

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, May 16, 2023 at 5:00 PM Closed

Session and 6:00PM Open Session

Held via WebEx Video, Teleconference and In-person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Shellee Fournier, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk/CEMC
	Matt Harper	Brenda Guy, Manager of Planning and Development
	Patrick Kirkby	Melanie Kirkby, Treasurer
	Anne-Marie Koiner	Doug Wark, Manager of Parks and Recreation
	Vicky Leakey	David Armstrong, Manager of Public Works
	David Osmond	Scott Gee, Police Chief
Regrets:		Gord Howard, Fire Chief

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:02 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
	1. Councillor Brown declared a Conflict of Interest with respect to Report Council-UTIL-2023-11, as it relates to the accommodation industry.
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	Move into Closed Session
	Moved by Councillor Koiner that the Council of the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 5:02 PM for the purpose of discussing one (1) item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose; one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, and; one (1) under a Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board.
	CARRIED – UNANIMOUS
4.	Move Out of Closed Session at 6:05 PM
	Council resumed the Open Session at 6:15 PM.
5.	Reporting Out of Closed Session – Matters Arising
	A Closed Meeting was held. Council discussed one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, and; one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board. There is nothing to report out on these items.
	Council also discussed another item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose. The following recommendation was considered.

16.	Staff Reports
Council-FIN-2023-21 – Capital Matters Pending	
	<p>Motion #23-104 – Capital Matters Pending Moved by: Councillor Koiner Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COUNCIL REPORT FIN-2023-21.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-FIN-2023-22 – Reserve Schedule	
	<p>Motion #23-105 – Reserve Schedule Moved by: Councillor Koiner Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE 2023 RESERVE SCHEDULE, AS PRESENTED IN COUNCIL REPORT FIN-2023-22.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-FIN-2023-23 – Renewal of Managed IT Service Contract – ITI Canada Inc. (formerly Zycom Technologies)	
	<p>By-law No. 2023-063 – Renewal of Managed IT Service Contract – ITI Canada Inc. (formerly Zycom Technologies) Moved by: Councillor Koiner Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-063, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A THREE (3) YEAR AGREEMENT WITH ITI CANADA INC., FORMERLY ZYCOM TECHNOLOGY INC., FOR THE PROVISION OF THE TOWN OF GANANOQUE’S MANAGED INFORMATION TECHNOLOGY (IT) SERVICE RENEWAL, AS PRESENTED IN COUNCIL REPORT FIN-2023-23.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-FIN-2023-24 – Purchase of Replacement Server – ITI Canada Inc. (formerly Zycom Technologies)	
	<p>By-law No. 2023-064 – Purchase of Replacement Server – ITI Canada Inc. (formerly Zycom Technologies) Moved by: Councillor Koiner Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-064, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH ITI CANADA INC., FORMERLY ZYCOM TECHNOLOGY INC., FOR THE PROCUREMENT OF A REPLACEMENT SERVER IN THE AMOUNT OF \$110,553.65 (INCLUSIVE OF TOWN PORTION OF HST), TO BE FUNDED FROM CAPITAL RESERVES, AS PRESENTED IN COUNCIL REPORT FIN-2023-24.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>***At this point, the Chair called a recess at 8:00 PM. ***The meeting reconvened at 8:11 PM.</p>	
Council-FIN-2023-25 – Request for Quotation (RFQ) and Purchase of Investments	
	<p>Motion #23-106 – Request for Quotation (RFQ) – Interest Rates for Guaranteed Investment Certificates (GICs) Moved by: Councillor Koiner Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO ISSUE A REQUEST FOR QUOTATIONS (RFQ) FOR INTEREST RATES FOR GUARANTEED INVESTMENT CERTIFICATES (GIC) AND TERM DEPOSITS, AS PRESENTED IN COUNCIL REPORT FIN-2023-25.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

