

**REGULAR COUNCIL MEETING MINUTES**

Held on Tuesday, May 5, 2020 at 1:00 PM  
 Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
<b>Mayor:</b>	Ted Lojko	Shellee Fournier, CAO
<b>Councillors:</b>	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench (connected at 1:12 PM)	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	Steve Tiernan, Fire Chief

<b>1.</b>	<b>Call Meeting to Order</b>
	Mayor Lojko called the meeting to order at 1:02 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof</b> <ul style="list-style-type: none"> <li>Mayor Lojko declared a pecuniary interest with respect to Report Council-FIN-2020-12, entitled "Municipal Accommodation Tax and Thousand Island Accommodation Partners (TIAP)" as he owns a Bed &amp; Breakfast and refrained from any discussion and voting.</li> </ul>
<b>3.</b>	<b>Public Question / Comment</b> (Only Addressing Reports on the Agenda) <ul style="list-style-type: none"> <li>Members of the public spoke to Reports on the Agenda.</li> </ul>
<b>4.</b>	<b>Additional Items – None</b>
<b>5.</b>	<b>Presentations / Awards / Deputations – None</b>
<b>6.</b>	<b>Mayor's Declaration – None</b>
<b>7.</b>	<b>Public Meetings – None</b>
<b>8.</b>	<b>Correspondence</b>
	1. Accounts Payable – April 15 to 27, 2020
	<b>2. Fred Crouch – Water Billing – Request to Waive Fees</b> <ul style="list-style-type: none"> <li>Councillor Osmond informed Council that he contacted Mr. Crouch regarding the correspondence received and discussed the concerns raised.</li> <li>Councillor Osmond stated that Mr. Crouch was satisfied with the explanation.</li> <li>No further action is required.</li> </ul>
	<b>3. Yvonne Hiemstra – Environmental Concerns</b> <ul style="list-style-type: none"> <li>Councillor Osmond informed Council that he contacted Ms. Hiemstra, as Council's Environmental Working Group representative, and discussed the concerns raised.</li> <li>Ms. Hiemstra was satisfied with the explanation.</li> <li>No further action is required.</li> </ul>
	<b>4. Todd Bickerton – Raising Chickens in the Town of Gananoque</b>
	<b>Motion #20-092 – Raising Chickens in the Town of Gananoque</b>
	<b>Moved by:</b> Councillor O'Connor <b>Seconded by:</b> Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING FORWARD A REPORT REGARDING THE FEASIBILITY OF ALLOWING RAISING / KEEPING CHICKENS ON RESIDENTIAL PROPERTIES IN THE TOWN OF GANANOQUE.
	<b>CARRIED – UNANIMOUS</b>



<b>Council-CS-2020-08 – Town Park 2020 Essential Work</b>	
	<p><b>**Moved by Councillor Osmond and Seconded by Deputy Mayor Harper to remove in its entirety Item #3 “THE ADDITION OF LANDSCAPING/GARDEN BED BETWEEN THE WEST ENTRANCE RAMP AND TOWN HALL.” of the recommendation presented in report Council-CS-2020-08</b></p> <p style="text-align: right;"><b>CARRIED – 4 Ayes, 3 Nays</b></p> <p><b>Motion #20-084 – Town Park 2020 Essential Work – As Amended</b></p> <p><b>Moved by:</b> Councillor O’Connor                      <b>Seconded by:</b> Councillor Haird</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE FOLLOWING CAPITAL WORKS TO BE COMPLETED IN 2020 AT A COST OF \$24,520 (PLUS HST):</p> <ol style="list-style-type: none"> <li>1. ADDITION OF STAIRS FROM THE TOWN HALL WEST ENTRANCE FROM THE LANDING LEADING TOWARDS THE PARKING SPOTS ON THE WEST SIDE OF TOWN HALL</li> <li>2. ADDITION OF A RAILING ALONG THE TOWN HALL WEST ENTRANCE RAMP AND LANDING</li> <li>3. REPAIRS OR REPLACEMENT TO THE STAIRS LOCATED AT THE FRONT OF TOWN HALL.</li> </ol> <p>AS PRESENTED IN COUNCIL REPORT CS-2020-08, AND AS AMENDED.</p> <p style="text-align: right;"><b>CARRIED – 6 Ayes, 1 Nay</b></p>
<b>Council-CAO-2020-05 – Social Media Policy – Amend Human Resources Policy By-law No. 2014-110</b>	
	<p><b>Motion #20-094 – Social Media Policy – Amend Human Resources Policy – By-law No. 2014-110</b></p> <p><b>Moved by:</b> Councillor Anderson                      <b>Seconded by:</b> Deputy Mayor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONE COUNCIL REPORT CAO-2020-05 TO THE NEXT COUNCIL MEETING SCHEDULED FOR MAY 19, 2020.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>10.</b>	<b>Consent Agenda</b>
	<p><b>Moved by:</b> Councillor O’Connor                      <b>Seconded by:</b> Councillor Haird</p> <p>Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:</p> <p><b>MOTION:</b></p> <p><b>#20-081 – Approval of Minutes – Tuesday, April 21<sup>st</sup> and 28<sup>th</sup>, 2020</b>          BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, APRIL 21<sup>ST</sup>, 2020, AND; THE SPECIAL MINUTES OF TUESDAY, APRIL 28<sup>TH</sup>, 2020 MEETINGS.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>11.</b>	<b>Motions (Council Direction to Staff)</b>
	<p><b>1. Notice of Motion – Amend Motion #20-054 – Committees of Council / Advisory Panel Meetings – Temporarily Postpone – Mayor Lojko</b></p> <p><b>Motion #20-085 – Amend Motion #20-054 – Committees of Council / Advisory Panel Meetings – Temporarily Postpone</b></p> <p><b>Moved by:</b> Councillor O’Connor                      <b>Seconded by:</b> Councillor Haird</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AMENDS MOTION #20-054, “ENTITLED COMMITTEES OF COUNCIL / ADVISORY PANEL MEETINGS TEMPORARILY POSTPONE” TO INSERT THE WORDS “OR AT THE CALL OF THE CHAIR” FOLLOWING THE WORDS “UNTIL SUCH TIME AS THE PROVINCE LIFTS THE COVID-19 PANDEMIC STATE OF EMERGENCY”.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>

