



DRAFT - REGULAR COUNCIL MEETING MINUTES

On December 16, 2014 @ 6:00 PM
At Emergency Services Building – 340 Herbert St

Item	Title/Description	
1	CLOSED MEETING OF COUNCIL	
	<p>MOTION No. 2014-328 Moved by: Councillor Warren Seconded by: Councillor Jansen Be it resolved that Council move into closed session for the purpose of discussing Property – Possible purchase of property Personal – Review of Library Board Applications Legal – Expropriation – Cooper Alley – Lawyer’s Update</p>	CARRIED
	MOVE OUT OF CLOSED SESSION	
	<p>MOTION No. 2014-331 Moved by: Councillor Jansen Seconded by: Councillor Warren Be it resolved that Council move out of closed session.</p>	CARRIED
2	CALL TO ORDER - Mayor Demchuk called the Regular Council meeting to Order at 6:00 PM	
	COUNCIL MEMBERS PRESENT	
	MAYOR: Erika Demchuk	
	COUNCILLORS: Brian Brooks Anne Warren Jeff Girling Joe Jansen Jan Hayes Dwayne Fletcher	
	STAFF PRESENT: Bonnie Dingwall, Interim CAO Stephen Hohner, Director of Public Works Brenda Guy, Community Development Manager Krista Vandewal, HR Specialist Bill McKennan, Treasurer Gerry Bennett, Fire Chief	
3	ADOPT OF AGENDA	
	<p>MOTION No. 2014-332 Moved by: Councillor Warren Seconded by: Councillor Jansen Be it resolved that Council hereby adopt the Agenda for the Meeting scheduled for the December 16, 2014 meeting. Further that the following items be added to the Agenda: Closed Session – Legal – Expropriation of Cooper Alley – Lawyer update Report 2014-24-RDS – Parking Correspondence – Brian Mabee – Town Crier Application By-law 2014-124 – Appointment of Interim Chief Administrative Officer By-law 2014-125 – Appointment of Interim Clerk; And that the Confirmation By-law be renumbered to be 2014-126.</p>	CARRIED
	<p>MOTION No.2014-333 Moved by: Councillor Jansen Seconded by: Councillor Warren Be it resolved that Council accept the resignation of Robert W. Small from the position of Chief Administrative Officer effective December 16, 2014.</p>	CARRIED

Item	Title/Description	
4	HEALTH SAFETY & WELLNESS	
Mayor Demchuk reminded everyone to have a safe Christmas.		
5	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF	
6	PUBLIC MEETINGS	
DP2014-06 – Proposed Class III Development Permit – 279 King St W & Bay Rd		
7	PUBLIC QUESTION/COMMENT	
Several residents commented on or asked questions regarding items on the agenda.		
8	DEPUTATION	
Gordon Brown, MP Leeds and Grenville – Congratulation and Greetings to new Council.		
COMMITTEE OF THE WHOLE		
MOTION No. 2014-334 Moved by: Councillor Jansen Seconded by: Councillor Fletcher Be it resolved that Council moved into Committee of the whole with Councillor Warren as Chair CARRIED		
11	MATTERS PENDING – Council reviewed the list of Matters Pending	
12	MOTIONS (COUNCIL DIRECTION TO STAFF) - None	
13	NOTICE OF MOTION (TO BE CONSIDERED AT THE NEXT REGULAR MEETING OF COUNCIL) - None	
COMMITTEE OF THE WHOLE RISES		
MOTION No. 2014-335 Moved by: Councillor Jansen Seconded by: Councillor Fletcher Be it resolved that the Committee of the Whole Rises. CARRIED		
<u>CONSENT MOTION</u>		
MOTION No. 2014-336 Moved by: Councillor Hayes Seconded by: Councillor Brooks Be it resolved that the items contained on the Consent Agenda are hereby received and processed as follows:		
DEPUTATION – Gordon Brown, MP Leeds and Grenville – Congratulation & Greeting to new Council		Receive for Info
REPORTS FROM MUNICIPAL OFFICERS are received and processed as follows		
2014-Oct-FIRE - Fire Service Report – Oct 2014		Receive for Info
2014-06-HR – Non-Union Cost of Living Adjustment		Receive and Adopt
2014-14-FIN - Agreement – OMAFRA – OCIF		By-law 2014-122
2014-15-CAO – Election of a Deputy Mayor – CAO will conduct process		Elections
2014-24-RDS - Parking		Receive for Info
2014-30-CD – DP2014-06-Site Control Agreement		Receive and Adopt
CORRESPONDENCE		
Trails and Urban Forest Committee – Arboretum Funds Consolidation into the Town Accounts		Receive and Approve Request
Trails and Urban Forest Committee – Jan 2011 to Nov 2014 Report		Receive for Info