	<p>By-law No. 2023-068 – Purchase of Investments Moved by: Councillor Koiner Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-068, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND THE TREASURER TO OPEN AN INVESTMENT ACCOUNT TOTALLING \$5,000,000.00, AS PRESENTED IN COUNCIL REPORT FIN-2023-25.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-REC-2023-14 – Lease Agreement – 110 Kate Street – MyFM Broadcasting Corporation</p>	
<p>***Moved by Councillor Harper and seconded by Councillor Brown that the recommendation contained in Report Council-REC-2023-14, be amended to remove “THREE (3) YEAR”, and replace with “ONE (1) YEAR”, and; that the following be added “AND FURTHER THAT THE WORDING OF THE LEASE INCLUDE THE FACT THAT THE CURRENT RENT COVERS THE COST OF OPERATING THE BUILDING AND ASSET MANAGEMENT PLAN (AMP) COSTS”.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
	<p>By-law No. 2023-065 – Lease Agreement – 110 Kate Street – MyFM Broadcasting Corporation Moved By: Councillor Harper Seconded By: Councillor Brown BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-065, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A LEASE AGREEMENT WITH MYFM BROADCASTING CORPORATION, FOR A PORTION OF 110 KATE STREET FOR A ONE (1) YEAR TERM, AS PRESENTED IN COUNCIL REPORT-REC-2023-14.</p> <p>AND FURTHER THAT THE WORDING OF THE LEASE INCLUDE THE FACT THAT THE CURRENT RENT COVERS THE COST OF OPERATING THE BUILDING AND ASSET MANAGEMENT PLAN (AMP) COSTS.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>***At this point, Council considered Report Council-UTIL-2023-11.</p>	
<p>Council-RDS-2023-09 – Award of Contract – Detailed Engineering Design – Arthur Street Phase II</p>	
	<p>By-law No. 2023-066 – Award of Contract – Detailed Engineering Design – Arthur Street Phase II Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-066, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH MORRISON HERSHFIELD LTD., FOR THE PROCUREMENT OF SERVICES TO COMPLETE A DETAILED ENGINEERING DESIGN FOR THE REHABILITATION OF ARTHUR STREET BETWEEN CHARLES STREET AND THE PARKLAND EAST OF WILLIAM STREET, TO AN UPSET LIMIT OF \$104,170.00 (EXCLUDING HST), AND THE OPTIONAL COST SUBMISSION FOR CONTRACT ADMINISTRATION AND INSPECTION TO AN UPSET LIMIT OF \$76,800 (EXCLUDING HST), AS PRESCRIBED IN RFP RDS-2023-02, AND AS PRESENTED IN COUNCIL REPORT RDS-2023-09.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-UTIL-2023-09 – Request for Council Support – FCM Grant Application for Acti-Zyme Program</p>	
	<p>Motion #23-107 – Request for Council Support – FCM Grant Application for Acti-Zyme Program Moved By: Councillor Harper Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS TOWN STAFF SUBMITTING A GRANT APPLICATION THROUGH</p>

AND WHEREAS THE WORKING GROUP CONSISTS OF TWO (2) FAMILY HEALTH CLINICS, A PHYSICIAN FROM STONE’S MILL CLINIC AND TWO (2) COUNCIL REPRESENTATIVES FROM THE TOWNSHIP OF LEEDS & THE THOUSAND ISLANDS (TLTI);

AND WHEREAS THE WORKING GROUP IS SEEKING COUNCIL REPRESENTATION FROM THE TOWN OF GANANOQUE.

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPOINTS:

1. MAYOR BEDDOWS, AND;
2. DEPUTY MAYOR LEAKEY,

TO SIT ON THE PHYSICIAN AND HEALTH TEAM RECRUITMENT WORKING GROUP.

CARRIED – UNANIMOUS

2. King Street Pedestrian Bridge Request for Proposal (RFP) – Mayor Beddows

Motion #23-111 – King Street Pedestrian Bridge Request for Proposal (RFP)

Moved By: Mayor Beddows

Seconded By: Councillor Harper

WHEREAS ON APRIL 18, 2023, THE COUNCIL OF THE TOWN OF GANANOQUE PASSED MOTION #23-089, DIRECTING STAFF TO ISSUE A REQUEST FOR QUOTATION (RFQ) FOR THE REMOVAL OF THE KING STREET PEDESTRIAN BRIDGE FOR COUNCIL’S REVIEW AND CONSIDERATION;

AND WHEREAS A REQUEST TO AMEND MOTION #23-089 TO ADD THE FOLLOWING:

