

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, April 21, 2020 at 1:00 PM

Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond (connected at 12:20 PM)	Steve Tiernan, Fire Chief

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 12:02 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Closed Meeting of Council (Beginning at 12:00 PM)
	<p>Move Into Closed Session</p> <ul style="list-style-type: none"> Moved by Deputy Mayor Harper that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, move into Closed Session at 12:02 PM for the purpose of discussing one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board regarding Municipal Servicing and; one (1) item under Security of Property of Municipality or Local Board regarding a utility matter. <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>
4.	Move Out of Closed Session at 12:38 PM
	The Open Session of Council began at 1:00 PM.
5.	Matters Arising Out of Closed Session
	<ul style="list-style-type: none"> Mayor Lojko reported that Council considered one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board regarding municipal servicing and; one (1) item under Security of Property of Municipality or Local Board, regarding a utility matter. There was nothing to report out.
6.	Public Question / Comment (Only Addressing Reports on the Agenda)
	<ul style="list-style-type: none"> Mr. Jim Garrah requested clarification with respect to the Notice of Motion regarding the establishment of a Lowertown BIA. Shellee Fournier explained that there is an extensive process involved prior to establishing a Lowertown BIA and first step would be the consultation with the businesses in that area regarding their interest in pursuing this initiative.
7.	Additional Items
	1. Bay Road Closure – Councillor Anderson
8.	Presentations / Awards / Deputations – None

9.	Mayor's Declaration
	1. Museum Month – May 2020 <ul style="list-style-type: none"> • Mayor Lojko proclaimed the month of May 2020 as Museum Month in the Town of Gananoque.
	2. Sweet Adelines Greater Kingston Chorus Day – May 2, 2020 <ul style="list-style-type: none"> • Mayor Lojko proclaimed May 2, 2020 as Sweet Adelines Greater Kingston Chorus (GKC) Day in the Town of Gananoque.
10.	Public Meetings – None
11.	Correspondence
	1. Accounts Payable – March 31 to April 14, 2020
	2. John Nagy – Municipal Accommodation Tax – Request to Defer Payments **Mayor Lojko declared a pecuniary interest as he owns a Bed & Breakfast and refrained from voting. **At this point, Mayor Lojko left the chair, and; Deputy Mayor Harper took the chair.
	Motion #20-069 – Municipal Accommodation Tax – Request to Defer Payments Moved by: Councillor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE TREASURER TO BRING FORWARD A REPORT REGARDING THE CORRESPONDENCE RECEIVED REGARDING THE DEFERRAL OF THE MUNICIPAL ACCOMMODATION TAX. <p style="text-align: right;">CARRIED – UNANIMOUS, by those voting.</p>
	**Deputy Mayor Harper vacated the chair, and; Mayor Lojko resumed the chair.
	3. Leeds, Grenville & Lanark District Health Unit – Message to Cottage Owners – COVID-19
	4. Town of Midland – Letter to Prime Minister – Direct Payment of Federal Funds to Municipalities to Waive Property Taxes for the Year 2020 – Financial Help to Alleviate the Suffering from COVID-19 Pandemic
	5. United Counties of Leeds and Grenville – Media Release – Maple View Lodge Residents Test Negative for COVID-19
12.	Unfinished Business
Council-CS-2020-07 – CrossCurrent Energy Corp. Shading Analysis	
	Motion #20-070 – CrossCurrent Energy Corp. Shading Analysis – Uphold Current Lease Agreement Moved by: Councillor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION A (UPHOLD THE CURRENT LEASE AGREEMENT AND ITS AMENDMENTS), AS IT RELATES TO CROSSCURRENT ENERGY CORPORATION'S REQUEST TO REDUCE RENTAL PAYMENTS AT THE FIRE HALL THEATRE ROOF (185 SOUTH STREET) AND THE SPRINGER THEATRE ROOF (690 CHARLES STREET SOUTH), AS PRESENTED IN COUNCIL REPORT CS-2020-07. <p style="text-align: right;">CARRIED – UNANIMOUS</p>
13.	Consent Agenda
	Moved by: Councillor Osmond Seconded by: Councillor Haird Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:
	MOTION:
	#20-068 – Approval of Minutes – Tuesday, April 7, 2020 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, APRIL 7, 2020 MEETING.
CARRIED – UNANIMOUS	

