



REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, February 2, 2021 at 6:00 PM

Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	Gord Howard, Fire Chief

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 5:01 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	<p>Move Into Closed Session</p> <ul style="list-style-type: none"> Moved by Councillor Haird that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 5:01 PM for the purpose of discussing: <ol style="list-style-type: none"> One (1) item under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board with respect to a Local Planning Appeal Tribunal (LPAT) matter; One (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees with respect to an appointed to the Trees and Trails Advisory Panel, and; One (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board with respect to a property matter. <p style="text-align: right;">CARRIED – UNANIMOUS</p>
4.	Move Out of Closed Session at 5:51 PM
	The Open Session of Council began at 6:00 PM
5.	Matters Arising from Closed Session
	<ul style="list-style-type: none"> Council held a Closed Meeting to discuss one (1) item under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board with respect to a Local Planning Appeal Tribunal (LPAT) matter, and; one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board with respect to a property matter. There was nothing to report out on these items. Council also discussed one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees with respect to appointments to the Trees and Trails Advisory Panel. The following recommendation will be considered.

	<p>Motion #21-018 – Appointment to Trees & Trails Advisory Panel</p> <p>Moved by: Councillor Harper Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPOINT TERRY CHILDS AND CALDER SHWEITZER AS MEMBERS TO THE TREES AND TRAILS ADVISORY PANEL.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
6.	<p>Public Question / Comment (Only Addressing Reports on the Agenda)</p> <ul style="list-style-type: none"> • A Member of the public spoke to an item listed on the Agenda.
7.	Disclosure of Additional Items – None
8.	Presentations / Awards / Deputations
	<p>1. Thousand Islands Accommodation Partners (TIAP) – Kathrine Christensen and Meg Dabros – 2021 Budget and 2020 Income Statement for Replacement DMP Funding</p> <ul style="list-style-type: none"> • Kathrine Christensen appeared before Council and presented the Thousand Islands Accommodation Partners (TIAP) 2021 Budget and 2020 Income Statement for replacement Destination Marketing Program (DMP) funding. • The following recommendation was considered.
	<p>Motion #21-019 – Thousand Islands Accommodation Partners (TIAP) – 2021 Budget and 2020 Income Statement for Replacement Destination Marketing Program (DMP) Funding</p> <p>Moved by: Councillor Harper Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP) 2021 BUDGET AND 2020 INCOME STATEMENT FOR THE REPLACEMENT DESTINATION MARKETING PROGRAM (DMP) FUNDING, AS PRESENTED ON FEBRUARY 2, 2021;</p> <p>AND FURTHER PASS BY-LAW NO. 2021-019, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-124, TO REMOVE THE EXPIRY DATE OF DECEMBER 31ST, 2020 AND REPLACE WITH DECEMBER 31ST, 2021.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
9.	Delegations – None
10.	Mayor’s Declaration – None
11.	Public Meetings – None
12.	Correspondence
	1. Accounts Payable – January 1 to 27, 2021
	2. Thousand Island Youth Boxing Club – Request for Rent Deferral
	<p>Motion #21-020 – Thousand Island Youth Boxing Club – Request for Rent Deferral</p> <p>Moved by: Councillor Haird Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DEFERS RENT FOR THE THOUSAND ISLAND YOUTH BOXING CLUB UNTIL MARCH 31ST, 2021.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	3. Chris McDonald – Second Ice Pad – Gord Brown Memorial (GBM) Canada 150 Rink
	4. United Counties of Stormont, Dundas & Glengarry (UCSDG) – Re-Open Small Businesses – Request for Support
	<p>Motion #21-021 – United Counties of Stormont, Dundas & Glengarry (UCSDG) – Re-Open Small Businesses – Request for Support</p> <p>Moved by: Councillor Haird Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS THE UNITED COUNTIES OF STORMONT, DUNDAS & GLENGARRY’S (UCSDG’S) RESOLUTION NO. 2021-04, REGARDING A</p>

REQUEST TO THE PROVINCE TO ALLOW FOR SMALL BUSINESSES TO IMMEDIATELY REOPEN WITH THE REQUIRED HEALTH GUIDELINES AND PROTOCOLS IN PLACE.

