

The Corporation of the Town of  


**REGULAR COUNCIL MEETING MINUTES**

Held on Tuesday, January 14, 2020

At Town Hall – Council Chambers – 2<sup>nd</sup> Floor – 30 King Street East

COUNCIL MEMBERS PRESENT		STAFF PRESENT
<b>Mayor:</b>	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk
<b>Councillors:</b>	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Melanie Kirkby, Treasurer
	Matt Harper	Kari Lambe, Manager of Community Services
	Mike Kench	Paul McMunn, Manager of Public Works
	Dennis O'Connor	
	David Osmond	
<b>Regrets:</b>		Brenda Guy, Manager of Planning and Development
		Steve Tiernan, Fire Chief

<b>1.</b>	<b>Call Meeting to Order</b>
	Mayor Lojko called the meeting to order at 5:00 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>
<b>3.</b>	<b>Closed Meeting of Council</b>
	<p><b>Move Into Closed Session</b></p> <ul style="list-style-type: none"> <li>Moved by Councillor O'Connor that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, move into Closed Session at 5:01 PM for the purpose of discussing one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality, and; one (1) under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board.</li> </ul> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>4.</b>	<b>Move Out of Closed Session at 5:58 PM</b>
	The Open Session of Council began at 6:00 PM.
<b>5.</b>	<b>Matters Arising Out of Closed Session</b>
	<ul style="list-style-type: none"> <li>Mayor Lojko reported that a Closed Meeting was held. Council considered one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality, and; one (1) under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board. There was nothing to report out.</li> </ul>
<b>6.</b>	<b>Disclosure of Additional Items</b>
	1. Island Harbour Club – Request to Use South Street Parking Lot
	2. Celebrate Ontario – Submit Grant Application for 2020 Winterlude Town Event – Mayor Lojko
<b>7.</b>	<b>Presentations / Awards / Deputations – None</b>
<b>8.</b>	<b>Mayor's Declaration – None</b>
<b>9.</b>	<b>Public Meetings – None</b>

10.	<b>Unfinished / New Business</b>
<b>Council-CS-2020-01 – Lease – 10 King Street East Office Space #3 – Tenant Agreement</b>	
	<p data-bbox="337 306 1484 387"><b>By-law No. 2020-006 – Lease – 10 King Street East Office Space #3 – Tenant Agreement</b></p> <p data-bbox="337 432 1430 473"><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper</p> <p data-bbox="337 478 1463 768">BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-006, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-120, TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A LEASE AGREEMENT WITH THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP) FOR 10 KING STREET EAST TO INCLUDE AN ADDITIONAL 100 SQUARE FEET, KNOWN AS OFFICE #3, AT A COST OF \$12.00 PER SQUARE FOOT PLUS APPLICABLE TAXES, AS PRESENTED IN COUNCIL REPORT CS-2020-01.</p> <p data-bbox="1105 774 1484 814" style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
11.	<b>Consent Agenda</b>
<p data-bbox="240 908 1446 948"><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper</p>	
<p data-bbox="240 983 1422 1064"><b>**Mayor Lojko requested that Motion #2020-003, be removed from the Consent Agenda and placed under Save and Except.</b></p>	
<p data-bbox="240 1099 1430 1180">Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:</p>	
<p data-bbox="240 1193 394 1233"><b>BY-LAWS:</b></p>	
<p data-bbox="240 1247 938 1287"><b>2020-001 – 2020 Operating and Capital Budget</b></p>	
<p data-bbox="240 1300 865 1341"><b>2020-002 – Artefact Oversight Agreement</b></p>	
<p data-bbox="240 1354 1430 1435"><b>2020-003 – Amend By-law No. 2019-026 – Remove Environment Advisory Panel and Replace with Trees and Trails Advisory Panel</b></p>	
<p data-bbox="240 1448 394 1489"><b>MOTIONS:</b></p>	
<p data-bbox="240 1516 1166 1556"><b>#20-001 – Approval of Minutes – Tuesday, December 17, 2019</b></p> <p data-bbox="394 1556 1471 1663">BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, DECEMBER 17<sup>TH</sup>, 2019 MEETING.</p>	
<p data-bbox="240 1709 865 1749"><b>#20-002 – Utility Bill – 351A Garden Street</b></p> <p data-bbox="394 1749 1406 1884">AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONES REPORT COW-FIN-2019-44 ENTITLED “UTILITY BILL – 351A GARDEN STREET”.</p>	
<p data-bbox="240 1932 898 1972"><b>#20-004 – Marina Dock Assessment Results</b></p> <p data-bbox="394 1972 1382 2080">AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE ATTACHED DOCK ASSESSMENT REPORT;</p> <p data-bbox="394 2107 1406 2214">AND FURTHER THAT STAFF BE DIRECTED TO INCORPORATE THE RECOMMENDATIONS WITHIN THE PLAN INTO THE GANANOQUE MUNICIPAL MARINA CAPITAL ASSET MANAGEMENT PLAN;</p> <p data-bbox="394 2241 1438 2403">AND FURTHER THAT THE ANNUAL RECOMMENDATIONS AS OUTLINED IN THE REPORT BE PRESENTED TO COUNCIL ANNUALLY FOR BUDGET CONSIDERATION, AS PRESENTED IN COW REPORT RECM-2019-24.</p>	

