT FIRE-2019-01.</p>
<p>Save and Except:</p>
<p>#19-037 – Council Grant – Business Improvement Area (BIA) AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$2,500, TO THE BUSINESS IMPROVEMENT AREA (BIA) TOWARDS THE SANTA CLAUS PARADE 2019.</p>
<p>#19-038 – Council Grant – Gananoque & District Humane Society AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$5,000, TO THE GANANOQUE AND DISTRICT HUMANE SOCIETY FOR OPERATING EXPENSES.</p>
<p>#19-039 – Heritage Committee – Additional Funding AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES AN INCREASE UNDER THE ECONOMIC DEVELOPMENT / VISITOR CENTRE OF \$3,000, UNDER LINE ITEM HERITAGE COMMITTEE.</p>

As presented at the regular Council Meeting held this 5th day of February, 2019.

Approved: February 5th, 2019

Ted Lojko, Mayor

Unanimous Carried Ayes _____ Nays _____



REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, January 22, 2019

At Town Hall – Council Chambers – 2nd Floor – 30 King Street East

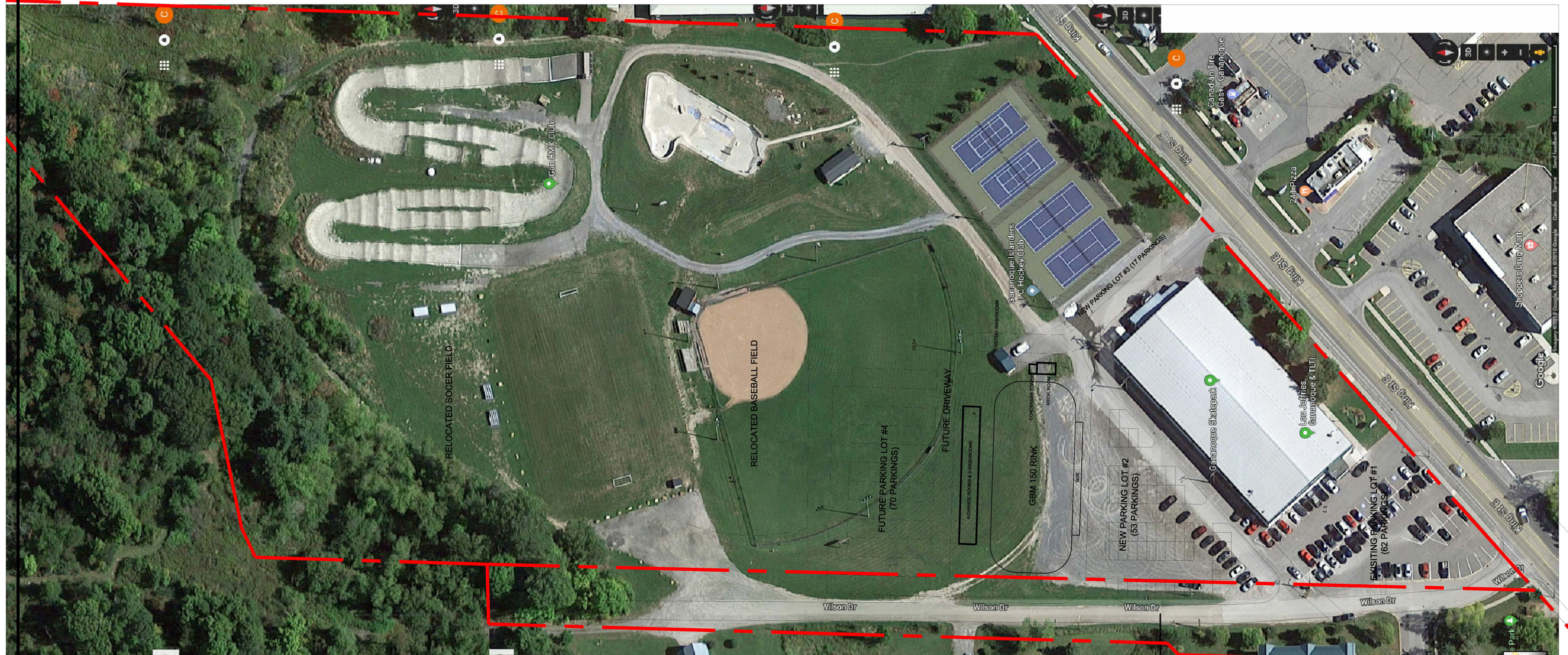
COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Melanie Kirkby, Treasurer
	Matt Harper	Brenda Guy, Manager of Community Development
	Mike Kench	Adam McCluskey, Manager of Parks & Recreation
	Dennis O'Connor	Paul McMunn, Manager of Public Works
		Steve Tiernan, Fire Chief
		Garry Hull, Police Chief
Regrets:	David Osmond	