**Councillor O'Connor requested a recorded vote.

RECORDED VOTE:	Aye	Nay
Anderson, D.		X
Haird, A.	X	
Harper, M.	X	
Kench, M.	X	
O'Connor, D.		X
Osmond, D.	X	
Lojko, T.		X
TOTALS	4	3

CARRIED – 4 Ayes, 3 Nays

5. Corporation of the County of Perth – Support Township of Matachewan – Grant Application Request

6. Leeds, Grenville & Lanark District Health Unit – Board of Health Meeting Summary – January 21, 2021

13. Unfinished Business

Postponed Correspondence from January 12, 2021 – United Counties of Leeds and Grenville – Joint Services Committee – Amend Agreement

Motion #21-022 – United Counties of Leeds and Grenville – Joint Services Committee – Amend Agreement

Moved by: Mayor Lojko **Seconded by:** Deputy Mayor Osmond

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AGREES TO AMENDING THE JOINT OPERATING AGREEMENT FOR THE LEEDS AND GRENVILLE JOINT SERVICES COMMITTEE, BY REMOVING SECTION 2.9, AS IT RELATES TO REGULAR MEETINGS;

AND FURTHER PASS BY-LAW NO. 2021-010, BEING A BY-LAW AUTHORIZE THE MAYOR AND CLERK TO SIGN THE AMENDING JOINT SERVICES COMMITTEE OPERATING AGREEMENT.

CARRIED – UNANIMOUS

Council-CS-2021-04 – Community Improvement Plan (CIP) Program

****Councillor Kench declared a pecuniary interest as he has applied and received funding under the CIP Program for a property that he co-owns, and; will refrain from any discussions and voting.**

Motion #21-008 – Community Improvement Plan (CIP) Program

Moved by: Councillor Harper **Seconded by:** Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE COMMUNITY IMPROVEMENT PLAN PROGRAM REPORT FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT CS-2021-04.

CARRIED – UNANIMOUS, by those voting

Council-CS-2021-05 – Town Park Refurbishment Update from Working Group

Motion #21-009 – Town Park Refurbishment Update from Working Group

Moved by: Councillor Harper **Seconded by:** Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH PUBLIC CONSULTATION FOR THE PROPOSED DESIGN OF TOWN PARK, INCLUDING THE FIVE (5) OPTIONS ATTACHED TO THIS REPORT, AND REPORT BACK TO COUNCIL WITH RESULTS AND A RECOMMENDATION FROM THE TOWN PARK WORKING GROUP, AS PRESENTED IN COUNCIL REPORT CS-2021-05.

CARRIED – UNANIMOUS

Council-CS-2021-06 – Stone Street South Park – Request of The First Peoples of the Thousand Islands Committee

Motion #21-010 – Stone Street South Park – Request of The First Peoples of the Thousand Islands Committee

Moved by: Councillor Harper

Seconded by: Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO ESTABLISH AN INDIGENOUS WORKING GROUP REGARDING THE REQUEST OF THE FIRST PEOPLES OF THE THOUSAND ISLANDS COMMITTEE PROPOSAL FOR A POTENTIAL PARK AT THE FOOT OF STONE STREET SOUTH ON THE ST. LAWRENCE RIVER, AS PRESENTED IN COUNCIL REPORT CS-2021-06.

CARRIED – UNANIMOUS

14. Consent Agenda

Moved by: Councillor Harper

Seconded by: Councillor Haird

Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:

MOTION:

#21-007 – Approval of Minutes – Approval of Minutes – Tuesday, January 12 and 26, 2021

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, JANUARY 12TH, 2021 AND THE SPECIAL MINUTES OF TUESDAY, JANUARY 26TH, 2021 MEETINGS.

