



MCL _____ / _____ License Type: _____
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APPLICATION FOR MOBILE CANTEEN

The undersigned hereby applies to the Council of the Corporation of the Town of Gananoque
for a license under the

MOBILE CANTEEN BY-LAW NO. 2015-12

A Submission consists of:

- complete application form
- see attached checklist

****NOTE:** ALL COMPLIANCE APPROVALS MUST BE IN PLACE WITHIN 30 DAYS OF COUNCIL APPROVAL OR PRIOR TO OPENING FOR THE SEASON, WHICHEVER COMES FIRST IN ORDER TO OBTAIN YOUR LICENSE.

- payment of fees; 25% by end of first business day of March and remaining by end of first business day of June in the calendar year

Applications may be subject to any Town incurred costs over and above the fees set out in the General Fees and Rates By-law for various services provided by the municipality.

Name of Applicant:	Name of Property Owner (if different than applicant):
Complete Address:	Complete Address:
Telephone:	Telephone:
Email:	Email:

Property Address:			
Legal Description:			
Development Permit Designation of Property:	Distance to Residential Area:	Distance to Closest Eating Establishment:	Distance to another Mobile Canteen:

Type of Refreshment Vehicle:

- A.** motorized or towable vehicle selling food from a fixed location
- B.** motorized vehicle selling food from a transient location
- C.** vehicle propelled by human muscle power or towed to sell ice cream products
- D.** vehicle towed to designated location to sell hot food
- E.** vehicle towed to designated location to sell cold food
- F.** stand or motorized vehicle to sell fruits, vegetables and/or flowers

NOTE: PROOF OF INSURANCE TO BE SUBMITTED WITH APPLICATION

Motorized Vehicle License (if applicable): _____	Name of Insured Company: _____	Policy Number: _____	Other: _____
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Goods to be Sold:

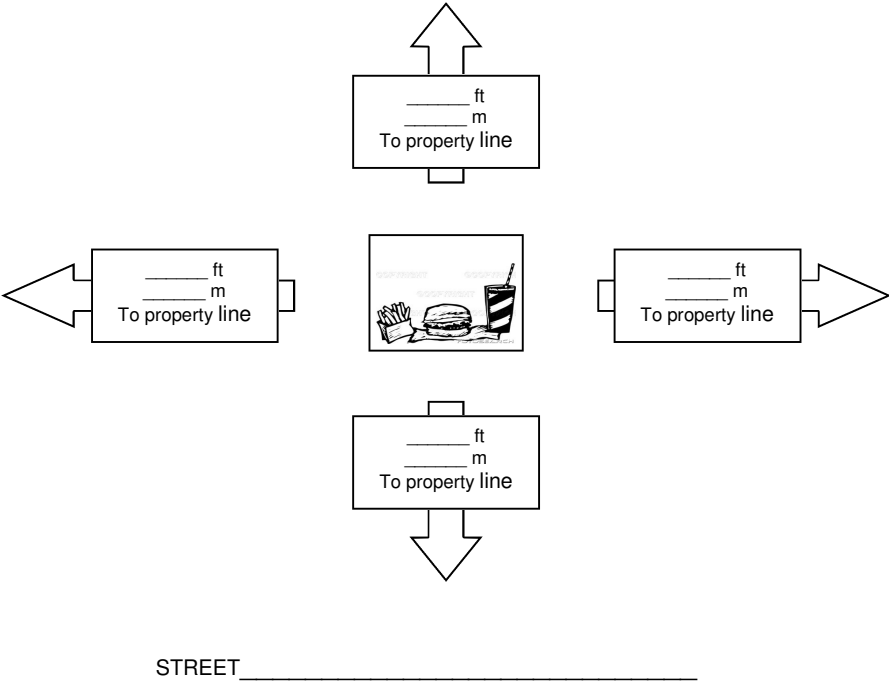
Goods are locally grown (if Type E license): Yes No

Hours of Operation:

Proposed Signage (if any): Sign Permit Application Required under Sign and Merchandise Display By-law

<input type="checkbox"/> Ground	<input type="checkbox"/> Roof	<input type="checkbox"/> Sandwich Board *annual renewal fee \$25	<input type="checkbox"/> Portable, time period: _____
<input type="checkbox"/> Wall	<input type="checkbox"/> Window	<input type="checkbox"/> Other	

Location of Mobile Canteen (include setback to restaurants or grocery stores, if required by bylaw):



SITE PLAN

Indicate setbacks from street, adjacent structures, entrance/exit from streets, parking etc. Use separate paper if needed.

DECLARATION OF APPLICANT

I, _____ of the _____ of _____ in the _____ of _____ solemnly declare that:

I am aware of the applicable Town of Gananoque By-law 2015-12 being By-laws to License, Regulate and Govern Mobile Canteens and Fees.