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 6:02 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Closed Meeting of Council – None
	Disclosure of Additional Items
4.	1. Police Services Board – Reduction in Levy 2. Appointment to Leeds, Grenville and Lanark Health Unit Board
5.	Presentations / Awards / Deputations – None
6.	Mayor's Declaration – None
7.	Public Meetings – None
8.	Unfinished / New Business
Council-RECM-2019-01 – Award of Contract – Gord Brown Memorial (GBM) Rink	
	By-law No. 2019-011 – Award of Contract – Gord Brown Memorial (GBM) Rink (3 Readings)
	Moved by: Councillor Haird Seconded by: Councillor Harper
	BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-011, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH EASTERN ENGINEERING GROUP INC., FOR RFP RECM-2019-01, ENGINEERING DESIGN, CONTRACT ADMINISTRATION AND CONSTRUCTION MANAGEMENT OF THE GORD BROWN MEMORIAL CANADA 150 RINK. THIS AGREEMENT WILL COVER DETAILED DESIGN AND PHASE 1 OF THE CONSTRUCTION OF THE RINK IN THE AMOUNT OF \$123,845 (EXCLUDING HST), TO BE FUNDED FROM THE CANADA 150 FUND, AS PRESENTED IN COUNCIL REPORT RECM-2019-01.
	CARRIED – UNANIMOUS
***At this point, Council reviewed a Gord Brown Memorial (GBM) 150 Rink Site Plan (attached), proposing an alternate location for the 150 Rink. The following Motion was considered by Council.	
	Motion #19-019 – Gord Brown Memorial (GBM) Rink – Propose An Alternate Location Option (Site Plan Attached)

	<p>Moved by: Councillor Haird Seconded by: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE MANAGER OF PARKS AND RECREATION TO FURTHER ENGAGE EASTERN ENGINEERING GROUP INC. TO EXPLORE AN ALTERNATE LOCATION AND DESIGN FOR THE GORD BROWN MEMORIAL RINK (BEING THE TENNIS COURTS) AT AN ADDITIONAL COST OF \$2,000.00, TO BE FUNDED FROM FUNDRAISING DONATIONS TO DATE.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
9.	Consent Agenda
	<p>Moved by: Councillor Anderson Seconded by: Councillor Haird</p> <p>Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:</p>
	By-laws:
	2019-004 – Municipal Heritage Designation – 10 King Street East (3 Readings)
	2019-005 – Release of Lien – Plan 28M-7 – Riverside Park – Security (3 Readings)
	Motions:
	<p>#19-014 – Approval of Minutes – Tuesday, January 8, 2019 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE MINUTES OF TUESDAY, JANUARY 8TH, 2019, MEETING.</p>
	<p>#19-015 – Gananoque & District Humane Society – Request for Funding – Refer to 2019 Budget Deliberations AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE & DISTRICT HUMANE SOCIETY DELEGATION AND REQUEST FOR FUNDING AS PRESENTED ON TUESDAY, JANUARY 8, 2019, AND; REFER THEIR REQUEST FOR AN ANNUAL GRANT OF \$20,000, TO THE 2019 BUDGET DELIBERATIONS.</p>
	<p>#19-016 – Accounts Payable – December 1, 2018 to January 2, 2019 AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM DECEMBER 1, 2018, TO JANUARY 2, 2019, TOTALLING \$918,439.15, AS PRESENTED.</p>
	<p>#19-017 – Parking – Pay and Display and Parking Meters AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE PARKING - PAY AND DISPLAY AND PARKING METERS REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN COW REPORT – CD-2019-04.</p>
	<p>#19-018 – Gan Tech Project Outline AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE GANTECH PROJECT OUTLINE IN PRINCIPLE AND DIRECTS STAFF TO APPLY FOR FUNDING, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT ED-2019-02.</p>
	CARRIED – UNANIMOUS
10.	Motions (Council Direction to Staff)
11.	Notice Required Under the Notice By-law – None
12.	Committee Updates (Council Reps) – None
13.	Discussion of Additional Items