CARRIED – UNANIMOUS

SAVE AND EXCEPT:

By-law No. 2021-001 – 2021 Operating and Capital Budget (Third and Final Reading)

Moved by: Councillor Harper

Seconded by: Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS FOR A THIRD AND FINAL TIME, BY-LAW NO. 2021-001, BEING A BY-LAW TO ADOPT THE 2021 OPERATING AND CAPITAL BUDGETS, AS AMENDED.

CARRIED – UNANIMOUS

15. Motions (Council Direction to Staff)

1. Notice of Motion – Purchase of Parking Machines for LowerTown – Amend Operating and Capital Budget By-law No. 2021-001 – Councillor Kench

By-law No. 2021-017 – Purchase of Parking Machines for LowerTown – Amend Operating and Capital Budget By-law No. 2021-001

Moved by: Councillor Kench

Seconded by: Mayor Lojko

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-017, BEING A BY-LAW TO AMEND BY-LAW NO. 2021-001, CAPITAL BUDGET, SCHEDULE 'B', TO INCLUDE THE AMOUNT OF \$60,800, FOR THE PURCHASE OF EIGHT (8) PARKING MACHINES FOR LOWERTOWN.

CARRIED – 6 Ayes, 1 Nay

2. Notice of Motion – Issue Request for Proposals (RFP) for Energy Audit at the Lou Jeffries Arena – Mayor Lojko

Motion #21-023 – Notice of Motion – Issue Request for Proposals (RFP) for Energy Audit at the Lou Jeffries Arena

Moved by: Mayor Lojko

Seconded by: Deputy Mayor Osmond

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO ISSUE A REQUEST FOR PROPOSALS (RFP) TO CONDUCT AN ENERGY AUDIT AT THE LOU JEFFRIES ARENA.

CARRIED – UNANIMOUS

3. Notice of Motion – Environmentally Sustainable Container Grant Program – Deputy Mayor Osmond	
	<p>By-law No. 2021-018 – Environmentally Sustainable Container Grant</p> <p>Moved by: Deputy Mayor Osmond Seconded by: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-018, BEING A BY-LAW TO AMEND BY-LAW NO. 2021-001, CAPITAL BUDGET, SCHEDULE ‘B’, TO INCLUDE THE REMAINING 2020 SUSTAINABLE CONTAINER GRANT FUNDS IN THE AMOUNT OF \$8,000. CARRIED – UNANIMOUS</p>
16.	Notice Required Under the Notice By-law
	<ul style="list-style-type: none"> Mayor Lojko provided Notice that a Public Meeting will be held during the Council meeting on Tuesday, February 16, 2021 regarding Development Charges.
17.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> Councillors provided their updates.
18.	Discussion of Additional Items – None
19.	Staff Reports
Council-FIRE-2021-01 – End of Year Fire Report	
	<p>Motion #21-011 – End of Year Fire Report</p> <p>Moved by: Councillor Haird Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE END OF YEAR FIRE REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN THE COUNCIL REPORT FIRE-2021-01. CARRIED – UNANIMOUS</p>
Council-RDS-2021-01 – Lowertown Revitalization – Mayor’s Lowertown Taskforce Update	
	<p>Motion #21-012 – Lowertown Revitalization – Mayor’s Lowertown Taskforce Update</p> <p>Moved by: Councillor Anderson Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH PUBLIC CONSULTATION FOR THE PROPOSED IMPROVEMENTS TO A PORTION OF THE LOWERTOWN, INCLUDING THE TWO (2) OPTIONS ATTACHED TO THIS REPORT, AND REPORT BACK TO COUNCIL WITH RESULTS AND A RECOMMENDATION FROM THE MAYOR’S LOWERTOWN TASKFORCE WORKING GROUP, AS PRESENTED IN COUNCIL REPORT RDS-2021-01. CARRIED – UNANIMOUS</p>
Council-UTIL-2021-01 – Water and Wastewater Fourth (4th) Quarter Reports	
	<p>Motion #21-013 – Water and Wastewater Fourth (4th) Quarter Reports</p> <p>Moved by: Councillor Haird Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE WATER AND WASTEWATER FOURTH (4) QUARTER REPORT FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT UTIL-2021-01. CARRIED – UNANIMOUS</p>
Council-UTIL-2021-02 – East End Pumping Station Upgrades – Engineering Services for Detailed Design – Phase 2	
	<p>By-law No. 2021-014 – East End Pumping Station Upgrades – Engineering Services for Detailed Design – Phase 2</p> <p>Moved by: Councillor Haird Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-014, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH J.L. RICHARDS AND ASSOCIATES LIMITED FOR ENGINEERING SERVICES PERTAINING TO PHASE 2 UPGRADES</p>