**#20-005 – Joint Recreation Master Plan Final Report**

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE JOINT RECREATION MASTER PLAN FINAL REPORT;

AND FURTHER THAT COUNCIL REFERS THE REPORT TO THE JOINT RECREATION COMMITTEE TO REVIEW AND ASSESS THE RECOMMENDATIONS AND REPORT BACK TO THE JOINT COUNCILS FOR CONSIDERATION, AS PRESENTED IN COW REPORT RECM -2019-25.

**CARRIED – UNANIMOUS**

**SAVE AND EXCEPT:**

**Motion #20-003 – Environment Advisory Panel – Request to Change Structure – Amend**

\*\*Moved by Councillor O'Connor and Seconded by Deputy Mayor Harper to amend Motion #20-003, to remove the following words "THAT THE CURRENT MEMBERS OF THE ENVIRONMENT ADVISORY PANEL, AS APPOINTED BY MOTION #19-075, BECOME THE MEMBERS OF THE TREES AND TRAILS ADVISORY PANEL.)" AND REPLACE WITH:

**"THAT THE FOLLOWING MEMBERS BE APPOINTED TO THE TREES AND TRAILS ADVISORY PANEL:**

1. **MAYOR TED LOJKO;**
2. **DOUG BICKERTON;**
3. **PETER MURRAY, AND;**
4. **CARL WOODMAN."**

**CARRIED – UNANIMOUS**

**Motion #20-003 – Environment Advisory Panel – Request to Change Structure – As Amended**

**Moved by:** Councillor O'Connor

**Seconded by:** Deputy Mayor Harper

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #2 (APPROVE THE ENVIRONMENT ADVISORY PANEL MOTION NOS. 2019-010 AND 2019-011, AND, DIRECT THE CLERK TO BRING BACK A BY-LAW TO COUNCIL ON JANUARY 14, 2020, AMENDING THE EXISTING BY-LAW NO. 2019-026, TO REMOVE "ENVIRONMENT ADVISORY PANEL" AND REPLACE WITH "TREES AND TRAILS ADVISORY PANEL" AND AMEND THE ASSOCIATED TERMS OF REFERENCE TO REFLECT THE CHANGE, AS PRESENTED IN COW REPORT CSC-2019-07;

AND FURTHER, THAT THE FOLLOWING MEMBERS BE APPOINTED TO THE TREES AND TRAILS ADVISORY PANEL:

