



**REGULAR COUNCIL MEETING MINUTES**

Held on Tuesday, January 12, 2021 at 6:00 PM

Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
<b>Mayor:</b>	Ted Lojko	Shellee Fournier, CAO
<b>Councillors:</b>	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	

<b>1.</b>	<b>Call Meeting to Order</b>
	Mayor Lojko called the meeting to order at 5:01 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof</b>
<b>3.</b>	<b>Closed Meeting of Council (Beginning at 5:00 PM)</b>
	<p><b>Move Into Closed Session</b></p> <ul style="list-style-type: none"> <li>Moved by Councillor Haird that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 5:01 PM for the purpose of discussing: <ol style="list-style-type: none"> <li>One (1) item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose, and;</li> <li>Two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board regarding a property matter, and; a Gananoque Boat Line (GBL) / Hornblower matter.</li> </ol> </li> </ul> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>4.</b>	<b>Move Out of Closed Session at 5:45 PM</b>
	The Open Session of Council began at 6:01 PM
<b>5.</b>	<b>Matters Arising from Closed Session</b>
	<ul style="list-style-type: none"> <li>Mayor Lojko reported that a Closed Meeting was held and Council discussed one (1) item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose, and; two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board, with respect to a property matter and; a Gananoque Boat Line (GBL) / Hornblower matter. There was nothing to report out on these items.</li> </ul>
<b>6.</b>	<b>Public Question / Comment (Only Addressing Reports on the Agenda)</b>
	<ul style="list-style-type: none"> <li>Members of the public spoke to items listed on the Agenda.</li> </ul>
<b>7.</b>	<b>Disclosure of Additional Items – None</b>
<b>8.</b>	<b>Presentations / Awards / Deputations – None</b>

9.	<b>Delegations – None</b>
10.	<b>Mayor’s Declaration – None</b>
11.	<b>Public Meetings – None</b>
12.	<b>Correspondence</b>
	1. Accounts Payable – December 9 to 31, 2020
	2. <b>United Counties of Leeds and Grenville – Joint Services Committee – Amend Agreement</b> <ul style="list-style-type: none"><li>Council generally agreed to postpone this item until further clarification is received from the United Counties of Leeds and Grenville regarding the proposed Joint Service Committee Agreement amendments.</li></ul>
	3. Cataraqui Region Conservation Authority (CRCA) – Cataraqui Conservation Municipal Levies – 2021
	4. Leeds, Grenville & Lanark District Health Unit – Municipal Levy 2021
	5. Ontario Health – Potential Transfers to Ontario Health
	6. United Counties of Leeds and Grenville – Media Release – Roger Haley Sworn in as Leeds Grenville Warden
	7. United Counties of Leeds and Grenville – Media Release – Highlights of Counties Council Meeting – December 17, 2020
	8. Ministry of Energy, Northern Development and Mines – Long-Term Energy Plan
	9. University Hospitals Kingston Foundation – COVID-19 Response
	10. Minutes – Heritage Advisory Panel – Wednesday, December 2, 2020
13.	<b>Unfinished Business</b>
	<b>Council-FIN-2021-01 – Gord Brown Memorial (GBM) Canada 150 Rink Financial Update</b>
	<b>Motion #21-002 – Gord Brown Memorial (GBM) Canada 150 Rink Financial Update</b> <p><b>Moved by:</b> Councillor Kench <b>Seconded by:</b> Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GORD BROWN MEMORIAL (GBM) CANADA 150 RINK FINANCIAL UPDATE FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT FIN-2021-01.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
14.	<b>Consent Agenda</b>
	<b>Moved by:</b> Councillor Haird <b>Seconded by:</b> Councillor Kench Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:
	<b>MOTION:</b>
	<b>#21-001 – Approval of Minutes – Thursday, December 3 and 10, and Tuesday, December 15, 2020</b> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE SPECIAL MINUTES OF THURSDAY, DECEMBER 3RD AND 10TH, 2020, AND ITS REGULAR MINUTES OF TUESDAY, DECEMBER 15TH, 2020 MEETING.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
15.	<b>Motions (Council Direction to Staff)</b>
	<b>1. Notice of Motion – Poet Laureate – Councillor O’Connor</b>
	<b>**Moved by Councillor O’Connor and Seconded by Councillor Haird to amend the recommendation to remove “AND FURTHER THAT THE ANNUAL HONORARIUM IN THE AMOUNT OF \$500, BE FUNDED FROM COMMUNITY GRANTS” and replace with “AND FURTHER, THAT O’CONNOR GALLERY, HAS GENEROUSLY OFFERED TO PROVIDE AN HONORARIUM OF \$500”.</b> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>

