

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, October 17, 2023, at 5:30 PM Closed

Session and 6:00 PM Open Session

Held via WebEx Video, Teleconference and In-person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Shellee Fournier, CAO
Councillors:	Matt Harper	Penny Kelly, Clerk/CEMC
	Patrick Kirkby	Melanie Kirkby, Treasurer
	Anne-Marie Koiner	Brenda Guy, Manager of Planning and Development
	Vicky Leakey	Jeff Johnston, Manager of Parks and Recreation
	David Osmond (arrived at 8:03 PM)	David Armstrong, Manager of Public Works
	Gord Howard, Fire Chief	
Regrets:	Colin Brown	Scott Gee, Police Chief

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:29 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Closed Meeting of Council (Beginning at 5:30 PM)
	Move into Closed Session
	Moved by Deputy Mayor Leakey that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 5:30 PM for the purpose of discussing one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees regarding a Tourism Advisory Panel vacancy. CARRIED – UNANIMOUS
4.	Move Out of Closed Session at 5:37 PM
	Council resumed the Open Session at 6:00 PM
5.	Reporting Out of Closed Session – Matters Arising
	A Closed Meeting was held. Council discussed one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees regarding a Tourism Advisory Panel vacancy. Council considered the following recommendation.
	Motion #23-210 – Appointment to the Tourism Advisory Panel (TAP) Moved by: Deputy Mayor Leakey Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REMOVES NATALIE ROBERTSON, AS A HERITAGE TOURIST INN, BED & BREAKFAST, SHORT-TERM ACCOMMODATIONS REPRESENTATIVE ON THE TOURISM ADVISORY PANEL; AND FURTHER THAT ROBERT GEORGE BE HEREBY APPOINTED AS THE REPRESENTATIVE FOR THE ABOVE NOTED ACCOMMODATION SECTOR FOR THE REMAINING TERM OF COUNCIL. CARRIED – UNANIMOUS

6.	Canadian National Anthem
	<ul style="list-style-type: none"> The National Anthem was sung.
7.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> Mayor Beddows read the Land Acknowledgement Statement.
8.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> A Member of the public addressed Reports listed on the Agenda.
9.	Disclosure of Additional Items
	1. Local Government Week – Direction to Staff – Mayor Beddows
10.	Delegations
	1. Habitat for Humanity Thousand Islands – Ernie Olivo and Bill Spencer
	<ul style="list-style-type: none"> Ernie Olivo and Bill Spencer appeared before Council and presented a PowerPoint presentation entitled “Habitat for Humanity Thousand Islands – A World in Which Everyone has a Safe and Decent Place to Live”. Council considered the following:
	<p>Motion #23-211 – Habitat for Humanity Thousand Islands – Direction to Staff Moved by: Deputy Mayor Leakey Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING BACK A REPORT ADDRESSING THE HABITAT FOR HUMANITY THOUSAND ISLANDS PRESENTATION / PROPOSAL TO BUILD FIVE (5) AFFORDABLE FREEHOLD TOWNHOUSES ON THE LOT LOCATED AT THE SOUTH EAST CORNER OF WILLIAM AND ARTHUR STREETS.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
11.	Presentations / Awards / Deputations
	1. Homelessness – United Counties of Leeds & Grenville – Tracy Birtch, Team Leader-Homelessness and Alison Tutak
	<ul style="list-style-type: none"> Tracy Birtch and Alison Tutak appeared before Council and presented a PowerPoint presentation entitled “By Name List and Support Housing Needs in Leeds & Grenville”.
12.	Mayor’s Declaration
	<ul style="list-style-type: none"> Mayor Beddows proclaimed October 11, 2023, as International Day of the Girl in the Town of Gananoque.
13.	Public Meetings – None
14.	Unfinished Business – None
15.	Approval of Minutes – September 19, October 3 and 10, 2023
	<p>Motion #23-201 – Approval of Minutes – September 19, October 3 and 10, 2023 Moved by: Deputy Mayor Leakey Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, SEPTEMBER 19, OCTOBER 3, 2023, AND; THE SPECIAL COUNCIL MINUTES OF TUESDAY, OCTOBER 10, 2023.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
16.	Staff Reports
	Council-FIN-2023-44 – Capital Matters Pending
	<p>Motion #23-202 – Capital Matters Pending Moved by: Deputy Mayor Leakey Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COUNCIL REPORT FIN-2023-44.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

Council-FIN-2023-45 – Amend By-law No. 2023-002 – Water Meter Replacement Program – Non-Compliance Fee

By-law No. 2023-102 – Amend By-law No. 2023-002 – Water Meter Replacement Program – Non-Compliance Fee

Moved by: Deputy Mayor Leakey **Seconded by:** Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-102, BEING A BY-LAW TO AMEND THE WATER AND WASTEWATER OPERATING AND CAPITAL BUDGET RATES BY-LAW NO. 2023-002, TO ADD IN SECTION 3, "A QUARTERLY FEE OF \$250 FOR UTILITY ACCOUNTS THAT HAVE NOT COMPLIED WITH THE WATER METER REPLACEMENT PROGRAM", AS PRESENTED IN COUNCIL REPORT FIN-2023-45.