12.	<b>Notice Required Under the Notice By-law – None</b>
13.	<b>Committee Updates (Council Reps)</b>
	<ul style="list-style-type: none"> <li>• Councillors provided their updates.</li> </ul>
14.	<b>COVID-19 Update – Mayor Lojko</b>
	<ul style="list-style-type: none"> <li>• Mayor Lojko provided an overview of the implementation of various procedures enacted by the Municipal Emergency Control Group (MECG) and Province.</li> </ul>
15.	<b>Disclosure of Additional Items – None</b>
16.	<b>Staff Report</b>
<b>Council-LIB-2020-01 – Gananoque Public Library Quarterly Report</b>	
	<p><b>Motion #20-086 – Gananoque Public Library Quarterly Report</b></p> <p><b>Moved by:</b> Councillor O'Connor                      <b>Seconded by:</b> Councillor Haird  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT AS PRESENTED IN COUNCIL REPORT LIB-2020-01.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council-CAO-2020-06 – Telecommuting Policy – Amend Human Resources Policy By-law No. 2014-110</b>	
	<p><b>By-law No. 2020-053 – Telecommuting Policy – Amend Human Resources Policy By-law No. 2014-110</b></p> <p><b>Moved by:</b> Councillor O'Connor                      <b>Seconded by:</b> Councillor Haird  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-053, BEING A BY-LAW TO AMEND THE HUMAN RESOURCES POLICY BY-LAW NO. 2014-110, TO ADD A TELECOMMUTING POLICY UNDER THE HR-700 SERIES, AS PRESENTED IN COUNCIL REPORT– CAO-2020-06.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council-CAO-2020-07 – Re-Opening Boat Launch During Covid-19</b>	
	<p><b>Motion #20-087 – Re-Opening Boat Launch During Covid-19</b></p> <p><b>Moved by:</b> Councillor Anderson                      <b>Seconded by:</b> Councillor Kench  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE RE-OPENING OF THE LION'S BOAT LAUNCH EFFECTIVE MAY 7<sup>TH</sup>, 2020, WITH SOCIAL DISTANCING SIGNAGE PUT IN PLACE, AS PRESENTED IN COUNCIL REPORT–CAO-2020-07.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council-CAO-2020-08 – Post Covid-19 Economic/Tourism Recovery Plan</b>	
	<p><b>Motion #20-088 – Post Covid-19 Economic/Tourism Recovery Plan</b></p> <p><b>Moved by:</b> Councillor O'Connor                      <b>Seconded by:</b> Councillor Haird  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE DRAW OF UP TO \$50,000 FROM THE TOWN'S ECONOMIC DEVELOPMENT CASINO RESERVE TO HIRE A CONTRACT EMPLOYEE TO CREATE / IMPLEMENT A POST COVID-19 ECONOMIC DEVELOPMENT / TOURISM RECOVERY PLAN, AS PRESENTED IN COUNCIL REPORT–CAO-2020-08.</p> <p style="text-align: right;"><b>CARRIED – 4 Ayes, 3 Nays</b></p>

**Council-CAO-2020-09 – Municipal Servicing Agreements – Township of Leeds and the Thousand Islands (TLTI) and 1291092 Ontario Inc.**

**By-law No. 2020-054 and 2020-055 – Municipal Servicing Agreements – Township of Leeds and the Thousand Islands (TLTI) and 1291092 Ontario Inc.**

**Moved by:** Councillor O'Connor

**Seconded by:** Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS THE FOLLOWING:

1. BY-LAW NO. 2020-054 BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A MUNICIPAL SERVICING AGREEMENT WITH 1291092 ONTARIO INC. ("129"), FOR THE CONSTRUCTION, MAINTENANCE, OPERATION AND FINANCIAL COMPENSATION RELATED TO THE SUPPLY OF THE TOWN'S MUNICIPAL SEWER AND WATER SERVICES, FOR LANDS LOCATED IN THE TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI).
2. BY-LAW NO. 2020-055, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A MUNICIPAL SERVICING AGREEMENT WITH THE TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI), FOR THE PROVISION OF THE TOWN'S SANITARY SEWAGE DISPOSAL COLLECTION AND DRINKING WATER SUPPLY SERVICES TO LANDS LOCATED IN THE TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI),

AS PRESENTED IN COUNCIL REPORT-CAO-2020-09.