**Motion #21-004 – Poet Laureate – Terms of Reference and Call for Nominations**

**Moved by:** Councillor O'Connor                      **Seconded by:** Councillor Anderson  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-011, BEING A BY-LAW TO ADOPT THE POET LAUREATE TERMS OF REFERENCE, AS ATTACHED;

AND FURTHER, THAT O'CONNOR GALLERY, HAS GENEROUSLY OFFERED TO PROVIDE AN HONORARIUM OF \$500;

AND FURTHER DIRECTS THE CLERK TO PUBLISH A CALL FOR NOMINATIONS TO NOMINATE A GANANOQUE POET LAUREATE WITH A DEADLINE FOR SUBMISSION OF FEBRUARY 19, 2021, FOR COUNCIL'S CONSIDERATION AT THE MARCH 2, 2021 MEETING;

AND FURTHER THAT THE SUCCESSFUL NOMINEE'S APPOINTMENT WILL BE IN EFFECT UNTIL THE END OF THIS COUNCIL'S TERM IN NOVEMBER 2022.

**CARRIED – UNANIMOUS, as amended**

**2. Notice of Motion – Call for Nominations – Woman of the Year Award – Mayor Lojko**

**Motion #21-005 – Call for Nominations – Woman of the Year Award**

**Moved by:** Mayor Lojko                                      **Seconded by:** Councillor O'Connor  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PUBLISH A CALL FOR NOMINATIONS FOR MEMBERS OF THE PUBLIC TO NOMINATE A 2021 WOMAN OF THE YEAR, WITH A DEADLINE FOR NOMINATION SUBMISSIONS OF APRIL 9, 2021, FOR COUNCIL'S CONSIDERATION AT THE APRIL 20, 2021, MEETING;

AND FURTHER THAT THE SUCCESSFUL NOMINEE BE RECOGNIZED AT THE SCHEDULED COUNCIL MEETING OF MAY 6TH, 2021, WHICH COINCIDES WITH INTERNATIONAL WOMEN'S DAY HELD ON MAY 8TH OF EACH YEAR.

**CARRIED – UNANIMOUS**

**3. Notice of Motion – Environmental Action Plan – Deputy Mayor Osmond**

**\*\*Moved by Mayor Lojko and Seconded by Deputy Mayor Osmond to amend the recommendation to remove "AND FURTHER IF SUCCESSFUL, THE TOWN AGREES HIRE AN ENVIRONMENTAL CONSULTANT TO REVIEW THE TOWN'S CURRENT ENVIRONMENTAL LANDSCAPE TO ASSESS ITS STRENGTHS, WEAKNESSES AND OPPORTUNITIES, AND IDENTIFY LARGE AND SMALL PROJECTS TO BE COMPLETED INCLUDING EDUCATION COMPONENTS" and replace with "AND FURTHER, IF SUCCESSFUL, THE TOWN AGREES TO EXPEND FCM'S FUNDS AS PER THE CRITERIA DEFINED IN THE APPLICATION AND AGREEMENT;".**

**Motion #21-006 – Environmental Action Plan – Direction to Staff**

**Moved by:** Deputy Mayor Osmond                      **Seconded by:** Councillor Haird  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO SUBMIT A GRANT APPLICATION TO THE FEDERATION OF CANADIAN MUNICIPALITIES (FCM) GREEN MUNICIPAL FUND FOR UP TO \$40,000 TO COVER 50% OF THE COST TO DEVELOP AN ENVIRONMENTAL ACTION PLAN FOR THE TOWN OF GANANOQUE,

AND FURTHER, IF SUCCESSFUL, THE TOWN AGREES TO EXPEND FCM'S FUNDS AS PER THE CRITERIA DEFINED IN THE APPLICATION AND AGREEMENT;

AND FURTHER THAT COUNCIL INCLUDES THE REMAINING 50% (UP TO \$40,000) AS AN APPROVED COUNCIL INITIATIVE IN THE 2021 CAPITAL BUDGET.