1. **MAYOR TED LOJKO;**
2. **DOUG BICKERTON;**
3. **PETER MURRAY, AND;**
4. **CARL WOODMAN.**

**CARRIED – UNANIMOUS, as amended**

<b>12.</b>	<b>Motions (Council Direction to Staff)</b>
	<p><b>Motion #20-006 – Notice of Motion – Eliminate Paid Parking – Request Staff Report</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING FORWARD A REPORT ON FEBRUARY 4<sup>TH</sup>, 2020 REGARDING:</p> <ul style="list-style-type: none"> <li>• THE ELIMINATION OF PAID PARKING AT THE GARDEN STREET PARKING LOT AND ALLOW TWO (2) HOURS FREE PARKING;</li> <li>• THE ELIMINATION OF PAID PARKING AT THE PINE STREET PARKING LOT AND ALLOW TWO (2) HOURS FREE PARKING (THE PARKING METER AT THE PINE STREET PARKING LOT NOT BE RE-INSTALLED), AND;</li> <li>• THAT BUS PARKING ON STONE AND CHARLES STREETS BE MOVED TO THE PINE STREET PARKING LOT.</li> </ul> <p style="text-align: right;"><b>CARRIED – 4 Ayes, 3 Nays</b></p>
<b>13.</b>	<b>Notice Required Under the Notice By-law – None</b>
<b>14.</b>	<b>Committee Updates (Council Reps)</b>
	<ul style="list-style-type: none"> <li>• Councillors reported on activities / meetings that took place over the last two (2) week period.</li> </ul>
<b>15.</b>	<b>Discussion of Additional Items</b>
	<b>1. Island Harbour Club – Request to Use South Street Parking Lot</b>
	<p><b>Motion #20-007 – Island Harbour Club – Request to Use South Street Parking Lot</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE GRANTS TWENTY-FOUR (24) HOUR ACCESS TO THE RESIDENTS OF 130 WATER STREET TO UTILIZE THE SOUTH STREET PARKING LOT (ADJACENT TO THE PARK) UNTIL FEBRUARY 15, 2020, TO FACILITATE THE FINAL APPROVAL OF THE UNDERGROUND PARKING GARAGE, AS REQUESTED BY THE ISLAND HARBOUR CLUB'S CORRESPONDENCE DATED JANUARY 9, 2020.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<b>2. Celebrate Ontario – Submit Grant Application for 2020 Winterlude Town Event – Mayor Lojko</b>
	<p><b>Motion #20-007 – Celebrate Ontario – Submit Grant Application for 2020 Winterlude Town Event</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES MAYOR LOJKO TO SUBMIT A GRANT APPLICATION TO CELEBRATE ONTARIO FOR THE 2020 WINTERLUDE TOWN EVENT.</p> <p style="text-align: right;"><b>CARRIED – 6 Ayes, 1 Nay</b></p>
<b>16.</b>	<b>Miscellaneous</b>
	<b>Council-CS-2020-02 – Eastern Ontario Development Fund (EODF) – Herbert Street Extension</b>
	<p><b>Motion #20-008 – Eastern Ontario Development Fund (EODF) – Herbert Street Extension</b></p> <p><b>Moved by:</b> Councillor O'Connor      <b>Seconded by:</b> Deputy Mayor Harper  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO APPLY TO THE EASTERN ONTARIO DEVELOPMENT FUND FOR THE HERBERT STREET EXTENSION IN THE AMOUNT OF \$1,500,000, AS PRESENTED IN COUNCIL REPORT CS-2020-02.</p> <p style="text-align: right;"><b>CARRIED – 4 Ayes, 3 Nays</b></p>

**Council-FIN-2020-01 – Short-Term Borrowing By-law**

**By-law No. 2020-005 – Short-Term Borrowing By-law**

**Moved by:** Councillor O'Connor      **Seconded by:** Deputy Mayor Harper  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-005, BEING A BY-LAW TO AUTHORIZE SHORT-TERM BORROWING, AS PRESENTED IN COUNCIL REPORT FIN-2020-01.

**CARRIED – UNANIMOUS**

**Council-FIN-2020-02 – Interim Tax Levy By-law**

**By-law No. 2020-007 – Interim Tax Levy By-law**

**Moved by:** Councillor O'Connor      **Seconded by:** Deputy Mayor Harper  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-007, BEING A BY-LAW TO AUTHORIZE STAFF TO ISSUE BILLS FOR THE 2020 INTERIM TAX LEVY, AS PRESENTED IN COUNCIL REPORT FIN-2020-02.

**CARRIED – UNANIMOUS**

**Council-UTIL-2020-01 – Amend By-law No. 2008-20 – Regulate Water Works – Section 15.8**

**By-law No. 2020-008 – Amend By-law No. 2008-20 – Regulate Water Works – Section 15.8**

**Moved by:** Councillor O'Connor      **Seconded by:** Deputy Mayor Harper  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASSES BY-LAW NO. 2020-008, BEING A BY-LAW TO AMEND BY-LAW NO. 2008-20, REGULATE “WATER WORKS”, TO ADD THE FOLLOWING AT THE END OF SECTION 15.8:

“, EXCEPT FOR LARGER BUILDINGS, WHERE ONE WATER (LATERAL) SERVICE MAY BE PERMITTED AND EQUIPPED WITH BULK WATER METER/REMOTES AND IN WHICH CASE ALL OPERATING AND CAPITAL WATER AND WASTEWATER RATE CHARGES SHALL BE APPLIED ON A PER-UNIT BASIS.”,

AS PRESENTED IN COUNCIL REPORT UTIL-2020-01.

**CARRIED – UNANIMOUS**

**17. Confirmation By-law**

**By-law No. 2020-004 – Confirming By-law – January 14, 2020 (3 Readings)**

**Moved by:** Councillor O'Connor      **Seconded by:** Deputy Mayor Harper  
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-004, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON JANUARY 14<sup>TH</sup>, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 14<sup>TH</sup> DAY OF JANUARY, 2020.

**CARRIED – UNANIMOUS**

**18. Next Meeting – February 4, 2020**

**19. Adjournment**

**Moved by:** Councillor O'Connor  
Be it resolved that Council hereby adjourns this regular meeting of Council at 7:02 PM.

**CARRIED – UNANIMOUS**

  
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Ted Lojko, Mayor

  
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Penny Kelly, Clerk