Item	Title/Description		
	Halton Region – Buy American Provision in the American Recovery and Reinvestment Act	Receive for Info	
	Arthur Child Heritage Museum – 2014 Wrap up – Report on 2014 Grants received	Receive for Info	
	Cataraqui Region Conservation Authority – Letter of Congratulations	Receive for Info	
	Marion Sprenger – Initiating an Accessibility Advisory Committee	Receive for Info	
	Gananoque Boat Line Ltd. – Thanks - Pumping Station 3 Project during off-season	Receive for Info	
	Chris MacDonald – Procedural By-law – Public Input	Receive for Info	
	Lynda Garrah – Accessibility Committee	Receive for Info	
	Royal Canadian Legion Branch 92 – 2014 Grant Report	Receive for Info	
	Anne-Marie Koiner – Suggestion Finance and Infrastructure Committees	Receive for Info	
	Brian Mabee – Town Crier Application	Support Application	
MINUTES OF COUNCIL			
	Regular Council Meeting Minutes for Nov 17, 2014	Receive and Adopt	
	Inaugural Council Meeting Minutes for December 02, 2014	Receive and Adopt	
MINUTES OF COMMITTEES			
	Trails and Urban Forest Committee Minutes for Nov 19, 2014	Receive for Info	
	Cataraqui Source Protection Authority Minutes for Oct 22, 2014	Receive for Info	
	Cataraqui Region Conservation Authority Minutes for Oct 22, 2014	Receive for Info	
BY-LAWS (1st, 2nd, and/or 3rd Readings)			
	2014-116 – Multi Year Accessibility Plan	3 rd Reading	
	2014-117 – Integrated Accessibility Standards	3 rd Reading	
	2014-122 – Agreement OMAFRA – Ontario Infrastructure Fund Program – Formula Based Component	3 Readings	
	2014-123 – Appointment of Director of Public Works – Stephen Hohner	3 Readings	
	2014-124 – Appoint Interim CAO	3 Readings	
	2014-125 – Appoint Interim Clerk	3 Readings	
Save and Except			
	Report 2014-06 – Non-Union Cost of Living Adjustment.		
CARRIED			
19	ACCOUNTS		
20	COUNCIL ENQUIRIES & REPORTS (Reports must be in writing)		

Item	Title/Description	
	<p>MOTION No.2014-337 Move by: Councillor Brooks Seconded By: Councillor Hayes Be it resolved that Council direct the Clerk to prepare a By-law appointing the following Council members to the indicated committees:</p> <ul style="list-style-type: none"> • Police Services Board – Councillor Hayes/Mayor Demchuk • Library Board – Councillor Jansen • Planning Advisory Committee/Committee of Adjustment – Councillor Brooks and Councillor Warren • Community Grants Committee – Mayor Demchuk, Councillor Brooks, Councillor Fletcher • Playhouse Board – Councillor Girling 	CARRIED
	<p>MOTION No. 2014-338 Moved by: Councillor Girling Seconded by: Councillor Hayes Be it resolved that Council hereby direct staff to draft an amendment to the Town’s Procedural By-law to allow for the following:</p> <ol style="list-style-type: none"> 1. Deputy Mayor’s seat will rotate among councillors in alphabetical order starting with “W” and moving backwards to “A”. 2. That Councillors have the option to defer the Deputy seat to another member for an agreed alternate period. 	CARRIED
	<p>MOTION No. 2014-339 Moved by: Councillor Brooks Seconded by: Councillor Hayes Be it resolved that Council hereby direct that the Chair of the Committee of the whole shall rotate between Council members in alphabetical order.</p>	CARRIED
	<p>MOTION No. 2014-340 Moved by: Councillor Brooks Seconded by: Councillor Hayes Be it resolved that Council hereby set aside the Procedural By-law in so far as the February 17th Council meeting to have it moved to February 18th, 2014 to accommodate Water and Sewer Statutory Standard of Care Training for members.</p>	CARRIED
	<p>MOTION No. 2014-341 Moved by: Councillor Jansen Seconded by: Councillor Warren Be it resolved that Council direct staff to review the feasibility and associated costs of providing each member of Council with laptops or note books computers, for their use in administering Council business. Further that the items be included in the 2015 Budget.</p>	CARRIED
	<p>MOTION No. 2014-342 Moved by: Councillor Hayes Seconded by: Councillor Brooks Be it resolved that Council approve the non-union cost of living adjustment be _____%.</p>	DEFERRED
21	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS - NONE	
22	CONFIRMATION BY-LAW	
	<p>MOTION No. 2014-343 Moved by: Councillor Jansen Seconded by: Councillor Warren Be it resolved that By-law 2014-126 being a by-law to confirm the proceedings of Council at their meetings held on December 2 and 16, 2014 be read three times and finally passed this 16th day of December, 2014.</p>	CARRIED
23	ADJOURNMENT	
	<p>Moved by: Councillor Warren Be it resolved that Council adjourn this regular meeting of Council at 7:42 PM.</p>	
	Mayor, Erika Demchuk	Clerk, Bonnie Dingwall