



**PLANNING ADVISORY/COMMITTEE OF ADJUSTMENT/PROPERTY
STANDARDS COMMITTEE MEETING MINUTES**

On Tuesday, May 25, 2021 @ 6:00 PM
Via Webex Teleconference Meeting

| COMMITTEE MEMBERS PRESENT | | STAFF PRESENT |
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| Chair: | Mayor Ted Lojko | Brenda Guy, Mgr of Planning/Development |
| Members: | Councillor Mike Kench | Chanti Birdi, Assistant Planner |
| | John Beddows | |
| | Lynda Garrah | |
| | Emery Groen | |
| | Chris McDonald | |
| | Jana Miller | |
| | Marion Sprenger | |
| | Brian Brooks | |
| 1. | Call Meeting to Order Chair Ted Lojko called the meeting to order at 6:02 PM. | |
| 2. | Adoption of the Agenda PAC-COA-PSC Motion #2021-13 Moved by: John Beddows Seconded by: Councillor Mike Kench BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/PROPERTY STANDARDS COMMITTEE DELETE ITEM #6 FROM THE AGENDA AND MOVE THE ITEM TO A FUTURE MEETING. <p align="right">DEFEATED</p> PAC-COA-PSC Motion #2021-14 Moved by: Lynda Garrah Seconded by: Marion Sprenger BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/PROPERTY STANDARDS COMMITTEE ADOPT THE AGENDA DATED MAY 25, 2021, AMENDED TO MOVE ITEM #6 – UNFINISHED BUSINESS AFTER ITEM #7. <p align="right">CARRIED</p> | |
| 3. | Disclosure of Pecuniary Interest & General Nature Thereof – None | |
| 4. | Adoption of Minutes PAC-COA-PSC Motion #2021-15 Moved by: Seconded by: BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/PROPERTY STANDARDS COMMITTEE ADOPT THE MINUTES DATED MARCH 23, 2021 AND APRIL 7, 2021. <p align="right">CARRIED</p> | |

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| 5. | Deputations – None |
| 6. | Reports/New Business |
| Development Permit Application – DP2021-07 – 345 Herbert Street | |
| | <p>The Committee considered a proposal to expand the property use to include an outdoor drive-in movie theatre in the rear yard with the movie screen and portion of parking on the adjacent property. The owners have an agreement with the adjacent property owner for the occupancy/use of the lands for the purposes of a screen and parking.</p> <p>The Committee discussed the application in terms illumination, washrooms, congestion on Herbert Street, emergency vehicles traveling to and from the Emergency Services Building, increased traffic on local roads, hours of operation (double feature night showings), ticket sales, noise from the site, accessibility and site safety.</p> <p>The applicants, Jamie Peterson and Paul Peterson and landowner, Harrie Ticken attended the meeting and provided an overview of their family operated business including rules and regulations to outdoor movie goers.</p> <p>PAC-COA-PSC Motion #2021-16 Moved by: Marion Sprenger Seconded by: Jana Miller BE IT RESOLVED THAT STAFF CONFIRM WITH THE POLICE DEPARTMENT AND FIRE DEPARTMENT AND THEIR COMMENTS WITH REGARDS TO THE APPLICATION.</p> <p style="text-align: right;">CARRIED.</p> <p>PAC-COA-PSC Motion #2021-17 Moved By: Emery Groen Seconded By: Brian Brooks THAT PLANNING ADVISORY COMMITTEE recommends to Council that DP2021-07 – 345 Herbert Street be approved to permit a drive-in movie theatre with parking and movie screen located on the adjacent property by way of agreement provided the following conditions are met:</p> <ul style="list-style-type: none"> • Final stormwater management plan be approved by Public Works, • Final evaluation of lighting for the theatre screen be favourably received, • Accessible parking space be incorporated into the parking layout, • Should a change of ownership occur on either property involved or should the property use agreement no longer be applicable, a lot line adjustment shall be sought or the use as a drive-in shall cease. • The Owner enter into a Development Permit Agreement within one year of approval. • All costs associated with fulfilling the conditions of this decision are borne by the Owner. • That Police and Fire Department be sought for comments and confirmation in regards to the application. <p style="text-align: right;">CARRIED.</p> |

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| 7. | Correspondence/Other |
| | <p>Lowertown Study Overview and Critical Review</p> <p>PAC-COA-PSC Motion #2021-18 Moved by: Chris McDonald Seconded by: Brian Brooks THAT PLANNING ADVISORY COMMITTEE receive and accept that the Lowertown Study continues to be relevant and significant as per the overview presented by Lynda Garrah at the February 23, 2021 Planning Advisory Committee meeting.</p> <p>And further, that the Official Plan for 2021 incorporate the relevant language from the Lowertown Study where appropriate.</p> <p style="text-align: right;">CARRIED.</p> |
| | <p>OP – Engagement and Stakeholder Memo Staff presented the proposed memo prepared by JL Richards and Associates in regards to public engagement. Committee members provided feedback and any additional thoughts were requested to be forwarded to Staff.</p> |
| 8. | Next Regular Meeting – June 22, 2021 |
| 9. | Questions From the Media – None |
| 10. | Adjournment |
| | <p>PAC-COA-PSC Motion #2021-19</p> <p>Moved by: THAT PAC/COA/PSC BE ADJOURNED AT 8:22 PM.</p> |
| <p>_____</p> <p>Ted Lojko, Chair</p> | <p>_____</p> <p>Brenda Guy, Committee Secretary</p> |