

The Corporation of the Town of

COMMITTEE OF THE WHOLE MEETING MINUTES
 On June 5, 2018
 At Emergency Services Building – 340 Herbert Street

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
CHAIR:	Erika Demchuk	Shellee Fournier, CAO
MEMBERS:	Joe Jansen	Penny Kelly, Clerk/CEMC
	Anne Warren	Melanie Kirkby, Treasurer
	Brian Brooks	Paul McMunn, Manager of Public Works
	Jeff Girling	Steve Tiernan, Fire Chief
	Jan Hayes	Sherri Ogilvie, Supervisor of Public Utilities
	Dwayne Fletcher	Terry Gilmer, Manager of Parks & Recreation
		Shellee Hirstwood, Manager of Economic Development
REGRETS:		Brenda Guy, Community Development Manager
1	CALL MEETING TO ORDER	
	Councillor Girling chaired the meeting. The meeting was called to order at 6:29 PM.	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – NONE	
3	APPROVAL OF MINUTES - May 15, 2018 (ADOPTION)	
	Moved by: Councillor Brooks	
	BE IT RESOLVED THAT THE COMMITTEE OF THE WHOLE HEREBY ADOPT THE MINUTES FROM THE MAY 15, 2018 MEETING.	
	CARRIED - UNANIMOUS	
4	PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)	
	Members of the public spoke to items on the Agenda.	
5	UNFINISHED BUSINESS	
	COW-CSC-2018-03 – Managing Council Member(s) Meeting Attendance	
	Moved By: Councillor Brooks	
	AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVE OPTION #1, PASS BY-LAW NO. 2018-055, BEING A BY-LAW TO AMEND THE COUNCIL CODE OF CONDUCT POLICY TO INSERT A NEW SECTION, AS FOLLOWS:	

"COUNCIL ATTENDANCE AT COUNCIL/COMMITTEE MEETINGS

IN ORDER TO EFFECTIVELY MANAGE COUNCIL MEMBER(S) PARTICIPATION IN ACTIVITIES OF THE AGENCIES, BOARDS AND COMMITTEES TO WHICH THEY ARE APPOINTED, COUNCIL MEMBERS' ATTENDANCE SHALL BE RECORDED IN THE MINUTES. THE RECORD SHALL SHOW THOSE MEMBERS PRESENT, ABSENT, AND/OR ABSENT ON COUNCIL BUSINESS.

- A. MEMBERS MAY BE ABSENT FOR UP TO FOUR (4) REGULARLY SCHEDULED COMMITTEE OF THE WHOLE (COW) / COUNCIL MEETINGS PER CALENDAR YEAR WITHOUT DEDUCTION, BUT FOR THE FIFTH (5TH) MEETING AND FOR EACH MEETING THEREAFTER, THERE SHALL BE A DEDUCTION FROM THE ANNUAL ALLOWANCE IN THE AMOUNT OF ONE-HUNDRED AND FIFTY DOLLARS (\$150) FOR EACH MEETING MISSED BY A MEMBER.
- B. IN ADDITION, MEMBERS MAY BE ABSENT FOR UP TO THREE (3) REGULARLY SCHEDULED ADVISORY PANELS / OTHER BOARDS AND BODIES MEETINGS PER CALENDAR YEAR (PER EACH AP/OBB) WITHOUT DEDUCTION, BUT FOR THE FOURTH MEETING AND FOR EACH MEETING THEREAFTER, THERE SHALL BE DEDUCTED FROM THE ANNUAL ALLOWANCE, THE SUM OF SEVENTY-FIVE (\$75) FOR EACH MEETING MISSED BY A MEMBER.
- C. IT IS UNDERSTOOD THAT ATTENDANCE SHALL BE RECORDED FOR SPECIAL MEETINGS CALLED IN ACCORDANCE WITH THE PROVISION OF THE PROCEDURE BY-LAW OF THE TOWN OF GANANOQUE, BUT SUCH ATTENDANCE WILL NOT RESULT IN A REDUCTION OF A COUNCIL MEMBER'S ALLOWANCE.
- D. BY WRITTEN APPROVAL OF THE MAYOR (OR DESIGNATE), A COUNCIL MEMBER MAY BE RECORDED AS "ABSENT ON COUNCIL BUSINESS". WHEN A MEMBER IS RECORDED IN SUCH A MANNER, NO DEDUCTION FROM COUNCIL COMPENSATION WILL OCCUR. WHERE THE COUNCIL MEMBER IS THE MAYOR, THE DEPUTY MAYOR SHALL PROVIDE SUCH WRITTEN APPROVAL.
- E. PURSUANT TO THE ABOVE, IF A COUNCIL MEMBER IS AWAY DUE TO SPECIAL CIRCUMSTANCES, ACCOMMODATIONS MAY BE GRANTED IN THE SAME FORM AS PRESCRIBED IN "D" ABOVE."


