



SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES

On Thursday, December 5 and Friday, December 6, 2019
 At Town Hall Council Chambers, 2nd Floor, 30 King Street East

COMMITTEE MEMBER PRESENT		STAFF PRESENT
Chair:	Matt Harper	Shellee Fournier, CAO
Members:	Ted Lojko	Penny Kelly, Clerk/CEMC
	Dave Anderson	Brenda Guy, Manager of Planning and Development
	Adrian Haird	Melanie Kirkby, Treasurer
	Mike Kench (arrived at 9:26 AM on December 6, 2019)	Garry Hull, Police Chief (December 5, 2019)
	Dennis O'Connor	Kari Lambe, Manager of Community Services
	David Osmond	Paul McMunn, Manager of Public Works
		Steve Tiernan, Fire Chief
Regrets:		Garry Hull, Police Chief (December 6, 2019)

1.	Call Meeting to Order
	Councillor Harper chaired the meeting. The meeting was called to order at 9:02 AM on December 5, 2019.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Public Question / Comment – None
4.	Presentation of Operating and Capital Budgets
	Melanie Kirkby, Treasurer
	2020 Operating Budget – Introduction / Overview
	<ul style="list-style-type: none"> Melanie Kirkby, Treasurer, provided an overview of the Budget process.
Department Operating Budgets	
Tab 1	Council
	<ul style="list-style-type: none"> Melanie Kirkby, Treasurer, presented the Council Operating Budget.
Amend Council Remuneration By-law No. 2017-073 – Schedule 'A'	
Moved by: Deputy Mayor Osmond	
AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO AMEND BY-LAW NO.	


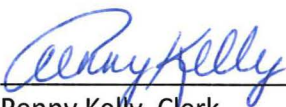

2017-073, SCHEDULE 'A', TO REDUCE THE ANNUAL BASE ALLOWANCE AS OF JANUARY 2020, FROM A 6% INCREASE TO A 4.4% INCREASE.

CARRIED – 4 Ayes, 3 Nays

Tab 2	Corporate Services <ul style="list-style-type: none"> Melanie Kirkby, Treasurer, presented the Corporate Operating Budget.
Tab 3	Fire <ul style="list-style-type: none"> Steve Tiernan, Fire Chief, presented the Fire Services Operating Budget.
*Councillor Anderson left the room at 10:21 AM and returned at 10:24 AM.	
*Councillor Haird left the room at 10:28 AM and returned at 10:31 AM.	
***The Chair called a recess at 10:38 AM	
***The meeting resumed at 10:50 AM	
*** Tab 12, Community and Council Grants – Wheels of Care delegation was heard at this point.	
Tab 4	Police <ul style="list-style-type: none"> Garry Hull, Police Chief, presented the Police Services Operating and Capital Budgets.
Tab 5	Building / By-law Enforcement / Animal Control <ul style="list-style-type: none"> Brenda Guy, Manager of Community Development, presented the Building, By-law Enforcement and Animal Control Operating Budgets.
*Councillor Haird left the room at 11:40 AM and returned at 11:42 AM.	
*Councillor Kench left the room at 11:47 AM and returned at 11:54 AM.	
*Councillor Anderson left the room at 11:55 AM and returned at 11:58 AM.	
***The Chair called a recess at 12:16 PM for lunch.	
***The meeting resumed at 1:03 PM.	
**Tab 11, Municipal Grants (Library) was heard at this point.	
Tab 6	Public Works <ul style="list-style-type: none"> Paul McMunn, Manager of Public Works, presented the Public Works Operating Budget.
*Councillor Anderson left the room at 2:35 PM and returned at 2:43 PM.	
Tab 7	Planning / COA / Properties <ul style="list-style-type: none"> Brenda Guy, Manager of Planning and Development, presented the Planning, COA and Properties Operating Budgets.
Tab 8	Economic Development / Visitor Centre <ul style="list-style-type: none"> Kari Lambe, Manager of Community Services presented the Economic Development / Visitor Centre, and; Recreation budgets.
Tab 9	Recreation <ul style="list-style-type: none"> Reference Tab 8.

