

6.	Public Question / Comment (Only Addressing Reports on the Agenda) <ul style="list-style-type: none"> Members of the public spoke to items on the Agenda.
7.	Disclosure of Additional Items
	1. Cataraqui Conservations Seeks Input on Planning & Permitting Policies Update
8.	Presentations / Awards / Deputations – None
9.	Delegations – None
10.	Mayor's Declaration <ul style="list-style-type: none"> Mayor Lojko congratulated Mackenzie Bowman, Gananoque resident who ran the virtual Boston Marathon on Sunday, September 13, 2020. A YouTube video was shown as Mackenzie ran her way through Gananoque.
11.	Public Meetings – None
12.	Correspondence
	1. Accounts Payable – August 27 to September 10, 2020
	2. Jeannie Catchpole – Water & Water Waste Rate Increase
	<p style="text-align: center;">Motion #20-203 – Jeannie Catchpole – Water & Water Waste Rate Increase</p> <p>Moved by: Councillor Kench Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO RESPOND TO MS. JEANNIE CATCHPOLE'S CORRESPONDENCE REGARDING WATER AND WATER WASTE RATE INCREASE.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	3. Kent MacLeod – Tennis Courts in Gananoque
	4. Gananoque Pickleball Club – Pickleball Courts in Gananoque
	5. Ministry of the Solicitor General – Updates to Permitted Off-Road Vehicles and Three-Wheeled Motorcycle Licensing
	<p style="text-align: center;">Motion #20-204 – Ministry of the Solicitor General – Updates to Permitted Off-Road Vehicles and Three-Wheeled Motorcycle Licensing</p> <p>Moved by: Councillor Kench Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO AMEND THE ATV BY-LAW TO INCLUDE THE MINISTRY'S UPDATES WITH RESPECT TO PERMITTED OFF-ROAD VEHICLES AND THREE-WHEELED MOTORCYCLE LICENSING, AND BRING BACK A REPORT FOR COUNCIL'S CONSIDERATION.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	6. Ontario Health – Operating Mode and Organizational Structure
	7. Minutes – Municipal Heritage Advisory Panel – September 3, 2020
13.	Unfinished Business
	Council-CS-2020-25 – Award of Tender Multi-Use Courts
	<p>Motion #20-206 – Award of Tender Multi-Use Courts</p> <p>Moved by: Councillor Osmond Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO INVESTIGATE THE FEASIBILITY AND COSTING TO INSTALL TWO (2) SPORTS COURTS,</p> <p>AND FURTHER RENEGOTIATE THE AGREEMENT WITH EMMONS & MITCHELL CONSTRUCTION LTD.</p> <p>**Councillor Kench requested a recorded vote.</p>

Motion #20-206 – Award of Tender Multi-Use Courts – Recorded Vote

RECORDED VOTE:	Aye	Nay
Anderson, D.	X	
Haird, A.	X	
Harper, M.		X
Kench, M.		X
Osmond, D.	X	
Lojko, T.	X	
TOTALS	4	2

CARRIED – 4 Ayes, 2 Nays

Council-FIN-2020-33 – Gananoque Curling Club Request for Funding

Motion #20-201 – Gananoque Curling Club Request for Funding

Moved by: Councillor Kench **Seconded by:** Councillor Haird
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SETS ASIDE THE COMMUNITY GRANT POLICY AND APPROVES A COUNCIL GRANT TO THE GANANOQUE CURLING CLUB, IN THE AMOUNT OF \$0.00, AS PRESENTED IN COUNCIL REPORT FIN-2020-33.

CARRIED – 5 Ayes, 1 Nay

Council-CAO-2020-19 – 2025 Strategic Plan – Adoption

By-law No. 2020-101 – 2025 Strategic Plan – Adoption

Moved by: Councillor Haird **Seconded by:** Councillor Anderson
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-101, BEING A BY-LAW TO ADOPT THE 2025 STRATEGIC PLAN TO BECOME EFFECTIVE JANUARY 1ST, 2021, AS PRESENTED IN COUNCIL REPORT CAO-2020-19.

CARRIED – UNANIMOUS

14. Consent Agenda

Moved by: Councillor Kench **Seconded by:** Councillor Haird
Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:

MOTION:

#20-200 – Approval of Minutes – September 1st, 2020

Moved by: Councillor Kench **Seconded by:** Councillor Haird
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, SEPTEMBER 1ST, 2020, MEETING.