“ISSUE THE REQUEST FOR QUOTATION (RFQ) TO ADD TWO (2) SEPARATE COSTING OPTIONS, TO READ AS FOLLOWS:

1. REMOVAL OF BOTH SPANS, AND;
2. REMOVAL OF THE SPAN CROSSING THE GANANOQUE RIVER ONLY

AND FURTHER DIRECTS STAFF TO ENGAGE AN ENGINEER TO INVESTIGATE THE FEASIBILITY OF RE-OPENING THE REMAINING SOUTHERN PORTION OF THE BRIDGE, AS SET OUT IN ITEM “2”.

OF GANANOQUE AMENDS MOTION #23-089 TO ADD:


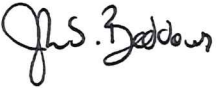

“ISSUE THE REQUEST FOR QUOTATION (RFQ) TO ADD TWO (2) SEPARATE COSTING OPTIONS:

1. REMOVAL OF BOTH SPANS OF THE BRIDGE, AND;
2. REMOVAL OF THE SPAN CROSSING THE GANANOQUE RIVER ONLY,

AND FURTHER DIRECTS STAFF TO ENGAGE AN ENGINEER TO INVESTIGATE THE FEASIBILITY OF RE-OPENING THE REMAINING SOUTHERN PORTION OF THE BRIDGE, AS SET OUT IN ITEM #2”

DEFEATED – 1 Aye, 6 Nays

<p>3. Corner of Water and Kate Streets – Stop Signs / Courtesy Crosswalk – Councillor Harper</p>
<p>Motion #23-112 – Corner of Water and Kate Streets – Stop Signs / Courtesy Crosswalk Moved By: Councillor Harper Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING BACK A COSTING REPORT TO REMOVE THE STOP SIGNS LOCATED AT WATER AND KATE STREETS AND REPLACE WITH A COURTESY CROSSWALK. <p style="text-align: right;">CARRIED – 5 Ayes, 2 Nays</p> </p>
<p>4. Shoreline Erosion and Sea Wall Repairs – Refer to 2024 Budget Deliberations – Councillor Harper</p>
<p>Motion #23-113 – Shoreline Erosion and Sea Wall Repairs – Refer to 2024 Budget Deliberations Moved By: Councillor Harper Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING BACK A COSTING REPORT FOR THE 2024 BUDGET DELIBERATIONS REGARDING REPAIRS TO THE PUBLICLY OWNED SEA WALLS AND THE SHORELINE EROSION. <p style="text-align: right;">CARRIED – UNANIMOUS</p> </p>
<p>18. Correspondence</p>
<p>1. Accounts Payable – April 25 to May 9, 2023</p>
<p>2. Town of Prescott – Homeless Crisis in Ontario – Request for Support</p>
<p>Motion #23-115 – Town of Prescott – Homeless Crisis in Ontario – Request for Support Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS THE TOWN OF PRESCOTT’S MOTION #75-2023, DATED APRIL 3, 2023, WITH RESPECT TO THE HOMELESS CRISIS IN ONTARIO. <p style="text-align: right;">CARRIED – UNANIMOUS</p> </p>
<p>3. Emergency Management Ontario (EMO) – 2022 Compliance Report</p>
<p>4. Tony Fleming – 2022 Annual Integrity Commissioner Report</p>
<p>5. Enbridge Gas – Locate Charge Update</p>
<p>6. Cataraqui Source Protection Area – Ontario’s Best Practices for Source Water Protection Guidance</p>
<p>7. Cataraqui Conservation – Flood Watch Downgraded to Water Safety Statement for Cataraqui Watershed and Gananoque River System</p>
<p>8. Cataraqui Conservation – 2021 and 2022 Annual Report</p>
<p>9. Minister of Infrastructure – Ontario Launches New Interactive High-Speed Internet Map</p>
<p>10. Kingston Area Rural Commuter Transit Study – April 12th, 2023 Stakeholder Meeting Minutes</p>
<p>11. Unadopted Minutes – Police Services Board (PSB) – February 21, 2023, and; March 28, 2023</p>
<p>19. Notice Required Under the Notice By-law</p>
<ul style="list-style-type: none"> • Mayor Beddows advised that the following Class III Development Permit Public Meetings will be held at the next Council meeting on Tuesday, June 6, 2023: <ol style="list-style-type: none"> 1. DP2023-08 – 81-83 Charles Street South – June 6, 2023 2. DP2023-09 – 90 St. Lawrence Street 3. DP2023-11 – 88 James Street 4. DP2023-12 – 130 King Street East

