







COMMITTEE OF THE WHOLE MEETING MINUTES

On February 20, 2018

At Emergency Services Building – 340 Herbert Street

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
CHAIR:	Brian Brooks	Shellee Fournier, CAO
MEMBERS:	Erika Demchuk	Penny Kelly, Clerk/CEMC
	Dwayne Fletcher	Steve Tiernan, Fire Chief
	Jan Hayes	Brenda Guy, Community Development Manager
	Joe Jansen	Terry Gilmer, Manager of Parks & Recreation
	Anne Warren	Linda Sicoli, Economic Development Manager
		Sherri Ogilvie, Supervisor of Public Utilities
REGRETS:	Jeff Girling	Melanie Kirkby, Treasurer
		Paul McMunn, Manager of Public Works
1	CALL MEETING TO ORDER	
	Councillor Brooks chaired the meeting. The meeting was called to order at 6:14 PM.	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF – NONE	
3	APPROVAL OF MINUTES - February 6, 2018 (ADOPTION)	
	Moved by: Councillor Fletcher	
	Be it resolved that the Committee of the Whole hereby adopt the minutes from the February 6, 2018 meeting.	
	CARRIED - UNANIMOUS	
4	PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)	
	Members from the public spoke to several items on the Agenda.	
5	UNFINISHED BUSINESS	
	Shellee Fournier, Chief Administrative Officer (CAO)	
	COW-CAO-2018-03 – Managing Unreasonable Customer Behaviour Policy	
	Moved by: Councillor Fletcher	

	<p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque pass By-law No. 2018-009, Being a by-law to adopt the Managing Unreasonable Customer Behaviour Policy, as presented in Committee of the Whole Report CAO-2018-03.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
6	DISCLOSURE OF ADDITIONAL ITEMS – NONE
7	PUBLIC MEETINGS – NONE
8	DELEGATIONS – NONE
9	PRESENTATIONS BY STAFF – NONE
10	CORRESPONDENCE
	Leeds, Grenville & Lanark District Health Unit – Board of Health Meeting – January 25, 2018
	United County of Leeds and Grenville – Media Release – County Council Meeting Highlights from January 25, 2018
	United County of Leeds and Grenville – Media Release – Newly Designed Counties Website
	Thousand Island Playhouse – Marine Fueling Business Case
	Town of Essex – Letter to Association of Municipalities of Ontario (AMO) – Offering School Property to Municipalities
	J. E. Garrah – Host and Subsidize the September 2018 Poker Run and Other Entertainment
11	STAFF REPORTS
	<p>Accounts Payable from February 1, 2018 to February 13, 2018</p> <p>Moved by: Councillor Fletcher</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Statement of Accounts Payable for cheques issued from February 1, 2018 to February 13, 2018 totalling \$273,772.03, as presented.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>COW-FIN-2018-05 – Capital Matters Pending</p> <p>Moved by: Councillor Fletcher</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Capital Matters Pending Update, as presented in Committee of the Whole Report FIN-2018-05.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-FIN-2018-06 – Ministry of Municipal Affairs and Housing (MMAH) Financial Indicator Review</p> <p>Moved by: Councillor Fletcher</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Ministry of Municipal Affairs and Housing (MMAH) Financial Indicator Review, as presented in Committee of the Whole Report FIN-2018-06.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>

	<p>COW-ED-2018-02 – Bluff Park Dedication – Agnes Maule Machar</p> <p>Moved by: Councillor Warren Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque authorize the installation of a plaque at Bluff Park by Parks Canada recognizing Agnes Maule Machar as a person of National Historic Significance, as presented in Committee of the Whole Report ED-2018-02.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>		
	<p>COW-FIRE-2018-03 – 2017 Fourth Quarter - Year End Fire Report</p> <p>Moved by: Councillor Warren Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive the 2017 Fourth Quarter and Year-End Fire Report for information purposes, as presented in Report COW-FIRE-2018-03.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>		
	<p>COW-LIB-2018-01 – Gananoque Public Library Quarterly Report</p> <p>***Mr. McDonald provided an overview of the Public Library Quarterly Report.</p> <p>Moved by: Councillor Warren Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Gananoque Public Library Quarterly Report for information purposes, as presented Report COW-LIB-2018-01.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>		
12	DISCUSSION OF ADDITIONAL ITEMS - NONE		
13	NEXT MEETING – March 6, 2018		
14	QUESTIONS FROM THE MEDIA – NONE		
15	ADJOURNMENT		
	<p>Moved by: Councillor Warren Be it resolved that the Committee of the Whole hereby adjourn the February 20, 2018 meeting at 6:53 PM.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>		
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">  <hr/> Brian Brooks, Chair </td> <td style="width: 50%; text-align: center;">  <hr/> Penny Kelly, Clerk/CEMC </td> </tr> </table>		 <hr/> Brian Brooks, Chair	 <hr/> Penny Kelly, Clerk/CEMC
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