CARRIED – UNANIMOUS

15. Motions (Council Direction to Staff)

1. Notice of Motion – Water Billing Late Fee Postponement – Councillor Osmond

Motion #20-205 – Water Billing Late Fee Postponement



Moved by: Councillor Osmond **Seconded by:** Councillor Haird
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONES THE CURRENT WATER BILL LATE FEE CHARGES TO BE APPLIED ON NOVEMBER 2ND, 2020.

CARRIED – UNANIMOUS

16. Notice Required Under the Notice By-law – None

17. Committee Updates (Council Reps)

- Councillors provided their updates.

19.	Disclosure of Additional Items
	<p>1. Cataraqi Conservations Seeks Input on Planning & Permitting Policies Update (Attached)</p> <ul style="list-style-type: none"> Deputy Mayor Harper encouraged Council and members of the public to participate in the Cataraqi Conservation Planning & Permitting Policy Updates Public Consultation process by providing comments and questions during the September 14 and October 2, 2020 comment period. The link to participate is located on the CRCA website at https://crca.ca/policy-update/.
20.	Staff Report
Council-FIN-2020-34 – 2021 Budget Deliberations	
<p>**Moved by Councillor Osmond and Seconded by Councillor Kench that the recommendation presented in Council Report FIN-2020-34, state “TAX LEVY INCREASE OF 1%”.</p> <p style="text-align: right;">DEFEATED – 2 Ayes, 4 Nays</p>	
<p>**Moved by Councillor Haird and Seconded by Deputy Mayor Harper that the recommendation presented in Council Report FIN-2020-34, state “TAX LEVY INCREASE OF 1.5%”.</p> <p style="text-align: right;">DEFEATED – 3 Ayes, 3 Nays</p>	
<p>**Moved by Councillor Haird and Seconded by Mayor Lojko that the recommendation presented in Council Report FIN-2020-34, state “TAX LEVY INCREASE OF 1.25%”.</p> <p style="text-align: right;">CARRIED – 5 Ayes, 1 Nay</p>	
	<p>Motion #20-202 – 2021 Budget Deliberations</p> <p>Moved by: Councillor Haird Seconded by: Mayor Lojko</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE THE 2021 OPERATING BUDGET WITH A TAX LEVY INCREASE OF 1.25%, AS PRESENTED IN COUNCIL REPORT FIN -2020-34.</p> <p style="text-align: right;">CARRIED – 5 Ayes, 1 Nay</p>
21.	Questions from the Media
	<ul style="list-style-type: none"> Mayor Lojko responded to questions from the Media.
22.	Confirmation By-law
	<p>By-law No. 2020-106– Confirming By-law – September 15, 2020 (3 Readings)</p> <p>Moved by: Councillor Kench Seconded by: Councillor Haird</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-106, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON SEPTEMBER 15TH, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 15TH DAY OF SEPTEMBER 2020.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
23.	Next Meeting – Tuesday, October 6, 2020 at 6:00 PM.
24.	Adjournment
	<p>Moved by: Councillor Kench</p> <p>Be it resolved that Council hereby adjourns this regular meeting of Council at 7:36 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p style="text-align: center;"></p> <hr/> <p>Ted Lojko, Mayor</p>	<p style="text-align: center;"></p> <hr/> <p>Penny Kelly, Clerk / CEMC</p>

News Release

For immediate release
September 14, 2020



Cataraqi Conservation Seeks Input on Planning & Permitting Policies Update

Kingston ON – As part of its current review and update of Planning and Permitting policies, Cataraqi Conservation is asking for input from the general public, as well as representatives of stakeholder organizations.

This comprehensive review will include updating our Environmental Planning Policies, Guideline for Implementing Ontario Regulation 146/06, as well as the Service Delivery Procedures.

The update took into consideration the introduction of new information, studies, statutes, policies, and provincial technical guidelines which influence or provide the overarching policy framework for our development review role. These include:

- Provincial Policy Statement (2020)
- Waterfront Development Guidance for Eastern Lake Ontario and Upper St. Lawrence River (2019)
- Draft Ministry of the Environment and Climate Change Low Impact Development Stormwater Management Guidance Manual (2017)
- Policies of other Conservation Authorities

To connect with the public and stakeholders in the most efficient and effective way, the public consultation process will be electronically based. A webpage (www.crca.ca/policy-update) on the Cataraqi Conservation site has been set up for this purpose. Input is welcome from Sept. 14 through to Oct. 2, 2020. All comments, suggestions and anecdotes received will be collected by Cataraqi Conservation planning and permitting staff and considered by the Cataraqi Conservation Planning and Permitting Ad Hoc Committee and Full Authority Board prior to finalization of the policy update process.

