




## REGULAR COUNCIL MEETING MINUTES

On May 16, 2017 @ 5:30 PM  
 At Emergency Services Building – 340 Herbert St

Item	Title/Description	
<b>COUNCIL MEMBERS PRESENT</b>		<b>STAFF PRESENT</b>
<b>MAYOR:</b>	Erika Demchuk	Shellee Fournier, CAO
<b>COUNCILLORS:</b>	Joe Jansen	Linda Robinson, Deputy Clerk
	Brian Brooks	Melanie Kirkby, Treasurer
	Anne Warren	Linda Sicoli, Economic Development Manager
	Jeff Girling	Brenda Guy, Manager of Community Development
	Jan Hayes	Sherri Ogilvie, Supervisor of Public Utilities
	Dwayne Fletcher	Gary Bullock, Acting Fire Chief
		Terry Gilmer, Manager of Parks & Recreation
<b>REGRETS:</b>		Kelly Shipclark, Clerk
		Paul McMunn, Manager of Public Works
1	<b>CALL MEETING TO ORDER</b>	
	Mayor Demchuk called the Regular Council meeting to order at 5:30 PM	
2	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; GENERAL NATURE THEREOF</b>	
	Councillor Brooks declared a conflict of interest regarding agenda item Council Report RECM 2017-01 – Accessible Beach Ramp because he is a past President and current member of the Gananoque Lions Club.	
3	<b>CLOSED MEETING OF COUNCIL</b>	
	<b>RESOLUTION No. 2017-059 Moved by: Councillor Warren Seconded by: Councillor Girling</b>	
	Be it resolved that Council move into closed session for:	
	<p><b>Personal matters concerning an identifiable individual, including Municipal or Board employee</b>                      Staff Matter</p>	
	<b>CARRIED - UNANIMOUS</b>	
	<b>MOVE OUT OF CLOSED SESSION</b>	
	<b>RESOLUTION No. 2017-060 Moved by: Councillor Girling Seconded by: Councillor Jansen</b>	
	Be it resolved that Council move out of closed session.	
	<b>CARRIED - UNANIMOUS</b>	
4	<b>MATTERS ARISING FROM CLOSED SESSION - NONE</b>	
5	<b>PRESENTATIONS/AWARDS/DEPUTATION</b>	
	Mayor Demchuk made a presentation on the Toniata Happiness Project.	
6	<b>MAYOR'S DECLARATIONS</b>	
7	<b>UNFINISHED BUSINESS</b>	