**CARRIED – 5 Ayes, 2 Nays, as amended**

16.	<b>Notice Required Under the Notice By-law – None</b>
17.	<b>Committee Updates (Council Reps)</b>
	<ul style="list-style-type: none"><li>• Councillors provided their updates.</li></ul>
18.	<b>Discussion of Additional Items – None</b>
19.	<b>Staff Reports</b>
<b>Council-FIN-2021-02 – 2021 Operating and Capital Budget</b>	
	<p>**Moved by Deputy Mayor Osmond and Seconded by Councillor Haird to amend the recommendation to include <b>“AS AMENDED, TO INCLUDE IN THE CAPITAL BUDGET, UP TO \$40,000 FOR AN ENVIRONMENTAL ACTION PLAN”</b>, after the words <b>“CAPITAL BUDGETS”</b></p> <p><b>By-law No. 2021-001 – 2021 Operating and Capital Budget</b></p> <p><b>Moved by:</b> Councillor Haird                      <b>Seconded by:</b> Councillor Kench</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS BY-LAW NO. 2021-001, A FIRST AND SECOND TIME ON JANUARY 12, 2021, BEING A BY-LAW TO ADOPT THE 2021 OPERATING AND CAPITAL BUDGETS, AS AMENDED, TO INCLUDE IN THE CAPITAL BUDGET, UP TO \$40,000 FOR AN ENVIRONMENTAL ACTION PLAN;</p> <p>AND FURTHER, THAT BY-LAW NO. 2021-001 BE CONSIDERED AND READ A THIRD TIME FOR FINAL PASSAGE ON FEBRUARY 2, 2021, AS PRESENTED IN REPORT COUNCIL-FIN-2021-02.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, as amended</b></p>
<b>Council-FIN-2021-03 – Interim Tax Levy By-law</b>	
	<p><b>By-law No. 2021-003 – Interim Tax Levy By-law</b></p> <p><b>Moved by:</b> Councillor Haird                      <b>Seconded by:</b> Councillor Kench</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-003, BEING A BY-LAW TO AUTHORIZE STAFF TO ISSUE BILLS FOR THE 2021 INTERIM TAX LEVY, AS PRESENTED IN COUNCIL REPORT FIN-2021-03.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council-FIN-2021-04 – Short-Term Borrowing By-law</b>	
	<p><b>By-law No. 2021-004 – Short-Term Borrowing By-law</b></p> <p><b>Moved by:</b> Councillor Haird                      <b>Seconded by:</b> Councillor Kench</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-004, BEING A BY-LAW TO AUTHORIZE SHORT-TERM BORROWING, AS PRESENTED IN COUNCIL REPORT FIN-2021-04.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council-CS-2021-01 – Amend Municipal Accommodation Tax Tourism Advisory Panel (MATTAP) – Terms of Reference</b>	
	<p><b>By-law No. 2021-005 – Amend By-law No. 2019-099 – Municipal Accommodation Tax Tourism Advisory Panel (MATTAP) – Terms of Reference</b></p> <p><b>Moved by:</b> Councillor O’Connor                      <b>Seconded by:</b> Councillor Anderson</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-005, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-099, THE MUNICIPAL ACCOMMODATION TAX TOURISM ADVISORY PANEL AND ASSOCIATED TERMS OF REFERENCE,</p> <p>AND FURTHER THAT THIS ADVISORY PANEL BE RENAMED AS THE TOURISM ADVISORY PANEL (TAP), AS PRESENTED IN COUNCIL REPORT-CS-2021-01.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>

**Council-CS-2021-02 – Lease Agreements – 10 King Street East**

**By-law No. 2021-006 – 10 King Street East Lease Agreements – Chamber of Commerce**

**Moved by:** Councillor Haird                      **Seconded by:** Councillor Kench  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-006, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A LEASE AGREEMENT WITH THE 1000 ISLANDS GANANOQUE CHAMBER OF COMMERCE FOR OFFICE SPACE AT 10 KING STREET, KNOWN AS OFFICE #2 AND OFFICE #3, AT A COST OF \$12.00 PER SQUARE FOOT, FOR JANUARY 1, 2021 TO DECEMBER 31, 2022, AS PRESENTED IN COUNCIL REPORT CS-2021-02.