Background:

Conservation Authorities such as Cataraqi Conservation were created by the Provincial Government beginning in the late 1950s with the mandate to develop and implement a comprehensive, watershed-based approach to preserving and conserving natural ecosystems, taking into account human activity, such as growth and development.

Authorities are to represent provincial interests in areas of flood mitigation and prevention, as well as other natural hazards by providing expert commentary and advice to municipalities. Conservation Authorities also have authority under Section 28 of the

Cataraqi Conservation

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Conservation Authorities Act to regulate development and site alteration activities in certain areas through Ontario Regulation 148/06: Development Interference with Wetlands and Alterations to Shorelines Watercourses. The main purpose of Ontario Regulation 148/06 is to ensure that proposed changes (e.g. development and site alteration) to a property are not affected by natural hazards, such as flooding and erosion, and that the changes do not put people and/or other properties at greater risk from these hazards.

Cataraqi Conservation has a set of policy and procedure documents that staff use when reviewing Planning Act and Ontario Regulation 148/06 development applications. These documents are the subject of the current policy update.

Environmental Planning Policies, which were updated in 2015, act as Cataraqi Conservation's guide to both individual landowner and municipal environmental planning matters, including providing input on Official Plans, Zoning By-laws, Development Permit By-laws as well as site-specific applications submitted to Cataraqi Conservation under the Planning Act and other provincial legislation.

Cataraqi Conservation's Service Delivery Procedures for Ontario Regulation 148/06 provides guidance on the administrative procedures involved in implementing the regulation. Finally, Cataraqi Conservation's Guidelines for Implementing Ontario Regulation 148/06 provides a comprehensive set of guidelines that enable staff to issue a permit under the regulation.

The ultimate purpose of Cataraqi Conservation's role in planning and permitting is to protect people and property from natural hazards like flood and erosion, as well as preserving and enhancing the natural environment, particularly the complex and fragile ecosystems of wetlands, watercourses and shorelines.

Media contact for more information:

Krista Fazackerley, Communications & Education Supervisor
(613) 546-4228 ext. 243, kfazackerley@crca.ca

Date: September 11, 2020

Re: Cataraqi Conservation Planning and Permitting Policy Updates – Explanatory Document

What?

Cataraqi Conservation is undertaking a review and update of our planning and permitting policies including our Environmental Planning Policies (EPP), Guidelines for Implementing Ontario Regulation 148/06 (Guidelines), and Service Delivery Procedures.

The update is being undertaken in a manner consistent with the Policies and Procedures for Conservation Authority Plan Review and Permitting Activities (Ontario Ministry of Natural Resources, 2010) and the Cataraqi to 2020 Strategic Plan.

As part of this process, we are notifying and seeking input from the public and stakeholders. The consultation period will run from September 14 to October 2, 2020 during which time staff will collect input. Cataraqi Conservation staff, the Permitting and Planning Ad Hoc Committee and our Full Authority Board will take any input received into consideration prior to finalization of the policy update process.

In order to connect with the public and stakeholders in the most efficient and effective way, the consultation process will be electronically based. A webpage (crca.ca/policy-update) on the Cataraqi Conservation site has been set up for this purpose. This will be supplemented with social media postings and notifications to stakeholders, including our member municipalities and other organizations and agencies. In addition, those interested in providing further input are invited to participate in an upcoming Cataraqi Conservation Planning and Permitting Ad-Hoc Committee meeting where input received during the consultation period will be shared with the Committee before final changes are made and presented to the Full Authority Board.

Why?

Cataraqi Conservation implements an integrated, systems approach to watershed management, balancing human, environmental and economic needs and recognizing the relationship between ecosystem functions and human activities.

Conservation Authorities were created through Provincial legislation and have been delegated responsibility from the Ministry of Natural Resources and Forestry to represent provincial interests regarding natural hazards encompassed by Policy 3.1 of the Provincial Policy Statement (PPS) (2020). These responsibilities include providing

comments on policy documents (e.g. Official Plans and comprehensive Zoning By-laws) and applications submitted pursuant to the Planning Act.

In addition, Cataraqui Conservation is a regulatory authority mandated to implement Ontario Regulation 148/06: Development Interference with Wetlands and Alterations to Shorelines and Watercourses, pursuant to Section 28 of the Conservation Authorities Act. The purpose of Ontario Regulation 148/06 is to ensure that proposed changes (e.g. development and site alteration) to a property are not affected by natural hazards, such as flooding and erosion, and that the changes do not put people and/or other properties at greater risk from these hazards. The purpose is also to protect the hydrologic and ecologic functions of wetlands.

