



REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, June 2, 2020 at 1:00 PM
Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench (connected at 12:04 PM)	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond (connected at 12:04 PM)	Steve Tiernan, Fire Chief

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 12:01 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
	<ul style="list-style-type: none"> Mayor Lojko declared a pecuniary interest regarding the following items listed on the Council Agenda: <ul style="list-style-type: none"> Report Council-CAO-2020-12 – Municipal Accommodation Tax (MAT) Amending Agreement with the Thousand Islands Accommodation Partners (TIAP), as he is a co-owner of a Bed and Breakfast. Report Council-PD-2020-11 – 490 Stone Street South – Encroachment Permit, as his spouse is employed by the Stonewater Pub.
3.	Closed Meeting of Council
	Move Into Closed Session <ul style="list-style-type: none"> Moved by Deputy Mayor Harper that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 12:01 PM for the purpose of discussing two (2) items under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board. <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>
4.	Move Out of Closed Session at 12:37 PM
	The Open Session of Council began at 1:00 PM.
5.	Matters Arising Out of Closed Session
	<ul style="list-style-type: none"> Mayor Lojko reported that Council considered two (2) items under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board. Council will consider the following:
	<p>Motion #20-121 – Minutes of Settlement – Direction to Chief Administrative Officer (CAO)</p> <p>Moved by: Councillor O'Connor Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE CHIEF ADMINISTRATIVE OFFICER (CAO) TO SIGN THE NON-MONETARY MINUTES OF SETTLEMENT AS OUTLINED IN THE CLOSED SESSION MEETING.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

6.	Public Question / Comment (Only Addressing Reports on the Agenda) <ul style="list-style-type: none"> Members of the public spoke to items on the Agenda.
7.	Disclosure of Additional Items – None
8.	Presentations / Awards / Deputations
	1. Shoalts and Zaback Architects Ltd. – Sport Court Location Options (+Ref. Report Council -CS-2020-11)
	<ul style="list-style-type: none"> Gerry Shoalts and James Steacy, Shoalts and Zaback Architects Ltd., appeared before Council, via video, and reviewed the options for consideration with respect to the Sport Court Locations behind the Lou Jeffries Arena. At this point, Council considered Report Council-CS-2020-11.
9.	Mayor’s Declaration – None
10.	Public Meetings
	1. Council-PD-2020-09 – Class II Development Permit – 386 Nalon Road – File No. DP2020-03
	<ul style="list-style-type: none"> A Public Meeting was held regarding a Class II Development Permit Application submitted by the property owner of 386 Nalon Road, requesting to increase the maximum lot coverage to 39% for the purpose of constructing a deck. Staff provided an overview of the Application and Report Council-PD-2020-09. The following recommendation was considered by Council.
	<p>Motion #20-114 – Class II Development Permit – 386 Nalon Road – File No. DP2020-03</p> <p>Moved by: Deputy Mayor Harper Seconded by: Councillor O’Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DEVELOPMENT PERMIT APPLICATION DP2020-03 FOR THE PROPERTY AT 386 NALON ROAD (ROACH) for 39% LOT COVERAGE AS PRESENTED IN COUNCIL REPORT-PD-2020-09.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
11.	Correspondence
	1. Accounts Payable – April 28 to May 12, 2020
	2. Chris McDonald – Financial Impact of COVID-19 <ul style="list-style-type: none"> This item was discussed, with no further action taken.
	3. 2019 Financial Review General Ledger Questions – Councillor Kench
12.	Unfinished Business
	Council-CS-2020-11 – Sport Court Location Options (+Ref. Presentation)
	Motion #20-115A – Sport Court Location Options – Option 1A
	<p>Moved by: Deputy Mayor Harper Seconded by: Councillor O’Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION # 1A, (PHASE 1, ADDITION OF SPORT COURTS IN 2020) AS IDENTIFIED IN ATTACHED DRAWING LABELLED “OPTION 01 – PHASE 01”, REGARDING THE SPORT COURT LOCATION BEHIND THE GANANOQUE & TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI) RECREATION CENTRE, AS PRESENTED IN COUNCIL REPORT CS-2020-11.</p> <p style="text-align: right;">DEFEATED – 1 Aye, 6 Nays</p>