Police Services Board – Reduction in Levy	
	<p>Motion #19-020 – Police Services Board – Reduction in Levy</p> <p>Moved by: Councillor Haird Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS THAT THE POLICE SERVICES BOARD REDUCE THE 2019 POLICE SERVICES LEVY BY \$50,000.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Appointment to Leeds, Grenville and Lanark Health Unit Board	
	<p>By-law No. 2019-012 – Appointment to Leeds, Grenville and Lanark Health Unit Board</p> <p>Moved by: Councillor Anderson Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-012, BEING A BY-LAW TO APPOINT ANNE WARREN TO THE LEEDS, GRENVILLE AND LANARK HEALTH UNIT BOARD FOR THE 2019 TO 2022 TERM OF COUNCIL.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
14.	Miscellaneous
Hiring of Manager of Economic Development – Direction to Staff	
	<p>Motion #19-021 – Hiring of Manager of Economic Development – Direction to Staff</p> <p>Moved by: Councillor Anderson Seconded by: Councillor Haird WHEREAS THE TOWN’S HUMAN RESOURCES POLICY #HR-200-03 STATES THAT THE FINAL DECISION AS TO WHOM TO HIRE FOR DIRECTORS SHALL BE MADE BY COUNCIL</p> <p>AND WHEREAS IT IS DIFFICULT TO ACHIEVE A COUNCIL QUORUM FOR THE PURPOSES OF HOLDING SAID INTERVIEWS DURING WEEKDAYS</p> <p>AND WHEREAS THE TOWN WISHES TO REPLACE THE ECONOMIC DEVELOPMENT MANAGER IN A TIMELY FASHION,</p> <p>NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SET ASIDE HUMAN RESOURCES POLICY #HR-200-03 AND DELEGATE AUTHORITY TO THE CHIEF ADMINISTRATIVE OFFICER (IN CONSULTATION WITH THE INTERVIEW COMMITTEE) TO MAKE THE FINAL DECISION REGARDING THE HIRING OF THE ECONOMIC DEVELOPMENT MANAGER.</p> <p style="text-align: right;">CARRIED – 5 Ayes, 1 Nay</p>
Council-FIN-2019-01 – Short Term Borrowing By-law	
	<p>By-law No. 2019-007 – Short Term Borrowing By-law (3 Readings)</p> <p>Moved by: Councillor Anderson Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-007, BEING A BY-LAW TO AUTHORIZE SHORT TERM BORROWING, AS PRESENTED IN COUNCIL REPORT FIN-2019-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-FIN-2019-02 – Interim Tax Levy	
	<p>By-law No. 2019-008 – Interim Tax Levy (3 Readings)</p> <p>Moved by: Councillor Anderson Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-008, BEING A BY-LAW TO AUTHORIZE STAFF TO ISSUE BILLS FOR THE 2019 INTERIM TAX LEVY, AS PRESENTED IN COUNCIL REPORT FIN-2018-02.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

Motion #19-019 – Gord Brown Memorial (GBM) Rink – Propose An Alternate Location Option



SITE PLAN

GBM 150 RINK

PROJECT #: 1804
SCALE: NTS
DATE: DEC 18, 2018



C W ARCHITECT INC.

Tel: (613) 877-4790 Email: chun@cwarchitect.ca
222 Reynolds Road, Lansdowne, Ontario K0E 1L0



COUNCIL Report – CAO-2019-01

Date: February 5, 2019

IN CAMERA

Subject: Ontario Trillium Foundation (OTF) Capital Grant – Canada 150 Rink – Application CP104348

Author: Shellee Fournier, CAO

OPEN COUNCIL

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-013 BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO EXECUTE A FUNDING AGREEMENT WITH THE ONTARIO TRILLIUM FOUNDATION FOR A CAPITAL GRANT IN THE AMOUNT OF \$150,000 TO BE PUT TOWARDS THE COST OF THE REFRIGERATION OF THE CANADA 150 RINK, AS PRESENTED IN COUNCIL REPORT CAO-2019-01.

STRATEGIC PLAN COMMENTS:

Sector 3 – Financial Sustainability – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family. Action E) Have staff seek out and apply for all grant opportunities.

BACKGROUND:

In September 2018, staff applied to the Ontario Trillium Foundation (OTF) under the Capital Stream seeking financial support towards the refrigeration of the Canada 150 Rink aka Gord Brown Memorial Rink.

INFORMATION/DISCUSSION:

On January 22, 2019, staff received notification that the Town's application had been approved for \$150,000.00. The OTF requires that the Town execute the attached funding agreement at its earliest opportunity.

APPLICABLE POLICY/LEGISLATION:

The signing authorities for the Corporation are the Mayor and Clerk.

FINANCIAL CONSIDERATIONS:

The approved grant is \$150,000. The overall cost of Phase 2 (the refrigeration component) is \$500,000. The balance of the funds needed for Phase 2 are part of the current fundraising efforts by the fundraising committee.

CONSULTATIONS:

J. François Sabourin, Program Manager, Ontario Trillium Foundation
Adam McCluskey, Parks and Recreation Manager
Shelley Hirstwood, Former Economic Development Manager

ATTACHMENTS:

Ontario Trillium Foundation Capital Stream Funding Agreement

APPROVAL	<hr/> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p> <hr/> <p>Shellee Fournier, CAO</p>
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MOTION / RESOLUTION OF COUNCIL

DATE: February 5, 2019	
Subject: Confirming By-law – February 5, 2019	
MOVED BY:	
SECONDED BY:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-014 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON FEBRUARY 5TH, 2019, BE READ THREE TIMES AND FINALLY PASSED THIS 5TH DAY OF FEBRUARY, 2019.</p>	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Deferred: _____

 Ted Lojko, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		