CARRIED – UNANIMOUS

Council-FIN-2023-46 – 2023 Community Grant – Gananoque Royals Girls Hockey

Motion #23-203 – 2023 Community Grant – Gananoque Royals Girls Hockey

Moved by: Deputy Mayor Leakey **Seconded by:** Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE ROYALS GIRLS HOCKEY IN THE AMOUNT OF \$2,500.00 TOWARDS THE COST OF PURCHASING HOCKEY SOCKS FOR ALL PLAYERS, AS PRESENTED IN COUNCIL REPORT FIN-2023-46.

CARRIED – UNANIMOUS

Council-RDS-2023-17 – Award of Contract – Supply and Delivery of Road Salt

By-law No. 2023-103 – Award of Contract – Supply and Delivery of Road Salt

Moved by: Deputy Mayor Leakey **Seconded by:** Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-103, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH D-SQUARED CONSTRUCTION LTD., FOR THE SUPPLY AND DELIVERY OF ROAD SALT, AS PRESCRIBED IN RFQ RDS-2023-06, AND AS PRESENTED IN COUNCIL REPORT RDS-2023-17.

CARRIED – UNANIMOUS

Council-REC-2023-22 – 2023 Waterfront Concert Series

Motion #23-204 – 2023 Waterfront Concert Series

Moved by: Deputy Mayor Leakey **Seconded by:** Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE 2023 WATERFRONT CONCERT SERIES REPORT, AS PRESENTED IN COUNCIL REPORT REC-2023-22.

CARRIED – UNANIMOUS

Council-REC-2023-23 – Consumption of Liquor in Public Places – Year-End Report

Motion #23-205 – Consumption of Liquor in Public Places – Year-End Report

Moved by: Deputy Mayor Leakey **Seconded by:** Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE YEAR-END REPORT ON THE CONSUMPTION OF LIQUOR IN PUBLIC PLACES, AS PRESENTED IN COUNCIL REPORT REC-2023-23.

CARRIED – UNANIMOUS

Council-PD-2023-18 – DP2021-22 – 775 King Street West – Request for Security Reduction

Motion #23-206 – DP2021-22 – 775 King Street West – Request for Security Reduction

Moved by: Councillor Harper

Seconded by: Councillor Kirkby

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #1 (THAT COUNCIL UPHOLDS THE REQUIREMENT FOR A 100% SECURITY IN THE AMOUNT OF \$456,275), AS IT RELATES TO DP2022-21 – 775 KING STREET WEST BEING A DEVELOPMENT FOR 22 RESIDENTIAL UNITS, AS PRESENTED IN REPORT COUNCIL-PD-2023-18.

CARRIED – UNANIMOUS

***At this point, Councillor Osmond entered the room.

Council-CSC-2023-09 – Naming of Corporate Assets – Gananoque Trails

By-law No. 2023-104 - Naming of Corporate Assets – Gananoque Trails

Moved by: Deputy Mayor Leakey

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-104, BEING A BY-LAW TO NAME THE GANANOQUE TRAIL ENTRANCE SIGNAGE TO THE “MURRAY / BICKERTON GANANOQUE TRAILS”, AS RECOMMENDED BY THE TREES AND TRAILS ADVISORY PANEL MOTION #2023-17, AND AS PRESENTED IN COUNCIL REPORT CSC-2023-09.

CARRIED – UNANIMOUS

Motion #23-207 – Gananoque Trails Entrance Signage – Refer to 2024 Capital Budget

Moved by: Deputy Mayor Leakey

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REFERS THE AMOUNT OF \$6,000, FOR THE PURCHASE OF TWO (2) NEW ENTRANCE SIGNS FOR THE “MURRAY / BICKERTON GANANOQUE TRAILS” TO THE 2024 CAPITAL BUDGET FOR CONSIDERATION, AS PRESENTED IN COUNCIL REPORT CSC-2023-09.

CARRIED – UNANIMOUS

Council-FIRE-2023-06 – Fire Department – 2023 Second (2nd) and Third (3rd) Quarter Reports

Motion #23-208 – Fire Department – 2023 Second (2nd) and Third (3rd) Quarter Reports

Moved by: Deputy Mayor Leakey

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2023 SECOND AND THIRD QUARTER FIRE DEPARTMENT REPORT FOR INFORMATION PURPOSES, AS PRESENTED IN THE COUNCIL REPORT FIRE-2023-06.

CARRIED – UNANIMOUS

Council-LIB-2023-04 – Gananoque Public Library Quarterly Report

Motion #23-209 – Gananoque Public Library Quarterly Report



Moved by: Deputy Mayor Leakey

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT AS PRESENTED IN REPORT COUNCIL LIB-2023-04.