All the statements contained in this application and provided by me are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Witness	Signature of Applicant

Office Use Only		
Type of License:	Application #:	Payment Req'd:
A B C D E F	_____	_____
	Maximum No. of Licenses for Type of Mobile Canteen:	Payment Rec'd:
	_____	_____
Official Plan Designation:	Development Permit Designation:	Other:
_____	_____	_____
Date of Submission:	Reviewed by:	
_____	_____	
	Manager of Community Development	Date

COMPLIANCE APPROVALS (if applicable, separate forms may be used)

PROPERTY OWNER

I, _____, being the legal property owner of the subject property described as _____ in the Town of Gananoque do herein authorize _____ to locate a mobile canteen on my property.

Signature Date

LEEDS, GRENVILLE AND DISTRICT HEALTH UNIT

I, _____, Inspector for the Lanark, Leeds and Grenville District Health Unit having knowledge of the Town of Gananoque’s Mobile Canteen By-law, hereby approve the operation of the vehicle as described in this application form on the grounds that it meets or exceeds all requirements of the Leeds, Grenville and Lanark District Health Unit.

Signature Date

FIRE DEPARTMENT

I, _____, on behalf of the Fire Department for the Town of Gananoque having knowledge of the Town of Gananoque’s Mobile Canteen By-law, hereby approve the operation of the vehicle as described in this application form on the grounds that it meets or exceeds all requirements of the Gananoque Fire Department.

Signature Date

CERTIFIED PROPANE FITTER

I, _____, a certified propane inspector have inspected the vehicle and equipment hereby approve the operation of the vehicle as described in this application form on the grounds that it meets or exceeds all requirements pursuant to the Ontario Propane Code or its successor.

Signature Date

BYLAW 2015-012**CHECKLIST FOR APPLICATION TO BE COMPLETE AND PRIOR TO A LICENSE BEING ISSUED:**

This checklist is provided as a convenience to the applicant

			Applicant Use	Office Use
Proof that the vehicle being used is properly licensed by the Government of Ontario, if applicable.	2.3.1		<input type="checkbox"/>	<input type="checkbox"/>
Permission of the landowner	2.3.2		<input type="checkbox"/>	<input type="checkbox"/>
Proof of insurance as per Section 4.	2.3.3			
	4.1.1	Commercial General Liability Insurance issued on an occurrence basis for an amount of not less than \$2,000,000. per occurrence/\$2,000,000. annual aggregate for any negligent acts or omissions by the operator relating to their obligations under this Agreement. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; products & completed operations; owners & contractors protective; occurrence property damage; employees as Additional Insured(s); contingent employers liability; tenants legal liability; cross liability and severability of interest clause	<input type="checkbox"/>	<input type="checkbox"/>
	4.1.1.1	Such insurance shall add the Corporation of the Town of Gananoque as Additional Insured. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Town.	<input type="checkbox"/>	<input type="checkbox"/>
	4.1.2	Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$2,000,000. inclusive for each and every loss.	<input type="checkbox"/>	<input type="checkbox"/>
	4.2	The operator shall indemnify and hold Corporation of the Town of Gananoque harmless from and against any liability, loss, claims, demands, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence or acts or omissions whether willful or otherwise by the contractor, their officers, employees or other persons for whom the contractor is legally responsible.	<input type="checkbox"/>	<input type="checkbox"/>
A Vulnerable Sector Check dated within one month of the application.	2.3.4	A Vulnerable Sector Check should be provided for the owner and all employees	<input type="checkbox"/>	<input type="checkbox"/>
Application fee as set out in the General Fees and Rates Bylaw and referred to in Section 2.7.	2.3.5	The owner of the Mobile Canteen shall submit a complete Mobile Canteen application and necessary approvals and shall include a deposit of 25% of the fee payable for the said licence no later than the close of the first business day in March of the year for which the licence is being applied. The remaining fees shall be payable no later than the first business day in June of the year for which the licence is being applied.	<input type="checkbox"/>	<input type="checkbox"/>
Prior to receiving a Mobile Canteen License the approved license holder shall, prior to opening the operation of the mobile canteen in the current year, provided:	7.1.1	Proof that the vehicle and its equipment meets any requirements of the Lanark, Leeds and District Health Unit or its successor.	<input type="checkbox"/>	<input type="checkbox"/>
	7.1.2	Proof that the vehicle and its equipment has been inspected by a certified propane fitter, pursuant to the Ontario Propane Code or its successor, presently administered by the Ministry of Consumer and Commercial Relations, if the said vehicle is equipped with propane-fueled appliances.	<input type="checkbox"/>	<input type="checkbox"/>
	7.1.3	Proof that the vehicle and its equipment has been inspected by the Gananoque Fire Department.	<input type="checkbox"/>	<input type="checkbox"/>
	7.1.4	Such certificates to be dated not more than sixty days prior to the application for a license herein.	<input type="checkbox"/>	<input type="checkbox"/>
	7.1.5	License holders are required to submit all necessary paperwork identified as Section 7.1.1, 7.1.2 and 7.1.3 within 30 days of Council approval or prior to opening for the season, whichever comes first.	<input type="checkbox"/>	<input type="checkbox"/>