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	<p><b>RESOLUTION No. 2017-061 Moved by:</b> Councillor Jansen <b>Seconded by:</b> Councillor Girling</p> <p>Be it resolved that the Council of the Town of Gananoque, subject to CRCA approval, approves the final design, engineered drawings, and location of the water accessible ramp, as presented in Committee of the Whole Report COW-RECM-2017-03, accepting the updated information as requested; use of concrete instead of asphalt.</p> <p>And further, that Council approves a \$9,000 draw from the Town’s Contingency Fund to proceed with adding accessible doors to the bathrooms and concrete at Joel Stone Park, as presented in Council Report- RECM-2017-01.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>																		
8	<p><b>CONSENT AGENDA</b></p>																		
	<p><b>RESOLUTION No. 2017-062 Moved by:</b> Councillor Warren <b>Seconded by:</b> Councillor Girling</p> <p>Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:</p>																		
	<p><b>BY-LAWS INCLUDED IN THE CONSENT AGENDA</b></p>																		
	<p>By-law 2017-033 – Appoint Board of Managers for the Downtown BIA (3 Readings) </p>																		
	<p>By-law 2017-034 – Approve 2017 BIA Operating and Capital Budget (3 Readings) </p>																		
	<p>By-law 2017-035 – Approve 2017 Tax Rates and Ratios (3 Readings) </p>																		
	<p><b>MOTIONS</b></p>																		
	<p><b>Approval of Council Minutes – April 18, 2017</b></p> <p>Be it resolved that the Council of the Town of Gananoque hereby approves the minutes for April 18, 2017.</p>																		
	<p><b>Approve Committee of the Whole report ED-2017-07 – Business Incubator Business Plan</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby endorse the Business Incubator Business Plan, Riverlaunch;</p> <p>And further, that Council direct staff to proceed as detailed in Table 1;</p> <p>And further, that Council earmark \$100,000 from the Economic Development Casino Reserve to be used as matching funds for grant applications to be approved by Council, as presented in Committee of the Whole report ED-2017-07.</p>																		
	<p><b>Approval of the appointment of BIA Board of Managers</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby appoint the following members to the BIA Board of Managers as follows:</p> <table data-bbox="258 2010 1247 2360"> <tr> <td>Bruce Davis</td> <td>Chair</td> </tr> <tr> <td>Cathy Foy</td> <td>Past Chair</td> </tr> <tr> <td>Tom Stormonth</td> <td>Treasurer</td> </tr> <tr> <td>Shannon Treanor</td> <td>Director</td> </tr> <tr> <td>Zach Treanor</td> <td>Director</td> </tr> <tr> <td>Yun Ting Tsai</td> <td>Director</td> </tr> <tr> <td>Lisa Robichaud</td> <td>Director</td> </tr> <tr> <td>Carolyn Harding</td> <td>Director</td> </tr> <tr> <td>Mayor Erika Demchuk</td> <td>Town Council Representative and Director at Large</td> </tr> </table>	Bruce Davis	Chair	Cathy Foy	Past Chair	Tom Stormonth	Treasurer	Shannon Treanor	Director	Zach Treanor	Director	Yun Ting Tsai	Director	Lisa Robichaud	Director	Carolyn Harding	Director	Mayor Erika Demchuk	Town Council Representative and Director at Large
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Item	Title/Description
<p><b>Receive Accounts Payable from April 11, 2017 to April 28, 2017</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive the Statement of Accounts Payable for Cheques issued from April 11, 2017 to April 28, 2017 totalling \$119,661.08 as presented.</p>	
<p><b>Receive Committee of the Whole report ED-2017-08 – Visitor Centre Season Launch</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive the Visitor Centre Season Launch Report for information purposes as presented in Committee of the Whole report ED-2017-08.</p>	
<p><b>Receive Committee of the Whole report FIN-2017-09 – 2017 Tax Rates and Ratios</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approves By-law 2017-035, being a By-law to approve the 2017 Tax Rates and Ratios, as presented in Committee of the Whole report FIN-2017-09.</p>	
<p><b>Approve Committee of the Whole report FIN-2017-10 – 2017 BIA Operating and Capital Budget</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approves By-law 2017-034, being a By-law to approve the 2017 BIA Operating and Capital Budget, as presented in Committee of the Whole report FIN-2017-10.</p>	
<p><b>Receive Committee of the Whole report UTIL-2017-04 – Utilities First Quarter Report</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive the Utilities First Quarter Report for information purposes, as presented in Committee of the Whole report UTIL-2017-04.</p>	
<p><b>CARRIED - UNANIMOUS</b></p>	
9	<b>MOTIONS</b> (Council Direction to Staff) - <b>NONE</b>
10	<b>NOTICE REQUIRED UNDER THE NOTICE BY-LAW</b> - <b>NONE</b>
11	<b>COMMITTEE UPDATES (COUNCIL REPS)</b> - <b>NONE</b>
12	<b>MISCELLANEOUS BUSINESS</b>
13	<b>CONFIRMATION BY-LAW</b>
<p><b>RESOLUTION No. 2017-063 Moved by:</b> Councillor Jansen <b>Seconded by:</b> Councillor Brooks</p> <p>Be it resolved that By-law 2017-036 being a By-law to confirm the proceedings of Council at its meeting held on May 16, 2017 be read three times and finally passed this 16<sup>th</sup> day of May, 2017.</p> <p style="text-align: right;"> <b>CARRIED - UNANIMOUS</b></p>	
14	<b>ADJOURNMENT</b>
<p><b>Moved by:</b> Councillor Fletcher</p> <p>Be it resolved that Council adjourn this regular meeting of Council at 6:22 PM.</p>	
	
Mayor, Erika Demchuk	Deputy Clerk, Linda Robinson