14.	Motions (Council Direction to Staff)
	1. Notice of Motion – Social Media Policy – Councillor Osmond
	<p>Motion #20-071 – Social Media Policy</p> <p>Moved by: Councillor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE A SOCIAL MEDIA POLICY FOR TOWN COUNCIL MEMBERS, COMMITTEE MEMBERS, AND STAFF.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	2. Notice of Motion – Lowertown Business Improvement Area (BIA) – Mayor Lojko
	<p>Motion #20-072 – Lowertown Business Improvement Area (BIA)</p> <p>Moved by: Councillor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE CAO TO INSTITUTE A PROCESS TO ESTABLISH A BUSINESS IMPROVEMENT AREA (BIA) IN THE LOWERTOWN OR AN EXTENSION OF THE CURRENT BIA.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
15.	Notice Required Under the Notice By-law – None
16.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> • Councillors provided their updates.
17.	COVID-19 Update – Mayor Lojko
	<ul style="list-style-type: none"> • Mayor Lojko provided an overview of the implementation of various procedures enacted by the Municipal Emergency Control Group (MECG); distribution of hand sanitizers to local businesses; distribution of surgical and cloth mask project, and; noted that the MECG continue to monitor and enact all Federal and Provincial Orders, and are working with the Health Unit through the COVID-19 pandemic. • Mayor Lojko encouraged residents to continue to visit the Town’s website COVID-19 (Coronavirus) Information page for updates.
18.	Disclosure of Additional Items
	1. Bay Road Closure – Councillor Anderson
	<p>Motion #20-078 – Bay Road Closure</p> <p>Moved by: Councillor Anderson Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO CLOSE BAY ROAD TO VEHICULAR TRAFFIC UNTIL THE PROVINCIAL ORDER REGARDING MARINA CLOSURES HAS BEEN LIFTED.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
19.	Staff Report
	Council-CAO-2020-04 – Thousand Island Day Care – Amending Lease Agreement
	<p>By-law No. 2020-049 – Thousand Island Day Care – Amending Lease Agreement</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-049, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AMENDING LEASE AGREEMENT WITH THE THOUSAND ISLAND DAY CARE INC., FOR A PORTION OF 400 STONE STREET NORTH THEREBY EXTENDING THE TERM OF THE LEASE TO JUNE 30, 2021, AS PRESENTED IN COUNCIL REPORT-CAO-2020-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

Council-FIN-2020-08 – 2019 Year-End Financial Results	
	<p>Motion #20-073 – 2019 Year-End Financial Results</p> <p>Moved by: Councillor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE UNAUDITED 2019 INCOME STATEMENT, AS PRESENTED IN COUNCIL REPORT FIN-2020-08.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-FIN-2020-09 – 2020 Capital Projects	
	<p>Motion #20-074 – 2020 Capital Projects – As Amended</p> <p>**Moved by Councillor Anderson and Seconded by Councillor Kench to postpone the recommendation as presented in Council Report FIN-2020-09, entitled “2020 Capital Projects”, until July 2020, and further direct staff to bring back a revised budget report regarding the Town Park Plan 2020 construction.</p> <p style="text-align: right;">– CARRIED – UNANIMOUS</p> <p>Motion #20-074 – 2020 Capital Projects – As Amended</p> <p>Moved by: Councillor Anderson Seconded by: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONES COUNCIL REPORT FIN-2020-09, ENTITLED “2020 CAPTIAL PROJECT” UNTIL JULY 2020;</p> <p>AND FURTHER, DIRECTS STAFF TO BRING BACK A REVISED BUDGET REPORT REGARDING THE TOWN PARK PLAN 2020 CONSTRUCTION.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, as amended</p>
Council-FIN-2020-10 – Reserve Schedule	
	<p>Motion #20-075 – Reserve Schedule</p> <p>Moved by: Councillor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2019 RESERVE SCHEDULE, AS PRESENTED IN COUNCIL REPORT FIN-2020-10.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-UTIL-2020-04 – Water and Wastewater First (1st) Quarter Reports	
	<p>Motion #20-076 – Water and Wastewater First (1st) Quarter Reports</p> <p>Moved by: Councillor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE WATER AND WASTEWATER FIRST (1ST) QUARTER REPORTS FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT UTIL-2020-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-FIRE-2020-01 – 2019 Fourth (4th) Quarter / Year End Fire Report	
	<p>Motion #20-077 – 2019 Fourth (4th) Quarter / Year End Fire Report</p> <p>Moved by: Councillor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2019 FOURTH (4TH) QUARTER / YEAR-END REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN THE COUNCIL REPORT FIRE-2020-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
20.	Confirmation By-law
	<p>By-law No. 2020-048 – Confirming By-law – April 21, 2020 (3 Readings)</p> <p>Moved by: Councillor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-048, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON APRIL 21ST, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 21ST DAY OF APRIL, 2020.</p>

CARRIED – UNANIMOUS

21.

Questions from the Media

- Heddy Sorour, Brockville Recorder & Times, requested clarification regarding the distribution of masks.
- The Mayor advised that the Town consulted with the Health Unit and are distributing as per their guidelines.

22.

Next Meeting – May 5, 2020 at 1:00 PM

23.

Adjournment

Moved by: Councillor Osmond

Be it resolved that Council hereby adjourns this regular meeting of Council at 3:15 PM.

CARRIED – UNANIMOUS



Ted Lojko, Mayor



Penny Kelly, Clerk / CEMC