20.	Committee Updates (Council Reps) – Postponed
21.	Discussion of Additional Items
1. Gananoque Community Garden and Food Forest – Town Park Concrete Planters – Mayor Beddows (circulated to Council on May 15, 2023, and attached) 	
	<p>Motion #23-116 – Town Park Concrete Planters Moved By: Councillor Harper Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE RELOCATION OF THE 3-D CONCRETE PLANTERS FROM THE REAR OF THE TOWN HALL TO THE COMMUNITY GARDENS/FOOD FOREST LOCATED OFF ARTHUR STREET.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
22.	Questions from the Media – None
23.	Confirmation By-law
	<p>By-law No. 2023-058 – Confirming By-law – May 16, 2023 Moved By: Councillor Harper Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-058, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, MAY 16TH, 2023, BE READ THREE TIMES AND FINALLY PASSED THIS 16TH DAY OF MAY 2023.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
24.	Next Meeting(s) 1. Special Closed Session – Council Training – Thursday, June 1, 2023 at 5:00 PM 2. Regular Council – Tuesday, June 6, 2023 @ 6:00 PM
25.	Adjournment
	<p>Moved By: Councillor Harper Be it resolved that Council hereby adjourns this regular meeting of Council at 9:58 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">  <hr/> John S. Beddows, Mayor </div> <div style="width: 45%;">  <hr/> Penny Kelly, Clerk / CEMC </div> </div>

From: Pam Hudson
Sent: May 12, 2023 4:13 PM
To: Penny Kelly <clerk@gananoque.ca>
Cc: jbeddows; gan.communitygarden@gmail.com
Subject: Concrete Planters

Dear Mayor Beddows and Members of Council:

The Gananoque Community Garden and Food Forest were recently approached by Mayor John Beddows to inquire if we would be interested in having the 3D printed concrete planters, currently located adjacent to the Town Hall, as a living indigenous sculpture at our Arthur Street location at Grasshopper Park.

Our committee members support the sculpture at our site if Council is favourable to the relocation. Should the planters be located at the Gananoque Food Forest we will take responsibility for planting and care of the living sculpture. We would use the sculpture to introduce our community to indigenous plants of Canada and to educate people on their use by our first peoples. The plants selected would be those used for food, medicine and ceremony that require amended soil; plants such as sage, sweet grass, cedar, blueberry, cranberry, wintergreen, lingonberry, service berry and Canadian wild ginger. We also plan to condition the concrete to grow moss on the exterior of each planter.

If Council supports the relocation of the sculpture, we ask that Town Staff move the planters in the upcoming weeks, before the end of May, so that planting can commence as soon as possible. I am available the week of May 15th to 19th to assist as required.

We are excited to share that the first guild planting of the food forest last year was a great success with a large turnout of all ages for the dedication and planting. The site is now easily identifiable thanks to the location of the new town sign that was prepared and erected with the hard work of town staff. Further, the dead ash has been safely removed and two small black walnut trees. This will now allow us to add additional guilds and edible species of trees and plants to the site. A big thank you to town staff for all their work.

The bare root pear and apple trees planted last May are all healthy and blossoming as are haskaps, elderberry and rose. Rhubarb and Egyptian walking onions have taken root and are forming healthy patches as are strawberries and raspberries. Ground nuts, that are also native to our area, have also taken root. Harvesting from this guild will soon be possible for the public ensuring increased food access in our town.

Rotary and the rest of our partners of the Gananoque Food Access Network are excited to continue the development of the food forest in 2023 with Council and Town Staff. We look forward to your decision regarding the indigenous planters sculpture.

Sincerely,

Pam Hudson
Gananoque Food Forest Coordinator
Environmental & Youth Exchange Officer
Rotary Club of Gananoque
Mobile: 613-329-9778