AT THE EAST END PUMPING STATION IN THE AMOUNT OF \$111,930 (EXCLUDING HST), AS APPROVED IN THE 2021 UTILITIES CAPITAL BUDGET, AS PRESENTED IN COUNCIL REPORT UTIL-2021-02.

CARRIED – 6 Ayes, 1 Nay

Council-CS-2021-07 – Notice of Intention to Amend Eight (8) Municipal Heritage Designations

By-law No. 2021-015 – Amend Heritage Designation By-law No. 2000-023 – St. Johns Church – Amend Address

Moved by: Councillor Anderson

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-015, BEING A BY-LAW TO AMEND BY-LAW NO. 2000-023, BEING A BY-LAW TO DESIGNATE ST. JOHNS CHURCH, TO REMOVE “262 STONE STREET SOUTH” AND REPLACE WITH THE CORRECT ADDRESS OF “270 STONE STREET SOUTH”, AS PRESENTED IN COUNCIL REPORT CS-2021-07.

CARRIED – UNANIMOUS

Motion #21-014 – Notice of Intent to Amend Eight (8) Municipal Heritage Designations

Moved by: Councillor Anderson

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZE STAFF TO PUBLISH THE NOTICE OF INTENTION TO AMEND THE FOLLOWING MUNICIPALLY DESIGNATED HERITAGE PROPERTIES AS PER SECTION 30.1 (1) OF THE *ONTARIO HERITAGE ACT*:

1. CHRIST CHURCH, 30 CHURCH STREET, LOT 518, 520 PT LOT 519 PLAN 86, TOWN OF GANANOQUE, BY-LAW NO. 2009-64;
2. PUMPHOUSE, 110 KATE STREET, LOT C AND D PLAN 167, TOWN OF GANANOQUE, BY-LAW NO. 2009-063;
3. BANDSHELL, 30 KING STREET EAST, PLAN 86, LOT A, LOT 1009, EAST SIDE OF THE GANANOQUE RIVER, BY-LAW NO. 1992-032;
4. ROGERS HOUSE, 161 KING STREET EAST, LOT 46, PLAN 86 EAST OF THE GANANOQUE RIVER, TOWN OF GANANOQUE BY-LAW NO. 2005-064;
5. SKINNER HOUSE, 95 KING STRET WEST, LOT 1041, LOT 1042 AND PT LOT 1043 PLAN 86, TOWN OF GANANOQUE, BY-LAW NO. 2008-024;
6. ST. ANDREW’S PRESBYTERIAN CHURCH, 175 STONE STREET SOUTH, LOT 71 TO 73, PLAN 86, E/S GANANOQUE RIVER, BY-LAW NO. 2015-118;
7. ST. JOHN EVANGELIST ROMAN CATHOLIC CHURCH, 270 STONE STREET SOUTH, ALL OF LOTS 637 AND 638, PLAN 86, EAST OF GANANOQUE RIVER, BY-LAW NO. 2000-023;
8. GANANOQUE SWING BRIDGE, WATER STREET, BRIDGE WHICH SPANS THE MOST SOUTHERLY LIMIT OF THE GANANOQUE RIVER WHERE IT FLOWS INTO THE ST. LAWRENCE RIVER, CONNECTING WATER STREET, BY-LAW NO. 2014-076;

AS PRESENTED IN COUNCIL REPORT CS-2021-07.