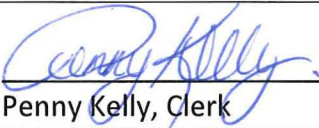
THIS BY-LAW SHALL COME INTO FULL FORCE AND EFFECT ON JANUARY 1, 2019."

WITH REGARDS TO MANAGING COUNCIL MEMBER(S) MEETING ATTENDANCE, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT CSC-2018-03.

CARRIED – UNANIMOUS

6	DISCLOSURE OF ADDITIONAL ITEMS – NONE
7	DELEGATIONS – NONE
8	PRESENTATIONS BY STAFF – NONE
9	CORRESPONDENCE
	Municipality of East Ferris – Resolution No. 2018-165 – Bill 16, <i>Respecting Municipal Authority Over Landfilling Sites Act</i> – Request for Support
	Town of Oakville – CN Intermodal Update

	<p>Brett Gibson – Lou Jeffries 13th Annual Scholarship Game – Request for Council Grant</p> <p>Moved by: Councillor Brooks</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVE A COUNCIL GRANT IN THE AMOUNT OF \$500.00, REGARDING THE ICE RENTAL FEE FOR THE LOU JEFFRIES 13TH ANNUAL SCHOLARSHIP GAME BEING HELD ON SEPTEMBER 15, 2018, AS REQUESTED BY BRETT GIBSON, EVENT COORDINATOR'S CORRESPONDENCE DATED MAY 25, 2018.</p> <p style="text-align: right;">CARRIED – 6 Ayes, 1 Nay</p> <p>Arthur Child Heritage Museum – Spring Newsletter 2018</p> <p>City of Quinte West – Cannabis Grace Period Request</p> <p>Ontario Good Roads Association (OGRA) – Invitation to join the “preferred Autonomous Vehicles Test Corridor</p> <p>Downtown Gananoque BIA – Letter of Support for Gananoque Farmers’ Market (+Reference Report COW-RECM-2018-08)</p>
10	<p>STAFF REPORTS</p>
	<p>Accounts Payable from May 9, 2018 to May 30, 2018</p> <p>Moved by: Councillor Warren</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVE THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM MAY 9, TO MAY 30, 2018 TOTTALLING \$797,057.80, AS PRESENTED.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p> <p>COW-RECM-2018-08 – Farmers Market – Town Park Rental Fee</p> <p>Moved by: Councillor Fletcher</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW 2018-056, BEING A BY-LAW TO AMEND THE GENERAL FEES & RATES SCHEDULE “H” FOR COMMUNITY RECREATIONAL SERVICES, SPECIFICALLY FEES ASSOCIATED WITH THE OPERATION OF THE FARMERS MARKET AT TOWN HALL PARK WITH OPTION #1 (AMEND THE FEES & RATES BY-LAW TO INCLUDE A RATE OF \$0.00 FOR THE FARMERS MARKET), AS PRESENTED IN COW REPORT RECM-2018-08.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p> <p>COW-RECM-2018-09 – Non-Contributing User Fees – Lou Jeffries Recreation Centre</p> <p>Moved by: Councillor Fletcher</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVE OPTION #2 (CHARGE NON-RESIDENTS FULL PRIME RENTAL FEES) REGARDING NON-CONTRIBUTING USER FEES AT THE LOU JEFFRIES RECREATION CENTRE, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT RECM-2018-09.</p> <p style="text-align: right;">CARRIED – 6 Ayes, 1 Nay</p>

	<p>COW-FIN-2018-24 – Establish an Investment Policy</p> <p>Moved by: Councillor Warren</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2018-057 BEING A BY-LAW TO ESTABLISH AN INVESTMENT POLICY, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT FIN-2018-24.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-CSC-2018-04 – Council and Committee of the Whole Meetings – August 2018</p> <p>Moved by: Councillor Warren</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PROVIDE AN EXEMPTION TO THE PROCEDURAL BY-LAW, SPECIFICALLY ITEM 5.3.4., “TIME OF MEETING – COUNCIL”, TO CANCEL THE AUGUST 21, 2018 REGULAR COUNCIL AND COMMITTEE OF THE WHOLE MEETINGS, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT CSC-2018-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-LIB-2018-02 – Gananoque Public Library Quarterly Report</p> <p>Moved by: Councillor Fletcher</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVE THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT, AS PRESENTED IN COW REPORT LIB-2018-02.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
12	DISCUSSION OF ADDITIONAL ITEMS – NONE
13	NEXT MEETING – June 19, 2018
14	QUESTIONS FROM THE MEDIA – NONE
15	ADJOURNMENT
	<p>Moved by: Councillor Fletcher</p> <p>Be it resolved that the Committee of the Whole hereby adjourn the June 5, 2018 meeting at 7:25 PM.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
 <hr/> Jeff Girling, Chair	 <hr/> Penny Kelly, Clerk