	<p>Motion #20-115B – Sport Court Location Options – Option 1B</p> <p>Moved by: Deputy Mayor Harper Seconded by: Councillor O’Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION # 1B, (ADDITION OF SPORT COURTS IN 2020, WITH THE REMAINDER OF WORK IN A FUTURE YEAR TO BE IDENTIFIED AT A LATER DATE, AND; BASED ON AVAILABLE FUNDING) AS IDENTIFIED IN ATTACHED DRAWING LABELLED “OPTION 01 – PHASE 02”, REGARDING THE SPORT COURT LOCATION BEHIND THE GANANOQUE & TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI) RECREATION CENTRE, AS PRESENTED IN COUNCIL REPORT CS-2020-11.</p> <p style="text-align: right;">DEFEATED – 1 Aye, 6 Nays</p>
	<p>Motion #20-115 – Sport Court Location Options – Option #2</p> <p>Moved by: Councillor Kench Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION # 2, (SPORT COURTS IN 2020, REMAINDER OF WORK IN A FUTURE YEAR TO BE IDENTIFIED AT A LATER DATE AND BASED ON AVAILABLE FUNDING) AS IDENTIFIED IN ATTACHED DRAWING LABELLED “OPTION 02”, REGARDING THE SPORT COURT LOCATION BEHIND THE GANANOQUE & TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI) RECREATION CENTRE, AS PRESENTED IN COUNCIL REPORT CS-2020-11.</p> <p style="text-align: right;">CARRIED – 6 Ayes, 1 Abstained</p>
<p>**Mayor Lojko declared a pecuniary interest as he a co-owner of a Bed & Breakfast and refrained from discussion and voting on Report Council-CAO-2020-12.</p> <p>**At this point, Mayor Lojko left the chair, and; Deputy Mayor Harper took the chair.</p>	
<p style="text-align: center;">Council-CAO-2020-12 – Municipal Accommodation Tax (MAT) Amending Agreement with the Thousand Islands Accommodation Partners (TIAP)</p>	
	<p>By-law No. 2020-062 – Municipal Accommodation Tax (MAT) Amending Agreement with the Thousand Islands Accommodation Partners (TIAP)</p> <p>Moved by: Councillor O’Connor Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-062, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-124 REGARDING THE MUNICIPAL ACCOMMODATION TAX AGREEMENT BETWEEN THE TOWN OF GANANOQUE AND THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP), AS PRESENTED IN COUNCIL REPORT CAO-2020-12.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those voting</p>
<p>**Deputy Mayor Harper vacated the chair, and; Mayor Lojko resumed the chair.</p>	
13.	<p>Consent Agenda</p>
<p>Moved by: Deputy Mayor Harper Seconded by: Councillor O’Connor Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:</p>	
<p>MOTION:</p>	
<p>#20-113 – Approval of Minutes – Tuesday, May 19th, 2020 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, MAY 19TH, 2020 MEETING.</p>	
<p style="text-align: right;">CARRIED – UNANIMOUS</p>	
14.	<p>Motions (Council Direction to Staff) – None</p>
15.	<p>Notice Required Under the Notice By-law – None</p>
16.	<p>Committee Updates (Council Reps)</p>
<ul style="list-style-type: none"> • Councillors provided their updates. 	

