













COMMITTEE OF THE WHOLE MEETING MINUTES

On May 16, 2017
 At Emergency Services Building – 340 Herbert St

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
CHAIR:	Dwayne Fletcher	Shellee Fournier, CAO/Deputy Clerk
MEMBER:	Joe Jansen	Linda Robinson, Deputy Clerk
	Jan Hayes	Melanie Kirkby, Treasurer
	Anne Warren	Gary Bullock, Acting Fire Chief
	Erika Demchuk	Brenda Guy, Manager of Community Development
	Jeff Girling	Sherri Ogilvie, Supervisor of Public Utilities
	Brian Brooks	Shelley Hirstwood, Economic Development Manager
		Terry Gilmer, Manager of Parks & Recreation
REGRETS:		Kelly Shipclark, Clerk
		Paul McMunn, Manager of Public Works
1	CALL MEETING TO ORDER	
	Councillor Fletcher chaired the meeting. The meeting was called to order at 6:22 PM	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF	
	Councillor Brooks declared a conflict of interest regarding agenda item FIN 2017-14 – Community Grants Intake Two 2017 - The Gananoque Lions Club due to the fact that he is a past President and current member of the Gananoque Lions Club.	
3	APPROVAL OF MINUTES (ADOPTION)	
	<p>Moved by: Councillor Warren</p> <p>Be it resolved that the Committee of the Whole hereby adopt the minutes from the May 2, 2017 meeting.</p> <p style="text-align: right;">CARRIED</p>	

4	PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)
	Several members of the public spoke to reports on the agenda.
5	UNFINISHED BUSINESS - NONE
6	DISCLOSURE OF ADDITIONAL ITEMS - NONE
7	PUBLIC MEETINGS – NONE
8	DELEGATIONS - NONE
9	PRESENTATIONS BY STAFF (OTHERS)
10	CORRESPONDENCE – NOT REQUIRING ACTION
	Lanark County – Provincial Support for Opioid Strategy 
	Town of Prescott – Bill 68 
	Township of Adjala-Tosorontio –Canada’s 150 th Birthday 
	Township of Essa – New Driver Sign 
	UCLG- Media Release 
	Marion Sprenger – Vacancy Tax Rebate 
	Chris McDonald – Engineering Service Contracts 
	Community Grants Committee Minutes – March 13, 2017 
	Trees and Trail Advisory Panel Minutes – March 23, 2017 
	Heritage Committee Minutes - April 11, 2017 
	Councillor Girling advised that the Heritage Committee Minutes had him moving a motion but he did not attend. Staff will correct the error.
	CORRESPONDENCE – ACTION REQUIRED
	Council elected to action the correspondence received from Mr. McDonald.
	Moved by: Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends to the Council of the Town of Gananoque to direct staff to prepare an email in response to Mr. McDonald’s correspondence regarding Engineering Services.
	CARRIED - UNANIMOUS
11	STAFF REPORTS

Accounts Payable from April 29, 2017 to May 8, 2017 

Moved by: Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from April 29, 2017 to May 8, 2017 totalling \$93,832.54 as presented.

CARRIED - UNANIMOUS


Melanie Kirkby, Treasurer

FIN-2017-11 – Long Term Debt Schedule 

Moved by: Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends to the Council of the Town of Gananoque receive for information the 2017 Long Term Debt Schedule, as presented in Committee of the Whole report FIN-2017-11.


CARRIED - UNANIMOUS

FIN-2017-12 – 2017 Reserve Schedule 

Moved by: Councillor Jansen

Be it resolved that the Committee of the Whole hereby recommends to the Council of the Town of Gananoque receive for information the 2017 Reserve Schedule, as presented in Committee of the Whole report FIN-2017-12.

CARRIED - UNANIMOUS

FIN-2017-13 – 2016 Year End Results 

Moved by: Councillor Jansen

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive the Final 2016 Income Statement, as presented in Committee of the Whole Report FIN-2017-13.

CARRIED - UNANIMOUS

FIN-2017-14 – Community Grants Intake Two 2017 - The Gananoque Pirate Invasion 

Moved by: Councillor Brooks

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the Community Grant Committee Intake 2 2017 recommendation to grant \$5,000 to The Gananoque Pirate Invasion, as presented in Committee of the Whole Report FIN-2017-14.

CARRIED – UNANIMOUS

FIN-2017-14 – Community Grants Intake Two 2017 - The Gananoque Lions Club

Moved by: Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the Community Grant Committee Intake 2 2017 recommendation to grant \$1,670 to The Gananoque Lions Club, as presented in Committee of the Whole Report FIN-2017-14.

CARRIED – BY THOSE VOTING

FIN-2017-14 – Community Grants Intake Two 2017 - The Gananoque Curling Club

Moved by: Councillor Brooks

Be it resolved that the Committee Of The Whole hereby recommends that the Council of the Town of Gananoque approve the Community Grant Committee Intake 2 2017 recommendation to grant \$2,000 to the Gananoque Curling Club, as presented in Committee of the Whole Report FIN-2017-14.

CARRIED - UNANIMOUS

FIN-2017-14 – Community Grants Intake Two 2017 - The Frontenac Arch Biosphere Network

Moved by: Councillor Brooks

Be it resolved that the Committee of the Whole hereby recommends that The Council of the Town of Gananoque approve the Community Grant Committee Intake 2 2017 recommendation to grant \$2,500 to the Frontenac Arch Biosphere Network, as presented in Committee of the Whole Report FIN-2017-14.

CARRIED - UNANIMOUS

FIN-2017-14 – Community Grants Intake Two 2017 - Girls Incorporated Of Upper Canada

Moved by: Councillor Girling

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the Community Grant Committee Intake 2 2017 recommendation to grant \$0 to Girls Incorporated Of Upper Canada, as presented in Committee of the Whole Report FIN-2017-14.

CARRIED - UNANIMOUS

FIN-2017-15 – Capital Matters Pending



Moved by: Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Capital Matters Pending Update, as presented in Committee of the Whole Report FIN-2017-15.

CARRIED - UNANIMOUS

FIN-2017-16 – Vacancy Rebates 

Moved by: Councillor Warren

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque proceed with the process of implementing a two (2) year phase out of the Vacancy Rebate Program, commencing with the 2018 taxation year, as presented in Committee of the Whole Report FIN-2017-16.

Commercial		Industrial	
2017	30%	2017	35%
2018	15%	2018	17.5%
2019	No Rebate	2019	No Rebate

CARRIED - UNANIMOUS

- 12 **DISCUSSION OF ADDITIONAL ITEMS - NONE**
- 13 **NEXT MEETING – June 6, 2017**
- 14 **QUESTIONS FROM THE MEDIA - NONE**
- 15 **ADJOURNMENT**

Moved by: Councillor Warren

Be it resolved that this Committee of the Whole meeting adjourn at 7:35 PM.

CARRIED



Chair, Councillor Fletcher



Deputy Clerk, Linda Robinson