CARRIED – UNANIMOUS

Council-CS-2021-08 – Lou Jeffries Arena Advertising – Pro-Rated Rates due to Facility Closure

By-law No. 2021-016 – Lou Jeffries Arena Advertising Pro-Rated Rates Due to Facility Closure

Moved by: Councillor Kench

Seconded by: Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS

BY-LAW NO. 2021-016, BEING A BY-LAW TO PROVIDE A TEMPORARY EXEMPTION FROM THE GENERAL FEES AND RATES BY-LAW NO. 2016-047, COMMUNITY RECREATIONAL SERVICES, SCHEDULE 'H', SPECIFICALLY SECTION "ADVERTISING – REC. CENTRE" TO TEMPORARILY ALLOW PRO-RATED ADVERTISING FEES BASED ON THE COVID-19 CLOSURES AT THE GANANOQUE & TLTI RECREATION CENTRE IN 2021, AS PRESENTED IN COUNCIL REPORT CS-2021-08.

CARRIED – UNANIMOUS

Council-CS-2021-09 – Impact of COVID-19 Closure of Gananoque and The Township of Leeds and the Thousand Island (TLTI) Recreation Centre

Motion #21-015 – Impact of COVID-19 Closure of Gananoque and The Township of Leeds and the Thousand Island (TLTI) Recreation Centre – Postpone

Moved by: Councillor Kench

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO REMOVE THE ICE AT THE LOU JEFFRIES ARENA AS OF FEBRUARY 3, 2021, AS PRESENTED IN COUNCIL REPORT CS-2021-09.

POSTPONED – UNANIMOUS

Council-CS-2021-10 – Marina Master Plan Next Steps

**Moved by Mayor Lojko and Seconded by Councillor Anderson that Council consider the following recommendation:

Motion #21-016 – Marina Master Plan Next Steps – Cost Benefit Analysis of Option #3

Moved by: Mayor Lojko

Seconded by: Councillor Anderson

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO ESTABLISH A GANANOQUE MUNICIPAL MARINA STRATEGIC PLANNING WORKING GROUP TO UNDERTAKE A COST BENEFIT ANALYSIS OF OPTION #3 IDENTIFIED IN THE MASTER PLAN AND PREPARE A SPECIFIC PLAN INCLUDING ESTIMATED COST FOR COUNCIL'S CONSIDERATION, AS PRESENTED IN COUNCIL REPORT CS-2021-10.

DEFEATED – 3 Ayes, 4 Nays

Motion #21-017 – Marina Master Plan Next Steps

Moved by: Councillor Anderson

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO ESTABLISH A GANANOQUE MUNICIPAL MARINA STRATEGIC PLANNING WORKING GROUP TO REVIEW THE OPTIONS AS IDENTIFIED IN THE MASTER PLAN AND PREPARE A SPECIFIC PLAN INCLUDING ESTIMATED COSTS FOR COUNCIL'S CONSIDERATION, AS PRESENTED IN COUNCIL REPORT CS-2021-10.

CARRIED – UNANIMOUS

20. Questions from the Media

- There were no questions from the Media.

21. Confirmation By-law

By-law No. 2021-013– Confirming By-law – February 2, 2021 (3 Readings)


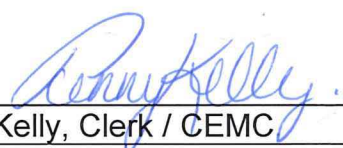
Moved by: Councillor Haird

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-013, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, FEBRUARY 2ND, 2021, BE READ THREE TIMES AND FINALLY PASSED THIS 2ND DAY OF FEBRUARY 2021.

CARRIED – UNANIMOUS

22. Next Meeting: Tuesday, February 16, 2021 at 6:00 PM.

23.	Adjournment
	Moved by: Councillor Haird Be it resolved that Council hereby adjourns this regular meeting of Council at 9:09 PM. <p style="text-align: right;">CARRIED – UNANIMOUS</p>
 _____ Ted Lojko, Mayor	 _____ Penny Kelly, Clerk / CEMC