17.	COVID-19 Update – Mayor Lojko
	<ul style="list-style-type: none"> Mayor Lojko provided an overview of the implementation of various procedures enacted by the Municipal Emergency Control Group (MECG) and Province.
18.	Disclosure of Additional Items – None
19.	Staff Report
Council-FIN-2020-14 – Managed Information Technology (IT) Support Agreement Renewal	
By-law No. 2020-063 – Managed Information Technology (IT) Support Agreement Renewal	
<p>Moved by: Deputy Mayor Harper Seconded by: Councillor O'Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-063, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A THREE (3) YEAR AGREEMENT WITH ZYCOM TECHNOLOGY INC., FOR THE PROVISION OF THE TOWN OF GANANOQUE'S INFORMATION TECHNOLOGY (IT) SUPPORT RENEWAL, AS PRESENTED IN COUNCIL REPORT FIN-2020-14.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
Council-FIN-2020-19 – 2020 First Quarter Financial Results	
Motion #20-116 – 2020 First Quarter Financial Results	
<p>Moved by: Deputy Mayor Harper Seconded by: Councillor O'Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2020 FIRST QUARTER INCOME STATEMENT, AS PRESENTED IN COUNCIL REPORT FIN-2020-19.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
Council-CS-2020-12 – Thousand Island Youth Boxing Club Lease Agreement – Extend Term of Lease	
<p>**Moved by Deputy Mayor Harper and Seconded by Councillor O'Connor to amend Report Council-CS-2020-12 to insert "WITH 90 DAYS WRITTEN NOTICE OF TERMINATION" after the words "JUNE 20, 2021".</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
By-law No. 2020-064 – Thousand Island Youth Boxing Club Lease Agreement – Extend Term of Lease	
<p>Moved by: Deputy Mayor Harper Seconded by: Councillor O'Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-064, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-074, TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AMENDING LEASE AGREEMENT WITH THE THOUSAND ISLAND YOUTH BOXING CLUB FOR A PORTION OF 400 STONE STREET NORTH TO EXTEND THE TERM OF THE LEASE TO JUNE 30, 2021, WITH 90 DAYS WRITTEN NOTICE OF TERMINATION, AS PRESENTED IN COUNCIL REPORT-CS-2020-12.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, as amended</p>	
Council-CS-2020-13 – Slip Hold Fees at the Gananoque Municipal Marina	
Motion #20-117 – Slip Hold Fees at the Gananoque Municipal Marina	
<p>Moved by: Deputy Mayor Harper Seconded by: Councillor O'Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO COLLECT THE 2020 SLIP HOLD FEES AND USE AS A DEPOSIT FOR A 2021 SLIP.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
Council-PD-2020-10 – Appoint Building Inspector – Peter Blake Keyes	
By-law No. 2020-065 – Appoint Building Inspector – Peter Blake Keyes	
<p>Moved by: Deputy Mayor Harper Seconded by: Councillor O'Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-065, BEING A BYLAW TO APPOINT PETER BLAKE KEYES AS A BUILDING INSPECTOR FOR THE TOWN OF GANANOQUE, AS PRESENTED IN COUNCIL REPORT-PD-2020-10.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	

Council-PD-2020-11 – 490 Stone Street South – Encroachment Permit

****Mayor Lojko declared a pecuniary interest as his spouse is employed by the Stonewater Pub and refrained from discussion and voting on Report Council-PD-2020-11.**

****At this point, Mayor Lojko left the chair, and; Deputy Mayor Harper took the chair.**

Motion #20-118 – 490 Stone Street South – Encroachment Permit

Moved by: Councillor Haird

Seconded by: Councillor O'Connor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES COUNCIL REPORT-PD-2020-11 REGARDING AN ENCROACHMENT PERMIT FOR 490 STONE STREET SOUTH, FOR INFORMATION ONLY.

CARRIED – UNANIMOUS, *by those voting*

****Deputy Mayor Harper vacated the chair, and; Mayor Lojko resumed the chair.**

Council-PD-2020-12 – Community Improvement Plan (CIP) – COVID Recovery

Motion #20-119 – Community Improvement Plan (CIP) – COVID Recovery

Moved by: Deputy Mayor Harper

Seconded by: Councillor O'Connor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE COMMUNITY IMPROVEMENT PLAN (CIP) – COVID RECOVERY REPORT, AS PRESENTED COUNCIL REPORT-PD-2020-12.

CARRIED – UNANIMOUS

****At this point, Council discussed the date and time to hold a Special Council Meeting regarding the Community Improvement Plan (CIP). It was agreed that this meeting would be held on Tuesday, June 30, 2020 at 5:00 PM.**

Council-FIRE-2020-03 – Community Safety and Wellbeing Plan Update

Motion #20-120 – Community Safety and Wellbeing Plan Update

Moved by: Deputy Mayor Harper

Seconded by: Councillor O'Connor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE UPDATE ON THE COMMUNITY SAFETY AND WELL-BEING PLAN, AS PRESENTED IN COUNCIL REPORT FIRE-2020-03.

CARRIED – UNANIMOUS

****Councillor Osmond left the meeting at 3:45 PM.**

20. Questions from the Media

- There being none, the Chair moved on to the next order of business.

21. Confirmation By-law

By-law No. 2020-061 – Confirming By-law – June 2, 2020 (3 Readings)



Moved by: Deputy Mayor Harper

Seconded by: Councillor O'Connor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-061, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON JUNE 2ND, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 2ND DAY OF JUNE, 2020.

CARRIED – UNANIMOUS, *by those present*

22. Next Meeting – Tuesday, June 16, 2020 at 6:00 PM.

23.	Adjournment
	Moved by: Deputy Mayor Harper Be it resolved that Council hereby adjourns this regular meeting of Council at 3:47 PM. <p style="text-align: right;">CARRIED – UNANIMOUS</p>
 _____ Ted Lojko, Mayor	 _____ Penny Kelly, Clerk / CEMC