**CARRIED – UNANIMOUS**

**By-law No. 2021-007 – 10 King Street East Lease Agreements – Thousand Islands Accommodation Partners (TIAP)**

**Moved by:** Councillor Haird                      **Seconded by:** Councillor Kench  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-007, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A LEASE AGREEMENT WITH THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP) FOR OFFICE SPACE AT 10 KING STREET, KNOWN AS OFFICE #1, AT A COST OF \$12.00 PER SQUARE FOOT, FOR JANUARY 1, 2021 TO DECEMBER 31, 2022, AS PRESENTED IN COUNCIL REPORT CS-2021-02.

**CARRIED – UNANIMOUS**

**Council-CS-2021-03 – 2020 Economic Development Annual Update**

**Motion #21-003 – 2020 Economic Development Annual Update**

**Moved by:** Deputy Mayor Osmond                      **Seconded by:** Councillor Haird  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2020 ECONOMIC DEVELOPMENT ANNUAL UPDATE FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT CS-2021-03.

**CARRIED – UNANIMOUS**

**Council-CAO-2021-01 – Thousand Islands Playhouse – Dock Insurance Claim Disbursement – Memorandum of Understanding (MOU)**

**By-law No. 2021-008 – Thousand Islands Playhouse – Dock Insurance Claim Disbursement – Memorandum of Understanding (MOU)**

**Moved by:** Councillor Haird                      **Seconded by:** Councillor Kench  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-008, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE THOUSAND ISLANDS PLAYHOUSE FOR THE DISBURSEMENT OF INSURANCE FUNDS FOR THE REPAIR TO THE PLAYHOUSE DOCKS, AS PRESENTED IN COUNCIL REPORT CAO-2021-01.

**CARRIED – UNANIMOUS**

**Council-PD-2021-01 – Lift Reserve on Wilmer Avenue (Plan 385 – Block 52)**

**By-law No. 2021-009 – Lift Reserve on Wilmer Avenue (Plan 385 – Block 52)**

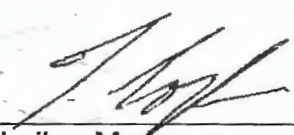

**Moved by:** Councillor Haird                      **Seconded by:** Councillor Kench  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-009, BEING A BY-LAW TO LIFT A RESERVE ON WILMER AVENUE FOR PUBLIC ACCESS DESCRIBED AS BLOCK 52 PLAN 385 (PIN 44244-0191), AS PRESENTED IN COUNCIL REPORT PD-2021-01.

**CARRIED – UNANIMOUS**

**20. Questions from the Media**

Heddy Sorour, Reporter for the Brockville Recorder and Times indicated that she would reach out to staff with her questions.

21.	<b>Confirmation By-law</b>
<p><b>By-law No. 2021-002– Confirming By-law – January 12, 2021 (3 Readings)</b></p> <p><b>Moved by:</b> Councillor Haird    <b>Seconded by:</b> Councillor Kench</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-002, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, JANUARY 12<sup>TH</sup>, 2021, BE READ THREE TIMES AND FINALLY PASSED THIS 12<sup>TH</sup>, DAY OF JANUARY 2021.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>	
22.	<b>Next Meetings:</b> Tuesday, February 2, 2021 at 6:00 PM.
23.	<b>Adjournment</b>
<p><b>Moved by:</b> Councillor Haird</p> <p>Be it resolved that Council hereby adjourns this regular meeting of Council at 8:18 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>	

 <hr style="width: 80%; margin: 0 auto;"/> <p>Ted Lojko, Mayor</p>	 <hr style="width: 80%; margin: 0 auto;"/> <p>Penny Kelly, Clerk / CEMC</p>
---	---