CARRIED – UNANIMOUS

17.	Motions (Council Direction to Staff)
1. Green Concrete – Direction to Staff – Councillor Osmond	
	<p>Motion #23-212 – Green Concrete – Direction to Staff Moved By: Councillor Osmond Seconded By: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING BACK A REPORT FOR COUNCIL'S CONSIDERATION REGARDING THE PROS AND CONS OF USING "GREEN CONCRETE" FOR FUTURE MUNICIPAL PROJECTS.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
18.	Correspondence
	<ol style="list-style-type: none"> 1. Accounts Payable – September 12 to 24, 2023 2. Accounts Payable – September 25 to October 9, 2023 3. Rural Ontario Municipal Association (ROMA) – 2024 Annual Conference – Early Bird deadline to Register – October 27, 2023 <p>Motion #23-213 – Rural Ontario Municipal Association (ROMA) – 2024 Annual Conference – Early Bird deadline to Register – October 27, 2023</p> <p>Moved by: Deputy Mayor Leakey Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE FOLLOWING MEMBERS OF COUNCIL TO REGISTER FOR THE RURAL ONTARIO MUNICIPAL ASSOCIATION (ROMA) 2024 ANNUAL CONFERENCE BEING HELD IN THE CITY OF TORONTO FROM JANUARY 21 TO 23, 2024:</p> <ol style="list-style-type: none"> 1. JOHN S. BEDDOWS, AND; 2. A COUNCILLOR, TO BE DETERMINED; <p>AND FURTHER THAT AN UPSET LIMIT AMOUNT OF \$3,200.00, BE PRE-APPROVED IN THE 2024 COUNCIL CONFERENCE BUDGET, FOR REGISTRATION, ACCOMMODATIONS AND MILEAGE.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p> <ol style="list-style-type: none"> 4. Marian Bursall – Suggested Change to Animal Control By-law 5. Ministry of Municipal Affairs and Housing (MMAH) – Responding to the Housing Affordability Task Force's Recommendations (+Town's response to top five (5) Task Force Recommendations) 6. Ministry of Infrastructure – Administrative Penalties Regulation under the <i>Building Broadband Faster Act, 2021</i> (BBFA) 7. Office of the Fire Marshal – Communique – Interpretation of s. 6(3) of the <i>Fire Protection and Prevention Act</i> 8. Leeds, Grenville & Lanark District Health Unit – Board of Health Summary – September 21, 2023 9. United Counties of Leeds and Grenville (UCLG) – Media Release – Highlights from Counties Council Meeting – Thursday, September 21, 2023 10. United Counties of Leeds and Grenville (UCLG) – Media Release – UCLG Announces an Affordable Housing Development Workshop 11. Lions Club of Gananoque – Pump-Gan-Fest – Thank-you 12. Unadopted Minutes – Tourism Advisory Panel (TAP) – September 18, 2023 13. Unadopted Minutes – Downtown Business Improvement Area (BIA) – September 20, 2023

19.	Notice Required Under the Notice By-law
	<ul style="list-style-type: none"> • Mayor Beddows advised that a Public Meeting is scheduled to be held at the regular Council meeting of Tuesday, November 7, 2023 at 6:00 PM, regarding: <ol style="list-style-type: none"> 1. Class III Development Permit – DP2023-17 – 670 Charles Street North – Sean Brophy, Owner and Tony Del Guidice, Applicant. • Mayor Beddows further advised that the second Public Meeting scheduled for November 7, 2023, regarding a Class III Development Permit -DP2023-15 – 377 King Street East, has been postponed to a later date.
20.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> • Members of Council provided their updates.
21.	Discussion of Additional Items
	1. Local Government Week – Direction to Staff – Mayor Beddows
	<p>Motion #23-214 – Local Government Week – Direction to Staff Moved by: Mayor Beddows Seconded by: Councillor Koiner RECOGNIZING THAT DEMOCRACY DEPENDS ON AN INFORMED AND EMPOWERED PUBLIC AT ALL LEVELS AND THE IMPORTANCE OF LOCAL GOV'T WEEK AS AN ELEMENT OF INFORMING THE PUBLIC,</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE CLERK TO ENGAGE WITH THE UPPER CANADA DISTRICT SCHOOL BOARD AND THE PRINCIPAL OF THE GANANOQUE INTERMEDIATE SECONDARY SCHOOL (GISS) AS APPROPRIATE TO DISCUSS AND ARRANGE THAT AN OPEN SESSION OF THE COUNCIL OF THE TOWN OF GANANOQUE BE CONDUCTED AT GISS DURING SCHOOL HOURS TO ENABLE EDUCATION ON THE OPERATION OF LOCAL GOVERNMENT AND ITS DIRECT INFLUENCE ON THE WELFARE OF RESIDENTS OF ALL AGES.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
22.	Questions from the Media – None
23.	Confirmation By-law
	<p>By-law No. 2023-101 – Confirming By-law – October 17, 2023 Moved By: Deputy Mayor Leakey Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-101, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, OCTOBER 17TH, 2023, BE READ THREE TIMES AND FINALLY PASSED THIS 17TH DAY OF OCTOBER 2023.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
24.	Next Meeting(s) – Tuesday, November 7, 2023 @ 6:00 PM
25.	Adjournment
	<p>Moved By: Councillor Harper Be it resolved that Council hereby adjourns this regular meeting of Council at 8:59 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
 <hr/> John S. Beddows, Mayor	 <hr/> Penny Kelly, Clerk / CEMC