**CARRIED – UNANIMOUS**

**Council-FIN-2020-13 – Public Sector Accounting Board (PSAB) Compliant 2020 Budget**

**Motion #20-089 – Public Sector Accounting Board (PSAB) Compliant 2020 Budget**

**Moved by:** Councillor O'Connor

**Seconded by:** Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES AND ADOPTS THE 2020 PUBLIC SECTOR ACCOUNTING BOARD (PSAB) COMPLIANT BUDGET, AS PRESENTED IN COUNCIL REPORT FIN-2020-13.

**CARRIED – UNANIMOUS**

**Council-PD-2020-06 – CD2020-01 – 130 Water Street (formerly 175 St. Lawrence Street)**

**\*\*At this point, Brenda Guy, Manager of Planning and Development advised Council that the Town's solicitor reviewed Report Council-PD-2020-06 and suggested that the recommendation be amended.**

**\*\*Moved by Councillor O'Connor and Seconded by Councillor Haird that the amended recommendation be received and considered by Council, as follows:**

**By-law No. 2020-056 – CD2020-01 – 130 Water Street (formerly 175 St. Lawrence Street) – Condominium Agreement – As Amended**

**Moved by:** Councillor O'Connor

**Seconded by:** Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-056 BEING A BY-LAW TO APPROVE THE APPLICATION FOR CONDOMINIUM CD2020-01, FOR THE PROPERTY AT 130 WATER STREET AND AUTHORIZE THE MAYOR AND CLERK TO SIGN THE CONDOMINIUM AGREEMENT, PROVIDED THE FOLLOWING CONDITIONS ARE MET:

- OWNER ENTER INTO A CONDOMINIUM AGREEMENT WITH THE TOWN (EXCLUDING THE PARKING GARAGE LEVEL A, UNIT 1, INCLUSIVE) WITH THE TOWN,

- THE APPLICANT/DEVELOPER SHALL CONVEY TO THE CORPORATION OF THE TOWN OF GANANOQUE A NON-CONDOMINIUM FREEHOLD INTEREST IN THE PORTION OF THE PARKING GARAGE DEFINED AS LEVEL A, UNIT 1 ON THE DRAFT PLAN OF CONDOMINIUM SUBJECT TO A JOINT USE AND MAINTENANCE AGREEMENT WITH THE CONDOMINIUM CORPORATION, WHICH AGREEMENT SHALL BE A REQUIREMENT OF THE CONDOMINIUM AGREEMENT TO BE ENTERED INTO BETWEEN THE APPLICANT/DEVELOPER AND THE CORPORATION OF THE TOWN OF GANANOQUE PURSUANT TO SECTION 51(26) IF THE *PLANNING ACT, R.S.O. 1990, C. P13*,
- ALL REQUIREMENTS FROM THE DEVELOPMENT PERMIT AGREEMENT BE INCORPORATED IN THE CONDOMINIUM AGREEMENT.
- ALL LEGAL AND REGISTRATION COSTS ARE BORNE BY THE OWNER AS PER THE FEES AND RATES BY-LAW, AND.
- ALL CONDITIONS ARE MET, AS PRESENTED IN COUNCIL REPORT -PD-2020-06.

**CARRIED – UNANIMOUS, as amended**

**Council-RDS-2020-01 – Customs Dock – Flood and Erosion Mitigation**

**Motion #20-090 – Customs Dock – Flood and Erosion Mitigation**

**Moved by:** Councillor O'Connor

**Seconded by:** Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CUSTOMS DOCK FLOOD AND EROSION MITIGATION REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN COUNCIL REPORT RDS-2020-01.

**CARRIED – UNANIMOUS**

**Council-FIRE-2020-02 – First (1st) Quarter 2020 Fire Report**

**Motion #20-091 – First (1st) Quarter 2020 Fire Report**

**Moved by:** Councillor O'Connor

**Seconded by:** Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE FIRST (1ST) QUARTER 2020 FIRE REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN THE COUNCIL REPORT FIRE-2020-02.

**CARRIED – UNANIMOUS**

**17. Confirmation By-law**

**By-law No. 2020-051 – Confirming By-law – May 5, 2020 (3 Readings)**

**Moved by:** Councillor O'Connor

**Seconded by:** Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-051, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON MAY 5<sup>TH</sup>, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 5<sup>TH</sup> DAY OF MAY, 2020.

**CARRIED – UNANIMOUS**

**18. Questions from the Media – None**

**19. Next Meeting – May 19, 2020 at 1:00 PM**

**20. Adjournment**

**Moved by:** Councillor O'Connor

Be it resolved that Council hereby adjourns this regular meeting of Council at 3:43 PM.

**CARRIED – UNANIMOUS**

  
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Ted Lojko, Mayor

  
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Penny Kelly, Clerk / CEMC