***The Chair called a recess at 3:30 PM.	
***The meeting resumed at 3:41 PM.	
Tab 10	External Agencies – Joint Services <ul style="list-style-type: none"> Melanie Kirkby, Treasurer, presented the Joint Services Operating Budget.
Tab 11	Municipal Grants (Library / Museum) <ul style="list-style-type: none"> Deirdre Crichton, Library CEO, and Chris McDonald, Library Board Member, presented the 2020 Library Operating Budget.
Tab 12	Community and Council Grants <ol style="list-style-type: none"> Wheels of Care <ul style="list-style-type: none"> Cliff Byrnes, President introduced members who attended in support of the Wheels of Care Community / Council Grant Application. The following spoke to their application: Judy Moore, Client; Randy Jenkins, Rotary Club; Brian Tunncliffe, Lions Club of Gananoque, and; Brett Gibson, Carveth Care Centre. Cliff Byrnes provided an overview of their Council Grant request. Gananoque Horticultural Society <ul style="list-style-type: none"> Elaine Collins presented the Gananoque Horticultural Society's Application regarding a Council Grant to support their 100th Year Anniversary. Literary Festival <ul style="list-style-type: none"> Deirdre Crichton, appeared before the Committee of the Whole and provided an overview of the Literary Festival's Council Grant request.
Community / Council Grants – Direction to Staff	
	<p>Moved by: Deputy Mayor Osmond: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES:</p> <ol style="list-style-type: none"> MOVING \$25,000 FROM COUNCIL GRANTS TO COMMUNITY GRANTS; IMPLEMENT A \$5,000 CAP ON INDIVIDUAL COUNCIL GRANTS, AND; APPLY COMMUNITY GRANT DECISION-MAKING MODEL AS OF 2020 AS IF IT IS THE FIRST YEAR OF APPLYING. <p style="text-align: right;">CARRIED – 6 Ayes, 1 Nay</p>
Tab 13	Water / Wastewater <ul style="list-style-type: none"> This item will be presented in January 2020.
***Moved by Councillor Anderson to recess the Special Committee of the Whole meeting of December 5, 2019 at 3:59 PM, and further that the Committee will reconvene on December 6, 2019, at 9:00 AM. <p style="text-align: right;">CARRIED – UNANIMOUS</p>	

The Special Committee of the Whole meeting reconvened at 9:07 AM on December 6, 2019.

Tab 14	<p>2020 Capital</p> <ul style="list-style-type: none"> • Council reviewed all Capital Projects listed for 2020.
	<p>2020 Capital Budget – As Amended</p> <p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE 2020 CAPITAL BUDGET, AS AMENDED.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>*Councillor Kench entered the room at 9:26 AM</p>	
<p>***The Chair called a recess at 10:27 AM</p>	
<p>*Penny Kelly, Clerk left the meeting at 10:27 AM and Shellee Fournier continued the meeting as CAO / Deputy Clerk.</p>	
<p>***The meeting resumed at 10:42 AM</p>	
Tab 15	<p>2019 Capital Matters Pending</p> <p>Capital Matters Pending</p> <ul style="list-style-type: none"> • Melanie Kirkby, Treasurer, presented the 2019 Capital Matters pending.
5.	<p>Motions (Council Direction to Staff) – None</p>
6.	<p>Adjournment</p>
	<p>Moved by: Councillor O’Connor Be it resolved that the Committee of the Whole hereby adjourns the Special Meeting of the Committee of the Whole on December 6, 2019, meeting at 12:58 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p style="text-align: center;"> <hr/> Matt Harper, Chair</p>	<p style="text-align: center;"> <hr/> Penny Kelly, Clerk</p> <p style="text-align: center;"> <hr/> Shellee Fournier, Deputy Clerk</p>