Cataraqui Conservation has a set of policy and procedure documents that staff use when reviewing Planning Act and Ontario Regulation 148/06 development applications. These documents (<https://crca.ca/policies-guidelines/>) are the subject of the current policy update.

Environmental Planning Policies

The Environmental Planning Policies (2015) help to guide Cataraqui Conservation's position on environmental planning matters in our input to municipal planning documents, such as Official Plans, Zoning By-laws and Development Permit by-laws, as well as our review of site-specific applications submitted to Cataraqui Conservation under the *Planning Act* and other legislation.

The EPP provides municipalities, proponents of development, private landowners and community groups with a clear understanding of Cataraqui Conservation's role, mandate and responsibilities regarding the review of planning documents and applications. These Policies provide for a level of consistency in the review of these matters, and the recommendations provided to municipalities, proponents of development, landowners and community groups. The EPP was last updated and approved by the Cataraqui Conservation Full Authority Board in April 2015.

The document is being updated as per a scheduled five-year timeframe to ensure that our input and comments reflect current legislation and best practice. The five-year review and update of the EPP is part of Cataraqui Conservation's commitment to continual improvement and responsiveness as it relates to development review. The update will provide municipalities, proponents of development, private landowners and other stakeholders with a clear understanding of Cataraqui Conservation's role, mandate and responsibilities regarding the review of planning documents and site-specific applications made under the *Planning Act* and other legislation.

The update took into consideration the introduction of new information, studies, statutes, policies and provincial technical guidelines which influence or provide the overarching policy framework for our planning advice. These include:

- Provincial Policy Statement (2020)
- Waterfront Development Guidance for Eastern Lake Ontario and Upper St. Lawrence River (2019)
- Guidelines for the Implementation of Ontario Regulation 148/06 (2017, currently under review)
- Draft Ministry of the Environment and Climate Change Low Impact Development Stormwater Management Guidance Manual (2017)

Staff also considered the policies of other Conservation Authorities, including those in eastern Ontario, when preparing the updated draft.

The general intent of the policy content remains consistent with the 2015 version – an integrated, solutions-based approach to environmental planning that respects legislation and best practice while reflecting the local situation.

Service Delivery Procedures and Guidelines for Implementing O. Reg. 148/06

Cataraqui Conservation maintains two documents intended to assist staff with the implementation of Ontario Regulation 148/06. The first is the Service Delivery Procedures for Ontario Regulation 148/06 which provides guidance on the administrative procedures involved in implementing the regulation. Examples include things such as requirements for a complete application and decision timelines for issuing a permit. The other document is the Guidelines for Implementing Ontario Regulation 148/06 which provides a comprehensive set of guidelines that enable staff to issue a permit under the regulation. These documents were last updated in 2017.

Although these two documents are updated every five years, presently there is a need to undertake important updates to these documents. Staff are recommending updates to the Service Delivery Procedures and Guidelines for Implementing Ontario Regulation 148/06 for three reasons:

1. Conservation Ontario recently released its Client Standards for Conservation Authority Permit Review document which suggests changes to the service delivery procedures;
2. Policies relating to shoreline and waterfront development have been refined based on the findings from the Waterfront Development Guidance for Eastern Lake Ontario and Upper St. Lawrence River (2019). These policy changes, which include introduction of artificial shorelands, promotion of shoreline management planning, and expanded scope of technical studies, are intended to address policy gaps and provide considerations for complex development proposals along the Lake Ontario and St. Lawrence River waterfront relating to natural hazards management.

3. Cataraqui Conservation’s Full Authority Board recently convened a hearing under Section 28 (12) of the *Conservation Authorities Act* and rendered a decision that necessitates changes to the implementation guidelines.

How can you get involved?

Input is invited from members of the public and stakeholders such as municipalities and other organizations and agencies from September 14 to October 2, 2020.

A track-changes version of the draft update to the Environmental Planning Policies (June 2020) is available for review and comment at crca.ca/policy-update. Second, a summary table of the proposed updates to the Service Delivery Procedures and Implementation Guidelines for Ontario Regulation 148/06 is available for review and comment.

Written comments are invited to be submitted during the comment period via the online form at crca.ca/policy-update. An additional opportunity to participate will be available by participating in an upcoming Cataraqui Conservation Planning and Permitting Ad-Hoc Committee meeting where input received during the consultation period will be shared with the Committee before final changes are made and presented to the Full Authority Board.

For further information, please see Cataraqui Conservation’s Planning & Permitting webpage at <https://crca.ca/planning-permits/>.